

Faculty Guide to Honors Contracts

An Honors Contract allows an Honors College Student to earn Honors credit in a regular 3000/4000-level course by undertaking independent academic work under the supervision of a UNT faculty member.

Faculty Roles and Responsibilities

1. Help student formulate a proposal for an appropriate contract project.
2. Provide guidance as the student completes the contract project.
3. Evaluate the contract project at the end of the semester.

Contract Process Overview

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| Student submits Honors Contract proposal to the Honors College for approval. | By end of 3rd week of classes. |
| Student submits project to supervising faculty member and the Honors College | November 15th (Fall classes), April 15th (Spring classes) |
| Faculty member reviews project and notifies the Honors College of whether or not it meets the instructor's standards for Honors credit | By end of finals week. |
| Honors College Dean reviews the project. The Dean will not override a faculty member's decision to deny credit, but reserves the right to deny credit for any project that does not meet Honors College standards. | Semester grade submission deadline |

Contract Project Guidelines

The Contract Project must be an additional assignment, not a longer version of what is already required for students. Contract projects can take many forms. Research papers are the most common, but students regularly complete music compositions, novellas, designs, laboratory research, and book reviews for Honors contracts. Contracts must meet one of the following guidelines:

- Research papers must have 2,100 words (excluding citations, footnotes, and the bibliography). They must use academic sources and a citation style acceptable in the field of study.
- Creative works must have a paper component of 1,500 words that describes the creative work, the creative process, the student's vision for the project, and a discussion of why the work is a scholarly contribution.

Thank you for working with Honors students. If you have any questions or concerns related to supervision of Honors contracts, please contact Dr. Eric Gruver, Associate Dean for Academics at 940.565.3305 or Eric.Gruver@unt.edu