

Date Received	Time Received

REQUEST TO RESERVE DESIGNATED AREAS AND/OR USE OF AMPLIFIED SOUND FOR EXPRESSIVE ACTIVITIES/PARADES INSTRUCTION:

COMPLETED FORMS MUST BE RETURNED TO THE DEAN OF STUDENTS (Union 409) AT LEAST EIGHT (8) WORKING DAYS IN ADVANCE OF THE PLANNED EXPRESSIVE ACTIVITY.

Name _____ Enrolled Student ID Number or Employee _____

Contact Person _____

E-mail address _____ Telephone number _____

Name of faculty advisor (optional) _____ E-mail address of faculty advisor (optional) _____

PURPOSE OF THIS RESERVATION REQUEST (Check all that apply):

- Reserve space for expressive activity
 Use of amplified sound during expressive activity
 Anticipated Groups over 50

INFORMATION REGARDING EXPRESSIVE ACTIVITY:

Date of activity _____ Time (from/until) _____ Designated area requested _____ Estimated number of attendees _____

Alternate date _____ Time (from/until) _____ Alternate designated area requested _____

USE OF DISPLAYS, EXHIBITS, OR SIGNS:

Provide the dimensions of the display, exhibit, or sign: _____

Will the display, exhibit, or sign be secured or staked to campus grounds? Yes No

PARADES, MARCHES, OR RALLIES

Provide a detailed description of the route of parade, march, or rally and/or attach map (Use an additional page if necessary)

I acknowledge that I have been advised to read the Free Speech and Public Assembly on Campus Grounds Policy (UNT Policy 07-006) and related procedures

_____ Print Name _____ Signature _____

For Office Use Only: Noted on DOS Calendar			<input type="checkbox"/> Request Granted	<input type="checkbox"/> Request Denied
Location Reserved	Date of Activity	Time of Activity	_____	
Dean of Students			Date	

Reason for Denial of Request:

A request to reserve the requested areas has already been submitted and approved.

The requested area is not suitable for the requested use due to a conflict with an official university function that is already scheduled in close proximity.

The proposed route of a march, parade, or rally will cross space that has been reserved for an official university function or space that has otherwise been reserved in accordance with the Free Speech Policy or the proposed route will substantially interrupt the safe and orderly movement of traffic or create a safety hazard.

The request exceeds more than the 15 days reserved in a semester by the requestor or is more than 5 consecutive days limited by the Free Speech Policy.

The request was submitted by an individual or organization that is not permitted to reserve designated areas.