

*The following email was sent on Wednesday, August 1 to all users who have logged into OrgSync in the past year.*

OrgSync User,

As many of you have heard, we recently migrated to a new OrgSync platform. OrgSync, UNT's student organization management software, is recharged and the new platform is ready! **To access the new platform, click [here](#) OR go to [www.studentactivities.unt.edu/orgsync](http://www.studentactivities.unt.edu/orgsync) and click on the "Log Into OrgSync" button near the top.**

Once you have signed on, check out the following to get set up and familiarize yourself with the new platform:

- Go to your *User Drawer* (your initial in top right corner) and select "Account" to update your profile, privacy settings, notifications, etc. We highly encourage you not to uncheck any boxes on the Notifications tab at this point, especially if you are a member or officer of a student org. Go to the *Switchboard Icon* (9 black squares to the left of your *User Drawer*) and select "Explore" to take you to the community home page, where you can *explore* or search for organizations and events, read news posts, see membership notifications, and find ways to get involved.
- Go to the *Switchboard Icon* (9 black squares to the left of your *User Drawer*) and select "Manage" to take you to your Action Center, where you will *manage* your student org "business." If applicable, this is where you will see a list of the organization portals that you are a member of under "My Memberships". This should have migrated from the previous platform.

For additional resources to learn how to navigate the site, please go to: [www.studentactivities.unt.edu/orgsync](http://www.studentactivities.unt.edu/orgsync) and check out the section based on your likely user level: *Basic User, Student Org Member, Student Org Officer, or Student Org Advisor*. We have created a number of trainings in an effort to minimize the confusion caused by the migration.

If you have any questions, please contact Student Activities at [student.activities@unt.edu](mailto:student.activities@unt.edu) or (940) 565-3807.

Thanks,

Student Activities