

**COMPLETE THIS FORM BY TYPING OR PRINTING THE INFORMATION WITH BLACK INK**

## REQUEST FOR A REVIEW BY AN INDEPENDENT REVIEW ORGANIZATION

Today's Date:    Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

**Name of Party Requesting IRO:**

**Relationship to the Patient or Injured Employee:  
(Check one)**

- Self  
 Person acting on behalf of patient or injured employee  
 Provider acting on behalf of patient or injured employee  
 Provider that received the denial

**Print Last Name, First Name and Middle Initial**

### REASON FOR REQUEST FOR REVIEW BY AN IRO

Is the condition life-threatening?

Check one:

- Yes  No

(This question does not apply if services have been received)

Is the review ordered by a Court?

Check one:

- Yes  No

### DENIED SERVICES

Describe the health care services that are being denied (include dates):

### PATIENT/INJURED EMPLOYEE INFORMATION

Health Plan or Claim Identification Number: \_\_\_\_\_

*(This number is usually found on the patient's ID card for health plans. The number identifies the patient to the insurance carrier. Enter the DWC claim number for workers' compensation cases.)*

Date of Birth: (month) \_\_\_\_\_ (day) \_\_\_\_\_ (year) \_\_\_\_\_ Sex \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_ Suffix \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Phone: \_\_\_\_\_ - \_\_\_\_\_ Fax: \_\_\_\_\_ - \_\_\_\_\_

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**PROVIDER THAT RECEIVED THE DENIAL**

Name \_\_\_\_\_

Federal Tax Identification Number \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Phone: \_\_\_\_\_ - \_\_\_\_\_ Fax: \_\_\_\_\_ - \_\_\_\_\_

**PROVIDER ACTING ON PATIENT'S/INJURED EMPLOYEE'S BEHALF (IF APPLICABLE)**

Name \_\_\_\_\_

Federal Tax Identification Number \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number: \_\_\_\_\_ - \_\_\_\_\_ Fax number: \_\_\_\_\_ - \_\_\_\_\_

**PERSON ACTING ON PATIENT or INJURED EMPLOYEE'S BEHALF (IF APPLICABLE)**

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_ Suffix \_\_\_\_\_

Relation to patient \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number: \_\_\_\_\_ - \_\_\_\_\_ Fax number: \_\_\_\_\_ - \_\_\_\_\_

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You have the right to know about the information the Texas Department of Insurance (TDI) collects about you. You have a right to review or receive copies of information about yourself, including private information. TDI may withhold information for reasons other than to protect your right to privacy.

You have the right to request that TDI correct information that TDI has about you that is incorrect. Please contact the Agency Counsel Section of TDI's Legal & Compliance Division at (512) 475-1757 for more information. You may also visit the Corrections Procedures section of TDI's web page at [www.tdi.state.tx.us](http://www.tdi.state.tx.us)

**RELEASE** (The release must be signed by the patient, or his or her legal guardian)  
**(NOT REQUIRED FOR WORKERS' COMPENSATION CASES)**

I, \_\_\_\_\_ (Print last name, first name and middle initial), the patient, parent, or patient's legal guardian (*circle one*), authorize the release to the Independent Review Organization of all necessary medical records and other documents that are relevant to the review and are in the possession of the Utilization Review Agent or any physician, hospital, or other health care provider.

Signed \_\_\_\_\_ Date: (MO) \_\_\_\_\_ (day) \_\_\_\_\_ (yr.) \_\_\_\_\_

**Note: For chemical dependency or mental health treatment, please list the providers to which this release applies:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RETURN THIS FORM TO:**

Name of Utilization Review Agent: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Toll-Free Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**YOU CAN CALL THE TEXAS DEPARTMENT OF INSURANCE AT 1-888-TDI-2IRO (1-888-834-2476) FOR INFORMATION IF YOU HAVE ANY QUESTIONS ABOUT THE INDEPENDENT REVIEW PROCESS.**