Non-tenured Faculty Promotion Flowchart

STEP 1: Candidate submission

DATES: 8/16 – 8/30/19

STEP ACCESS: Candidate

Step 2: FIS Team uploads SPOT data and committee membership

DATES: 8/31 – 9/15/19

STEP ACCESS: FIS Team

STEP 3: URC chair uploads recommendation to the UA

DATES: 9/16 – 10/15/19

STEP ACCESS: URC chair/members

STEP 4: UA uploads recommendation to the CRC

DATES: 10/16 – 11/15/19

STEP ACCESS: UA

STEP 5: CRC chair uploads recommendation to dean

DATES: 11/16 – 12/15/19

STEP ACCESS: CRC chair/members

STEP 6: Dean uploads final promotion decision letter

DATES: 12/16 – 1/15/20

STEP ACCESS: Dean, dean's executive assistant

STEP 7: Dossier Archival

DATE: 1/16/20
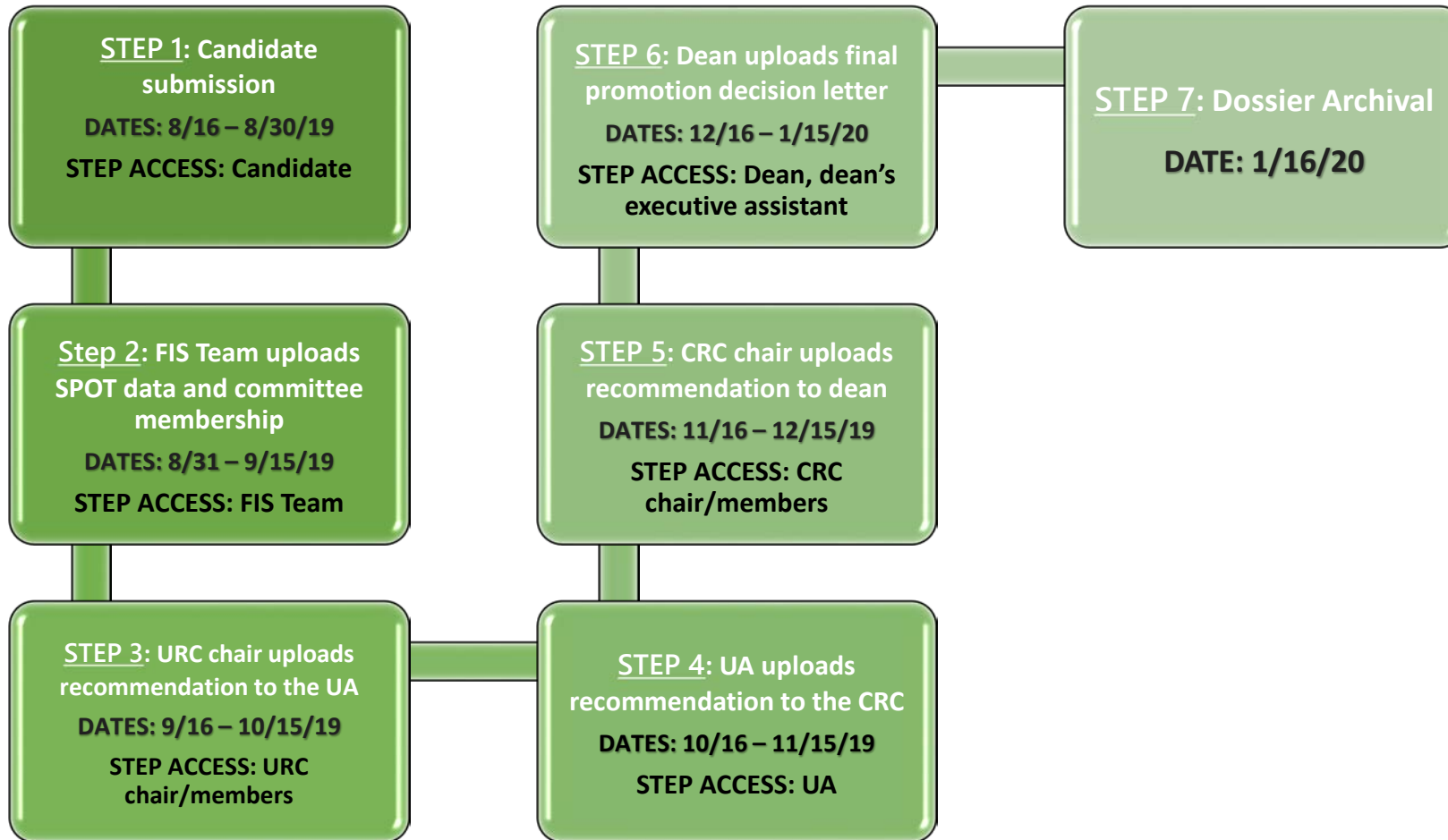
Acronym Key:

UA = Unit administrator
URC = Unit review committee
CRC = College review committee

4/10/2019