## **Emergency Evacuation Procedures**

Welch Street Complex 2 (Counseling and Higher Ed.)

## Severe Weather

In the event of severe weather, all building occupants should immediately seek shelter in the designated shelter-in-place area in the building. If unable to safely move to the designated shelter-in-place area, seek shelter in a windowless interior room or hallway on the lowest floor of the building.

All building occupants should take shelter in the interior hallway in the building and rooms 154 and 155. If time permits, seek tornado shelter at Wooten Hall.

## Bomb Threat/Fire

In the event of a bomb threat or fire in the building, all building occupants should immediately evacuate the building using the nearest exit. Once outside, proceed to the designated assembly area. If unable to safely move to the designated assembly area, contact on or more members of your department or unit to let them know you are safe and inform them of your whereabouts.

All building occupants should immediately evacuate the building and proceed to the parking lot on east side of building.

## WELCH STREET COMPLEX\_BUILDING 2



