

as a table of contents and provides quick access to subject areas and prefixes.

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# Center for Public Service

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**Stanley R. Ingman, Director**

## Faculty

*Lecturer Newman.*

## Introduction

The Center for Public Service promotes the service, public affairs, public interest and applied research goals of the College of Public Affairs and Community Service and of the university. Students, faculty and staff are involved in a variety of research and service projects that contribute to the welfare and development of individuals and of communities. The center's programs include aging and health services, urban social development, environmental education, volunteerism and international exchange. The center coordinates a number of service-learning experiences.

### Minor in Leadership of Community and Nonprofit Organizations

A minor in leadership of community and non-profit organizations (LCNO) requires 18 semester credit hours (6 courses) chosen from the listed courses with at least three different areas represented. All students are required to complete COMS 4200, Leadership Theory and Practice for Volunteer Managers, and COMS 4750, Nonprofit Leadership Capstone. In addition to earning a minor, students also have the opportunity to earn a certificate in volunteer and community resource management and prepare for a certificate in non-profit management offered through American Humanics Inc. Students wishing to minor in LCNO should consult the LCNO academic advisor for specific program requirements.

### Historical/Philosophical Foundations

- COMS 3000, Community and Public Service

- COMS 4100, Social Evolution of Contemporary Volunteerism\*\*
- COMS 4200, Leadership Theory and Practice for Volunteer Managers\*

### Nonprofit Public Relations/Fundraising

- COMS 3300, Introduction to Philanthropy and Fundraising
- COMS 4300, Proposal Writing and Grant Administration
- JOUR 3410, Public Relations for Non-profits

### General Nonprofit Management

- COMS 4500, Community Resource Mapping and Collaboration\*\*
- PADM 3700, Issues in Public Administration
- COMS 4750, Nonprofit Leadership Capstone\*

### Volunteer Management

- COMS 4400, Volunteer Management Concepts and Applications\*\*
- COMS 4600, Volunteer Program Planning and Evaluation\*\*
- COMS 4610, Topics in Community Service

### Experiential Learning in a Global Society

- COMS 4800, Community Service Internship
- SOWK 4890, Topics in Social Welfare

\* Students pursuing the leadership of community and nonprofit organizations minor must take these courses.

\*\*Students pursuing the 12 semester credit hour certificate in volunteer and community resource management must take COMS 4400, 4500, 4600 in addition to COMS 4200.

## Courses of Instruction

All Courses of Instruction are located in one section at the back of this catalog.

### Course and Subject Guide

The "Course and Subject Guide," found in the Courses of Instruction section of this book, serves as a table of contents and provides quick access to subject areas and prefixes.