

## How to Use Your GI Bill Benefits at UNT (Transfer student)

\*This form is for transfer students who have previously used benefits.

Step 1:	Apply for Admission to UNT at <a href="https://www.applytexas.org">https://www.applytexas.org</a>
Step 2:	Submit official SAT/ACT test scores (if applicable) and official high school transcripts (if needed) to the UNT Admissions Office for evaluation.
Step 3:	<p>Send an official copy of your military transcripts (AARTS, SMART, CCAF, CGI) to the UNT Admissions Office for evaluation. See the Admission website for more information located at <a href="http://www.unt.edu">www.unt.edu</a>.</p> <p>The UNT Admissions office will mail you an Admissions Data Summary stating your acceptance status and notify you of your UNT EUID and password.</p>
Step 4:	Register for Orientation. Log in at <a href="http://my.unt.edu">http://my.unt.edu</a> with your EUID and password. Once logged in, click Student Center, then, Register for Orientation.
Step 5:	<p><b>Attend Orientation.</b> You will get academic advising during Orientation and be eligible to register for classes during specific dates. To find out when you are eligible to register for classes, visit:</p> <ul style="list-style-type: none"> <li>• <a href="http://essc.unt.edu/registrar/schedule/scheduleclass.html">http://essc.unt.edu/registrar/schedule/scheduleclass.html</a></li> </ul>
Step 6:	Register for classes. Log in at <a href="http://my.unt.edu">http://my.unt.edu</a> with your EUID and password. You will not be able to register for classes until you have met with your Academic Advisor and been given advising clearance.
Step 7:	After you've registered for classes you <b>MUST</b> fill out and submit a UNT Veterans Enrollment Form. To obtain the form, visit the UNT VA Certifying Official located in the Student Veteran Services - Benefits Office in the General Academic Building (GAB), suite 102.
Step 8:	<p>Obtain a copy of your Certificate of Eligibility (COE) or your most recent VA Award Letter that reflects your Remaining Entitlement of Benefits (# of months). If you have Post 9/11 Chapter 33 benefits your VA Award letter should reflect your % rating for benefits as determined by the VA.</p> <ul style="list-style-type: none"> <li>• Chapter 33 Post 9/11-You may access your GI Bill Enrollment Status on <a href="http://www.Vets.gov">www.Vets.gov</a>. Print out your <b>Post 9/11 GI Bill Statement of Benefits</b></li> <li>• Chapter 30 &amp; 1606-You may access your Benefit Status on WAVE at <a href="http://www.gibill.va.gov/wave">http://www.gibill.va.gov/wave</a>. Download and print out your benefit page.</li> <li>• Chapter 35 currently cannot access Benefit Status on the internet.</li> </ul>
Step 9:	<p><b>For Chapter 30, 33, &amp; 1606-Complete VA Form 22-1995 (Change of Program or Place of Training form).</b> You can fill this form out in our office or download and print it from:</p> <ul style="list-style-type: none"> <li>• <a href="http://www.vba.va.gov/pubs/forms/vba-22-1995-are.pdf">http://www.vba.va.gov/pubs/forms/vba-22-1995-are.pdf</a></li> </ul> <p><b>For Chapter 35-Complete VA Form 22-5495 (Dependents' Request for Change of Program or Place of Training).</b> You can fill this form out in our office or download and print it from:</p> <ul style="list-style-type: none"> <li>• <a href="http://www.vba.va.gov/pubs/forms/vba-22-5495-are.pdf">http://www.vba.va.gov/pubs/forms/vba-22-5495-are.pdf</a></li> </ul>
Step 10:	Obtain a VA Information packet from the VA Certifying Official. Read the packet, complete the acknowledgement page, and submit acknowledgement page to VA Certifying Official.
Step 11:	<p>Turn in all of the following forms/documentation to Student Veteran Services - Benefits Office and <u>meet with a VA Certifying Official to complete your enrollment certification:</u></p> <ol style="list-style-type: none"> <li>1. UNT Veterans' Enrollment Form</li> <li>2. Certificate of Eligibility (COE)</li> <li>3. VA Form 22-1995 or VA Form 22-5495</li> <li>4. UNT Veterans' Information Packet- acknowledgement page</li> <li>5. DD-214 Member 4 Copy (veteran only) or DD Form 2384(Chapter 1606 only)</li> </ol>