

The following email was sent on Friday, July 27 at approximately 4:30pm, to the last known President and 2nd listed officer (typically a VP), when neither were able to be marked as the Primary Contact in a student org's new OrgSync portal because neither were members in the org's former OrgSync portal.

We apologize for the length of this email, but we want to provide as many details as possible to ensure your student organization is able to register for Fall, and thus be able to book rooms on campus. Please read this email thoroughly.

As most of you have heard, we began migrating to a new OrgSync platform on July 18. We are happy to report that OrgSync is recharged and the new platform is ready! **To access the new platform, click [here](#) OR go to www.studentactivities.unt.edu/orgsync and click on the “Log Into OrgSync” button near the top.**

You are receiving this email because you were listed as the President or Officer 2 for [Insert Student Org] in Spring 2018. While much of the information from the previous platform migrated to the new one, not everything did.

OrgSync was only able to transfer organization portal permissions (to things like Events and Forms) to one person, the Primary Contact. More often than not, Student Activities was able to assign the role of Primary Contact to the last known President. **However, that was not possible with your organization because the last known President and Officer 2 were not members of the organization's portal prior to the migration.** Your Primary Contact is **Srivennela Veeramachaneni**.

Due to the migration, Fall 2018 Student Organization Registration will now start on **Friday, August 3**. More information regarding Student Organization Registration will be sent via email and updated on the Student Activities [website](#) next week. For our inaugural registration period in the new platform, **only the Primary Contact will be able to submit the organization's profile** (part of the registration process, along with attending Student Org Orientation). The Primary Contact for your organization has been emailed instructions on how to assign the Primary Contact role to others in the case that they are not a current President or Officer.

Like any change in technology, there will be bumps in the road until you acclimate yourself with the new layout and functions. The next few weeks will be challenging with 425 student organizations trying to set up their portals and prepare for Fall registration. To help minimize confusion, we have created a [training webpage](#) with resources on how to navigate the new platform. We encourage you to check it out and refer to it as needed.

If you have any questions, please contact Student Activities at student.activities@unt.edu or (940) 565-3807. We will do our best to help you as quickly as we can, and appreciate your patience and understanding.

Thanks,

Student Activities