



President's Council Service Award 2018-19 Nomination Form

Name: _____ Rank: _____

Department/Division/College: _____ Years taught at College/University level: _____

Years at UNT: _____ Current teaching load: *Lecture hours:* _____ *Lab hours:* _____

Approximate number students: *Undergraduate:* _____ *Graduate:* _____

Last year's teaching load: *Lecture Hours:* _____ *Lab Hours:* _____

PAC submitting nomination: _____ Contact person: _____

>OR<

Printed names of minimum of 3 tenure/tenure-track faculty members submitting nomination: _____

ALL of the following documentation must be included in the application packet:

1. Nomination form, fully completed and signed by the award nominee, his/her chair, and the college dean.
2. A current curriculum vitae that highlights service awards (received and/or nominated for).
3. A one-page statement of the nominee's service philosophy and perceptions of his/her service activities.
4. A list of service activities, formal and informal, providing clear evidence that the nominee has made outstanding contributions to the university through committee work, leadership, and/or other university activities beyond teaching and scholarly or creative activities.
5. Three letters of recommendation, including one from the nominee's Personnel Affairs Committee (PAC) or any ad-hoc nominating committee of three or more tenured/tenure-track faculty members, and two more from peer faculty members or teaching colleagues. A letter from the department chair or dean is optional, but should be counted as part of the three letters. **The nominee is responsible for requesting these letters of recommendation and providing them in the single pdf application packet.**

The completed application packet should be sent to the Faculty Awards Committee at FacultySenateAwards@unt.edu in a single PDF **by 5:00 pm on Friday, January 18, 2019.**

Nominee's Signature Date: _____

Printed Name and Signature of Department/Division Chair Date: _____

Printed Name and Signature of Dean Date: _____