



# Texas Department of Insurance

Licensing Division, Mail Code 107-1A  
P.O. Box 12069, Austin, Texas 78711-2069  
512 322-3503 telephone • 512 322-3553 fax • www.tdi.state.tx.us

## Request for Letter(s) of Certification For Agents, Adjusters, & Entities

**Third Party Administrators and Premium Finance—Do not use this form.**

Each letter of certification requires a filing fee of \$11.00, made payable to the Texas Department of Insurance. Please return this form with your remittance to:

MC 107-1A

**Texas Department of Insurance**  
**Licensing Division**  
P.O.Box 12069  
Austin TX 78711-2069

Certifications may be ordered on line from  
www.sircon.com. Only Visa and Mastercard  
are accepted. There is a small convenience fee.

The following information is required to ensure that you receive the information being requested.

Please complete with no more than ten individuals or entity names per document.

INDIVIDUAL/ENTITY	SOCIAL SECURITY/FEIN NO.	QUANTITY
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

LETTER(S) REQUESTED \_\_\_\_\_ X \$11.00 = FEE TOTAL \$ \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

RETURN ADDRESS \_\_\_\_\_