6. Records Series Title

# State of Texas Records Retention Schedule

Storage

Total

8. Archival 9. Remarks

Automated Facsimile of SLR-105

Item #

2. AGENCY CODE: 537

3. AGENCY: TEXAS DEPARTMENT OF STATE HEALTH SERVICES

4. Records Series Item # 5. Agency 7. RETENTION PERIOD

Agency

\_\_\_ ORIGINAL SUBMISSION

11/8/2006

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\_X\_\_ RECERTIFICATION

\_\_\_ REPLACEMENT PAGE

\_\_\_ ADDENDUM PAGE

VITAL Record (Include in Field 9)

10. 106 No.

820 - REGULATORY SERVICES - ECSS - SEAFOOD & AQUATIC LIFE						
234 RAINFALL DATA SHEETS	5		5			
258 TEXAS NATURAL RESOURCES INFORMATION SYSTEM FILES	5		5			
266 RED TIDE DATA COLLECTION AND RESULTS	PM		PM			
1532 HISTORICAL SURVEYS-SHELLFISH CLASSIFICATION	PM		PM	PAPER & MAPS		
2019 SHELLFISH CLASSIFICATION MAPS	20		20			
2021 INTERSTATE CERTIFIED SHELLFISH SHIPPERS LIST	1		1			
2047 HISTORICAL CONTAMINANT DATA (1965-1975)	33	2	35			
2049 LAVACA BAY 3 FILES	PM		PM			
2052 CLASSIFICATION MARKERS	PM		РМ	PAPER & MAPS		
2058 GALVESTON BAY HISTORICAL MAPS,1952-1986	PM		PM	MAPS		
2096 MERCURY CONCENTRATIONS IN MARINE ORGANISMS FILES	AV		AV			
2132 AQUACULTURE-OYSTER MARICULTURE FILES	5		5	PAPER & MAPS		
2133 ATSDR LAVACA BAY HEALTH CONSULTATION	AV		AV			
2143 TWC FISH MONITORING DATA	10		10			
2174 NATURAL RESOURCE DAMAGE & CLAIMS-LAVACA BAY	AV		AV	PAPER, MAPS		
2192 CRAB PLANT FILES	1	2	3	PAPER, MAPS		

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3. AGENCY: TEXAS DEPARTMENT OF STATE HEALTH SERVICES

\_\_\_ ORIGINAL SUBMISSION \_X\_\_ RECERTIFICATION

11/8/2006

\_\_\_ REPLACEMENT PAGE

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7. RETENTION PERIOD Storage

Agency

\_ ADDENDUM PAGE 10. 106 No.

	820 - REGULATORY SERVICES - ECSS - SEAFOOD & A	AQUATIC LIFE			
	2199 OYSTER PLANT FILES	1	2	3	PAPER, CONSTRUCTION PLANS
	2202 DEALERS' APPLICATIONS, PENDING	AV		AV	
	2740 CLEAN WATER ACT COMPLIANCE RECORDS	7		7	
	2855 GALVESTON BAY NATIONAL ESTUARY PROGRAM FILES	5		5	
	2900 MATRIX-GALVESTON BAY WATER TEMPERATURES	5		5	
	2935 WEATHER SAMPLE COLLECTION DATA & RESULTS	PM		PM	PAPER, MAPS
1.1	228 MEDIA CONTACT REPORTS & INFORMATION	5		5	
1.1	230 RIVER & FLOOD CONDITIONS-MONTHLY REPORTS (NATL WEATHER SRV)	3		3	
1.1	237 REGIONAL EVALUATION DOCUMENTS	5		5	
1.1	239 DEPURATION RECORDS	5		5	
1.1	267 OYSTER MEAT SAMPLES DATA & RESULTS	PM		PM	
1.1	632 AQUATIC LIFE ORDERS FILES	PM		PM	
1.1	717 FISH ADVISORIES & BANS	US		US	
1.1	931 ADVISORY ORDERS	PM		PM	
1.1	1004 SPECIAL OYSTER LEASE PERMITS	3		3	
1.1	1010 MARINE ORDER FILES	PM		PM	

**RETENTION CODES (Field 7)** 

CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset

MO - Months PM - Permanent US - Until Superseded ARCHIVAL CODES (Field 8) VITAL Record (Include in Field 9)

#### State of Texas Records Retention Schedule

7. RETENTION PERIOD

Automated Facsimile of SLR-105

2. AGENCY CODE: 537

Series Item # 5. Agency

4. Records

3. AGENCY: TEXAS DEPARTMENT OF STATE HEALTH SERVICES

\_\_\_ ORIGINAL SUBMISSION

11/8/2006

\_X\_\_ RECERTIFICATION

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\_\_\_ REPLACEMENT PAGE

ADDENDUM PA	AG	E
1	0.	106 No.

VITAL Record (Include in Field 9)

820 - REGULATORY SERVICES - ECSS - SEAFOOD & AQUATIC LIFE  1.1 1015 GALVESTON BAY OYSTER LEASE FILES 5 5 5  1.1 2020 SITE PLANS FOR FIELD OFFICES & PERSONNEL AV AV R VISIA Record.  1.1 2100 SPECIAL STUDIES I FILES (RED TIDE REPORT, ARTIFICIAL AV REFE, '91 CHOLERA STUDY, & OTHER MERCURY STUDIES (PLES) REFE, '91 CHOLERA STUDY, & OTHER MERCURY STUDIES (PLES) RESEARCH STUDIES I FILES & REPORTS (INCLUDES GALVESTON BAY CONTAMINATE STUDY, 1992; DIOXIN)  1.1 2109 SPECIAL STUDIES I FILES & REPORTS (INCLUDES GALVESTON BAY BENZENE STUDY, ADVAINABLES)  1.1 2117 SPECIAL STUDIES I FILES (INCLUDES RIO GRANDE VALLEY PESTICIDE STUDY, GALVESTON BAY BENZENE SPILL, LAVACA BAY 1 & 2. SELENIUM STUDIES)  1.1 2122 SPECIAL STUDIES 2 FILES (INCLUDES BIG GYPRES) PM PM R PAPER & MAPS CHRONOLOGYCOST OF SAMPLING, LAB RESULTS, MECHES RIVER NITERN CREOSOTE BAILEY SUPPERFUND  1.1 2127 SPECIAL STUDIES 3 FILES (INCLUDES BIG CYPRESS CHRONOLOGYCOST OF SAMPLING, LAB RESULTS, MECHES RIVER NITERN CREOSOTE BAILEY SUPPERFUND  1.1 2138 REPORTS TO EPA-APEX OIL SPILL 1992 PM PM PM R PAPER & MAPS  1.1 2138 REPORTS TO EPA-APEX OIL SPILL 1992 PM PM PM R PAPER & MAPS  1.1 2158 SELENIUM RAW DATA AV AV AV PAPER, MAPS  1.1 2171 SAN ANTONIO RIVER - FISH DATA AV AV AV PAPER, MAPS  1.1 2175 NATIONAL FISH CONTAMINATION PROGRAM FILES & BACH3 ACH3  1.1 2183 ANNIVAL FISH SAMPLING DATA & SUPPORTING AV AV AV R	Series Item #	5. Agency Item #	6. Records Series Title	Agency	Storage	Total	8. Archival	9. Remarks	ADDENDOM PA
1.1 2020 SITE PLANS FOR FIELD OFFICES & PERSONNEL AV AV R VItal Record.  1.1 2100 SPECIAL STUDIES I FILES (RED TIDE REPORT, ARTIFICIAL AV REFE, 39 CHOLERA STUDY, & OTHER MERCURY STUDIES)  1.1 2109 SPECIAL STUDIES I FILES & REPORTS (INCLUDES GALVESTON BAY CONTAMINATE STUDY, 1992; DIOXIN STUDY, APEX OIL SPILL, 1990 FILES)  1.1 2117 SPECIAL STUDIES I FILES (INCLUDES RIO GRANDE PM PM R PAPER & MAPS VALLEY PESTICIDE STUDY, GALVESTON BAY BENZENE SPILL, LAVACA BAY 1 & 2, SELENIUM STUDIES)  1.1 2122 SPECIAL STUDIES 2 FILES (INCLUDES RESULTS, NECHES RIVER INTERN CREGOSTE, BALLEY SUPERFUND STIE, SEVERAL OTHER STUDIES OF RIVERS)  1.1 2127 SPECIAL STUDIES 3 FILES (INCLUDES BIG CYPRESS CREEK STUDY, CADDO LAKE, TOLEDO BEND STUDY, TOWN LAKE, SABINE LAKE, MT CREEK STUDIES)  1.1 2138 REPORTS TO EPA-APEX OIL SPILL, 1992 PM PM R PAPER & MAPS  1.1 2168 SELENIUM RAW DATA AV AV AV AV PAPER, MAPS  1.1 2171 SAN ANTONIO RIVER - FISH DATA AV AV AV PAPER, MAPS  1.1 2183 ANNUAL FISH CONTAMINATION PROGRAM FILES & AC+3 BACTERIOLOGICAL OYSTER MEAT SAMPLES, 1980 - 1992  1.1 2183 ANNUAL FISH SAMPLING DATA & SUPPORTING AV AV AV R			820 - REGULATORY SERVICES - ECSS - SEAFOOD & A	QUATIC LIFE					
1.1 2100 SPECIAL STUDIES I FILES (RED TIDE REPORT, ARTIFICIAL AV REEF, 91 CHOLERA STUDY, & OTHER MERCURY STUDIES)  1.1 2109 SPECIAL STUDIES I FILES & REPORTS (INCLUDES GALVESTON BAY CONTAMINATE STUDY, 1992; DIOXIN STUDY, APEX OIL SPILL, 1990 FILES)  1.1 2117 SPECIAL STUDIES I FILES (INCLUDES RIO GRANDE VALLEY PESTICIDE STUDY, GALVESTON BAY SENZENE SPILL, LAVACA BAY 14 & 2, SELENIUM STUDIES)  1.1 2122 SPECIAL STUDIES 2 FILES (INCLUDES RIO GRANDE CHRONOLOCY/COST OF SAMPLING LAB RESULTS NECHES RIVER INTERN CRESOSTE, BAILEY SUPERFUND SITE, SEVERAL OTHER STUDIES OF RIVERS)  1.1 2127 SPECIAL STUDIES 3 FILES (INCLUDES BIG CYPRESS CREEK STUDY, CADDO LAKE, TOLEDO BEND STUDY, TOWN LAKE, SABINE LAKE, MT CREEK STUDIY, TOWN LAKE, SABINE LAKE, MT CREEK STUDIY, TOWN LAKE, SABINE LAKE, MT CREEK STUDIES)  1.1 2138 REPORTS TO EPA-APEX OIL SPILL, 1992 PM PM R PAPER & MAPS  1.1 2168 SELENIUM RAW DATA AV AV AV PAPER, MAPS  1.1 2175 NATIONAL FISH CONTAMINATION PROGRAM FILES & BACTERIOLOGICAL OYSTER MEAT SAMPLES, 1980 - 1982  1.1 2183 ANNUAL FISH SAMPLING DATA & SUPPORTING AV AV R	1.1	1015 G	ALVESTON BAY OYSTER LEASE FILES	5		5			
REEF, 91 CHOLERA STUDY, & OTHER MERCURY STUDIES   SPECIAL STUDIES   FILES & REPORTS (INCLUDES GALVESTON BAY CONTAMINATE STUDY, 1992; DIOXIN) STUDY, APEX OIL SPILL, 1990 FILES)  1.1 2117 SPECIAL STUDIES   FILES (INCLUDES RIO GRANDE STUDY, SPECIAL STUDIES)   FILES (INCLUDES RIO GRANDE SPILL, LAVACA BAY 1 & 2, SELENIUM STUDIES)  1.1 2122 SPECIAL STUDIES 2 FILES (INCLUDES REDIED SPILL, LAVACA BAY 1 & 2, SELENIUM STUDIES)  1.1 2123 SPECIAL STUDIES 2 FILES (INCLUDES RIO GRANDE SPILL, LAVACA BAY 1 & 2, SELENIUM STUDIES)  1.1 2127 SPECIAL STUDIES 2 FILES (INCLUDES RIO GRANDE SITE, SEVERAL OTHER STUDIES OF RIVERS)  1.1 2127 SPECIAL STUDIES 3 FILES (INCLUDES BIG CYPRESS CREEK STUDY, CADDO LAKE, TOLEDO BEND STUDY, TOWN LAKE, SABINE LAKE, MT CREEK STUDIES)  1.1 2138 REPORTS TO EPA-APEX OIL SPILL, 1992 PM PM R PAPER & MAPS  1.1 2168 SELENIUM RAW DATA AV AV AV PAPER, MAPS  1.1 2175 NATIONAL FISH CONTAMINATION PROGRAM FILES & BACTERIOLOGICAL OYSTER MEAT SAMPLES, 1980 - 1992  1.1 2183 ANNUAL FISH SAMPLING DATA & SUPPORTING AV AV R	1.1	2020 S	ITE PLANS FOR FIELD OFFICES & PERSONNEL	AV		AV	R	Vital Record.	
GALVESTON BAY CONTAMINATE STUDY, 1992; DIOXIN STUDY, APEX OIL SPILL, 1990 FILES)  1.1 2117 SPECIAL STUDIES I FILES (INCLUDES RIO GRANDE VALLEY PESTICIDE STUDY, GALVESTON BAY BENZENE SPILL, LAVACA BAY 1 & 2, SELENIUM STUDIES)  1.1 2122 SPECIAL STUDIES 2 FILES (INCLUDES CHRONOLOGY/COST OF SAMPLING, LAB RESULTS, NECHES RIVER INTERN CRESOSOTE, BAILEY SUPERFUND SITE, SEVERAL OTHER STUDIES OF RIVERS)  1.1 2127 SPECIAL STUDIES 3 FILES (INCLUDES BIG CYPRESS CREEK STUDY, CADDO LAKE, TOLEDO BEND STUDY, TOWN LAKE, SABINE LAKE, MT CREEK STUDIES)  1.1 2138 REPORTS TO EPA-APEX OIL SPILL, 1992 PM PM R PAPER & MAPS  1.1 2168 SELENIUM RAW DATA AV AV AV PAPER, MAPS  1.1 2175 NATIONAL FISH CONTAMINATION PROGRAM FILES & BACTERIOLOGICAL OYSTER MEAT SAMPLES, 1980 - 1992  1.1 2183 ANNUAL FISH SAMPLING DATA & SUPPORTING AV AV AV R	1.1	R	EEF, '91 CHOLERA STUDY, & OTHER MERCURY	. AV		AV	R	PAPER & MAPS	
VALLEY PESTICIDE STUDY, GALVESTON BAY BENZENE SPILL, LAVACA BAY 1 & 2, SELENIUM STUDIES)  1.1 2122 SPECIAL STUDIES 2 FILES (INCLUDES CHRONOLOGY/COST OF SAMPLING, LAB RESULTS, NECHES RIVER INTERN CREOSOTE, BAILEY SUPERFUND SITE, SEVERAL OTHER STUDIES OF RIVERS)  1.1 2127 SPECIAL STUDIES 3 FILES (INCLUDES BIG CYPRESS CREEK STUDIES 3 FILES (INCLUDES BIG CYPRESS CREEK STUDY, CADDO LAKE, TOLEDO BEND STUDY, TOWN LAKE, SABINE LAKE, MT CREEK STUDIES)  1.1 2138 REPORTS TO EPA-APEX OIL SPILL, 1992 PM PM R PAPER & MAPS  1.1 2168 SELENIUM RAW DATA AV AV  1.1 2171 SAN ANTONIO RIVER - FISH DATA AV AV AV PAPER, MAPS  1.1 2175 NATIONAL FISH CONTAMINATION PROGRAM FILES & BACTERIOLOGICAL OYSTER MEAT SAMPLES, 1980 - 1992  1.1 2183 ANNUAL FISH SAMPLING DATA & SUPPORTING AV AV R	1.1	G	ALVESTON BAY CONTAMINATE STUDY, 1992; DIOXIN	PM		PM	R	PAPER & MAPS	
CHRONOLOGY/COST OF SÁMPLING, LAB RESULTS, NECHES RIVER INTERN CREOSOTE, BAILEY SUPERFUND SITE, SEVERAL OTHER STUDIES OF RIVERS)  1.1 2127 SPECIAL STUDIES 3 FILES (INCLUDES BIG CYPRESS CREEK STUDY, CADDO LAKE, TOLEDO BEND STUDY, TOWN LAKE, SABINE LAKE, MT CREEK STUDIES)  1.1 2138 REPORTS TO EPA-APEX OIL SPILL, 1992 PM PM PM R PAPER & MAPS  1.1 2168 SELENIUM RAW DATA AV AV AV AV PAPER, MAPS  1.1 2171 SAN ANTONIO RIVER - FISH DATA AV AV AV PAPER, MAPS  1.1 2175 NATIONAL FISH CONTAMINATION PROGRAM FILES & BACTERIOLOGICAL OYSTER MEAT SAMPLES, 1980 - 1992  1.1 2183 ANNUAL FISH SAMPLING DATA & SUPPORTING AV AV R	1.1	V	ALLEY PESTICIDE STUDY, GALVESTON BAY BENZENE	PM		РМ	R	PAPER & MAPS	
CREEK STUDY, CADDO LAKE, TOLEDO BEND STUDY, TOWN LAKE, SABINE LAKE, MT CREEK STUDIES)  1.1 2138 REPORTS TO EPA-APEX OIL SPILL, 1992 PM PM R PAPER & MAPS  1.1 2168 SELENIUM RAW DATA AV AV  1.1 2171 SAN ANTONIO RIVER - FISH DATA AV AV PAPER, MAPS  1.1 2175 NATIONAL FISH CONTAMINATION PROGRAM FILES & AC+3 BACTERIOLOGICAL OYSTER MEAT SAMPLES, 1980 - 1992  1.1 2183 ANNUAL FISH SAMPLING DATA & SUPPORTING AV AV R	1.1	C N	HRONOLOGY/COST OF SAMPLING, LAB RESULTS, ECHES RIVER INTERN CREOSOTE, BAILEY SUPERFUND	РМ		PM	R	PAPER & MAPS	
1.1 2168 SELENIUM RAW DATA AV AV  1.1 2171 SAN ANTONIO RIVER - FISH DATA AV AV PAPER, MAPS  1.1 2175 NATIONAL FISH CONTAMINATION PROGRAM FILES & AC+3 BACTERIOLOGICAL OYSTER MEAT SAMPLES, 1980 - 1992  1.1 2183 ANNUAL FISH SAMPLING DATA & SUPPORTING AV AV R	1.1	С	REEK STUDY, CADDO LAKE, TOLEDO BEND STUDY,	PM		PM	R	PAPER & MAPS	
1.1 2171 SAN ANTONIO RIVER - FISH DATA AV AV PAPER, MAPS  1.1 2175 NATIONAL FISH CONTAMINATION PROGRAM FILES & AC+3 AC+3  1.1 2183 ANNUAL FISH SAMPLING DATA & SUPPORTING AV AV R	1.1	2138 R	EPORTS TO EPA-APEX OIL SPILL, 1992	PM		PM	R	PAPER & MAPS	
1.1 2175 NATIONAL FISH CONTAMINATION PROGRAM FILES & AC+3 AC+3 BACTERIOLOGICAL OYSTER MEAT SAMPLES, 1980 - 1992  1.1 2183 ANNUAL FISH SAMPLING DATA & SUPPORTING AV AV R	1.1	2168 S	ELENIUM RAW DATA	AV		AV			
BACTERIOLOGICAL OYSTER MEAT SAMPLES, 1980 - 1992  1.1 2183 ANNUAL FISH SAMPLING DATA & SUPPORTING AV AV R	1.1	2171 S	AN ANTONIO RIVER - FISH DATA	AV		AV		PAPER, MAPS	
	1.1			AC+3		AC+3			
	1.1			AV		AV	R		

**RETENTION CODES (Field 7)** 

ARCHIVAL CODES (Field 8) A - Transfer to State

#### State of Texas Records Retention Schedule

Automated Facsimile of SLR-105

2. AGENCY CODE: 537

4. Records

3. AGENCY: TEXAS DEPARTMENT OF STATE HEALTH SERVICES

\_\_\_ ORIGINAL SUBMISSION

11/8/2006

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\_X\_\_ RECERTIFICATION \_\_\_ REPLACEMENT PAGE

ADDENDUM PAGE

4. Records Series Item # 5. Agency		7.	ADDENDUM PAGE				
Item #	6. Records Series Title	Agency	Storage	Total	8. Archival	9. Remarks	10. 106 No.

	820 - REGULATORY SERVICES - ECSS - SEAFOOD & A	AQUATIC LIFE		
1.1	2186 ORIGINAL SANITARY SURVEYS (INCLUDES FISH TISSUE, LAB ANALYSIS REPORTS)	PM	PM	ELECTRONIC, COMPUTER PRINTOUT
1.1	2720 MONTHLY STATISTICAL REPORTS	3	3	
1.1	2769 COMPLAINT/INJURY COUNTIES CODES REFERENCE FILE	E AV+1	AV+1	
1.1	2774 CORPUS CHRISTI NATIONAL ESTUARY PROGRAM FILES	3	3	
1.1	2792 DETENTION, DESTRUCTION, OR DISPOSITION RECORDS OF SHELLFISH FOOD PRODUCTS	AC+2	AC+2	
1.1	2880 IMPACT FILES (SELF-REVIEW)	AC+3	AC+3	
1.1	2908 TRINITY RIVER AUTHORITY	3	3	
1.1.008	2773 CONTRACT LABS CORRESPONDENCE	1	1	INCLUDES SOME E-MAIL.
1.1.038	2178 BIOACCUMULATION OF TCDD	AC+3	AC+3	SEE ITEM NUMBER 1.1.067 FOR SUMMARY REPORTS COMPILED FROM CUSTOMER SURVEYS.
4.1	2738 GASOLINE CREDIT CARD INFORMATION	AV	AV	
5.1.001	232 PARTNERSHIP AGREEMENTS	AC+4	AC+4	Vital Record. AC=EXPIRATION OR TERMINATION OF THE INSTRUMENT ACCORDING TO ITS TERMS