# **Contacts at UNT**

# **General University Number**

Switchboard (940) 565-2000

# **University Metro Number**

Switchboard (940) 267-3731

# **General University Internet Address**

www.unt.edu

# Online Catalogs, Schedules of Classes and Academic Calendar

www.unt.edu/catsched

# **Web Registration**

my.unt.edu

# **Campus Tour Information**

(940) 565-4104

Web site: www.unt.edu/ambassadors/tours.htm Virtual tour: www.unt.edu/virtualtour

#### Office of Admissions (Undergraduate)

Eagle Student Services Center, Room 305 P.O. Box 311277

Denton, TX 76203-1277

(940) 565-2681

(240) 303-2001 (200) HNT 2211

(800) UNT-8211 (868-8211)

Fax: (940) 565-2408

Ask UNT (web site): www.unt.edu/AskUNT

Admission information, applications and status reports for **new** undergraduate students (U.S. citizens and permanent resident aliens).

# **Toulouse School of Graduate Studies**

# Graduate Admissions and Graduate Student Services

Eagle Student Services Center, Room 354

P.O. Box 305459

Denton, TX 76203-5459

(940) 565-2636

(888) UNT-GRAD (868-4723)

Fax: (940) 565-2141

E-mail: gradadmission@unt.edu

Ask UNT (web site): www.unt.edu/AskUNT

Admission information, application and status for **new** and **former** graduate students (U.S. citizens and permanent resident aliens).

#### Office of the Graduate Dean

Eagle Student Services Center, Room 354

P.O. Box 305459

Denton, TX 76203-5459

(940) 565-2383

Fax: (940) 565-2141

E-mail: gradsch@unt.edu

Web site: www.gradschool.unt.edu

Information regarding graduate admission, general policies, regulations and degree requirements; GRE and GMAT score recording; final approval of graduate degree plans; graduation.

# **General Offices**

#### **The Career Center**

Chestnut Hall, Room 103

P.O. Box 310859

Denton, TX 76203-0859

(940) 565-2105

Fax: (940) 565-4376

Web site: www.careercenter.unt.edu

Student Employment: Part-time employment listings for on and off campus; job fairs and camp days; customer service training; supervisor conflict assistance.

Career Services: Career and job search resources; job announcements; Internet Career Guide and job listings; transmission of online files to potential employers; job search advising; on-campus interviews with employer representatives.

# **Cooperative Education and Internships**

Marquis Hall, Room 208

P.O. Box 311305

Denton, TX 76203-1305

(940) 565-2861

Fax: (940) 565-4995

Web site: www.unt.edu/coop

Student placement in supervised work situations related to fields of study.

# **Counseling and Testing Services**

Chestnut Hall, Room 311

P.O. Box 310968

Denton, TX 76203-0968

(940) 565-2741

Computer Based Testing

Gateway Center, Room 140

(940) 369-7617

Individual and group counseling for career, emotional and personal concerns; interest, aptitude and personality testing; computer-based testing site for GRE, CLEP and TOEFL; plus information and applications for most national admissions tests.

#### **Dean of Students Office**

University Union, Suite 216 I

P.O. Box 305069

Denton, TX 76203-5069

(940) 565-2648

Web site: www.dos.unt.edu

General information; non-academic and personal assistance; policy interpretation; social adjustment problems; assistance for Greek Life, Traditions, commuter and non-traditional student services activities; registered organizations information, women's center, volunteer center and disability accommodation.

# Office of Disability Accommodation

University Union, Suite 322 P.O. Box 310770 Denton, TX 76203-0770

(940) 565-4323, TDD access: (940) 565-2958

Assistance with provision of auxiliary academic aids for students who request reasonable accommodations under the Americans with Disabilities Act (ADA) and Rehabilitation Act of 1973.

#### **Division of Equity and Diversity**

Hurley Administration Building, Room 175 P.O. Box 310937 Denton, TX 76203-0937

(940) 565-2456 Fax: (940) 369-7577

The Division of Equity and Diversity is committed to executing the mission of the university as it relates to the recruitment and retention of faculty, staff and students. The primary goal of the division is to develop a supportive environment for a culturally diverse faculty, staff and student body. The Division of Equity and Diversity consists of three units: Diversity Education, Center for Outreach and Community Involvement and Multicultural Center (University Union, Room 422), all working together to provide a safe place for all.

# **Housing Office**

Crumley Hall, West Wing P.O. Box 311310 Denton, TX 76203-1310 (940) 565-2610 Fax: (940) 369-8764

Web site: www.unt.edu/housing

Residence hall contracts, payments, room assignments and problems; residence hall disciplinary action and appeals.

#### **International Studies and Programs**

Kendall Hall, Room 151 P.O. Box 311067 Denton, TX 76203-1067 (940) 565-2197 Fax: (940) 565-4822

E-mail: international@unt.edu
Web site: www.international.unt.edu

Encourages UNT students and faculty in international exchange. Provides services to all students, citizens of the U.S. and of other countries, who wish to include an international experience in their education; assists UNT administration, faculty, colleges and departments in the developments and conduct of international education activities and programs on and off campus; directs and supports activity of six constituent units: Intensive English Language Institute, International Admissions, International Advising, International Welcome Center, Sponsored and Special Programs Center, and Study Abroad Center.

# **Intensive English Language Institute**

Kendall Hall, Room 259 P.O. Box 311067 Denton, TX 76203-1067 (940) 565-2003

Web site: www.international.unt.edu/ieli

The Intensive English Language Institute (IELI) provides English instruction to students whose first language is not English; beginning to advanced levels; small classes focus on writing and communication skills, academic skills, research methods and western style critical thinking modes. Practical, efficient and up-to-date instruction is enhanced with specialized instructional ESL computer lab, tutoring and training for Teaching Assistants.

#### **International Admissions**

Kendall Hall, Room 173 P.O. Box 311067 Denton, TX 76203-1067 Admissions: (940) 565-2442 Fax: (940) 565-4822 E-mail: international@unt.edu

The admissions office provides application, admission and status information to new and former undergraduate, graduate and Intensive English Language Institute students.

#### **International Advising**

Kendall Hall, Room 171 P.O. Box 311067 Denton, TX 76203-1067 Immigration: (940) 565-2195

Fax: (940) 565-4822

Web site: www.international.unt.edu/immigration

The advising office provides immigration information to new and former undergraduate, graduate and Intensive English Language Institute students, UNT faculty and scholars.

#### International Welcome Center

Kendall Hall, Room 103 P.O. Box 311067 Denton, TX 76203-1067 (940) 369-8625

Fax: (940) 565-4822

Provides campus, community and general information, personal assistance, non-academic counseling and support for student activities to all new and continuing international students, scholars, and alumni; continuing orientation programs, activities, Celebration of World Cultures.

# **Sponsored and Special Programs Center**

Kendall Hall, Room 230 P.O. Box 305430 Denton, TX 76203-5430 (940) 565-2196

Tailors programs for UNT and IELI international students sponsored by governments, agencies, businesses, other universities; provides special orientations; personal and academic counseling; reports academic progress to sponsors; provides direct invoicing for tuition/fees.

# Registrar's Office

Eagle Student Services Center, Room 147 and 209 P.O. Box 311400

Denton, TX 76203-1400 (940) 565-2111

Fax: (940) 565-4463

Web site: essc.unt.edu/registrar

Registration; transcripts; grade reports; academic status information; residency determination for continuing and former students; military waivers; enrollment verification/certification; services for veterans; notary service; and athletic eligibility and graduation.

# Student Accounting and University Cashiering Services

Eagle Student Services Center, Room 105 P.O. Box 310620

Denton, TX 76203-0620

(940) 565-3225 Fax: (940) 565-3877

Online assistance: unt.custhelp.com Web site: essc.unt.edu/saucs

Payments: my.unt.edu

Information and assistance regarding tuition and fee charges, waivers, installment payment of tuition and special fees; refunds; returned checks; identification cards.

#### **Student Activities and Organizations**

University Union, Suite 319 P.O. Box 305358 Denton, TX 76203-5358 (940) 565-2648

General information and non-academic counseling; policy interpretation; social adjustment problems; assistance for commuter and nontraditional students; assistance for disabled students; activities; registered organizations information.

#### **Student Financial Aid and Scholarships**

Eagle Student Services Center, Rooms 134 and 228 P.O. Box 311370

Denton, TX 76203-1370 (940) 565-2302

(877) 881-1014 Fax: (940) 565-2738

Administrative Staff: (940) 565-3901 or (940) 565-3902

Web site: essc.unt.edu/finaid

# **Student Government Association**

University Union, Suite 216B P.O. Box 305069 Denton, TX 76203-5069 (940) 565-3850

Web site: www.unt.edu/sga

Student government; metro phones; student, faculty and staff directory; Raupe Scholarships; Eagle's Nest; Freshman Intern Program.

#### Student Health and Wellness Center

Chestnut Hall, First Floor P.O. Box 305160 Denton, TX 76203-5160 (940) 565-2331

Clinic hours of operation: fall and spring semesters — Monday through Thursday, 8 a.m. to 6 p.m.; Friday, 9 a.m. to 6 p.m.; Saturday, 9 a.m. to 1 p.m.; Pharmacy hours of operation: Monday through Friday, 9 a.m. to 6 p.m.; Saturday, 9 a.m. to 1 p.m.; Summer Clinic Hours: Monday through Friday, 8 a.m. to 5 p.m.; Summer Pharmacy Hours, Monday through Friday, 9 a.m. to 5 p.m.

# **Student Legal Services**

University Union, Room 322 AA P.O. Box 305058 Denton, TX 76203-5058 (940) 565-2614 Fax: (940) 369-7251

Web site: www.unt.edu/legal

Legal advice on matters of civil law (i.e., landlord/tenant, consumer, debt and credit, etc.) for currently enrolled students.

#### **Study Abroad Center**

Kendall Hall, Room 115 P.O. Box 311067 Denton, TX 76203-1067 (940) 565-2207

Fax: (940) 565-4822

E-mail: marybeth@isp.admin.unt.edu Web site: www.international.unt.edu/sac

Individual advising on study abroad opportunities to students and faculty; summer, semester and year long programs; facilitation of international credit transfer; hosts students from other universities; information/orientation for study, travel, work, and volunteer abroad programs and national grants for international study; international hostel and ID card service to traveling faculty, staff and students.

# **University Police**

Sullivant Public Safety Center 1700 Wilshire P.O. Box 310948 Denton, TX 76203-0948

Police Department: (940) 565-3000

Fax: (940) 369-8788

Parking Services: (940) 565-3020 Transportation Services: (940) 565-4989 Visitor Information: (940) 565-3016

Police protection on a routine and emergency basis; crime prevention program; campus escort service; shuttle bus service; motorist assistance; emergency phone system.

#### **Volunteer Center**

University Union P.O. Box 305069 Denton, TX 76203 (940) 565-3021 Fax: (940) 369-8371 Web site: www.dos.unt.edu

# Women's Center

University Union P.O. Box 305069 Denton, TX 76203 (940) 565-3527 Fax: (940) 565-4446

Web site: web2.unt.edu/dos/new/wc

# **University of North Texas Dallas Campus**

# (UNT System Center at Dallas)

7300 Houston School Road Dallas, TX 75241

(972) 780-3600 (\*3600 dialing from the Denton campus) Fax: (972) 780-3636 (\*3636 dialing from the Denton campus)

# **General University Internet Address**

www.unt.edu/dallas E-mail: untdallas@unt.edu

