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**TO: Prevention Counseling and Partner Elicitation Training Services Provider**

**FROM: Felipe Rocha, MSSW, LMSW  
Manager  
HIV/STD Comprehensive Services Branch**

**DATE: July 18, 2005**

**SUBJECT: Renewal Application for Prevention Counseling and Partner Elicitation Training Services**

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The application for renewal of your agency's Prevention Counseling and Partner Elicitation Training Services contract with the Texas Department of State Health Services (DSHS) has been posted to the HIV/STD program's website at [www.tdh.state.tx.us/hivstd/grants](http://www.tdh.state.tx.us/hivstd/grants). The renewal application has also been emailed to your executive director. Instructions for completing the application and the deadline for submission are in the renewal application.

Please submit a budget for level-funding. One-time funds added to the contract during the current budget year should not be included. Should you have questions regarding your level-funding amount, please consult your DSHS Training contact. Questions related to the renewal application should be directed to the contact person identified in the renewal.