

## National Counselor Examination (NCE) Additional Information for Texas Candidates

\*\*This is a supplement to the NCE Candidate Handbook. You can download the handbook from the NBCC Web site at [www.nbcc.org/stateboardmap](http://www.nbcc.org/stateboardmap).

### CONTACT INFORMATION

All questions and requests for information about Texas licensure should be directed to:

Texas State Board of Examiners of Professional Counselors  
1100 West 49th Street  
Austin, TX 78756-3183  
Phone: 512-834-8858  
Fax: 512-834-8877  
Web site: [www.dshs.state.tx.us/counselor](http://www.dshs.state.tx.us/counselor)

All questions and requests for information about the Texas licensure examination program should be directed to:

NBCC  
3 Terrace Way  
Greensboro, NC 27403  
Phone: 336-547-0607  
Fax: 336-547-0017  
Web site: [www.nbcc.org](http://www.nbcc.org)

### ELIGIBILITY REQUIREMENTS

LPC-Interns who have already been approved by the Texas State Board of Examiners of Professional Counselors (whose applications were sent to the Board prior to September 1, 2005) should send the NBCC Texas Licensure Examination Registration form, examination fee (\$145), and a copy of the state approval letter to NBCC.

All other candidates who will apply to be an LPC-Intern after August 31, 2005 should send the NBCC Texas Licensure Examination Registration form, examination fee (\$145), and a copy of their transcript showing conferral of a master's in counseling to NBCC.

### APPLICATION DEADLINES

Registration forms must be received at NBCC in time to process before a testing period. Allow approximately 1-2 weeks processing time once received at NBCC. The fees are good for 6 months. Candidates can submit registration materials described above at anytime.

### TESTING SCHEDULE

Testing is normally the first full week of each month, Monday thru Saturday at 9:00am and 1:30pm, with four hours allowed for the exam. Candidates are scheduled on a first-come, first-served basis. There are nine testing locations in Texas, however, you are able to test at any of the over 130 AMP assessment centers across the U.S. The nine sites in Texas are Austin, Dallas, El Paso, Fort Worth, Houston, Lubbock, McAllen, San Antonio, and Wichita Falls.

### Examination schedule for 2007:

|                 |                             |
|-----------------|-----------------------------|
| • January '07   | 01/08 – 01/13               |
| • February '07  | 02/05 – 02/10               |
| • March '07     | 03/05 – 03/10               |
| • April '07     | 04/02 – 04/05, 04/07, 04/09 |
| • May '07       | 05/07 – 05/12               |
| • June '07      | 06/04 – 06/09               |
| • July '07      | 07/09 – 07/14               |
| • August '07    | 08/06 – 08/11               |
| • September '07 | 09/10 – 09/15               |
| • October '07   | 10/01 – 10/06               |
| • November '07  | 11/05 – 11/10               |
| • December '07  | 12/03 – 12/08               |

Exam dates should be scheduled by the candidate through AMP's Web site or by calling AMP's toll-free customer service line after receiving confirmation from NBCC.

AMP Phone number: 888-519-9901  
AMP Web site: [www.goAMP.com](http://www.goAMP.com)

### REAPPLICATION/RETEST

Candidates who fail the exam will have to wait at least 90 days before they can retest. They will need to send a new NBCC Texas Licensure Examination Registration form and examination fee (\$145).

Candidates who fail twice will be notified by the Texas State Board of Examiners of Professional Counselors that they will need to wait two years or complete 9 graduate semester hours in counseling courses before they can retest again.

### SPECIAL ACCOMMODATIONS

Candidates should request special accommodations by completing the form in the Candidate Handbook and submitting it with their NBCC Texas Licensure Examination Registration form. Supporting documentation from a qualified professional is also required. Special Accommodation approvals are good for one year. After one year, candidates will need to submit a new request. Candidates testing with approved special accommodations should schedule their test via the toll-free number to ensure their accommodations are confirmed.

### AFTER PASSING THE EXAM

Once you have successfully passed the NCE, you may submit your LPC-Intern application to the Texas State Board of Examiners of Professional Counselors. If you have questions about the LPC-Intern application or the Texas licensure process, please contact the Texas State Board of Examiners of Professional Counselors for further information.