



Texas Department of Insurance

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August 17, 2005

COMMISSIONER'S BULLETIN NO. B-0036-05

TO: WORKERS' COMPENSATION SYSTEM PARTICIPANTS

RE: MODIFICATION REQUIRED FOR LETTERS, FORMS AND WEBSITES

As of September 1, 2005, the Texas Workers' Compensation Commission (TWCC) will become the Texas Department of Insurance, Division of Workers' Compensation (Division). This change will prompt many modifications to letters and other correspondence generated by TWCC as well as TWCC forms and the TWCC's website. For all system participants who generate letters, notices, forms, or correspondence, or who publish information on websites containing references to the TWCC's name, the following outlines the plans for making these changes.

- For this project, the Division's first priority is to ensure that letters and notices that are generated by the Division and sent to customers reflect the new name. The next priority for this project is to ensure that the TWCC website and the TXCOMP web pages reflect the Division's new name. The Division plans to complete as many of these changes as possible by August 31, 2005. The third priority is to modify all TWCC forms and republish them on the Division's website. This process will occur in the Fall of 2005 with a target of changing all forms by January 1, 2006. The Division understands that these changes require time and technical changes by our customers and would ask that customers target January 1, 2006, as their own internal deadline for ensuring items they produce reflect the Division's new name.

Below is a guideline, though not inclusive of all possible variations contained on letters, notices, forms, and websites, that may assist you in making changes that are consistent with those the Division is making. Please use these guidelines to start making your corrections.

<i>Current Reference:</i>	Change to:	<i>Current Reference:</i>	Change to:
<i>Texas Workers' Compensation Commission</i>	Texas Department of Insurance, Division of Workers' Compensation	<i>TWCC</i>	DWC
<i>The Commission</i>	The Division	<i>Agency, the agency</i>	The Division
<i>TWCC-XXX (forms)</i>	DWC FORM-XXX (forms)		

Additionally, the TWCC website address (URL) will be changing soon, as will the TXCOMP URL. The Division will publish the new web addresses for each of TWCC's web links as soon as they are determined. During the transition, those using the former URL will be redirected to the new Division website for a transitional period of time to ensure service and access are uninterrupted.

Questions regarding this bulletin should be directed to:

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or

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or

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Sincerely,

Mike Geeslin
 Commissioner of Insurance