ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
1.0						
1.0.1	Provide code tables that allow user to define default values for entry fields.	✓	✓	✓	✓	✓
1.0.2	Present available code table values during data entry for fields where a list of standard values is maintained in the system.	✓	✓	✓	✓	✓
1.0.3	Provide a user interface that allows the user easy access and navigation between various parts of the system, such as docketing, scheduling, calendars and accounting.	✓	✓	✓	✓	✓
1.0.4	Create groups of related cases from single or multiple filings such that initial and subsequent entries can be applied to each case in group.	✓	✓	✓	✓	✓
1.0.5	Enter information once and automatically apply to multiple cases or individuals. (e.g., single entry for several parties with same attorney or address; copy docket entry to related cases; single entry when parties or attorneys have different roles in different cases, such as party who is petitioner in one case and respondent in another case or attorney who is counsel in one case or guardian ad litem in another case).	✓	✓	✓	✓	✓
1.0.6	Maintain basic court information (court type, address, city, zip, FAX,…etc).	✓	✓	✓	✓	✓
1.0.7	Provide for user-defined edit and data validation checks. This could apply to date formats or required relationships (e.g., the date of answer must be after date filed).	✓	✓	✓	✓	✓
1.0.8	Provide prompts to indicate what information is required on any given data entry page.	✓	✓	✓	✓	✓
1.0.9	Create and maintain locally defined index that permits database look-up by a choice of key fields.	✓	✓	✓	✓	✓
1.0.10	Create and maintain locally defined index that contains basic index information and permits easy interface with other parts of the case processing system.	✓	✓	✓	✓	✓
1.0.11	Create and maintain locally defined index that permits retrieval, display and modification of index information.	✓	✓	✓	✓	✓

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
1.0.12	Support differentiated case management, alternative dispute resolution, and other case management methods that allow for assignment of cases for scheduling and setting time standards for completion of specific events.	ν	ν	ν	ν	ν
1.0.13	Print any screen display and print any document that is available on-line.	ν	ν	ν	ν	ν
1.0.14	Provide capability to demote cases as active or inactive.	ν	ν	ν	ν	ν
1.0.15	Provide for comments/remarks.	ν	ν	ν	ν	ν
1.0.16	Provide an internal profile on all users with time date stamp for every function performed within the program.	ν	ν	ν	ν	ν
1.0.17	Error messages are stated in terms users can understand and propose corrective actions when possible.	ν	ν	ν	ν	ν
1.0.18	Help menu is available on all screens.	ν	ν	ν	ν	ν
1.0.19	System can process criminal and civil cases.	ν	ν	ν	ν	ν
2.0						
2.0.1	Accept all data supplied on complaint document.	ν	ν	ν	ν	ν
2.0.2	The system will supply current date as the default date for file date.	ν	ν	ν	ν	ν
2.0.3	Generate locally defined case title or style based on party name and other applicable information.	ν	ν	ν	ν	ν
2.0.4	Calculate and display case age with case information.	ν	ν	ν	ν	ν
2.0.5	System can track continuances.	ν	ν	ν	ν	ν
2.0.6	Automatically assign case number using locally court defined format and allow for manual update with appropriate permission.	ν	ν	ν	ν	ν
2.0.7	Entry of case data should default to the court identifiers (e.g., district court) and court location identifiers (e.g., county number).	ν	ν	ν	ν	ν
2.0.8	System displays and maintains data in docket including information from initial filing and basic case information.	ν	ν	ν	ν	ν
2.0.9	Allow users to enter and maintain information that allows the system to identify instances where the court should not accept a case. (E.g., the system would provide an alert when the user attempts to associate a suspended attorney with a case).	ν	ν	ν	ν	ν

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
2.0.10	Enter reason for case initiation (e.g., new filing, transferred from another jurisdiction, reopened or remanded case, counter or cross claims, de novo appeal according to local procedures).	✓	✓	✓	✓	✓
2.0.11	Allow users to designate certain information fields as confidential and restrict access to those fields.	✓	✓	✓	✓	✓
2.1						
2.1.1	Identify lead charge, if appropriate, among group of charges for a given defendant (e.g., the most serious charge in a group).	✓	✓	✓	✓	✓
2.1.2	Allow multiple violations per case in case information.	✓	✓	✓	✓	✓
2.1.3	Allow for users to maintain, view and print history of offenses and violations so that information can be used when needed for offense enhancements.	✓	✓	✓	✓	✓
2.2						
2.2.1	System can record judgment/disposition information by party or offense.	✓	✓	✓	✓	✓
2.2.2	Provide the ability to capture aliases in person information.	✓	✓	✓	✓	✓
2.2.3	Generate and assign separate identifier (e.g., party number) for each party.	✓	✓	✓	✓	✓
2.2.4	Permit name search on various combinations of a person's or party's name or part or name, including aliases.	✓	✓	✓	✓	✓
2.2.5	Capture demographic information (zip code, sex, officer number, ethnicity, reporting agency, docket, date range, INS tracking number).	✓	✓	✓	✓	✓
2.2.6	Accept offender information on criminal cases that includes DPS identifiers for the person and offense.	✓	✓	✓	✓	✓
2.2.7	System can support multiple violators/offenders for the same case.	✓	✓	✓	✓	✓
2.2.8	Prompt user when parties already exist that relate to new case, followed by user-initiated search for duplicate parties and attorneys that user can associate with the current case if appropriate to avoid unnecessary data entry.	✓	✓	✓	✓	✓
2.2.9	System can record the relationship between parties and other identifiers (e.g., parcels in real property rights cases, other courts, etc.) and establish relationships with parties.	✓	✓	✓	✓	✓
2.2.10	Allow users to assign additional parties to cases.	✓	✓	✓	✓	✓

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
2.2.11	Maintain information on multiple parties, participants, and attorneys in a case such as: personal information; status, including dismissals; current addresses; address histories; voice and fax numbers; e-mail addresses.	✔	✔	✔	✔	✔
2.2.12	Maintain, or be able to construct in a manner that requires minimal user action, information and relationships on multiple cases, judges, attorneys, and parties (e.g., designate lead attorney, transfer group of cases or parties from one judge or hearing, etc.).	✔	✔	✔	✔	✔
2.2.13	If attorneys are included in case index, allow multiple attorney names and bar identifiers to be associated with each party.	✔	✔	✔	✔	✔
2.2.14	Enter, change, or withdraw attorneys for specific cases (or groups of cases) or parties (or groups of parties) with dates when active and inactive. Allow users to view and print a history of attorney changes for a case or party.	✔	✔	✔	✔	✔
2.2.15	Allow for global replacement of an individual, providing a "date off" entry for all related cases. For example, a change of district attorney could be achieved by substitution of the new district attorney for the previous one.	✔	✔	✔	✔	✔
2.3						
2.3.1	Capture all DPS required vehicle information (state, license number, make, year, model, color, VIN#, owner, operator, impounded, remarks).	✔	✔	✔	✔	✔
2.4						

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
2.4.1	Events can be sealed.	ѵ	REQUIRES MODIFICATION - At the time of the product evaluation, the system only sealed cases, but the vendor said that it could be programmed to seal events. If needed, this feature should be included in the system.	ѵ	ѵ	REQUIRES MODIFICATION - At the time of the product evaluation, the system only sealed cases, but the vendor said that it could be programmed to seal events. If needed, this feature should be included in the system.
2.4.2	Enter and maintain information on all events in the case (e.g., document title, filing date and party, fees received, party added or deleted, motion filed, answer or response filed, or hearing date set).	ѵ	ѵ	ѵ	ѵ	ѵ
2.4.3	Permit update of index based on specific case events.	ѵ	ѵ	ѵ	ѵ	ѵ
2.4.4	Schedule events and subsequent groups of events (e.g., after case filed, set deadlines for service of summons, return of service, filing of answer or response).	ѵ	ѵ	ѵ	ѵ	ѵ
2.4.5	Allow multiple cases and events to have same scheduled date and time (e.g., multiple complaints regarding same problem to be heard together).	ѵ	ѵ	ѵ	ѵ	ѵ
2.4.6	Provide manual override to automatic scheduling to allow user to substitute deadlines for specific situations.	ѵ	ѵ	ѵ	ѵ	ѵ
2.4.7	Allow efficient entry of multiple filings that apply to single case or related cases (e.g., consecutive entry of multiple pleadings for single case).	ѵ	ѵ	ѵ	ѵ	ѵ
2.4.8	Allow re-scheduling of events using a user, date and time stamp.	ѵ	ѵ	ѵ	ѵ	ѵ
2.4.9	Events should be maintained in chronological order.	ѵ	ѵ	ѵ	ѵ	ѵ
2.4.10	Allow judgments to be associated with events.	ѵ	ѵ	ѵ	ѵ	ѵ
2.4.11	Show an event when notice has been sent.	ѵ	ѵ	ѵ	ѵ	ѵ
2.4.12	Automatically record a fee for an event. (DSC fee).	ѵ	ѵ	ѵ	ѵ	ѵ
2.4.13	System allows for comments/remarks on events.	ѵ	ѵ	ѵ	ѵ	ѵ
2.4.14	Alert when scheduling conflicts occur.	ѵ	ѵ	ѵ	ѵ	ѵ
2.5	██████████████			ѵ		
2.5.1	Case entry data automatically sets appear calendar, but allows for manual override.	ѵ	ѵ	ѵ	ѵ	ѵ
2.5.2	During manual scheduling and rescheduling, display all future events for that case.	ѵ	ѵ	ѵ	ѵ	ѵ

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
2.5.3	Record pertinent information regarding schedule overrides or changes (e.g., initiator, date, reason).	✓	✓	✓	✓	✓
2.5.4	Print each schedule upon user request (e.g., judge or other participant's calendar by day).	✓	✓	✓	✓	✓
2.5.6	Create and print calendars individually (e.g., for a judge or courtroom) or batch (e.g., for posting throughout courthouse) according to various criteria including date, judge, or courtroom.	✓	✓	✓	✓	✓
2.5.7	Generate and display or print summary of upcoming hearings for a judge or in a courtroom over a specific period (e.g., a week).	✓	✓	✓	✓	✓
2.5.8	Track multiple hearings and process on cases (how began and disposition). Provide capability to print or display template forms with and without entered data.	✓	✓	✓	✓	✓
2.5.9	Create, generate, and maintain calendars based on scheduling information for each type of hearing (e.g., jury trial, nonjury trial, motion, conference, dismissal) or mixed hearings (e.g., motions and settlements) for specific periods (e.g., daily, weekly).	✓	✓	✓	✓	✓
2.5.10	Create, display, and maintain separate disposition and judgment indices and screens that show original and subsequent judgments (e.g., containing amounts, modifications, and satisfactions) for each case and party.	✓	✓	✓	✓	✓
2.5.11	Display or print summary calendar information (e.g., for use in courtroom and could contain case number, hearing type, case title or style, hearing date and time, and other essential information from calendar) and provide interface to other parts of system.	✓	✓	✓	✓	✓
2.5.12	Provide date picker or date calculator for setting calendars.	✓	✓	✓	✓	✓
2.5.13	Apply specific change (e.g., reschedule all cases to be heard by judge who is unavailable) to multiple schedules for group of cases as if group was a single case.	✓	✓	✓	✓	✓
2.5.14	Print calendars in summary and/or detail format.	✓	✓	✓	✓	✓
2.5.15	User can view calendars without printing.	✓	✓	✓	✓	✓
2.5.16	Allow comments to be printed on calendar.	✓	✓	✓	✓	✓

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
2.5.17	Automatically remove cases from calendar after processing.	ᴠ	ᴠ	ᴠ	ᴠ	ᴠ
2.6						
2.6.1	Collect all information required to calculate the OCA Monthly Statistics Report.	ᴠ	ᴠ	ᴠ	ᴠ	ᴠ
2.7						
2.7.1	Collect all information required for all requisite DPS Reports.	ᴠ	REQUIRES MODIFICATION - At the time of the product evaluation, the system created DPS reports in other states. The Texas DPS reports should be included in the system.	ᴠ	ᴠ	ᴠ
2.8						
2.8.1	Record disposition type (i.e., type of judgment) including those involving entire cases, individual parties, parcels in real property rights cases, and cross complaints.	ᴠ	ᴠ	ᴠ	ᴠ	ᴠ
2.8.2	System can record multiple dispositions per violation on one case.	ᴠ	ᴠ	ᴠ	ᴠ	ᴠ
2.8.3	System can record compliance judgments with disposition (e.g. community service, jail time).	ᴠ	ᴠ	ᴠ	ᴠ	ᴠ
2.8.4	System records disposition date.	ᴠ	ᴠ	ᴠ	ᴠ	ᴠ
2.9						
2.9.1	Enter, maintain, and display or print information on special case processing requirements or orders (e.g., sealed case or document).	ᴠ	ᴠ	ᴠ	ᴠ	ᴠ
2.9.2	Create and maintain judge's notes (i.e., judge's notes and comments for use with calendar) for authorized viewing only in accordance with local rules and statutes.	ᴠ	ᴠ	ᴠ	ᴠ	ᴠ
2.10						
2.10.1	Provide ability to link companion cases.	ᴠ	ᴠ	ᴠ	ᴠ	ᴠ
2.11						

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
2.11.1	Provide ability to consolidate cases..	*v*	Cases may be associated in FullCourt, so that each case references the other. There is not a true "consolidation" of cases where information in multiple cases may be automatically merged. Copy and paste functions are available to move ROAs and parties may be added, deleted or reassigned to cases.	*v*	CourtView has the ability to create a Linked Group. Any number of Cases can then be associated to this group. When a user searches for a Case, and that Case is part of a Linked Group, a Link Button is activated to notify the user that the Case is associated to a group. In addition, the Linked Group can be flagged to 'Copy Docket'. When this flag is set, for any Docket Entry entered on any one Case in the group, the Docket Entry is automatically entered on the other Cases within that group. During the product evaluation, the CourtView's Case Linking functionality was accepted to satisfy the consolidation requirement.	*v*
2.12						
2.12.1	System supports violations/offenses that are juvenile specific.	*v*	*v*	*v*	*v*	*v*
2.12.2	During case initiation, system can automatically complete juvenile information on reporting documents.	*v*	*v*	*v*	*v*	*v*
2.12.3	Capture locally required information for minors who are violators/offenders.	*v*	*v*	*v*	*v*	*v*
2.12.4	Capture additional related references for juvenile violators/offenders (e.g. parents or grandparents involved with case: phone numbers, addresses).	*v*	*v*	*v*	*v*	*v*
2.13						

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
2.13.1	Include case age with any display of case status or adherence to any applicable schedules (e.g., tracking conformance to time standards).	ʋ	REQUIRES MODIFICATION - During the product evaluation, the case age was not displayed, but vendor said that it could be easily added to the case window. If this feature is needed, it should be included in the system. Note: The file date is currently displayed on the main case window. Time limit reports may be modified to include case age and new ad hoc reports including case age may be created through Crystal Reports.	REQUIRES MODIFICATION - During the product evaluation, the vendor demonstrated the ease in adding this functionality. If needed, this feature should be included in the system.	REQUIRES MODIFICATION - During the product evaluation, the vendor reported that the functionality was being developed within their Differentiated Case Management Module.	ʋ
3.0	███████████████					
3.1						
3.1.1	Display all data supplied on complaint document on the initial case screen.	ʋ	ʋ	ʋ	ʋ	ʋ
3.1.2	Handle look-up and retrieval of case information by identifying a specific party name and role along with a case filed date range. If multiple matches are found, allow elimination of non-relevant cases or parties that satisfy original look-up.	ʋ	ʋ	ʋ	ʋ	ʋ
3.1.3	Provide for case lookup by outstanding warrant.	ʋ	ʋ	ʋ	ʋ	ʋ
3.1.4	Case viewing is defined by user rights.	ʋ	ʋ	ʋ	ʋ	ʋ
3.1.5	User can view closed cases	ʋ	ʋ	ʋ	ʋ	ʋ
3.2	███████████████					
3.2.1	Query case data based on user design.	ʋ	ʋ	ʋ	ʋ	ʋ
3.2.2	Query on all required case entry fields.	ʋ	ʋ	ʋ	ʋ	ʋ
3.3	███████████████					
3.3.1	Copy a case with time, date, and user stamp.	ʋ	REQUIRES MODIFICATION - At the time of the product evaluation, case copy was a feature in FullCourt Web. The vendor said that it could be programmed into FullCourt v4 with user specifications. If this feature is needed, it should be included in the system.	ʋ	ʋ	ʋ

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
3.4						
3.4.1	Allow renumbering of a case by authorized user with time, date, and user stamp.	ฮ	ฮ	ฮ	ฮ	ฮ
3.5						
3.5.1	Correct and supplement complaint information originally entered during intake and case initiation as appropriate and with proper authorization, security, and data integrity.	ฮ	ฮ	ฮ	ฮ	ฮ
3.5.2	Allow authorized user correction of individual or groups of cases when data entry error occurs.	ฮ	ฮ	ฮ	ฮ	ฮ
3.5.3	System can track changes and revisions to case.	ฮ	ฮ	ฮ	ฮ	ฮ
3.6						
3.7						
3.7.1	Only authorized users are allowed to transfer cases.	ฮ	ฮ	ฮ	ฮ	ฮ
3.8						
3.8.1	Create docket entry and update case information based on occurrence of specific events that can be completely or partially transferred from another function such as: hearing scheduled; hearing results, dispositions, requests for enforcement of judgment.	ฮ	ฮ	ฮ	ฮ	ฮ
3.8.2	Create, maintain, and produce (according to locally-specified criteria) an audit trail identifying persons who made docket and other entries and when they made entries or modifications.	ฮ	ฮ	ฮ	ฮ	ฮ
3.8.3	Permit deletion of specific docket entries and all related data with proper authorization.	ฮ	ฮ	ฮ	ฮ	ฮ
3.8.4	Allow newly-entered events to be inserted as appropriate in docket (e.g., before later entries in chronological event list if necessary).	ฮ	ฮ	ฮ	ฮ	ฮ
3.8.5	Allow a single event to create multiple docket entries (e.g., event is hearing; docket entries are attorney withdrawal and hearing results).	ฮ	ฮ	ฮ	ฮ	ฮ

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
3.8.6	Create docket entry based on electronic documents distributed by other internal functions (e.g., notices, warrants, orders).	*v*	*v*	*v*	*v*	*v*
3.8.7	Print or display all, part or summaries of dockets for specific cases or groups of cases and for the life of the case, or for a specific date range, allowing for chronological or reverse chronological order.	*v*	*v*	*v*	*v*	*v*
3.8.8	In docket, allow for parties to be individuals or organizations. If organizations are entered, allow for a primary contact person.	*v*	*v*	*v*	*v*	*v*
3.9						
3.9.1	Provide for the creation of merge letters and labels such as DSC letters, warrants, etc.	*v*	*v*	*v*	*v*	*v*
3.9.2	Maintain files of standard text and use to create entire documents or to insert text into "boilerplate" court forms; relate each group of text to document's) and court event(s) for which they are used.	*v*	*v*	*v*	*v*	*v*
3.9.3	Insert current address in documents based on document date compared with address histories.	*v*	*v*	*v*	*v*	*v*
3.9.4	Suppress inclusion of user-designated confidential information in documents (e.g., mask out confidential addresses for notices sent to specific persons).	*v*	REQUIRES MODIFICATION - At the time of the product evaluation, this feature was already in FullCourt Web. The vendor said that it could be programmed into FullCourt v4 with user specifications. If this feature is needed, it should be included in the system.	*v*	*v*	*v*

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
3.9.5	Provide capability to retrieve addresses of attorneys, parties, and participants who should receive specific documents from various locations in system and database (e.g., attorney, party, participant records or tables).	ν	ν	ν	ν	ν
3.9.6	Provide the ability to send notices to any or all persons or organizations involved in cases.	ν	ν	ν	ν	ν
3.9.7	In cases with multiple active parties, show names and primary (e.g., as designated by party or attorney) addresses of all other active parties attorneys on notice to specific active party and show names and primary addresses of all active parties on file copy of notice.	ν	ν	ν	ν	ν
3.9.8	Provide capability to print or display template forms with and without entered data.	ν	ν	ν	ν	ν
3.9.9	Create and print court orders resulting from hearings and other judicial and ADR events.	ν	ν	ν	ν	ν
3.9.10	Generate accounting notices (e.g., for payment) at front counter or in back office.	ν	ν	ν	ν	ν
3.9.11	Allow user to designate or override computer selection of recipients of notices and instruments.	ν	ν	ν	ν	ν
3.10						
3.10.1	Provide electronic user manuals which are printer compatible.	ν	ν	ν	ν	ν
3.10.2	Process information and produce documents on post-judgment activities.	ν	ν	ν	ν	ν
3.10.3	Process information and produce documents for dispositions by trial, ADR such as mediation or arbitration, default, dismissal, withdrawal, settlement, transfer out to another jurisdiction, or consolidation.	ν	ν	ν	ν	ν
3.11						
3.11.1	Close case (e.g., update docket; generate required forms, notices, reports for that case).	ν	ν	ν	ν	ν
3.11.2	Closed cases are easily identified during look-up-/recall.	ν	ν	ν	ν	ν
3.11.3	Cases with or without outstanding fee balances can be disposed.	ν	ν	ν	ν	ν
3.11.4	Allow for multiple judgments in cases involving multiple parties.	ν	ν	ν	ν	ν
3.12						ν
3.12.1	Deactivation and reactivation should be limited to authorized users only.	ν	ν	ν	ν	ν
3.13				ν		

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
3.13.1	Cases should be archived based on state statutes.	*v*	At the time of the product evaluation, FullCourt did not provide for archiving.	*v*	*v*	REQUIRES MODIFICATION - At the time of the product evaluation, the ability to archive cases based on state statute was functionality that was being developed for TX courts, with a scheduled delivery of the 3rd quarter of 2003. This functionality should be included with the system if needed.
3.14						
3.14.1	Cases can be deleted when fees are not assessed.	*v*	*v*	*v*	*v*	*v*
3.14.2	Cases can be purged by authorized users based on a time frame.	*v*	*v*	*v*	*v*	*v*
3.14.3	Case cannot be deleted with outstanding fee balance.	*v*	*v*	*v*	*v*	*v*
3.15						
3.15.1	Expungement should be limited to authorized users only.	*v*	*v*	*v*	*v*	*v*
4.0						
4.1						

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
4.1.1	Ensure electronic records cannot be modified without supervisor notification.	ʋ	MAY REQUIRE MODIFICATION - At the time of the product evaluation, the vendor said that "Electronic Records" could refer to a number of things. Anyone with update capability can modify individual case records. Adjustments to financial records may be set to require administrative approval, as can a limited number of other functions. Electronic reports or responses received from other agencies may only be downloaded by someone with specific access to the file containing those records. A more specific feature would require examples of the records to be protected.	ʋ	ʋ	ʋ
4.1.2	Maintain and display audit trail of file additions, modifications, and deletions including who made entry, when entry made, whether date entered and date filed differ.	ʋ	ʋ	ʋ	ʋ	ʋ
4.1.3	Coordinate and track changes in case numbers (e.g., for cases transferred to general jurisdiction court), individual identifiers (e.g., across courts, criminal support units, CJ agencies, and non-justice agencies), and other identifiers.	ʋ	ʋ	ʋ	ʋ	ʋ
4.1.4	Provide audit trails that show which users and workstation locations logged on to system during specified period.	ʋ	ʋ	ʋ	ʋ	ʋ
4.1.5	Record pertinent information regarding schedule overrides or changes.	ʋ	ʋ	ʋ	ʋ	ʋ
4.2						
4.2.1	Provide for setup of multiple security levels.	ʋ	ʋ	ʋ	ʋ	ʋ
4.3						
4.2.2	Individual user security level assigned by functional responsibilities and type of case.	ʋ	ʋ	ʋ	ʋ	ʋ
4.4						ʋ

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
4.4.1	Allow access and similar privileges based on authorizations defined, maintained, and controlled by administrator (e.g., access authorization tables).	✓	✓	✓	✓	✓
4.4.2	Provide flexible schema of user privileges for accessing information and creating adjusting financial entries.	✓	✓	✓	✓	✓
4.4.3	Each user has unique password.	✓	✓	✓	✓	✓
4.4.4	Restrict local and remote access and permissible operations on case types, case categories, files, parts of files, and system functions from other system functions, device locations, users, and groups of users.	✓	✓	✓	✓	✓
4.4.5	Restrict local and remote access to certain cases and classifications of cases (e.g., sealed cases, mental health cases) from specific system functions, device locations, users, and groups of users in accordance with rules, statutes, or court orders.	✓	✓	✓	✓	✓
4.4.6	Provide adequate security if public access allowed.	✓	✓	✓	✓	✓
4.4.7	Provide password overrides by authorized security level.	✓	✓	✓	✓	✓
4.5						
4.5.1	Provide appropriate security and authorization for all accounting functions.	✓	✓	✓	✓	✓
4.5.2	Associate cashier with all financial transactions (e.g., receipts, reports).	✓	✓	✓	✓	✓
4.5.3	User and time date all adjustments on accounts.	✓	✓	✓	✓	✓
4.5.4	Prevent financial transactions from being dated and posted to a closed accounting period.	✓	✓	✓	✓	✓
4.6						
4.7						
5.0						
5.0.1	Produce all reports as printed reports, displays or extracted files suitable for transfer to other systems or Internet posting.	✓	✓	✓	✓	✓
5.0.2	Produce caseload, case flow, and workload reports.	✓	✓	✓	✓	✓
5.0.3	Produce a report listing all cases filed by specific ticketing agencies.	✓	✓	✓	✓	✓
5.0.4	Produce a report listing all attorneys and the cases to which they are assigned.	✓	✓	✓	✓	✓
5.0.5	Process information and produce documents on post-judgment activities.	✓	✓	✓	✓	✓
5.0.6	Produce a list of all cases with open judgments, including supporting information.	✓	✓	✓	✓	✓

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
5.0.7	Process information and produce documents for dispositions by trial, ADR such as mediation or arbitration, default, dismissal, withdrawal, settlement, transfer out to another jurisdiction, or consolidation.	ט	ט	ט	ט	ט
5.0.8	Produce summarized and detailed calendar reports, with flexibility in format options.	ט	ט	ט	ט	ט
5.0.9	Provide a court cost report.	ט	ט	ט	ט	ט
5.0.10	Produce summarized and detailed docket reports for specific cases and groups of cases.	ט	ט	ט	ט	ט
5.0.11	Produce docket book indices.	ט	ט	ט	ט	ט
5.0.12	Docket sheets should contain information on initial filing, basic case information such as case type, category, status, style, parties, attorneys and docket-related events.	ט	ט	ט	ט	ט
5.0.13	Produce a ticket disposition report.	ט	ט	ט	ט	ט
5.0.14	Data checking reports.	ט	ט	ט	ט	ט
5.0.15	Demographics report	ט	ט	ט	ט	ט
5.0.16	DPS Traffic report	ט	ט	ט	ט	ט
5.0.17	Events due report: all events due on a specific date or date range sorted by date, event or other criteria.	ט	ט	ט	ט	ט
5.0.18	Track and generate reports for file management activities (e.g., inactive files and purged reports)	ט	ט	ט	ט	ט
5.0.19	Office of Court Administration Monthly Report	ט	ט	ט	ט	ט
5.0.20	Monthly report analysis: used mainly as a diagnostic report to troubleshoot problems within the OCA Monthly Report	ט	ט	ט	ט	ט
5.0.21	Officer Report	ט	ט	ט	ט	ט
5.0.22	OMNI Base Report in electronic and printable format.	ט	ט	ט	ט	ט
5.0.23	Person reports	ט	ט	ט	ט	ט
5.0.24	Record reason for closure (e.g., case disposed after trial, ADR such as mediation or arbitration, default, dismissal, withdrawal, settlement, transfer out to another jurisdiction, or consolidation).	ט	ט	ט	ט	ט
5.0.25	Ticket Book Log	ט	ט	ט	ט	ט
5.0.26	Vehicle Inquiry Report	ט	ט	ט	ט	ט
5.0.27	Violations/Offense Report	ט	ט	ט	ט	ט
5.0.28	Warrants Issued: reason, resolution, status of warrants and other served documents.	ט	ט	ט	ט	ט
5.0.29	Court specific reports	ט	ט	ט	ט	ט
5.0.30	Collection Notice	ט	ט	ט	ט	ט
5.0.31	Open warrants with supporting information.	ט	ט	ט	ט	ט

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
5.0.32	Active and pending cases with supporting information.	✓	✓	✓	✓	✓
5.0.33	Overall case closure reports.	✓	✓	✓	✓	✓
5.0.34	Case aging report and conformance to time standards including modifications, overrides, and suspension of time constraints.	✓	✓	✓	✓	✓
5.0.35	Event analysis	✓	✓	✓	✓	✓
5.1	████████					
5.1.1	Provide for minute book entry reporting.	✓	✓	✓	✓	✓
6.0	████████					
6.0.1	Comply with generally accepted accounting principles (GAAPs) for governmental entities, including GASB 34 requirements.	✓	✓	✓	✓	✓
6.0.2	All financial transactions appear on case history.	✓	✓	✓	✓	✓
6.0.3	Apply correcting entries without changing or deleting previously-recorded transactions, record and store adjusting financial entries (e.g., bank adjustments for errors or bad checks), and modify amounts due with proper authorization.	✓	✓	✓	✓	✓
6.0.4	System distributes payment as defined by the state.	✓	✓	✓	✓	✓
6.0.5	Allow authorized user to override any data supplied automatically by system (e.g., funds distributed according to predetermined formula).	✓	✓	✓	✓	✓
6.0.6	System automatically creates case balances based on docket and violation.	✓	✓	✓	✓	✓
6.0.7	Compute fees based on occurrence of specific event (e.g., initial filing, motion filing).	✓	✓	✓	✓	✓
6.0.8	Permit authorized user, to override pre-established funds distribution priorities.	✓	✓	✓	✓	✓
6.0.9	Record changes to accounting records that result from court orders (e.g., change in monthly restitution amount) and modify appropriate records.	✓	✓	✓	✓	✓
6.0.10	Identify existence of fee waivers or deferrals, display message and process appropriately.	✓	✓	✓	✓	✓
6.0.11	Provide capability to adjust receivables when directed by court order (e.g., write off uncollected debt when obligor dies).	✓	✓	✓	✓	✓
6.0.12	Allow flexible, user-defined and -maintained account structure that permits funds to be allocated to appropriate case cost types and other accounts (e.g., for city, county, state, court).	✓	✓	✓	✓	✓

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
6.0.13	Record fees, other moneys collected, and related information (case related and non-case related).	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ
6.0.14	System can calculate bonds.	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ
6.0.15	Compute and maintain financial parts of case files and docket (e.g., payments collected, credit for jail time served, liabilities with linkage to accounts receivable in finance).	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ
6.0.16	Establish flexible, user-defined and -maintained individual (e.g., for case, single defendant in case) case and defendant accounts when initial fees collected for new case.	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ
6.0.17	System can record and process returned checks.	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ
6.0.18	Reconcile and balance all accounts.	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ
6.0.19	System can calculate interest.	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ
6.0.20	Post non-case-related receipts and disbursements (e.g., for copies) to accounting records and associate with proper account.	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ
6.0.21	Accrue fees to case based on occurrence of specific events (e.g., motion filed), periodically apply debits and costs to accounts (e.g., defense attorney and media accounts), and produce account statements.	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ
6.0.22	Mark case or defendant account closed or some other designator.	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ
6.0.23	Produce pre-check register (e.g., to view checks prior to printing register) and check register over specific period.	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ
6.0.24	Post case- and defendant-related receipts to accounting records and docket or register of actions (installment payment disbursements usually would not be entered in docket); associate receipts with proper case, defendant, other person, etc.	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ
6.0.25	Post case- and defendant-related disbursements to accounting records and docket or register of actions (installment payment disbursements usually would not be entered in docket); associate disbursements with proper case, defendant, other person, etc.	ⱱ	ⱱ	ⱱ	ⱱ	ⱱ

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
6.0.26	Return checks and void payments are recorded and maintained on case.	ν	ν	ν	ν	ν
6.1						
6.1.1	System can compute state and local fees and court cost balances.	ν	ν	ν	ν	ν
6.1.2	Maintain standard tables for court costs, fees, and fines.	ν	ν	ν	ν	ν
6.1.3	Contain a maintenance scheme for updating standard tables for court costs, fees, and fines.	ν	ν	ν	ν	ν
6.1.4	Compute parts of fees and fines to be allocated to other local and state units (e.g., portion of fees for county parks, county library, other purposes) according to predefined formula.	ν	ν	ν	ν	ν
6.1.5	System allows additional fees to added to cases.	ν	ν	ν	ν	ν
6.2						
6.2.1	Accept payment and apply to fines, court costs and fees in accordance with distribution schedule established in system.	ν	ν	ν	ν	ν
6.2.2	Allow supervisor to make adjusting entry to correct payment type (e.g., cash, checks, credit card receipts, fee waivers, money orders) with proper security provisions .	ν	ν	ν	ν	ν
6.2.3	Allow for multiple forms of payments (e.g. check, cash, credit card, fee waiver), potentially in combination to pay for a single fine or fee.	ν	ν	ν	ν	ν
6.2.4	Allow multiple pay through cost assessments to be specified for each case.	ν	ν	ν	ν	ν
6.2.5	Permit payments to be voided and re-entered before daily balancing with proper security provisions.	ν	ν	ν	ν	ν
6.2.6	Accept multiple payments for single case with capability to process as either single payment or separate payments (e.g., voiding, receipting).	ν	ν	ν	ν	ν
6.2.7	System can process overpayments and refunds.	ν	ν	ν	ν	ν
6.2.8	Record funds collected from other local, state, and private units for payment of specific case and defendant costs, fees, and judgments.	ν	ν	ν	ν	ν
6.2.9	Permit payment to be accepted for cases filed but not docketed completely and recorded by entering minimal amount of data as precursor to full docket entry.	ν	ν	ν	ν	ν

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
6.2.10	Can create a payment schedule with dates and amounts.	ѵ	REQUIRES MODIFICATION - At the time of the product review, FullCourt recorded payment agreements and terms which can be merged into documents, along with the fines and fees assessed. The vendor said that the functionality to create a simple amortization-type payment schedule could be programmed. If this functionality is needed, it should be included in the system. ѵ	ѵ	ѵ	ѵ
6.2.11	System can consolidate payments and fees from multiple cases with the same offender.	ѵ	ѵ	ѵ	ѵ	ѵ
6.2.12	Automatically alerts when scheduled payments are due.	ADD COMPONENT TO PRICING The ACS Justice Information System has an additional component that provides a tickler mechanism that allows the court to setup reminders when scheduled payments are due/overdue. This component feature was not included in the pricing structure that was submitted. ѵ	ѵ	ѵ	ѵ	ѵ
6.2.13	Payment report by posting of corporation check involving several payors.	ѵ	ѵ	ѵ	ѵ	ѵ
6.2.14	Allow single payment across multiple cases	ѵ	ѵ	ѵ	ѵ	ѵ
6.2.15	Allow system to refund moneys across all fees originally collected and re-calculate the fees and balances	ѵ	ѵ	ѵ	ѵ	ѵ
6.3						
6.3.1	Receipts include case #, account number, amount paid, balance, date, payee and payor.	ѵ	ѵ	ѵ	ѵ	ѵ

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
6.3.2	Option for detail or summary receipt to be produced.	*v*	*v*	*v*	*v*	REQUIRES MODIFICATION - At the time of the product review, FACTS included a standard receipt that contains separate detail and summary sections. The vendor said they could introduce selectable detail or summary formats upon request by a court. If this functionality is needed, it should be included in the system.
6.3.3	Generate and print receipts with proper identifiers (e.g., fee code, court location and address) based on collections with user option to receive single or multiple copies.	*v*	*v*	*v*	*v*	*v*
6.3.4	Generate and print receipts with unique, locally defined, sequential receipt numbers.	*v*	*v*	*v*	*v*	*v*
6.3.5	Receipts numbers cannot be duplicated.	*v*	*v*	*v*	*v*	*v*
6.3.6	Permit receipts to be reprinted.	*v*	*v*	*v*	*v*	*v*
6.3.7	Prohibit modification of receipt number sequence and provide audit trail of receipt number usage.	*v*	*v*	*v*	*v*	*v*
6.3.8	Receipts can handle and record multiple forms of payments. (check and cash and/or credit card).	*v*	*v*	*v*	*v*	*v*
6.3.9	Associate receipts with proper case, defendant, account, or case activity; interact with receipting to accomplish these tasks.	*v*	*v*	*v*	*v*	*v*
6.3.10	Generate and print (including ability to reprint) invoices for and document collection of all moneys (e.g., fees for re-service of process).	*v*	*v*	*v*	*v*	*v*
6.4						
6.4.1	Record and maintain front-counter bookkeeping information on receipts and disbursements.	*v*	*v*	*v*	*v*	*v*
6.4.2	Compute totals, list transactions, and balance for each cash drawer, register, cashier, and fee type.	*v*	*v*	*v*	*v*	*v*
6.4.3	List contents of each drawer (e.g., cash, checks, credit card receipts, fee waivers, money orders).	*v*	*v*	*v*	*v*	*v*
6.4.4	Permit transactions that arrive after cashier closeout to be entered as transaction for next day.	*v*	*v*	*v*	*v*	*v*
6.5						
6.6						

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
6.6.1	Create and maintain system-defined and user-customized chart of accounts.	ɒ	ɒ	ɒ	ɒ	ɒ
6.6.2	Record account numbers.	ɒ	ɒ	ɒ	ɒ	ɒ
6.6.3	Provide for trust fund accounting.	ɒ	ɒ	ɒ	ɒ	ɒ
6.7	██████████					
6.7.1	Local fee report	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.2	Comptroller Quarterly Report	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.3	Cases returned to court with fee amounts uncollectible.	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.4	Produce trial balance (e.g., at end of month before posting to general ledger) and balance reports for each account over specific period.	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.5	Produce detailed and summary lists of financial transactions for specific cases and defendants over specific periods.	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.6	Produce report showing allocation formula for disbursing moneys to other local and state units over specific period, moneys disbursed, and how formula was used to compute allocation.	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.7	For specified periods: produce separate a report showing cases and defendants for which payments (e.g., fees, fines, credit for jail time served, restitution) collected, no payments collected, fees waived, no payments due.	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.8	For specific periods: produce separate a report showing all adjustments to accounts.	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.9	For specific periods produce a report accounts receivable or payable for each case or defendant.	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.10	Produce receipts journal report.	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.11	Produce lists arranged according to user-selected criteria for financial transactions (e.g., fees, fines, and other receipts by date, type, person).	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.12	Create positive pay file of check numbers and amounts.	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.13	Maintain journal and, if appropriate, subsidiary ledger for each account by posting debits, credits, and adjusting entries.	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.14	Permit user to obtain audit trail of all charges (i.e., from arrest through life of case) for a given defendant and case.	ɒ	ɒ	ɒ	ɒ	ɒ
6.7.15	Produce detailed and summary lists of financial transactions, allowing for various sort and selection criteria, such s fees by date, fee type or party..	ɒ	ɒ	ɒ	ɒ	ɒ

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
6.7.16	Print summary for each cashier including totals for each type of payment (e.g., cash, checks, credit card receipts, fee waivers, money orders).	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.17	Print system-wide daily cash receipts journal.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.18	Print (including ability to reprint) system-wide daily cash receipts journal.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.19	Total and reconcile receipts over specific period for multiple cashiers to calculate bank deposits.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.20	Cash and check collected report.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.21	Produce periodic (e.g., daily, monthly) report or display showing financial status and history (e.g., information on transactions, account balances, discrepancies, adjustments) for each specified case or defendant account.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.22	Total fees assessed.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.23	Total fees collected.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.24	Partial payment by file date.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.25	Partial payment by age of case.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.26	Generate other periodic financial reports based on various criteria including at least account aging, audit trail, and journal reports.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.27	Fee transaction report by user, with time date stamp.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.28	List any discrepancies among payments, receipts, and cases over specific periods for each cashier for whom above summary shows imbalance for any type of payment.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.29	Create general ledger by posting journal entries, subsidiary ledger totals, and other information to each account in chart of accounts.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.30	Parks and Wildlife Fee Report	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.31	Court cost only report	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.32	Detailed accounting report of all fees, fines and court costs over a period of time or range of receipt numbers.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.33	Partial payment by last payment date.	𝑣	𝑣	𝑣	𝑣	𝑣
6.7.34	Produce financial reports separately for multiple courts.	𝑣	𝑣	𝑣	𝑣	𝑣
7.0						

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
7.0.1	DPS - Traffic Convictions	ⱱ	REQUIRES MODIFICATION - At the time of the product review, the interfaces needed to be programmed to specifications. While FullCourt already sent and received traffic and driving history information in other states, some modification would be required to meet reporting requirements unique to Texas. This functionality should be included in the system.	ⱱ	REQUIRES MODIFICATION - At the time of the product review, MAXIMUS was developing the DPS functionality for the City of Houston, TX. The vendor said the functionality would be available in 2004. This functionality should be included in the system.	ⱱ
7.0.2	OCA - Case Statistics	ⱱ	REQUIRES MODIFICATION - At the time of the product review, the interfaces needed to be written to specifications. While FullCourt already provided electronic reporting in other states, some modification would be required to meet reporting requirements unique to Texas. This functionality should be included in the system.		REQUIRES MODIFICATION - At the time of the product review, MAXIMUS was developing the OCA Case Statistics functionality for the City of Houston, TX. The vendor said that the functionality would be available in 2004. This functionality should be included in the system.	REQUIRES MODIFICATION - At the time of the product review, the OCA Case Statistics reporting capability was under development for TX jurisdictions, with delivery scheduled for calendar 2003. This functionality should be included in the system.
7.0.3	OMNI Base - Cases with outstanding Warrants and unpaid traffic fees	ⱱ	REQUIRES MODIFICATION - At the time of the product review, the interfaces needed to be written to specifications. While FullCourt already sent and received warrant and collection information in other states, some modification would be required to meet reporting requirements unique to Texas. This functionality should be included in the system.	ⱱ	REQUIRES MODIFICATION - At the time of the product review, MAXIMUS was developing an OMNI Base Interface for the City of Houston, TX, the the functionality scheduled to be available in 2004. This functionality should be included in the system.	ⱱ
8.0						

ID	Requirements	ACS	FULL CT	LGS	MAXIMUS	TIBURON
8.0.1	Allow for print or display of a schedule for selected persons and resources within specific period.	ѵ	ѵ	ѵ	ѵ	ѵ
8.0.2	Print envelopes for payees.					
8.0.3	Print labels for letters (DSC letters, warrant letters)	ѵ	FullCourt has the ability to merge database information with documents created by the Court through the use of merge codes embedded in the document. There is no need for labels for these letters as the information may be printed directly onto the letter. FullCourt does not print separate mailing labels.	ѵ	ѵ	ѵ
8.0.4	Generate labels for manual case files.	ѵ	ѵ	ѵ	ѵ	ѵ
9.0						
9.0.1	Generate alert when displaying cases that are not public record (e.g., confidential cases).	The ACS Justice Information System can be configured by the court administrative to either not display the case at all to an unauthorized user, or to provide a warning to the authorized user of that a case is sealed, or to display the case if the user is authorized to see sealed cases.	ѵ	ѵ	ѵ	ѵ
9.0.2	Provide tickler capability: identify events coming due or overdue, periods about to expire or expired (e.g., answer or response due), events of which user should be aware based on locally defined needs (e.g., approaching maximum number of continuances); prompt or notify users; and initiate proper functions (e.g., generate notice regarding potential default).	ѵ	ѵ	ѵ	ѵ	ѵ