



Memorandum

TO: Ryan White CARE Act Title II Service Delivery Executive Directors
Ryan White CARE Act Title II Service Delivery Contact Persons

FROM: Felipe Rocha, M.S.S.W., Manager
HIV/STD Comprehensive Services Branch

DATE: October 20, 2005

SUBJECT: Renewal Application for Year 2006 Ryan White CARE Act Title II Service Delivery (RWSD) Program (RFP HIV 0078.5)

The application for renewal of your agency's Ryan White CARE Act Title II Service Delivery contract with the Texas Department of State Health Services (DSHS) has been posted to the HIV/STD program's website at www.tdh.state.tx.us/hivstd/grants. Instructions for completing the application and the deadline for submission are in the renewal application.

For the FY2006 budget period, the amount administrative agencies take from home HSDAs under this RFP for the 04/01/06- 03/31/07 budget period may not exceed the amount expended by the AAs during the 04/01/05-03/31/06 budget period.

Additionally, you will note that the administrative expenditure categories in Tables 1A and 1B have been revised. Subcontractor administrative costs must now be reported separately. The 'Program Support' category has been eliminated, as the activities formerly allowable under that category are now specific categories (e.g., Assembly Needs Assessment/Planning/Evaluation, Capacity Building, and Planning Assembly/Body Support). The Glossary of HIV Services Categories and Administrative Services has also been revised to reflect these changes.

It is likely that the funding from HRSA for this grant will be reduced. At this time, it is impossible to predict the amount of funding that might be lost, and its effect on the formula allocation. It is imperative that you prepare for a possible rescission by assuring that proportions are used for allocations, and that realistic minimum funding levels for core services are set for your HSDAs. Should you have questions regarding your level-funding amount, please consult your DSHS Field Operations Consultant. Questions related to the renewal application should be directed to the contact person identified in the renewal application.

Enclosures