



J. H. Shelton Excellence in Teaching Award 2019 Eligibility and Selection Criteria

This annual award, named in honor of UNT alumnus Joe Houston Shelton, recognizes annually a full-time faculty member for a record of outstanding teaching at the University of North Texas for at least a five-year period. The recipient of the \$1,500 award will be recognized at the “Salute to Faculty Excellence Dinner and Ceremony” on April 25, 2019.

Eligibility:

All full-time faculty members (including Lecturers) are eligible, but previous recipients of the award are not eligible for nomination for five years following the receipt of the award.

Faculty may be nominated by the Personnel Affairs Committee (PAC) of a department, division, school, or college or by any ad-hoc committee of three or more tenured/tenure-track faculty members (*individuals may not make nominations other than by these methods*).

Selection Criteria:

The selection is based on submitted evidence that substantiates and documents teaching excellence over at least a five-year period of time while at UNT. The Faculty Awards Committee is free to solicit additional input regarding the teaching record of any nominee.

Complete application packet should include:

1. An fully-completed application form signed by the award nominee and his/her chair and dean.
2. A current curriculum vitae that highlights teaching awards (received and/or nominated for), teaching-related research efforts, teaching innovations, new courses developed, courses taught, etc., providing clear evidence that the nominee has made excellent teaching contributions to the university.
3. A one-page statement of the nominee's teaching philosophy and perceptions of his/her teaching activities.
4. A tabulated summary of departmental student evaluations over the past five or more years that shows the nominee's relative standing in his/her department.
5. Three letters of recommendation, including one from the nominee's Personnel Affairs Committee (PAC) or any ad-hoc nominating committee of three or more tenured/tenure-track faculty members, and two more from peer faculty members or teaching colleagues. A letter from the department chair or dean is optional, but should be counted as part of the three letters. **The nominee is responsible for requesting these letters of recommendation and providing them in the single pdf application packet.**

Selection Process:

The Faculty Awards Committee annually reviews nominations and selects a single award recipient by rating each nominee on a 1-5 scale (with 1 being the highest and 5 being the lowest), which provides consistency in the evaluation and comparison of applicants. The award is given based on the mean of the committee members' scoring.

Use of Award Funds:

Award recipients may use the awarded funds at their discretion to enhance or develop teaching or scholarly activities.

Submission:

Completed nomination packets, including the fully completed application form and all supporting materials, must be sent in **one single PDF** in an email to the Faculty Senate Office at FacultySenateAwards@unt.edu by **5:00 pm on Friday, January 18, 2019**. Incomplete packets will not be considered.