



To: State Services Contractors

From: Felipe Rocha, MSSW, LMSW, Manager
HIV/STD Comprehensive Services Branch

Date: February 22, 2005

Subject: Request for Renewal Application for HIV Health and Social Services (State Services)

Enclosed you will find the renewal application for HIV Health and Social Services (State Services) for a **7-month budget period**, beginning September 1, 2005 and ending March 31, 2006. The shortened budget period is necessary because the HIV/STD Comprehensive Services Branch has recently learned that we will be required to compete the Ryan White Administrative Agency contracts for a new project period beginning April 1, 2006. Administrative Agencies should develop contracts with their subcontractors accordingly. The remaining 5 months of State Services funding will be made available to those contractors selected as Ryan White Administrative Agencies for the period beginning April 1, 2006. More information on re-competing Ryan White Administrative Agency Contracts will be forthcoming in the future.

State Services budgets submitted with this application should reflect the funding amount indicated in the column labeled "7/12 of Total Allocation" on the attached funding allocation table. The Department of State Health Services (DSHS) reserves the right to negotiate any terms and conditions including budget amounts and allocations. Any contract renewal is contingent upon the continued availability of funding to DSHS.

APPLICATIONS ARE DUE NO LATER THAN 2:00 P.M. ON APRIL 15, 2005.

Use only the forms contained in this renewal application packet. Additional copies of the application may be downloaded from the HIV/STD Comprehensive Services Branch website at www.tdh.state.tx.us/hivstd/grants/default.htm. If you have questions concerning the Renewal Application process or your amount of funding, please contact Debbie Bennett, 512/458-7470.

Applicants are also reminded that the required subcontractor documents are due to Kathie Walden by October 1, 2005.

Attachments