



Board Briefing

Committee: Finance & Facilities

Date Filed: May 1, 2019

Title: Approval of FY21 Holiday Schedule for the UNT System Administration, UNT, UNTHSC, and UNT Dallas

Background:

Texas Government Code 662.011 allows the governing body of an institution of higher education to establish the holiday schedule on any days the Board chooses, but the number of holidays may not exceed the total number of days to which other State agencies are entitled.

According to State law, holidays that fall on weekends are not included in the state’s allotment. Schedules for UNT System Administration, UNT, UNTHSC, and UNT Dallas are included in the following Board Order.

The Chancellor is authorized to modify the holiday schedule when such a change is deemed to be in public interest.

FY 2021 Holiday Schedule

It is proposed that the following fourteen (14) days be established as the official Holiday Schedule for all locations for **FY 2021**, contingent on subsequent legislative changes which would require alteration:

Labor Day	Monday	September 7, 2020	1 day
Thanksgiving	Thursday - Friday	November 26 - 27, 2020	2 days
Winter Break	Thursday - Friday	December 24 - 25, 2020	2 days
Winter Break	Monday – Friday	Dec 28, 2020 – Jan 1, 2021	5 days
MLK, Jr. Day	Monday	January 18, 2021	1 day
Memorial Day	Monday	May 31, 2021	1 day
Floating Holiday	To be selected by employee		2 days
Total:			14 days

Financial Analysis/History:

State holidays are a paid employee benefit and are considered in budgets by chief financial officers at each locations.

Gary Rahlfs Digitally signed by Gary Rahlfs
Date: 2019.05.07 09:01:13 -05'00'

Vice Chancellor for Finance

Legal Review:

This item has been reviewed by General Counsel.

Nancy S. Footer

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Texas System, ou=Office of General Counsel,
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Vice Chancellor/General Counsel

Schedule:

The FY21 holiday schedule for the UNT System Administration, UNT, UNTHSC, and UNT Dallas will go into effect upon approval by the Board of Regents.

Recommendation:

It is recommended that the Board of Regents authorize and approve the holiday schedule for FY21 as proposed in the attached Board Order.

Recommended By:

Gary Rahlfs

Vice Chancellor for Finance

Neal Smatresk

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UNT President

Michael R
Williams

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UNTHSC President

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UNTD President

Lesla B. Roe

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-0500

Chancellor



Board Order 2019-27

Title: Approval of FY21 Holiday Schedule for the UNT System Administration, UNT, UNTHSC, and UNT Dallas

At an official meeting of the Board of Regents of the University of North Texas System properly posted and held on May 23, 2019, pursuant to a motion made by Regent Lee and seconded by Regent Whitley, the Board approved the motion presented below:

Whereas, State law allows the governing body of an institution of higher education to establish the holiday schedule for the institution, and

Whereas, the holidays may be set on any days that the Board of Regents chooses, but the number of holidays may not exceed the total number of days to which employees of other State agencies are entitled, and

Whereas, it has been determined that the other State agencies will observe fifteen (14) holidays during FY 2021.

Now, Therefore, The Board of Regents authorizes and approves the following:

1. The following holiday schedule for UNT, UNT Dallas, UNTHSC and UNT System Administration.

Labor Day	Monday	September 7, 2020	1 day
Thanksgiving	Thursday - Friday	November 26 - 27, 2020	2 days
Winter Break	Thursday - Friday	December 24 - 25, 2020	2 days
Winter Break	Monday - Friday	Dec 28, 2020 - Jan 1, 2021	5 days
MLK, Jr. Day	Monday	January 18, 2021	1 day
Memorial Day	Monday	May 31, 2021	1 day
Floating Holiday	To be selected by employee		2 days
Total:			14 days

VOTE: 6 ayes 0 nays 0 abstentions

BOARD ACTION:

Attested By:

Rosemary R. Haggett

Rosemary R. Haggett, Secretary
Board of Regents

Approved By:

J. Brint Ryan

Brint Ryan, Chairman
Board of Regents