

Chapter 1

Breast Pump Inventory

Order and Delivery Information

Breast Pump Inventory

Types of Pumps Available

Local agencies should have the following types of breast pumps on hand:

- Multi-User Electric Breast Pumps
- Single-User Electric Breast Pumps

At least one of the following manual breast pumps:

- Hollister One-Hand
- Medela Spring Express
- Medela Manual (no spring)
- Medela Little Hearts
- Medela Harmony (one-hand manual)

Local agencies do not need to carry all of the manual pumps available from the state agency. However, since manual pumps are more physically demanding, it is a good idea to have more than one type of manual pump available to fit the mother's needs (i.e. one-hand manual and two-hand manual).

Breast Pump/Kit Packaging Discrepancies

Be sure to count the manual breast pumps and collection kits each time a shipping box is opened to verify the correct number packaged, prior to issuing items from the box. The pumps and kits should be packaged as follows:

| Item | Number of items per box |
|------------------------------|-------------------------|
| Hollister HygieniKit | 4 |
| Hollister One-Hand manual | 20 |
| Medela Little Hearts manual | 10 |
| Medela Spring Express manual | 20 |
| Medela Manual (no spring) | 20 |
| Medela Harmony manual | 20 |

Hollister Products

If discrepancies are found, please contact Carol Borrelli at Hollister, (847) 918-3485.

Medela Products

If discrepancies are found, please contact Medela at 1 (800) 435-8316.

Forms

The following release forms should be available at each clinic site with electric pumps:

- *Single-User Electric Breast Pump Release Form*, stock nos. WIC-50 (English) and WIC-50A (Spanish)
- *Multi-User Electric Breast Pump Loan/Release Form*, stock nos. WIC-51 (English) and WIC 51-A (Spanish)

The following inventory forms should be available at each clinic site with electric pumps:

- *WIC Inventory Log — Master Inventory Log for Multi-User Electric Breast Pumps*
- *WIC Inventory Log — Collection Kits and Issuance of Multi-User Electric Breast Pumps*
- *WIC Inventory Log — Single-User Electric Breast Pumps*

One or more of the following inventory logs for manual breast pumps at sites with manual pumps:

- *WIC Inventory Log for Manual Breast Pumps — Hollister One-Hand Only*
- *WIC Inventory Log for Manual Breast Pumps — Medela Harmony Only*
- *WIC Inventory Log for Manual Breast Pumps — Medela Spring Express Only*
- *WIC Inventory Log for Manual Breast Pumps — Medela Manual (No Spring) Only*
- *WIC Inventory Log for Manual Breast Pumps — Medela Little Hearts Only*

If the local agency has multiple sites with breast pumps, the administrative site should also have the following transfer and receiving logs:

- *Receiving and Transfer Log for Multi-User Electric Breast Pumps*
- *Receiving and Transfer Log for Collection Kits*
- *Receiving and Transfer Log for Single-User Electric Breast Pumps*
- *Receiving and Transfer Log for Manual Breast Pumps*

Inventory Logs for Breast Pumps

WIC Inventory Log — Master Inventory Log for Multi-User Electric Breast Pumps is the form you use to keep track of all multi-user pumps ever received by your local agency, regardless of whether the pump is physically in the inventory.

Reconciling the Breast Pump Inventories

All breast pumps and collection kits must be reconciled against current stock at least monthly. The following pumps can be reconciled by comparing the physical inventory against the “running balance” column in the WIC inventory log.

- **All manual breast pumps** available at your local agency.
- **Single-User electric breast pumps: Purely Yours.**
- **Collection kits for multi-user breast pumps: HygieniKits.**

During reconciliation it is also important to check that all of the fields are filled in correctly on the inventory forms.

The following process should be used to reconcile **Elite multi-user electric breast pumps**. Use the *WIC Inventory Log — Collection Kits and Issuance of Multi-User Electric Breast Pumps* to guide you through the process.

- Count the number of pumps currently in your physical inventory. Fill in the blank “Ending Number of Multi-User Pumps Currently in Stock” on the inventory form.
- Look at the inventory sheet and count the number of multi-user pumps currently on loan. Fill in the blank “Ending Number of Multi-User Pumps Currently on Loan” on the inventory form.
- Fill in the blank “Total Number of Multi-User Pumps in Stock and on Loan” on the inventory log by adding together the “Ending Number of Multi-User Pumps Currently in Stock” and the “Total Number of Multi-User Pumps in Stock and on Loan.”
- Count the pumps listed in the *WIC Inventory Log — Master Inventory Log for Multi-User Electric Breast Pumps*, excluding any pumps permanently removed from the inventory and any currently out for repair. If this total matches the total in the previous step, then all multi-user pumps have been accounted for.

Breast Pump Storage

All breast pumps must be stored in a secure, locked location.

Breast Pump Ordering and Delivery

Ordering

Local agencies are given the opportunity to order breast pumps quarterly. All local agencies are notified by memo of each opportunity to order. If you do not return the order form by the date given on the memo, your local agency will not receive pumps or kits. The following chart details the months when local agencies can order pumps and provides approximate dates for delivery.

Electric and Manual Breast Pump and Collection Kit Order and Delivery Schedule

Ordering Months

All local agencies will have the opportunity to order in:

September December March June

Delivery Months

Orders will be delivered to local agencies in:

| | | | |
|-----------------------|--------------------|--------------|----------------------|
| November and December | February and March | May and June | August and September |
|-----------------------|--------------------|--------------|----------------------|

Deciding How Much to Order

Each time you place an order, it is important to order enough pumps and kits to last until the next order arrives, but at the same time not to over-order. When pumps are over-ordered and stored for a long time, they are increasingly likely to develop defects or to malfunction, and they may go out of warranty before being issued to a participant.

One way to estimate the number of pumps or kits you need is to use the following procedure:

1. Count the number of pumps or kits your agency or clinic has used during the past three months.
2. Multiply that amount by two. This is the approximate amount of pumps you will need during the next six months.
3. Compare this amount to the number of pumps you have in stock.
 - a. If you have enough in stock, then you do not need to order additional pumps.
 - b. If you do **not** have enough in stock, then you need to order enough to cover at least that amount. The state agency recommends ordering a little bit extra, just in case your need increases during the next six months.

For the Hollister Elite (multi-user) electric pumps, order the number of pumps that your local agency has had lost, stolen, transferred, or destroyed during the past three months. Consider ordering additional Hollister Elite if at any point during the past three months all of your Elite breast pumps were on loan.

The optional form shown below has been developed to assist you in deciding how many pumps to order. The form appears on page 80.

| Breast Pump Replenishment Tool (Optional) To assist staff in determining how much to order. | | | | | | |
|---|---|-----|------------------------------|---------------------|---|---|
| LA Number _____ Clinic# _____ | | | Date: _____ | | | |
| Type or pump/kit | Amount Given Out During 3 Months | | Amount Needed (for 6 months) | Current Total Stock | Amount Needed - Current Total Stock Minimum Order | Total Order (Round minimum order up slightly to ensure a 6 month supply) |
| Purely Yours (single-user) | | X 2 | | | | |
| Hollister Hyginkits (list total number, not boxes) | | X2 | | | | |
| Hollister One-hand Manual (list total number, not boxes) | | X2 | | | | |
| Medela Little Hearts Manual (list total number, not boxes) | | X2 | | | | |
| Medela Spring Express Manual (list total number, not boxes) | | X2 | | | | |
| Medela Manual Pump Without Spring (list total number, not boxes) | | X2 | | | | |
| Medela Harmony Manual (list total number, not boxes) | | X2 | | | | |
| Hollister Elite (multi-user) | 1. Number of pumps lost/stolen, transferred or destroyed in the past 3 months _____ = recommended order 2. At any point during the past 3 months were all of your Elite breast pumps on loan, if yes consider ordering additional pumps. | | | | | |

Delivery — Freight Slip

Based on differences in the time needed for production, the manual pumps are usually delivered to the WIC warehouse earlier than the electric pumps and kits. The pumps come from different warehouses and manufacturers, so you will not receive your entire order in one shipment.

When the pumps and kits are delivered, count the boxes. If the amount received differs from the amount shipped or if the items arrive damaged, note the discrepancy on the freight slip before the delivery person gives you a copy (the note should appear on the delivery person's copy, as well), and also in the comment section on the receiving report.

Receiving Reports

A receiving report (see example below) is included with each shipment of pumps. When the report arrives, it will be partially filled out by the warehouse. When you receive the shipment, finish filling out the report and fax it to the number on the form. **It is extremely important that you fax the receiving report as soon as each shipment is received.** Your items will usually be delivered in multiple shipments. You will need to fax in a receiving report for each shipment.

| BREAST PUMP RECEIVING REPORT | | | | | | |
|---|--------------------|---|--------------|---------|---|------|
| Please complete the Amount Received column and FAX FORM WITHIN 5 DAYS to (512) 251-0109. | | | | | | |
| Local Agency# | Amount Shipped | Amount Received <i>(completed by LA)</i> | Invoice# | | | |
| Hollister <i>Purely Yours</i> | 17073 (1-pk) | | x | 9 lbs. | = | lbs. |
| Hollister <i>Elite Soft-Sided</i> | 17004 (1-pk) | | x | 13 lbs. | = | lbs. |
| Hollister <i>Elite Hard-Sided</i> | 17004-TX (1-pk) | | x | 17 lbs. | = | lbs. |
| Hollister <i>Hygien Kits</i> | 17127 (4-pk) | | x | 4 lbs. | = | lbs. |
| Hollister <i>One-Hand Manual</i> | 17063 (20-pk) | | x | 8 lbs. | = | lbs. |
| Medela <i>Little Hearts</i> manual | 67160W (10-pk) | | x | 7 lbs. | = | lbs. |
| Medela <i>Spring Express</i> manual | 6107167/68 (20-pk) | | x | 8 lbs. | = | lbs. |
| Medela <i>Without Springs</i> manual | 6107293 (20-pk) | | x | 9 lbs. | = | lbs. |
| Medela <i>Harmony</i> manual | 67161W2 (20-pk) | | x | 8 lbs. | = | lbs. |
| Videos | #7474 | | x | | = | lbs. |
| | | | Total | | = | lbs. |

To better serve you, please comment on any shipping discrepancies or problems below:

On this the ____ day of _____, _____,
(Day) (Month) (Year)

I checked the listed property and accepted responsibility for the proper custody, care, maintenance and safekeeping of this property.

WIC Staff Signature

WIC Staff Name Printed

First In, First Out

After adding the pumps to inventory at the local agency or clinic site, the new breast pumps and kits should be placed behind the current stock. This will help ensure they are distributed in the order they were received. If the items are kept in storage for too long, they are more likely to have defects and they may no longer be under warranty.

Tracking and Depreciation of Breast Pumps and Collection Kits

When breast pumps are lost due to local agency negligence,* the cost of the lost breast pumps will be determined and deducted from the LA's monthly voucher. Breast pump and kit costs will be figured as shown in Table 1:

TABLE 1. COSTS FOR BREAST PUMPS AND KITS

| Name of Breast Pump/Kit | Price per Pump/Kit |
|------------------------------|--------------------|
| Hollister Purely Yours | \$87.00 |
| Hollister HygieniKit | 19.95 |
| Hollister One-Hand manual | 7.50 |
| Medela Harmony manual | 18.00 |
| Medela Spring Express manual | 11.50 |
| Medela Manual (no spring) | 8.45 |
| Medela Little Hearts manual | 8.75 |

The value of the multi-user breast pump will be depreciated at a rate based upon its age, calculated using the date the pump was received by the LA and either (1) the date the pump was due to be returned by the participant or (2) the last recorded date the pump was returned by a participant, depending on the circumstances. If the pump was never loaned out, there will be no depreciation and the LA will be assessed the original value of the pump, i.e., \$275.

Use Table 2 to determine the amount a local agency will be required to reimburse the state agency for multi-user breast pumps lost due to negligence.

TABLE 2. DEPRECIATION SCHEDULE FOR BREAST PUMPS


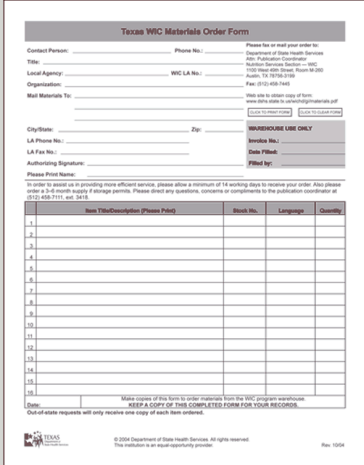
| Age of Multi-User Breast Pump | Depreciation Rate (applied to the value of the pump at \$275) | Amount of Depreciation | LA Will Reimburse SA |
|-------------------------------|---|------------------------|----------------------|
| Pumps never loaned out | None | None | \$275.00 |
| Pumps less than 10 months old | 15% | \$41.25 | 233.75 |
| Pumps 10 to 20 months old | 20% | 55.00 | 220.00 |
| Pumps 20 to 36 months old | 50% | 137.50 | 137.50 |
| Pumps 36 to 48 months old | 75% | 206.25 | 68.75 |
| Pumps older than 48 months | Flat rate | 40.00 | 40.00 |

* Local agencies may be determined negligent for the loss of breast pumps and kits in the following circumstances:

- Failure to follow up on past due multi-user breast pumps according to the time frame listed in Guidelines for Retrieval of Multi-user Pumps.
- Not documenting shipments received.
- Not completing breast pump logs.
- Not completing release forms.
- Poor controls (e.g., not keeping pumps locked up).

Procedures for Ordering Extra Hollister Breast Pump Parts

TABLE 3. FREE REPLACEMENT PARTS

| Item Ordered | Who do I contact? |
|--|--|
| Bottle holders (Elite pumps manufactured before January 1, 2003.) If under warranty | Contact Hollister at 1 (800) 323-4060 , option 3 <ul style="list-style-type: none"> • If the pump is under warranty they will ask the LA to send the pump in for repair and Hollister will install the new bottle holders. (No cost will be incurred to the local agency.) • If the pump is out of warranty the LA will need to order and install the new bottle holders from Hollister. (The LA must pay for the replacement bottle holders; the cost is \$9.50 per pair.) |
| Regular-sized flange stock no. 621048 White valve stock no. 401326/4717 White tubing adaptor stock no. 620559 Diaphragm stock no. 402332 HygieniKit tubing stock no. 402333 |  <p>Order using the Texas WIC Materials Order Form</p>  |
| Extra Videos <ul style="list-style-type: none"> • <i>Using the Elite Breast Pump, HygieniKit and One-Hand Breast Pump from Ameda, bilingual, stock no. 7474</i> • <i>Using the Purely Yours Breast Pump from Ameda with the HygieniKit Milk Collection System, bilingual, stock no. 7486</i> | |

All Other Miscellaneous Items

(e.g., new breast pump bags, extra-large breast flanges)

| Item Ordered | Who do I contact? |
|-------------------------------|--|
| All other miscellaneous items | Contact Hollister at 1 (800) 323-4060 , option 3 Since Hollister does not charge for shipping, the company prefers that LAs order \$50 worth of merchandise or more at a time. However, LAs in Texas will not be surcharged if they do not order \$50 worth of merchandise at a time. |

Transferring Pumps

Transferring Pumps Between Sites or Between Local Agencies

To transfer pumps between sites or between local agencies you do not need to use the receiving and transfer logs.

- For Purely Yours pumps and kits and all manual pumps, use the appropriate inventory log. For Elite multi-user breast pumps, use the clinic's *Master Inventory Log for Multi-User Electric Breast Pumps*.
- The site that is transferring pumps should record the following information on the appropriate inventory log:
 1. The site and LA name and number of the destination.
 2. The number of pumps being transferred.
 3. The new running balance.
 4. The date the transfer was made.
 5. The initials of the person completing the transfer.
- The site that is receiving the transfer should record the following information on the appropriate log:
 1. The site and LA name and number of the source.
 2. The number of pumps being received.
 3. The new running balance.
 4. The date the transfer was made.
 5. The initials of the person completing the transfer.
- If the transfer is between local agencies, the director of each local agency must be notified of the transfer. The state agency does *not* need to be notified of the transfer.

Transferring Elite Multi-User Electric Pumps to Follow a Client

- If a participant is out of her local agency's area, and is in need of a multi-user electric breast pump, another local agency may issue her the pump and then transfer the pump to the participant's regular local agency. (For example, a mom from Tyler has her baby in Dallas because the pregnancy was high risk. The Dallas local agency may issue the mom a multi-user pump and transfer the pump to the Tyler agency.)

- To issue the pump and complete the transfer the local agency issuing the pump should:
 1. Make sure the mother meets the guidelines for issuances of a multi-user electric breast pump.
 2. Contact the local agency that the participant belongs to and make sure the participant is currently enrolled in WIC; let the LA know you will be issuing the mother a breast pump and transferring it to that agency.
 3. Issue the pump to the mother and note the issuance as usual in the *WIC Inventory Log — Collection Kits and Issuance of Multi-User Electric Breast Pumps*.
 4. Fax the participant's signed *Multi-User Electric Breast Pump Loan/Release Form* to the agency that will be receiving the pump.
 5. In the *WIC Inventory Log — Master Inventory Log for Multi-User Electric Breast Pumps*, record:
 - ◆ The site and LA name and number of the destination.
 - ◆ The date transferred.
 - ◆ The initials of the person completing the transfer.

- The receiving local agency should:
 1. Place the faxed copy of the *Multi-User Electric Breast Pump Loan/Release Form* in the “moms” chart or in the file for the *Multi-User Electric Breast Pump Loan/Release Forms*.
 2. In the *WIC Inventory Log — Master Inventory Log for Multi-User Electric Breast Pumps*, record:
 - ◆ The pump number.
 - ◆ The site and LA name and number of the source.
 - ◆ The date the other local agency originally received the pump.
 - ◆ The date the pump was transferred to your local agency.
 - ◆ The initials of the person completing the transfer.
 3. In the *WIC Inventory Log — Collection Kits and Issuance of Multi-User Electric Breast Pumps*, record:
 - ◆ The participant's name.
 - ◆ The pump number.
 - ◆ “0 kits issued/received.”
 - ◆ The reason the pump was issued.
 - ◆ The date the pump was issued.

- ◆ The date the pump should be returned.
 - ◆ That the release form was signed.
 - ◆ In the “notes” section put where the pump was transferred.
 - ◆ Initials of the person completing the transfer over the phone.
- If a client transfers and returns a multi-user electric breast pump to a local agency that did not issue the pump the receiving agency should:
 1. Contact the local agency the client is transferring from and let them know that you are in possession of the pump.
 2. Receive the pump into your *WIC Inventory Log — Master Inventory Log for Multi-user Electric Breast Pumps*, note the following information:
 - ◆ The local agency site name and number that the pump transferred from.
 - ◆ The date the pump was received by your local agency.
 - ◆ The initials of the person completing the transfer.
 - The local agency the participant is transferring from should:
 1. In the *WIC Inventory Log — Collection Kits and Issuance of Multi-User Electric Breast Pumps* record:
 - ◆ In the “notes” section the name and number of the local agency receiving the pump.
 - ◆ The date the pump was received by the other local agency.
 - ◆ The initials of the person who was contacted by the local agency receiving the pump.
 2. In the *WIC Inventory Log — Master Inventory Log for Multi-user Electric Breast Pumps*, note:
 - ◆ The date the pump was transferred.
 - ◆ The name and number of the local agency the pump was transferred to.
 - ◆ The initials of the person who was contacted by the local agency that received the pump.

Sales Representatives

TABLE 4. HOLLISTER SALES REPRESENTATIVES

Ellen Phillips 1 (800) 624-5369, ext. 1053,
 Kristine Williams 1 (800) 624-5369, ext. 1083,
 Debbie David 1 (800) 624-5369, ext. 3454, or
 Sandy Klein 1 (800) 624-5369, ext. 3454

| LA# | City | Representative | LA# | City | Representative | LA# | City | Representative |
|-----|-----------------|----------------|-----|----------------|----------------|-----|---------------|----------------|
| 01 | Austin | Kristine | 37 | Victoria | Debbie/Sandy | 71 | McKinney | Kristine |
| 03 | San Benito | Ellen | 38 | Corpus Christi | Ellen | 72 | Sweetwater | Debbie/Sandy |
| 04 | Harlingen | Ellen | 39 | Tyler | Kristine | 73 | San Antonio | Kristine |
| 05 | Corpus Christi | Ellen | 40 | Beaumont | Ellen | 74 | Brownwood | Debbie/Sandy |
| 07 | Dallas | Kristine | 41 | San Antonio | Kristine | 76 | Waxahachie | Kristine |
| 09 | Rio Grande City | Ellen | 42 | Georgetown | Kristine | 77 | Pearland | Ellen |
| 10 | Sherman | Debbie/Sandy | 43 | Gonzales | Debbie/Sandy | 79 | Beaumont | Ellen |
| 11 | Texas City | Ellen | 44 | Del Rio | Debbie/Sandy | 80 | Nacogdoches | Ellen |
| 12 | Edinburg | Ellen | 45 | DeLeon | Kristine | 83 | El Paso | Debbie/Sandy |
| 13 | Laredo | Debbie/Sandy | 46 | Angleton | Ellen | 84 | Houston | Ellen |
| 15 | Conroe | Ellen | 48 | Houston | Ellen | 87 | Tyler | Kristine |
| 17 | Houston | Ellen | 49 | Pearsall | Debbie/Sandy | 88 | Harlingen | Ellen |
| 18 | Beeville | Debbie/Sandy | 51 | Sinton | Ellen | 89 | San Antonio | Kristine |
| 19 | Crystal City | Debbie/Sandy | 52 | Hillsboro | Kristine | 90 | Dallas | Kristine |
| 20 | Plainview | Debbie/Sandy | 53 | Pleasanton | Debbie/Sandy | 91 | Mesquite | Kristine |
| 21 | Wichita Falls | Debbie/Sandy | 54 | Fort Worth | Kristine | 94 | Odessa | Debbie/Sandy |
| 22 | Waco | Kristine | 56 | San Angelo | Debbie/Sandy | 95 | Fredricksburg | Debbie/Sandy |
| 23 | Huntsville | Ellen | 58 | Lufkin | Ellen | 97 | LaGrange | Debbie/Sandy |
| 24 | Eagle Pass | Debbie/Sandy | 59 | San Antonio | Kristine | 100 | Amarillo | Debbie/Sandy |
| 26 | Houston | Ellen | 60 | Bay City | Ellen | 101 | Boerne | Kristine |
| 27 | Levelland | Debbie/Sandy | 61 | Jasper | Ellen | 102 | Tyler | Kristine |
| 28 | El Paso | Debbie/Sandy | 62 | Paris | Debbie/Sandy | 104 | Llano | Debbie/Sandy |
| 29 | Richmond | Ellen | 63 | Kountze | Ellen | 105 | Cameron | Kristine |
| 30 | Port Arthur | Ellen | 64 | Hondo | Debbie/Sandy | 106 | Caldwell | Kristine |
| 31 | Temple | Kristine | 65 | Texarkana | Kristine | 107 | Hillsboro | Kristine |
| 32 | Bryan | Ellen | 66 | Orange | Ellen | 108 | Longview | Kristine |
| 33 | El Paso | Debbie/Sandy | 67 | Corsicana | Kristine | | | |
| 34 | Abilene | Debbie/Sandy | 68 | Uvalde | Debbie/Sandy | | | |
| 35 | Denton | Kristine | 69 | Seguin | Kristine | | | |
| 36 | San Marcos | Kristine | 70 | Anahuac | Ellen | | | |

TABLE 5. MEDELA SALES REPRESENTATIVES

| Agency | Agency Name | Representative | 1 (800) 435-8316, ext. |
|--------|--|--------------------|------------------------|
| 001 | Austin H&HS — Travis Co. Health Dept. | Kelly Wood | 552 |
| 003 | Cameron County Health Department | Lindlee Cross | 553 |
| 004 | Su Clínica Familiar | Brehna Pinkstaff | 256 |
| 005 | Driscoll Children’s Hospital | Kelly Wood | 552 |
| 007 | Dallas (City of) Department of Environment | Kat Jackson | 556 |
| 009 | Community Action Council of South Texas | Brehna Pinkstaff | 256 |
| 010 | Grayson County Health Department | Brehna Pinkstaff | 256 |
| 011 | Galveston County Health District | Deborah Luckenbill | 551 |
| 012 | Hidalgo County Health Department | Lindlee Cross | 553 |
| 013 | Laredo (City of) Health Department | Kelly Wood | 552 |
| 015 | Montgomery County Health Department | Deborah Luckenbill | 557 |
| 017 | University of Texas Health Science Center at Houston | Deborah Luckenbill | 557 |
| 018 | Community Council of Bee County | Brehna Pinkstaff | 256 |
| 019 | Vida y Salud Health Systems, Inc. | Brehna Pinkstaff | 256 |
| 020 | South Plains Health Provider | Brehna Pinkstaff | 256 |
| 021 | Wichita Falls — Wichita County Public | Terry Schwada | 554 |
| 022 | Waco–McLennan County Public Health District | Kelly Wood | 552 |
| 024 | United Medical Centers | Brehna Pinkstaff | 256 |
| 026 | Houston Department of Health and Human Services | Deborah Luckenbill | 551 |
| 027 | South Plains Community Action | Brehna Pinkstaff | 256 |
| 028 | Centro de Salud Familiar La Fe, Inc. | Maria Lennon | 584 |
| 029 | Fort Bend Family Health Center, Inc. | Deborah Luckenbill | 551 |
| 030 | Port Arthur City Health Department | Brehna Pinkstaff | 256 |
| 031 | Bell County Public Health District | Kelly Wood | 552 |
| 032 | Brazos Valley Community Action | Kelly Wood | 552 |
| 033 | El Paso City-County Health District | Maria Lennon | 584 |
| 034 | Abilene Public Health Department | Brehna Pinkstaff | 256 |
| 035 | Denton County Health Department | Kat Jackson | 556 |
| 036 | City of San Marcos | Kelly Wood | 552 |
| 037 | Victoria City-County Health Department | Kelly Wood | 584 |
| 038 | Corpus Christi–Nueces County Public Health District | Kelly Wood | 552 |
| 039 | Smith County Public Health District | Lindlee Cross | 553 |
| 040 | Beaumont City Health Department | Deborah Luckenbill | 551 |
| 041 | San Antonio Metropolitan Health District | Kelly Wood | 552 |
| 042 | Williamson County & Cities Health District | Kelly Wood | 552 |
| 043 | Community Health Centers of South Central Texas | Brehna Pinkstaff | 256 |
| 044 | City of Del Rio WIC Program | Brehna Pinkstaff | 256 |
| 045 | Cross Timbers Health Clinics, Inc. | Brehna Pinkstaff | 256 |
| 046 | Brazoria County Health Department | Brehna Pinkstaff | 256 |
| 048 | Harris County Health Department | Deborah Luckenbill | 551 |
| 049 | Frio County WIC | Brehna Pinkstaff | 256 |
| 051 | San Patricio County Health Department | Brehna Pinkstaff | 256 |

| | | | |
|-----|---|--------------------|-----|
| 053 | Atascosa (RHI) Health Clinic | Brehna Pinkstaff | 256 |
| 054 | Tarrant County Health Department | Kat Jackson | 556 |
| 056 | San Angelo–Tom Green County Health Department | Brehna Pinkstaff | 256 |
| 058 | Angelina County and Cities Health District | Brehna Pinkstaff | 256 |
| 059 | Barrio Comprehensive Family Health | Kelly Wood | 552 |
| 060 | Matagorda County Hospital District | Brehna Pinkstaff | 256 |
| 061 | Jasper–Newton County Public Health District | Brehna Pinkstaff | 256 |
| 062 | Paris–Lamar County Health Department | Brehna Pinkstaff | 256 |
| 063 | Hardin County Health Department | Brehna Pinkstaff | 256 |
| 064 | Medina County Health Department | Brehna Pinkstaff | 256 |
| 065 | Texarkana–Bowie County Family Health | Brehna Pinkstaff | 256 |
| 066 | Orange County Health Department | Deborah Luckenbill | 551 |
| 067 | Corsicana–Navarro County Public Health Department | Brehna Pinkstaff | 256 |
| 068 | Community Council of Southwest Texas, Inc. | Brehna Pinkstaff | 256 |
| 069 | Community Council of South Central Texas, Inc. | Brehna Pinkstaff | 256 |
| 070 | Chambers County Health Department | Brehna Pinkstaff | 256 |
| 071 | Colin County Health Care Services | Kat Jackson | 556 |
| 072 | People for Progress, Inc. | Brehna Pinkstaff | 256 |
| 073 | El Centro del Barrio, Inc. | Kelly Wood | 552 |
| 074 | Brownwood–Brown County Health Department | Brehna Pinkstaff | 256 |
| 076 | North Texas Home Health Services, Inc. | Brehna Pinkstaff | 256 |
| 077 | UTMB at Galveston | Brehna Pinkstaff | 256 |
| 080 | East Texas Community Health Services | Brehna Pinkstaff | 256 |
| 083 | Public Health Regions 9/10 | Brehna Pinkstaff | 256 |
| 084 | Public Health Regions 6 / 5 South | Deborah Luckenbill | 551 |
| 087 | Public Health Regions 4/5 | Lindlee Cross | 553 |
| 088 | Public Health Region 11 | Kelly Wood | 552 |
| 089 | CHRISTUS Santa Rosa Health Care | Kelly Wood | 552 |
| 090 | Los Barrios Unidos Community Clinic | Kat Jackson | 556 |
| 091 | Complete Health and Social Services | Kat Jackson | 556 |
| 094 | Texas Tech University Health Sciences Center | Brehna Pinkstaff | 256 |
| 095 | Hill Country Memorial Community Services | Brehna Pinkstaff | 256 |
| 097 | Fayette County WIC Program | Brehna Pinkstaff | 256 |
| 100 | City of Amarillo | Terry Schwada | 554 |
| 102 | East Texas Medical Center WIC | Brehna Pinkstaff | 256 |
| 105 | Milam County Health Department | Brehna Pinkstaff | 256 |
| 106 | St. Joseph Regional Health Center | Brehna Pinkstaff | 256 |
| 107 | Community Care Foundation, Inc. | Brehna Pinkstaff | 256 |
| 108 | Longview Wellness Centers, Inc. | Lindlee Cross | 553 |