

NEED HELP WITH REGISTERING FOR A CLASS?

- **Is the class you want to enroll in full?** Please check on MyUNT before asking to be added. We can't add any students over the limit for 1000-level classes in the long semesters (but we can in summer). If it's during early registration and before regular registration, keep trying! Lots of times, other students will change their schedules and a spot opens up. You can also check the Academic/Registration calendar at www.essc.unt.edu/registrar/schedule to find the drop dates for non-payment. If you're able to register just after one of those days, you might find the spot you want open.



Can you still not get in? We post an override request form on our website before every semester, usually the Tuesday and Wednesday the week before classes start. Here you can request to be put in a class over the limit, and we can allow 2 students over the max in most classes. We prioritize the requests from graduating senior majors on down.

Is it past the override dates? That's okay! Just keep watching the class you want in. You can see in MyUNT how many students are in the class. If it says 32/30, you know it's already 2 over the limit, and we can't add any more students. If it says 31/30 or 30/30, contact our office or come by as soon as you can, and as long as you are the first to ask and have the proper prerequisite for the course, we can put you in that spot. Lucky for you, no one else can sign up for it without help either!

- **Do you know the course name and section number you want?** Ex. SPAN 1010, section 009. If your course has a required lab, do you also know what section of lab you want? Does the lab have any notes that indicate that it only meets with specific sections?
**Make sure to check and see if the class you want is an accelerated class. You have to enroll in both parts of an accelerated pair, so if you only want one of the parts, you'll have to pick another section.*
- **Do you have the appropriate prerequisite?** If you're not sure, you can consult the course catalog at www.unt.edu/catalog. You can also click on the class number in MyUNT to see the description there.
**Courses and degree plans sometimes change from catalog year to catalog year. Students can choose any catalog year from the time they start taking classes to the semester they graduate. If you're not sure whether the requirements are different for you because of your catalog year, consult your advisor.*
- **Did you take the prerequisite at another school or satisfy it some other way (placement test, AP test, CLEP test)?** If so, does it show on your UNT transcript? If it's not on your UNT transcript, do you have proof that you could show us?
- **"When I try to register, it says 'requisites not met.'"** This could mean a couple of things. Generally, it means that the class you're trying to register for has a **CO**-requisite. MyUNT won't let you add them one at a time. You have to put all the co-requisites in your cart together and then submit. The system also sometimes gives this error if enrolling in the course(s) would put you over the maximum load for a semester. Usually, you can request permission for an overload from the Dean's Office, and once they grant it, you can enroll. (See the catalog for more information about term loads.)