# **Emergency Evacuation Procedures**

# **University Machine Shop**

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# Severe Weather

In the event of severe weather, all building occupants should immediately seek shelter in the designated shelter-in-place area in the building. If unable to safely move to the designated shelter-in-place area, seek shelter in a windowless interior room or hallway on the lowest floor of the building.

#### All Faculty, Staff and others shall immediately go to Room 102.

# **Bomb Threat/Fire**

In the event of a bomb threat or fire in the building, all building occupants should immediately evacuate the building using the nearest exit. Once outside, proceed to the designated assembly area. If unable to safely move to the designated assembly area, contact one or more members of your department or unit to let them know you are safe and inform them of your whereabouts.

Persons with mobility impairments who are unable to safely exit the building should move to a designated area of refuge and await assistance from emergency responders.

#### All faculty, staff and others shall immediately proceed to parking lot 55 west of the Machine Shop.

### **Building Evacuation Maps**

Print Full Size Map

