



INSTRUCTIONS FOR COMPLETING SECURITIES WITHDRAWN FORM 121

1. **SECURITIES WITHDRAWAL FORM 121 IS REQUIRED TO BE FILLED OUT IN TRIPLICATE.** An ORIGINAL signature of an authorized company official (verifiable through the company's annual statement) should be affixed to each form on the blank indicated "FOR THE COMPANY". This blank is located in the lower left corner of the form.
2. **IDENTIFICATION NUMBER** – Enter certificate, bond, or safekeeping receipt number identifying the security proposed for withdrawal. This number should be the same number used as when the security was placed on deposit. Please do not enter a CUSIP number in this column.
3. **DESCRIPTION OF SECURITIES** – Enter a complete description of securities to be withdrawn including the CUSIP number if applicable.
4. **AMOUNT WITHDRAWN** – Enter par or face value reported at time of deposit.
5. **REASON FOR WITHDRAWAL** – Substitution, Called, Merger, etc.
6. **TO THE CUSTODIAN OR STATE TREASURER** – Do not complete this portion of the form.
7. Return all copies of Form 121 to this office. An executed copy will be return to you after the transaction has been completed.
8. When securities are withdrawn instructions must be given to this department as to how the securities should be returned (this includes safekeeping receipts). If any type of overnight service is to be used, an account number must be furnished.

NOTE: All companies writing classes of insurance in this State are regulated by CHAPTERS 1, 2, 3, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 20A, 22, and 23 of the TEXAS INSURANCE CODE shall be charged fees as follows:

FEE for accepting security deposit (original deposit): \$100.00
FEE for substitution of a security deposit: \$50.00
FEE for amendment (increase or withdrawal) of a security deposit: \$50.00
FEE for renewal of a certificate of deposit: \$50.00
This fee must be received before a transaction will be processed.

Tina M. Saucedo
Bond & Securities Officer
Company Licensing & Registration, Mail Code 305-2C