

UNT CHINA VENTURE FUND (CVF) REQUEST FOR PROPOSALS: 2018-2019

OVERVIEW

The Office of the Provost and Vice President for Academic Affairs provides the UNT China Venture Fund (CVF) to support UNT's strategic engagements with China. The CVF is administered by UNT International.

PROGRAM DESCRIPTION

The CVF supports innovative projects and initiatives that advance UNT's strategic engagements with China, including the following categories and activities:

Academic Conferences/Workshops

The CVF supports academic conferences/workshops held on the UNT campus that involve the participation of UNT faculty and UNT students as well as scholars from Chinese universities/institutions. The academic conferences/workshops must include a specific thematic focus and demonstrate a large-scale impact to UNT, such as by bringing national/international-level recognition to UNT, involving different UNT colleges/departments, and/or including the participation of a significant number of UNT faculty and UNT students. The Academic Conferences/Workshops category is intended to advance UNT's collaborations with Chinese universities/institutions, produce scholarly outputs, and strengthen UNT's reputation, nationally and within China.

- **Maximum Amount per Award:** \$5,000
- **Allowable Expenses:** (a) venue rental fees, (b) conference/workshop meals, (c) conference/workshop printed materials (e.g. marketing materials, conference brochures, research posters, and other approved items), (d) travel support for visiting scholars from Chinese universities/institutions, and/or (e) other approved expenses.

Hosting Visiting Scholars

The CVF supports hosting visiting scholars from Chinese universities/institutions at UNT for the purpose of undertaking teaching or collaborative research. The UNT host is required to organize presentations, lectures, or other activities in which the visiting scholar engages in scholarly dialogue with the UNT community, including both faculty and students. The Hosting Visiting Scholars category is intended to advance UNT's collaborations with Chinese universities/institutions, produce scholarly outputs, and contribute to UNT's campus internationalization.

- **Maximum Amount per Award:** \$2,500
- **Allowable Expenses:** (a) round-trip airfare for the visiting scholar, (b) accommodations for the visiting scholar, and/or (c) other approved expenses.

Collaborative Research/Scholarly Activities

The CVF supports international collaborative research/scholarly activities involving UNT faculty and UNT students. The grant activities may include: (a) UNT faculty leading a group of UNT students to China to undertake international research/scholarly activities or (b) UNT students undertaking international research/scholarly activities abroad in China. For projects involving UNT faculty leading a group of UNT students abroad to China to undertake international research/scholarly activities, at least half of the CVF award amount is intended to support the participation of UNT students and must be applied toward their expenses. For projects involving UNT students undertaking international research/scholarly activities abroad in China, students must be engaged in international research/scholarly activities with a UNT faculty member who recommends the student for the CVF award. The UNT faculty member is responsible for submitting the CVF application on behalf of the UNT student. The CVF does not support study abroad programs, field trips, participation/presentation at conferences, or participation in performances/exhibits. The Collaborative Research/Scholarly Activities category is intended to advance UNT's international research/scholarly activities with China, produce scholarly outputs, and advance the global perspectives of UNT students.

- **Maximum Amount per Award:**
 - \$5,000 for UNT faculty leading a group of UNT students abroad to China to undertake international research/scholarly activities
 - \$2,500 for UNT students undertaking international research/scholarly activities abroad in China
- **Allowable Expenses:** (a) round-trip airfare and/or accommodations for UNT faculty and UNT students to participate in a research/scholarly activity abroad in China, and/or (b) other approved expenses.

APPLICATION COMPONENTS

- China Venture Fund Grant Proposal Form with all required signatures (refer to page 4)
- Proposal Narrative (no more than 2 pages)

AWARD INFORMATION

The number of awards and award amounts are at the discretion of the Vice Provost and Dean of International Affairs. Preference will be given to proposals that demonstrate college/department cost-share and/or additional sources of funding. Please refer to the program description for the list of allowable expenses and the maximum award amount for each category. The use of award funds is at the discretion of the Vice Provost and Dean of International Affairs.

The CVF does not support the following use of award funds:

- Faculty, staff, or student salaries or wages
- Office or operational expenses
- Stipends/waivers for the use of UNT labs/equipment
- Purchasing of equipment/materials, except in cases in which the UNT community has open access to these resources
- Student scholarships or tuition waivers
- Study abroad scholarships or scholarships to participate in field trips, conferences, performances, and/or exhibits
- Registration fees or expenses related to presentations/participation at conferences (or similar events)
- Salaries, wages, and/or honorarium for visitors/visiting scholars

ELIGIBILITY

- UNT faculty and lecturers are eligible to submit proposals with the approval of their dean and chair.
- Prior CVF grant recipients are eligible to submit proposals. Priority will be given to individuals who have not previously received a CVF award and/or to proposals that address new projects and initiatives.

PROJECT PERIOD

The CVF supports projects that will occur during the 2018-2019 academic year. All CVF project expenditures must be reconciled before the end of the 2018-2019 fiscal year. The CVF award cannot carryforward into the next fiscal year.

SUBMISSION DEADLINE

The submission deadline is **5 pm on November 20, 2018**. Proposals must include all application components and be submitted by the deadline as a single PDF to Amanda.White@unt.edu.

REVIEW PROCESS

Proposals will be reviewed by members of the China Advisory Council's Executive Committee. Award decisions are at the discretion of the Vice Provost and Dean of International Affairs. Proposals will be reviewed for their responsiveness to this RFP and evaluated using the following criteria:

- Enhances UNT's strategic engagements with China
- Advances UNT's partnerships and collaborations with Chinese universities/institutions
- Contributes to scholarly outputs
- Demonstrates a large-scale impact to UNT

ADDITIONAL REQUIREMENTS

CVF recipients are required to submit a short report to Amanda.White@unt.edu by September 30, 2019. The report should be no more than one page and should include the project outcomes and future activities along with a list of contacts, if applicable, that were established.

IMPORTANT DATES AND DEADLINES

RFP Opens: October 5, 2018
Submission Deadline: November 20, 2018
Proposal Decisions: December 14, 2018
Project Report Due: September 30, 2019
Project Period: 2018-19 Academic Year (The CVF award cannot carryforward into the next fiscal year.)

CONTACT INFORMATION

Amanda White Bennett
Director of Global Partnerships and Engagement, UNT International
Email: Amanda.White@unt.edu | Phone: (940) 369-5292 | Marquis Hall, 105K

CHINA VENTURE FUND GRANT PROPOSAL FORM

APPLICANT INFORMATION

Name UNT Department UNT College

Partner Institution(s) Category (refer to page 1) Project Dates

PROPOSAL NARRATIVE: Attach a proposal narrative that is no more than 2 pages.

The proposal narrative should describe the following: (a) purpose, project details, project timeline, and expected outcomes; (b) how the proposal aligns with the purpose and intent of the China Venture Fund; and (c) assessment plan.

BUDGET REQUEST: Complete the budget form below.

Budget Item	CVF Funding Request	UNT College Support	UNT Dept. Support	Other Funding Sources	Total
TOTAL					

Budget Narrative: Briefly describe the requested budget items and how they align with the activities included in the proposal narrative.

APPROVAL SIGNATURES: Sign and date below and obtain approval signatures.

Applicant's Name Applicant's Signature Date

Chair's Name Chair's Signature Date

Dean's Name Dean's Signature Date