### Simple Search

This search allows you to search for any keyword or phrase. Results are displayed by relevancy order.

- Type in the term(s) you want to search for -enter a single keyword, multiple keywords or
  an exact phrase (put quotation marks
  around your text to get an exact phrase).
- Click on the GO button to launch the search. Click on Start Over to clear all fields and resume your search.



### Search Tips:

- Click on the Show Search Options link to limit your search to specific parameters such as: Search Method (Match All Keywords, Match Any Keyword, Exact Phrase); Format (choose Visual Materials for AV items or Serial for journals) OR Location (to find items only at the AV Library, DSHS/TDH Document Archive, ECI/Rehabilitation Services, Funding Information Center, or Medical and Research Library), and/or Publication Year.
- Put an \* at the end of a word to allow multiple endings i.e. child\* finds child, child's, children, children's, childhood, etc.

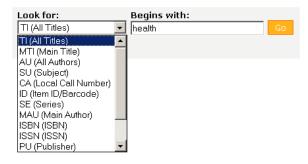


### **Browse Search**

Browse Search allows you to search by a specific category such as TI Title, AU Author, SU Subject, etc. Search results appear in alphabetical order beginning with the nearest field matching the information you entered.

- Select an index from the pick list (TI Title, AU Author, SU Subject, etc).
- Type a keyword or phrase.
- Click on the GO button to launch the search.

Note: The Browse option generates a list of entries arranged in alphabetical order by the selected browse index beginning with the letters you typed in. Every list consists of many pages containing at least 10 entries each.



#### **Power Search**

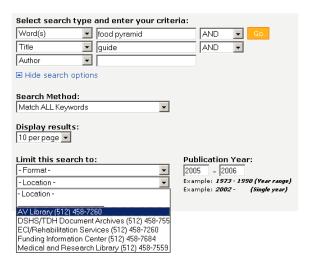
Power Search gives you the advantage of combining different categories such as Author AND Title OR Subject enabling you to search multiple terms simultaneously.

- Select an index from the pick list (Words, Author, Title, Subject, etc).
- Type in the term(s) you want to search for -enter a single keyword, multiple keywords or a
  phrase.
- 3. Select the operator to use between the search terms entered (AND/OR/AND NOT).
- 4. Click on the *GO* button to launch the search. Click on *Start Over* to clear all fields and resume your search.

### Search Tips:

Click on the *Show Search Options* link to limit your search to specific parameters such as:

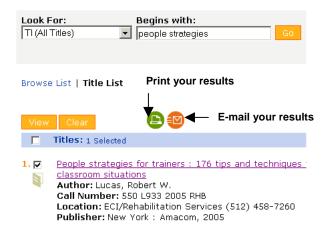
- Display Results (number of records per page)
- Limit Search (Location, Medium, Type), and/or Publication Year.



# Working with Your Search Results

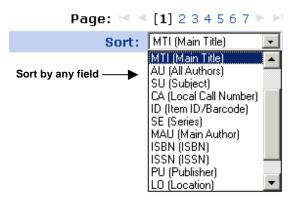
### **Print or E-mail Results**

Start by checking the boxes to the left of the results you want individually, or select all the results by checking the box at the top of the results, then click on the appropriate icon at the top of your list.



You may also re-sort your data by choosing an option in the drop down box on the top right of your results.

### 63 Unique Hits



# **Texas Department of State Health Services**

### Library and Information Services Center for Health Statistics

### Audiovisual Library and Early Childhood Intervention/Rehabilitative Services Collections

(512) 458-7260
Toll-free: (888) 963-7111 ext. 7260
E-mail: avlibrary@dshs.state.tx.us
Warehouse Bldg., Rm. 115 (1111 N. Loop)
1100 W. 49<sup>th</sup> Street, Austin, TX 78756
http://www.dshs.state.tx.us/avlib/default.shtm

### **Funding Information Center**

(512) 458-7684
Toll-free: (888) 963-7111 ext. 7684
E-mail: fundctr@dshs.state.tx.us
Tower Bldg., Rm. 404
1100 W. 49<sup>th</sup> Street, Austin, TX 78756
http://www.dshs.state.tx.us/fic/default.shtm

### Medical and Research Library

(512) 458-7559
Toll-free: (888) 963-7111 ext. 7559
E-mail: library@dshs.state.tx.us
Tower Bldg., Rm. 404
1100 W. 49<sup>th</sup> Street, Austin, TX 78756
http://www.dshs.state.tx.us/library/default.shtm

### **Library Catalog**

http://www.texashealthlibrarv.com

April 2006

## Searching the Library's Online Catalog



### Catalog:

http://www.texashealthlibrary.com