

**Student Employment Policy – 1.3.5 – Job Code Reference Guide (July 19, 2016)**

<b>Job Code</b>	<b>Job Title</b>	<b>Hours Limitations (no more than) #</b>	<b>Policy Reference Title</b>
1351	Hourly Graduate Research Asst	25 (UG) / 19 (GR)	Student Research Assistant
1352	Hourly Undergrad Research Asst	25 (UG) / 19 (GR)	Student Research Assistant
1710	Student Assistant – Regular	25	General Student Employment
1711	Student Asst – Fed Cwsp – Fall	20	College Work-Study
1712	Student Asst – Fed Cwsp Spring	20	College Work-Study
1713	Student Asst – Fed Cwsp Summer	20	College Work-Study
1721	Student Asst – Inst CWSP – Fall	20	College Work-Study
1722	Student Asst – Inst CWSP – Spring	20	College Work-Study
1723	Student Asst – Inst CWSP Summer	20	College Work-Study
1741	America Reads Cwsp Fall	20	College Work-Study
1742	America Reads Cwsp Spring	20	College Work-Study
1743	America Reads Cwsp Summer	20	College Work-Study
1751	Student Asst – Tx Cwsp – Fall	20	College Work-Study
1752	Student Asst – Tx Cwsp Spring	20	College Work-Study
1753	Student Asst – Tx Cwsp Summer	20	College Work-Study

**# Exceptions**

- Between periods of regular semesters (semester breaks or summer months) all hourly appointments are limited to no more than a total of 40 hours per week
  - College Work-Study positions are not to exceed the amount of federal, state, or institutional College Work-Study funding awarded to the student through Student Financial Aid and Scholarships.
  
- International students are subject to the terms and conditions of their visa/work authorization status and are generally limited to no more than a total of 20 hours per week during periods of regular enrollment; refer to Volume I, Policy No. 1.2.4, “Employment of Non-Citizens,” for more information.