**GRADUATE EMPLOYMENT APPLICATION**

**I WOULD LIKE TO BE CONSIDERED FOR THE FOLLOWING POSITION(S):**

**Teaching Assistant**

**Research Assistant**

**Graduate Student Assistant**

**Teaching Fellow \*\***Must have completed 18 hours of graduate courses toward the MS in Hospitality Management or MS in Merchandising to qualify).

**PERSONAL INFORMATION:**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ EUID#: \_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_ Home Country: \_\_\_\_\_\_\_\_\_**

**Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

What is your degree program: **MS Merchandising MS Hospitality Management MS MIST**

**Undergraduate GPA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Master’s GPA if applicable:**

**Current GPA: \_\_\_\_\_\_\_\_\_\_\_ Current number of hours completed toward MS degree: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Expected graduation:**

**Semester: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Were you required to submit proof of English Proficiency when applying to UNT? **Yes No**

If yes, what exam and what score did you submit? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you pay non-resident tuition? (Without a waiver) **Yes No**

Do you have any prior experience as a teaching assistant or teaching experience? **Yes No**

If yes, please describe. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­­­­\_\_\_\_\_\_­­­­­­

**FOR TF POSITIONS ONLY:**

Have you completed **CMHT 5810-*Teaching Practicum in CMHT?*  Yes No**

If you are applying for a Teaching Fellow position, please provide a copy of your class schedule or courses from degree plan for the first semester you would be eligible for a TF position.

**REQUIRED SUPPORTING DOCUMENTS AND ACADEMIC STATUS:**

1. Transcripts will be provided Graduate coordinator.
2. For currently enrolled students: A copy of filed degree plan or updated degree plan (for current students).
3. For new students: A copy of the official admission letter with any conditions listed.
4. A *current* resume.
5. Academic status requirements for each semester while employed:

Must be enrolled as a full-time student (9 hours fall/spring) and maintain Good Standing status.

**PLEASE ELECTRONICALLY SUBMIT ALL COMPLETED FILES & APPLICATION FORMS:**

To: Wendy Rounsley, Assistant to the Dean

E-mail: [Wendy.Rounsley@unt.edu](mailto:Wendy.Rounsley@unt.edu)

Phone: 940.565.2925