



**Workers' Compensation Health Care Network (Network)  
 Credentialing Requirements Checklist  
 Individual Health Care Providers**

Credentialing Requirement	Cite	Yes	No	N/A
Application includes a work history covering at least the preceding five years	§10.82(a)(1)(C)(i)			
Application includes statement regarding any limitations in ability to perform the functions of the position	§10.82(a)(1)(C)(i)			
Application includes history of loss of license and/or felony convictions	§10.82(a)(1)(C)(i)			
Application includes history of loss or limitation of privileges	§10.82(a)(1)(C)(i)			
Application includes sanctions or other disciplinary activity	§10.82(a)(1)(C)(i)			
Application includes statement regarding current use of illegal drugs	§10.82(a)(1)(C)(i)			
Application includes current professional liability insurance coverage information	§10.82(a)(1)(C)(i)			
Application indicates whether the doctor or health care practitioner will accept new patients from the network	§10.82(a)(1)(C)(i)			
Application completed within 180 calendar days prior to the date the credentialing committee deems a doctor or health care practitioner eligible for initial credentialing	§10.82(a)(1)(C)(i)			
Primary source verify current license to practice in the State of Texas	§10.82(a)(1)(C)(ii)(I)			
Primary source verify information on sanctions or limitations on licensure	§10.82(a)(1)(C)(ii)(I)			
License and sanctions verified within 180 calendar days prior to the date the credentialing committee deems a doctor or health care practitioner eligible for initial credentialing	§10.82(a)(1)(C)(ii)(I)			
License in effect at the time of the credentialing decision	§10.82(a)(1)(C)(ii)(I)			
Primary source verification of education and training, including evidence of graduation from an appropriate professional school	§10.82(a)(1)(C)(ii)(II)			
Primary source verification of completion of a residency or specialty training, if applicable	§10.82(a)(1)(c)(ii)(II)			
Primary source verification of board certification, if indicated on the application	§10.82(a)(1)(C)(ii)(III)			
DEA or DPS Controlled Substances Registration Certificate, if applicable, in effect at the time of the credentialing decision	§10.82(a)(1)(C)(ii)(IV)			
Verification within 180 days prior to the date of the credentialing decision, past five-year history of professional liability claims that resulted in settlements or judgments paid by or on behalf of the doctor or health care practitioner (may be obtained from NPDB)	§10.82(a)(1)(C)(iii)(I)			

Credentialing Requirement	Cite	Yes	No	N/A
Verification within 180 days prior to the date of the credentialing decision, information on previous sanction activity by Medicare and Medicaid (NPDB)	§10.82(a)(1)(C)(iii)(II)			
The network shall perform a site visit to the offices of each treating doctor as part of the initial credentialing process (to be phased in by 2007)	§10.82(a)(1)(C)(iv)			
Certification by applicants of completion of required maximum medical improvement and impairment rating training.	§10.82(a)(1)(B)			
Certification by applicants of filing of financial disclosure	§10.82(a)(1)(B)			
The initial credentialing process, including application, verification of information, and a site visit (if applicable), is completed before the effective date of the initial contract with the doctor or health care practitioner	§10.82(a)(1)(B)(iv)			
The credentialing file must contain a copy of the executed contract which includes the provision that the provider specifically agreed to provide treatment for injured employees who obtain workers' compensation health care services through the network that is specifically identified in the contract as a contracting party.	§10.42(b)(14)			