Finding Forms

Finding Forms in the OrgSync community is easy! You can search for forms in the Explore View from your community home page. To get to the Explore View, click on the Switchboard Icon (seen as the 9 black squares in the sample community below) in the upper right hand corner of your site:

	HOME at Hometow	rn University	LIFE		<u> </u>			
_	HOME	EVENTS	ORGANIZATIONS	NEWS				
and then click E	Explore.							
Next, click on Forr	ns:							
	at Hometown University							
	HOME	EVENTS	ORGANIZATIONS	NEWS	FORMS SERVICE			
		Explore Hometown University Search Events, Organizations and News Articles						
	Prepare	Prepare for the Involvement Fair!			Re-register your organization	2018		
	Are you an the Fall Inv organization	Are you an organization officer or leader? Get ready for the Fall Involvement Fair by signing up your organization <u>here!</u>		or	It's time to re-register your organization on c Stop by the Office of Student Involvement's organization page for more information.	ampus.		
	My Mer	nberships	5					

Once there, you will see the ability to search for any form using the search bar in the upper left hand corner. You can search directly using the name of the form, or by the organization that created or shared the form.

orms	
Q Fraternity X	2 Available Forms
	Showing 1-2 of 2
	Anti-Hazing Agreement
	End Date: Wednesday, September 25, 2019 5:30 PM Fraternity and Sorority Life
	Philanthropy Annual Report
	End Date: Wednesday, September 25, 2019 5:30 PM Fraternity and Sorority Life
	Showing 1-2 of 2

The Forms list will first show you any submissions you already have in progress, allowing you to quickly find the forms you have already started and need to complete.



Next, you will see any forms that have been featured by Student Activities. These featured forms will appear towards the top of the Forms list with a star to the left of the form. After featured forms, you will see forms shared by organizations you belong to, allowing you to quickly locate the forms that might be most relevant to you.

11 /	11 Available Forms						
Showii	ng 1-11 of 11						
*	Involvement Fair Sign-Up End Date: Tuesday, May 14, 2019 12:45 PM	(1 Submission in Progress) RESUME					
*	Budget Number Request End Date: Tuesday, May 14, 2019 12:45 PM	START					
	Hazing Policy & Prevention Statement End Date: Thursday, May 7, 2020 5:45 PM	START					
	Anti-Hazing Agreement End Date: Wednesday, September 25, 2019 5:30 PM Fraternity and Sorority Life	START					
	Philanthropy Annual Report End Date: Wednesday, September 25, 2019 5:30 PM Fraternity and Sorority Life	START					

Resume or start a new submission for the form you are looking for, or visit a comprehensive list of your submissions by clicking "View Submissions" at the top of the directory.

VIEW SUBMISSIONS
1 Submission in Progress
RESUME