



Workplace Inclusion and Sustainable Employment
Department of Disability & Addiction Rehabilitation

UNTWISE Summer Programs

Live and Learn

The Live and Learn summer program is a two (2) week summer program for youth with disabilities, ages 16-22, interested in vocational planning for their future. Whether their interest lie in unskilled, skilled and professional occupations, including opportunities requiring a post-secondary education, this program opens the door to the realities of the adult world of work. Participants engage in activities promoting an employment lifestyle and development in the following areas:

- Vocational Exploration, including Soft Skills for the Workplace
- Independent Living Skills, with an emphasis on Social Skills
- Disclosure and Self-Advocacy
- Money Management Skills
- Transportation Skills

During the day, youth engage in vocational exploration, identification of soft skills used in the workplace, and other activities to assist participants to understand behaviors needed to succeed in the workplace. To help youth gain a feel for a real workplace, participants are provided an opportunity to conduct informational interviews with UNT employees in a variety of work settings.

The evenings are devoted to developing independent living skills for community living and leisure. While overnight accommodations in campus housing are provided, youth are not required to stay overnight to participate in the evening activities. Participants utilize on-campus and public transportation, with assistance, to develop their independent living skills.

UNTWISE will offer the Live and Learn summer program twice in 2017, June 18-30 and July 9-21, on the University of North Texas-Denton campus.

College WISE

The College WISE program is a one (1) week summer program for youth with disabilities, ages 16-22, interested in pursuing a post-secondary education. An overview of the expectations and demands of community college and a four-year university are explored. Participants engage in activities to promote academic success, which connect to future employment outcomes, including:

- Study and Time Management Skills
- Connecting with Resources for Academic Success
- Disability Services, Disclosure and Self-Advocacy
- Student Engagement and Independent Living Skills

During the day, participants engage in a variety of activities aimed at demonstrating skills necessary to be successful in higher education settings. To assist youth to gain a feel for a college campus, participants interact with faculty, staff and students at the University of North Texas. Academic and social aspects of college life, and the connection between educational goals and vocational outcomes, are emphasized.

As student engagement is a factor in college success, the evenings are devoted to developing independent living skills for university community life. While overnight accommodations in campus housing are provided, youth are not required to stay overnight to participate in the evening activities. Participants utilize on-campus and public transportation, with assistance, to develop their independent living skills.

UNTWISE will offer the College WISE summer program from July 23-28, on the University of North Texas-Denton campus.

UNTWISE seeks interested applicants for the following positions. Staff for these positions are **required** to be available during the weeks of **June 12th-July 28th**. The week of June 12th will consist of mandatory training for all program staff. The week of July 3rd will be utilized for staff development as needed. Due to the nature of these positions, we will not be able to accommodate time-off requests. As such, if you are not available for the entirety of the program, please do not apply.

If you are interested in using this experience to satisfy practicum requirements, we will work with selectees to provide sufficient experience to meet program requirements.

To express interest in a position, please visit the UNT Career Center website, noting the Job ID below.

Assistant to the Director (1 position)

Job ID: 138461

Shift: 8:00am-5:00pm (with occasional evening hours)

This position serves as the support person to the camp director. This position will assist, as needed, with preparing training materials, providing support to camp staff, and maintaining availability to fill-in during staff absences or emergencies.

- Serve as assistant to the camp director.
- Ensure training materials and supplies are secure and in place for daily activities.
- Serve as point of contact for communication between staff, parents and campers.
- Communicate with individual campers and their guardians, if appropriate, to ensure accommodations and support needs are met.
- Lead assigned training activities related to work readiness.
- Arrange guest speakers for camp presentation and informational interviews.
- Coordinate and develop schedules for camp activities.
- Mentor camp staff and participants to ensure activities are consistent with camp policies and procedures.
- Ensure required camp documentation is completed.
- Demonstrate appropriate behavior consistent with an employment lifestyle.

The position requires a bachelor's degree in rehabilitation studies, special education, or related field and graduate course work in rehabilitation counseling. This position must possess the UNTWISE Job Skills Trainer/Job Coach credential or equivalent prior to the employment start date.

Camp Counselor (6 open positions)

Job ID: 138463

Shift: Monday-Friday, 7:30am-4:00pm

This position is expected to assist in camper activities and provide a positive and safe environment for each participant. An understanding of disability and the impact it may have on an individual's employment and independent living skills development is crucial.

- Serve as camp counselor for a small group (4-6) of youth in work and college readiness activities.
- Facilitate activities and encourage youth engagement in camp activities, including providing support and promoting teamwork.
- Model work appropriate behavior, including a positive attitude and dress to encourage an employment lifestyle.
- Monitor team to ensure safety and support needs are met.
- Apply person centered principles and person first language when interacting with youth.
- Accompany assigned team during work hours and participate in program activities.
- Complete daily case note documentation for each youth served.
- Demonstrate appropriate behavior consistent with an employment lifestyle.

This position must possess the UNTWISE Job Skills Trainer/Job Coach credential or equivalent prior to the employment start date.

Residential Instructor (4 open positions)

Job ID: 138464

Shift: Sunday-Thursday, 3:30pm-12:00am

This position is expected to assist in camper activities related to independent living and recreational activities. Staff will provide support in the areas of meal planning, cooking, laundry, and additional independent living skills as needed. This position will assist campers to determine safe and meaningful recreational activities to engage.

- Lead a small group (no more than 10) of youth in independent living and leisure activities.
- Model work appropriate behavior, including a positive attitude and dress to encourage an employment lifestyle.
- Encourage youth engagement in camp activities, including providing support and promoting teamwork.
- Monitor team to ensure safety and support needs are met.
- Apply person centered principles and person first language when interacting with youth.
- Complete daily case note documentation for each youth served.
- Demonstrate appropriate behavior consistent with an employment lifestyle.

This position must possess the UNTWISE Job Skills Trainer/Job Coach credential or equivalent prior to the employment start date.

Residential Leader (1 open position)

Job ID: 138465

Shift: Sunday-Thursday, 3:30pm-12:00am

This position serves as a supervisor and lead instructor for the independent living portion of the camp. This position is responsible for implementing activities to encourage the development of independent living skills among campers. This position will serve as a point of contact for all Residential Instructors, reporting any issues or concerns immediately to the camp director. In addition to these duties, the Residential Leader will:

- Provide on-site supervision of and support for residential instructors.
- Serve as point of contact for communication between staff, parents and campers.
- Communicate with individual campers and their guardians, if appropriate, to ensure accommodations and support needs are met.
- Facilitate assigned training activities related to independent living.
- Develop appropriate, supportive relationships with both participants and staff.
- Mentor camp staff and participants to ensure activities are consistent with camp policies and procedures.
- Ensure daily case note documentation for each youth served is completed.
- Ensure training materials and supplies are secure and in place for daily activities.
- Participate in all camp activities with enthusiasm.
- Demonstrate appropriate behavior consistent with an employment lifestyle.

The position requires a bachelor's degree in rehabilitation studies, special education, or related field, with two years of experience teaching independent living skills to youth with disabilities. This position must possess the UNTWISE Vocational Adjustment Training or Supported Employment credential or equivalent prior to the employment start date.

Overnight Staff (2 open positions)

Job ID: 138467

Shift: Sunday-Thursday, 11:30pm-8:00am

This position is responsible for ensuring individuals are in their assigned rooms at the appropriate time and ensure safety. This position is required to remain awake and alert. Staff will provide assistance to campers, as needed, during these hours. Additional duties include:

- Monitor youth participants to ensure they are prepared to engage in camp activities at the appropriate time.
- Administer morning medication, as prescribed and appropriate.
- Document case notes for each assigned youth.
- Mentor participants to ensure activities are consistent with camp policies and procedures.
- Demonstrate appropriate behavior consistent with an employment lifestyle.

This position must possess the UNTWISE Job Skills Trainer/Job Coach credential or equivalent. This position must possess the UNTWISE Job Skills Trainer/Job Coach credential or equivalent prior to the employment start date.