

## Instruction for Faces reservation program

The time for using UNT NMR facility can be reserved through the following website

<http://faces.ccrcc.uga.edu/>

1. Open this login web page and login



**Login Here** Save\*

Group:

User Name:

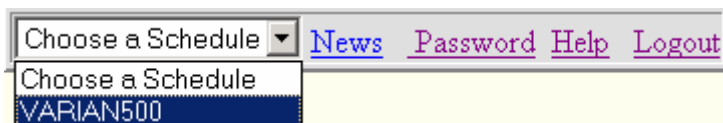
Password:

\*Check boxes to save your Login Information.  
Do not save your password if you are using a computer that others can access.

If you forget your password [Click here](#)

Group:               untnmr  
Username:           your username  
Password:           your passwd

2. Select Varian500 in *Choose a Schedule* filed



3. The reservation page appears.


Week starting Feb. 4, 2007

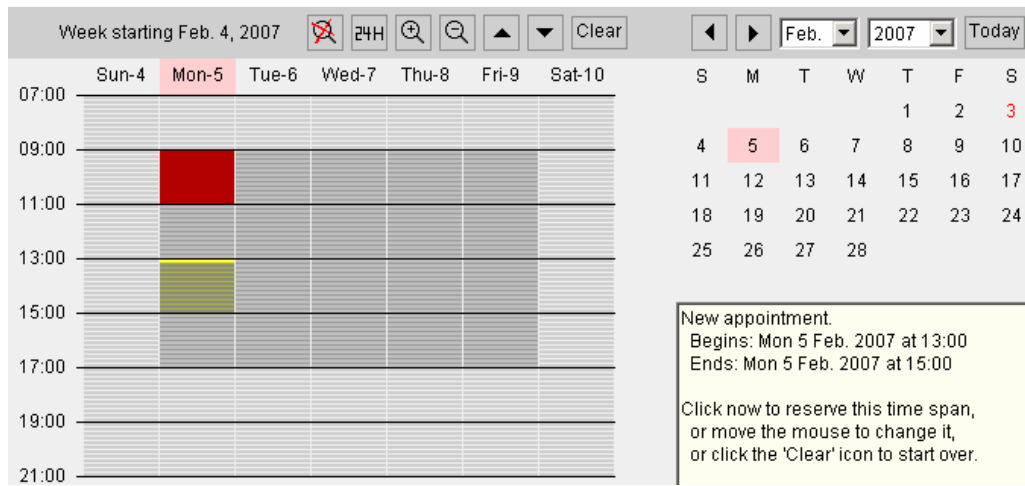
Choose a Schedule [News](#) [Password](#) [Help](#) [Logout](#)






Varian 500 MHz NMR system for high resolution and solid state NMR

Time	Sun-4	Mon-5	Tue-6	Wed-7	Thu-8	Fri-9	Sat-10
07:00							
09:00							
11:00							
13:00							
15:00							
17:00							
19:00							
21:00							

Watch this area for instructions as you move the mouse.

- Click the day you want to reserve on the calendar, the current reservation shown on the left. The time blocks become red if they are already reserved, and the available time blocks are in grey. Move the mouse to the reserved block, the reservation information is shown at the message window (such as who reserved this block). The time increment is 10 minutes. You can use buttons  to expand, reduce, move up/down the time slot. If you want to reserve time from 13:00pm to 15:00pm, click the starting time (13:00pm slot, it will be yellow), move the mouse to the ending time (14:50pm time slot) and click.

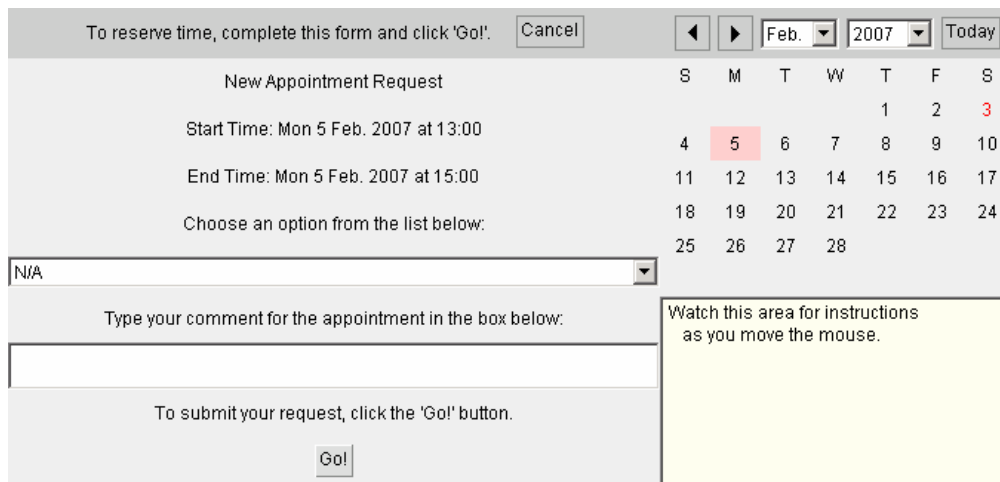


Week starting Feb. 4, 2007         Feb. 2007 Today

07:00	Sun-4	Mon-5	Tue-6	Wed-7	Thu-8	Fri-9	Sat-10	S	M	T	W	T	F	S	
													1	2	3
09:00								4	5	6	7	8	9	10	
11:00								11	12	13	14	15	16	17	
13:00								18	19	20	21	22	23	24	
15:00								25	26	27	28				
17:00															
19:00															
21:00															

New appointment.  
 Begins: Mon 5 Feb. 2007 at 13:00  
 Ends: Mon 5 Feb. 2007 at 15:00  
 Click now to reserve this time span,  
 or move the mouse to change it,  
 or click the 'Clear' icon to start over.

- Confirm your reservation, type your comments and click button **Go**



To reserve time, complete this form and click 'Go!'.    Feb. 2007 Today

New Appointment Request

Start Time: Mon 5 Feb. 2007 at 13:00

End Time: Mon 5 Feb. 2007 at 15:00

Choose an option from the list below:

N/A

Type your comment for the appointment in the box below:

To submit your request, click the 'Go!' button.

Watch this area for instructions  
as you move the mouse.

### Delete your reservation

All users are required to delete their reservations which can not be used, so other users can use those time blocks. Users can only delete their own reservations.

To delete a reservation, click the reserved time block, then click the Delete button.

### Reservation Rules

M-F 8:00am - 5:00pm, maximum: 40 minutes for each reservation. For longer reservation time in a special case, contact NMR staff for approval.

M-F after 5:00pm to 8:00am and weekends: no limit.