



Registration form fields including Last name, First name, Address, City, Zip Code, Home phone, Business, EMAIL, and Ethnic Origin (African American, Native American, Asian American, Caucasian, Hispanic, Multi-Cultural, Other).

ABOUT REGISTRATION and PLEASE INCLUDE WITH YOUR MATERIALS sections with detailed bullet points and instructions regarding registration fees, scheduling, and exam materials.

WHERE TO SEND YOUR REGISTRATION MATERIALS: NBCC Examination Dept. PO Box 7407 Greensboro, NC 27417-0407

OR FAX WITH CREDIT CARD PAYMENT TO: 336-547-0017

TESTING QUESTIONS? Tel: 336-547-0607; Fax: 336-547-0017; E-mail: nbcc@nbcc.org; Web site: www.nbcc.org/stateboardmap

Questions regarding previous NCE experience: 'Have you previously taken the NCE with the National Board for Certified Counselors?' and 'Have you previously taken the NCE for state licensure?' with Yes/No checkboxes and date fields.

I understand that I am taking the NCE for the purpose of fulfilling requirements for counselor licensure in Texas. Approval to test and/or a passing score does not guarantee approval of any other licensure or national certification requirements.

Signature: _____ Date: _____

CHARGE ORDER FORM - DO NOT DETACH

Charge order form fields including Credit card type (VISA, Mastercard, American Express), Account number, Name on card, Signature, Exp. date, Amt. charged, and Date.

TEXAS LICENSED PROFESSIONAL COUNSELOR SCHOOL CODES

SCHOOL CODE	SCHOOL NAME
1	University of Texas – El Paso
2	University of North Texas – Denton
3	Texas A&M University – Commerce
4	University of Houston – Houston
5	Texas Tech University – Lubbock
6	University of Houston – Victoria
7	Our Lady of the Lake University – San Antonio
8	University of Texas – Austin
9	Lamar University – Beaumont
10	University of Texas – Arlington
11	Texas Woman’s University – Denton
12	Texas State University – San Marcos (formerly Southwest Texas State University)
13	Sam Houston State University – Huntsville
14	Dallas Theological Seminary – Dallas
15	University of Houston – Clear Lake
16	UT – Pan American – Edinburg
17	Texas A&M University – Corpus Christi
18	University of Texas – San Antonio
19	St. Mary’s University – San Antonio
21	Stephen F. Austin State University – Nacogdoches
22	Texas A&M University – Kingsville
23	Texas A&M University – College Station
24	University of Texas – Tyler
25	Prairie View A&M – Prairie View
26	University of Texas – Permian Basin
27	West Texas A&M University – Canyon
28	University of Texas – Dallas
29	UT Southwestern Medical Center – Dallas
30	University of Central Texas – Killeen
31	Southwestern Baptist Theo. Seminary – Fort Worth
32	Angelo State University – San Angelo
33	Trinity University – San Antonio
34	Abilene Christian University – Abilene
35	Baylor University – Waco
36	Hardin-Simmins University – Abilene
37	Assembly of God Theological Seminary – Waxahachie
38	Texas Christian University – Fort Worth
39	Houston Baptist University – Houston
40	Southern Methodist University – Dallas
41	University of Houston – University Park
42	Sul Ross State University – Alpine
43	Incarnate Word College – San Antonio
44	Texas Southern University – Houston
45	University of Dallas – Dallas
46	Texas Woman’s University – Houston
47	Tarleton State University – Stephenville
48	Texas A&M University – Texarkana
49	Texas A&M University – Laredo
51	University of Mary Hardin Baylor – Belton
52	Houston Graduate School of Theology
53	St. Edward’s University – Austin
54	Amberton University – Garland
55	Southwestern University – Georgetown
56	Dallas Baptist University – Dallas
57	Midwestern State University – Wichita Falls
58	University of Texas – Brownsville
59	Univ. of St. Thomas – Houston
60	Episcopal Seminary of the SW – Austin
61	Austin Presbyterian Theological Seminary
62	Wayland Baptist University – Plainview
63	Texas Wesleyan University
99	Out of state schools

National Counselor Examination (NCE) Additional Information for Texas Licensure Candidates

****This is a supplement to the NCE Candidate Handbook. You can download the handbook from the NBCC Web site at www.nbcc.org/stateboardmap****

CONTACT INFORMATION

All questions and requests for information about Texas licensure should be directed to:

Texas State Board of Examiners of Professional Counselors
1100 West 49th Street
Austin, TX 78756-3183
Phone: 512-834-6658
Fax: 512-834-6677
Web site: www.dshs.state.tx.us/counselor

All questions and requests for information about the Texas licensure examination program should be directed to:

NBCC Examination Dept.
3 Terrace Way, Suite D
Greensboro, NC 27403
Phone: 336-547-0607
Fax: 336-547-0017
Web site: www.nbcc.org/stateboardmap

ELIGIBILITY REQUIREMENTS

LPC-Interns who have already been approved by the Texas State Board of Examiners of Professional Counselors (whose applications were sent to the Board prior to September 1, 2005) should send the Texas Licensure Examination Registration Form, examination fee (\$145), and a copy of the state approval letter to NBCC.

All other candidates who will apply to be an LPC-Intern after August 31, 2005 should send the Texas Licensure Examination Registration Form, examination fee (\$145), and a copy of their transcript showing conferral of a graduate degree in counseling to NBCC. The transcript must also include the candidate's name or social security number, as well as, the school name.

Please be aware that application for Texas licensure requires a master's or doctoral degree in counseling or a counseling-related field with at least 48 graduate hours.

REGISTRATION DEADLINES

Registration forms must be received by the NBCC Examination Dept. in time to process before a testing period. Allow approximately 1-2 weeks processing time once received at NBCC. The fees are good for 6 months. Candidates can submit registration materials described above at anytime but be aware that space is limited.

TESTING SCHEDULE

Testing is normally the first full week of each month, Monday thru Saturday at 9:00am and 1:30pm, with four hours allowed for the exam. Candidates are scheduled on a first-come, first-served basis. There are nine testing locations in Texas, however, you are able to test at any of the over 130 AMP assessment centers across the U.S. The nine sites in Texas are Austin, Dallas, El Paso, Fort Worth, Houston, Lubbock, McAllen, San Antonio, and Wichita Falls.

Examination schedule for 2007:

❖ January '07	01/08 – 01/13
❖ February '07	02/05 – 02/10
❖ March '07	03/05 – 03/10
❖ April '07	04/02 – 04/05, 7 th & 9 th
❖ May '07	05/07 – 05/12
❖ June '07	06/04 – 06/09
❖ July '07	07/09 – 07/14
❖ August '07	08/06 – 08/11
❖ September '07	09/10 – 09/15
❖ October '07	10/01 – 10/06
❖ November '07	11/05 – 11/10
❖ December '07	12/03 – 12/08

Exam dates should be scheduled by the candidate through AMP's Web site or by calling AMP's toll-free customer service line **after receiving confirmation from NBCC**.

AMP Phone number: 888-519-9901
AMP Web site: www.goAMP.com

RE-REGISTRATION

Candidates who fail the exam will have to wait at least 90 days before they can retest. They will need to send a new Texas Licensure Examination Registration Form and examination fee (\$145).

Candidates who fail twice will be notified by the Texas State Board of Examiners of Professional Counselors that they will need to wait two years or complete 9 graduate semester hours in counseling courses before they can retest again.

SPECIAL ACCOMMODATIONS

Candidates should request special accommodations by completing the form in the Candidate Handbook and submitting it with their Texas Licensure Examination Registration Form. Supporting documentation from a qualified professional is also required. Special Accommodation approvals are good for one year. After one year, candidates will need to submit a new request. Candidates testing with approved special accommodations should schedule their test via the toll-free number to ensure their accommodations are confirmed.

AFTER PASSING THE EXAM

Once you have successfully passed the NCE, you may submit your LPC-Intern application to the Texas State Board of Examiners of Professional Counselors. If you have questions about the LPC-Intern application or the Texas licensure process, please contact the Texas State Board of Examiners of Professional Counselors for further information.