

**OFFICE OF RURAL COMMUNITY AFFAIRS
EXECUTIVE COMMITTEE MEETING
December 12, 2006 - December 13, 2006
Members Lounge – Texas State Capitol -- Room E2.1002
Beginning at 1:00 PM on December 12, 2006**

NOTICE: Three advisory committees (Finance, Rural Health, and Community Development) will meet beginning at 11:00am on Dec. 12 to review agenda items with ORCA staff. The public is welcome to attend the meetings which will be held at the same location as the Executive Committee meeting.

The Executive Committee will discuss, consider and/or take appropriate action on the following agenda items beginning promptly at 1:00 PM:

CALL TO ORDER BY THE CHAIR

1. Roll call and certification of a quorum.
2. Approval of the minutes of the Oct. 5, 2006 meeting in Pampa.
3. Approval of the minutes of the Nov. 14, 2006 special called meeting in Austin.

PUBLIC COMMENT

The Executive Committee will provide interested persons the opportunity to offer public comment on any matter within the jurisdiction of the agency and, if time permits, there will be announced a second opportunity for public comment later on in the meeting. The Executive Committee may limit the time of each speaker to 3 minutes or less and exclude repetitious comments.

C. EXECUTIVE DIRECTOR

1. Panel discussion with State Agency Heads pursuant to section 487.054 of the Texas Government Code on existing policies affecting rural Texas and the development of a rural policy for the State of

Texas and the review of two pilot demonstration projects.

A. On Tuesday Dec. 12 the Executive Committee will meet with state agency representatives to focus on Rural Health issues.

B. On Wednesday Dec. 13 the Executive Committee will meet with state agency representatives to focus on environmental issues.

2. Consider items related to the Sunset Process of the agency.

3. Review draft of the Biennial Report.

4. Presentation of a certificate to retiring ORCA employee, Refugio Negrete.

D. FINANCE

1. Hear report from the chair of the Finance Advisory Committee.

2. Hear an update on the agency's Fiscal Year 2007 internal budget.

3. Hear report of the fiscal year 2006 Annual Financial Report.

4. Hear the evaluation of our Disaster Relief contracts and the recommended audit proposal from our Internal Auditor.

E. RURAL HEALTH PROGRAM

1. Hear report from the chair of the Rural Health Advisory Committee on XXXXX.

2. Hear staff report on the historical activities of the Outstanding Rural Scholar Recognition Program.

3. Hear proposal for the use of CDBG funds to be utilized in a Rural Health demonstration project.

F. TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (Texas CDBG)

1. Hear report from the chair of the Community Development Advisory Committee on XXXXX.
2. Discussion, Consideration and Possible Action on the adoption of proposed revisions to Title 10, Chapter 255 of the Texas Administrative Code concerning rules to administer the 2007 Texas CDBG Action Plan.
3. Consider proposed uses of CDBG Deobligated Funds and Program Income in conjunction with item E-3.
4. Hear staff report on the Texas Small Towns Environment Program (STEP).
5. Hear staff report on Colonia Economically Distressed Areas Program. (CEDAP)

G. COMPLIANCE

1. No items.

H. OLD BUSINESS AND OTHER ITEMS

1. Texas Rural Foundation (TRF)

A. Hear Annual Report on the activities of the TRF as required in section

IV. (d) of the MOU between ORCA and the Foundation.

B. Consider approving MOU with the TRF.

2. Consider locations and dates of future Executive Committee meetings.
3. Hear report on the agency's performance measures.

ADJOURN

EXECUTIVE SESSION

THE EXECUTIVE COMMITTEE MAY GO INTO CLOSED SESSION ON ANY ITEM LISTED ON THE AGENDA WHERE AUTHORIZED BY THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE, CHAPTER 551.

Executive Session Pursuant to Government Code Section 551.071 to consult with the Executive Committee's attorney concerning contemplated litigation, and all matters identified in the agenda where the Executive Committee members seek the advice of their attorney as privileged communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and pursuant to Section 551.074(a)(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Executive Director, a public officer or employee.

AGENDA ITEMS MAY NOT NECESSARILY BE CONSIDERED IN THE ORDER THAT THEY APPEAR BUT EVERY EFFORT WILL BE MADE TO CONSIDER THEM AT A SPECIFIC TIME WHEN THEY ARE POSTED WITH A SPECIFIC TIME.

“Persons with disabilities, who plan to attend this meeting and are in need of a reasonable accommodation in order to observe, or participate, should contact Sandy Cardiff at 512-936-6706 at least four (4) working days prior to the meeting.”

To access this agenda and details on each agenda item in the executive committee book, please visit our website at www.orca.state.tx.us