

## Instructions for the Recital Application Form

Before filling out this form, go to [www.music.unt.edu/roomview](http://www.music.unt.edu/roomview) to reserve your date/time. This applies to on-campus and off-campus recitals.

**Submit** this completed application form to [graduaterecitals@unt.edu](mailto:graduaterecitals@unt.edu) *no later than three weeks prior to the proposed performance date*. The application must be signed by the major professor and two area faculty members who agree to attend your recital.

**To register** for recital send your name, student ID#, recital number (i.e., MUGC 6951, 6952, etc.), major professor and semester of registration to [graduaterecitals@unt.edu](mailto:graduaterecitals@unt.edu).

### Instructions:

**For more detailed instructions see the DMA Handbook ([www.music.unt.edu/graduate](http://www.music.unt.edu/graduate))**

1. You must be enrolled in MUGC 6951-3, or be fulfilling an incomplete from a previous semester, to receive credit for a recital.
2. Go online to the Calendar of Events on the College of Music website, <http://music.unt.edu/calendar>.
3. You may research a date and time for your recital by clicking the **Roomview** tab at the top of the page. The date you choose must be at least four (4) weeks away to allow for the approval process to be completed.
4. There are two places where you need to submit your program. For the Graduate Studies Office, you must include your program listing composer, composition title, date of composition and duration for each work. **This is a separate form (see page 2 of the Recital Application) than the one submitted to the Program Office.**
5. Students are also responsible for providing a full program complete with date, time and location of performance, titles and dates of works, names and dates of composers, assisting performers and the appropriate recital course number and section (MUGC 6951-3) to Linda Strube in the College of Music Program Office, MU 241, or by email to [linda.strube@unt.edu](mailto:linda.strube@unt.edu). This information is due three weeks prior to the performance. The student is also responsible for proofing the program once the first draft is completed by the Program Office. Contact [linda.strube@unt.edu](mailto:linda.strube@unt.edu) or 940-565-3709 for assistance.
6. The recital must be professionally recorded. It is the student's responsibility to arrange for the recording through either the College of Music Concert Scheduling Office or an outside source. If the recording is prepared by an outside source, it must be properly labeled with the student's name, instrument, recital date, time, place and repertoire in correct track order. It is the student's responsibility to submit an outside recording immediately following the performance.
7. The student must submit a copy of each printed recital program to the Office of Graduate Studies in Music. Printed programs may be submitted in advance or the day after the recital.

**\*\*\*This instructions page does not have to be submitted to the Graduate Studies Office\*\*\***

Doctor of Musical Arts in Performance

**Recital Application Form**  
**(A program must be attached to this application)**  
**Recitals 1-3 (MUGC 6951, 6952, 6953)**

Name: \_\_\_\_\_ Instrument/Voice: \_\_\_\_\_  
 UNT ID #: \_\_\_\_\_ Email: \_\_\_\_\_  
 Phone: \_\_\_\_\_

You must be registered for one of the following courses this semester (or fulfilling an Incomplete from a prior semester) in order to receive recital credit. MUGC 6951 MUGC 6952 MUGC 6953

Performance type: solo recital chamber music concerto  
 opera role conduct an ensemble

Proposed performance Date: \_\_\_\_\_ Time: \_\_\_\_\_ Place: \_\_\_\_\_

Total duration of musical selection(s): \_\_\_\_\_ minutes

Assisting performer(s): \_\_\_\_\_

**Attach your program listing composer, composition title, date of composition and duration for each work. In addition, you must submit a complete program to [Linda.Strube@unt.edu](mailto:Linda.Strube@unt.edu) in the Concert Program Office (MU 241)**

<p><b>Major Professor:</b> “I have advised the student in the preparation of this program and endorse it for consideration.”</p>	_____	_____
	Type name	Signature
<p><b>Area Faculty Member:</b> “I agree to attend this DMA recital and serve as a juror for the area.”</p>	_____	_____
	Type name	Signature
<p><b>Area Faculty Member:</b> “I agree to attend this DMA recital and serve as a juror for the area.”</p>	_____	_____
	Type name	Signature

<p>This application has been approved.</p>  <p>_____                  Graduate Performance Committee Chair Signature</p>	<p>This application has not been approved for the following reason(s):</p> <p>_____</p>  <p>_____                  Date</p>
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Please include your program listing composer, composition title, date of composition and duration for each work. This is a separate form than the one submitted to the Program Office (see instructions to submit a program to the Program Office at #5 on the Instructions page).

Doctor of Musical Arts