

# Pre-Bid Meeting

RFP769-19-041219JD

ERP Software Solution

April 30, 2019 – 1:00pm



# Agenda

- Introductions
- Key dates/times
- Submittal instructions
- HUB Subcontracting Plan
- Questions/Answers

# Key Dates and Times

- Deadline for questions: 05/03/19 @ 2:00am
- Questions and answers posted: 05/10/19 @ 5:00pm
- Deadline for submittals: 05/24/19 @ 2:00pm

*All stated times are local.*

# Submittal Instructions

- Delivery address for response submittal

James Doss, Senior Buyer  
University of North Texas System  
Business Service Center  
1112 Dallas Dr., Ste. 4000  
Denton, TX 76205

- Envelope/Container instructions

- Proposal #, name, and submittal date to be clearly marked on lower left-hand corner.
- Must contain/include the following:
  - ✓ Bid response documents
  - ✓ Signed bid response
  - ✓ USB flash-drive containing entire response. Spreadsheets are to remain in Excel format.

# Pre-Bid Meeting

## Questions and Answers