

RFQ#: RFQ763-19-136936DH – Energy Efficiency and Capital Reinvestment-Project
UNTHSC
DATE: April 22, 2019
BUYER: Denise Harpool – Senior Buyer

Addendum 1 - Answers to Questions

This document is being issued to answer questions that have been submitted as follows:

- 1) There was a discrepancy in the page count of the proposal documents, which may be submitted 30 pages or 50 pages?

ANSWER: Fifty pages (50) pages is the total page count allowed for this proposal.

- 2) UNT included, as Attachment B, the “Payment and Performance Bond” forms in the RFQ. Are these forms included to provide information, as is the Energy Savings Performance Contract in Attachment C, or is there an expectation that we provide further information associated with the forms in our submittal?

ANSWER: Please reference the Payment and Performance section in the proposal forms these documents are for your reference and in the event that your proposal cost exceed \$25,000.00 or \$100,000.00 you will be required to supply a payment or performance bond.

- 3) Can experience from one of our partnering firms fulfill ESCO qualifications specified in the RFQ?

ANSWER: Yes, we permit partnering of firms. Please make all qualifications, responsibilities and experience clear in the proposal.

- 4) Please provide the information regarding NIGP (918-76) or the actual document.

ANSWER: NIGP is the National Institute of Governmental Purchasing; they have a copyrighted commodity code listing for goods and services used by the State of Texas for determining the list of goods and services being purchased by State of Texas entities.

Please see the attached website for more information:

<http://app.ocp.dc.gov/RUI/information/nigplist.pdf>

- 5) What type of scoring criteria or percentage will be used for each of the business qualifications? Will this be posted online? Also: What is the scoring criteria for the evaluation criteria?

ANSWER: The evaluation criteria used by UNT System for all proposals is a matrix- Green: meets the proposal criteria, Yellow: somewhat meets the proposal criteria, and Red: does not meet the proposal criteria.

6) Who are the people on the evaluation committee? Could you disclose their rolls?

ANSWER: The Evaluation Committee will not be disclosed.

7) Will the number of firms responding be posted on the website?

ANSWER: The list of vendors who attended the Pre-Proposal meeting (Sign in Sheet) is posted on the two websites UNT System website at <http://www.untsystem.edu/hr-it-business-services/procurement/purchasing/bid-opportunities> as well as the State of Texas Electronic State Business Daily (ESBD) at <http://www.txsmartbuy.com/sp> . **that is the only information that will be posted.**

8) During the Pre-Con it was stated by the Energy Manager that the primary scope is Lighting, Expansion of Chilled Water Loop, and Relocation of Cooling Tower and that this is in the RFQ. I cannot find specific scope in the RFQ. This seems to indicate another Vendor is aware of specific scope wanted for this project. Please state any specific scope required and any Vendors who may already be privy to this information.

ANSWER: There is no specific scope identified. The items listed are items on UNTHSC's wish list.

9) It was also stated in Pre-Con that two other ESPC contracts have been completed by UNT and were successful. Can the names of the Vendor and general scope be provided since it was discussed?

ANSWER: Controls Systems International, and Schneider Electric. The scopes are a matter of public record and published on UNTHSC Facilities website.

10) Can there be an extension for the qualifications due date beyond May 3?

ANSWER: No

11) Will there be an opportunity for clarifying questions after the answers will be posted on April 22nd?

ANSWER: No

12) Will all firms be notified regardless of being selected and will the reasons of not being selected be disclosed?

ANSWER: Firms may contact Denise Harpool Senior Buyer; UNT System Procurement to be debriefed after the proposal has been awarded.

13) Why has UNTHSC decided that the time is now to move forward with an ESCO for their capital reinvestment project?

ANSWER: UNTHSC believes there are opportunities to improve efficiencies, and an ESCO provides the best vehicle to obtain these.

- 14) Are there other ESCO projects that UNTHSC has reviewed and utilized as best practices and case studies? For example other Universities.

ANSWER: NO

- 15) Are there additional benefits and goals that UNTHSC is hoping to achieve through this project? For example, Student comfort, student attraction, increase enrollment, increase in student retention, and campus energy and sustainability goals.

ANSWER: UNTHSC is looking to benefit in all areas listed.

- 16) Is there a particular financial goal with this project as it relates to Return on Investment (ROI) or Net Present Value (NPV)

ANSWER: It would depend on the energy conservation measure, or project.

- 17) Has UNTHSC been presented by any of the interested ESCO firms about ESPC in the past leading up this RFQ?

ANSWER: No

- 18) Has there been any facility or energy assessments/analysis completed for the UNTHSC? If so, would you be able to provide the results of that assessment/analysis to bidders?

ANSWER: No assessments have been completed.

- 19) Is there a scope of work identified by UNTHSC? If so, what does the scope include?

ANSWER: No formal scope has been identified.

- 20) Under section B. 1. J. List of projects by the ESCO for the past 10 years, do these have to be in the State of Texas? Specific to Higher Education?

ANSWER: Because The University of North Texas Health Science Center is located in Texas and is, Higher Education like projects will be given higher ranking in the evaluation process. However, a firm will not be disqualified for not having Higher Ed or Health Care or Texas experience, but firms having all of the qualifications may be ranked higher.

- 21) When reviewing financial options for the project, what is most important to UNTHSC? Cost of money, underwriting, length of term, contingency payment based on performance of project?

ANSWER: All of the options listed are important to UNTHSC. Most important is the cost of the project.

- 22) As it relates to project experience summary, the number of ESCO's who have completed five ESPC's over the past ten years with at least 3 utilizing option C with the Texas higher education is small. Is there any flexibility with providing ESPC projects that are similar to this project outside of Texas and within the south region of the country? The additional project experience summary is not in the Energy Savings Performance Contracting Guidelines for State Agencies. Why has UNTHSC decided to add this additional requirement with specific specifications of 5 projects with 3 utilizing

option C in the past 10 years? What ESCO firms has UNTHSC verified they would meet this requirement?

ANSWER: UNTHSC has not verified ESCO firms would meet this requirement. ESPC projects that are similar to this project, outside of Texas, will be acceptable.

23) Would the evaluation committee be interested in seeing how the ESCO was scored with RFQ's in other States?

ANSWER: No

24) Who will be the person at UNTHSC able to sign a contract for the project?

ANSWER: Depending on the dollar amount of the contract the signee of the contract will be the President of the Health Science Center, or the University of North Texas System Chancellor.

Please sign and confirm that you have received this Addendum 1 by including this with your proposal

Signed

Printed Name

Date

Denise Harpool
Senior Buyer, UNT System Procurement

-END OF ADDENDUM-