



Regulatory Licensing Unit
EMS Certification & Licensing
Group
EMS INACTIVE CERTIFICATION

For DSHS Use Only	
ZZ100-160	
Receipt #	_____
Date	_____
Amount	_____

All information given on this application is considered public record, with the exception of social security number*.

In all cases, submit this form with the EMS Personnel Recertification Application, application fee and administrative fee (unless noted), to:

Dept of State Health Serv ATTN: ZZ100-160 EMS 1100 West 49 th Street Austin, TX 78756-3199

Check one below:

- Change CURRENT, ACTIVE certification to inactive. Your inactive status will have the same expiration date as your current certification. Submit with EMS Personnel Recertification Application, application fee and administrative fee. Inactive status is not allowable for ECAs.
- Renew CURRENT, active or inactive certification as inactive. Submit with EMS Personnel Recertification Application, application fee and administrative fee. If renewing inactive certification as inactive, you do not owe the administrative fee. The inactive certification period begins the day after current certification expiration and is effective for 4 years. Inactive certification is renewable by repeating this process. Inactive status is not allowable for ECAs.
- Renew EXPIRED, active or inactive certification as inactive. Submit with EMS Personnel Recertification Application, application fee and administrative fee. Include **late fee** if renewing within 90 days after expiration date. Include **reentry fee** if renewing more than 90 days past expiration date, as long as the certification can be verified by the department. The inactive status period is effective for 4 years from the date of issuance. Inactive status is not allowable for ECAs.

To gain active certification from your inactive certification status: Complete department-approved recertification course. Submit EMS Personnel Recertification Application and application fee. Include **late fee** if renewing within 90 days after expiration date. Include **reentry fee** if renewing between 91 days and one year after expiration date. You must also pass the TDH-approved written exam. All requirements must be completed within one year after the inactive status expiration date or one year from recertification course completion date, which ever occurs first.

EMS INACTIVE CERTIFICATION STATEMENT

I am hereby applying for inactive certification. I understand that while in inactive status I shall not provide patient care as that of certified or licensed personnel and may only act as a bystander. Performance in any capacity regulated under the Health and Safety Code, for compensation or as a volunteer, is prohibited and failure to comply shall be cause for certification or license revocation and may be cause for denial of future applications. I understand EMS §157.33- Certification and §157.34 - Recertification and ALL REQUIREMENTS for reentry to active status.

_____			_____
Printed Last Name	First Name	Middle	Social Security#* or EMS Personnel ID#
_____			_____
Signature			Date

*Disclosure of your social security number is voluntary. We recommend you provide your social security number to be used as a unique identifier so as to prevent confusion among applicants of similar or same name.

PRIVACY NOTIFICATION: With few exceptions, you have the right to request and be informed about information that the State of Texas collect about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. See <http://www.dshs.state.tx.us> for more information on Privacy Notification. (Reference: Government Code, Section 522.021, 522.023 and 559.004)