



**Request for Academic Suspension Appeal**

**Student ID:** \_\_\_\_\_ **Advisor:** \_\_\_\_\_

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**Email address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

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**College:** \_\_\_\_\_ **Major:** \_\_\_\_\_

**Current Term GPA:** \_\_\_\_\_ **Cumulative GPA:** \_\_\_\_\_ **GPA in Major:** \_\_\_\_\_

**UNTD GPA:** \_\_\_\_\_ **Total Hours Taken:** \_\_\_\_\_ **Hours Taken in Major:** \_\_\_\_\_

**No. Prior Times on Probation:** \_\_\_\_\_ **No. Prior Times on Suspension:** \_\_\_\_\_

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**You may submit an Academic Appeal for the following extenuating circumstances (check ONE):**

- Serious illness or injury that required extended recovery time
- Death or serious illness of an immediate family member
- Significant trauma that impaired your emotional and/or physical health
- Other documented circumstances

**You MUST provide the following documentation for your appeal:**

- Attach a personal statement (**MUST** be typed)
- Detail what has changed that will allow you to make satisfactory progress by the end of the next semester
- Attach documents that support your request (i.e., statements from physicians, counselors, clergy, medical records, court documents, birth/death certificates, obituaries, etc.)
- Attach a copy of your most recent degree plan worksheet or four-year plan
- Attach a copy of your unofficial transcript

I understand that this academic appeal is not the same as a financial aid appeal and that I must make a separate appeal for financial aid. I understand that if I have not followed the instructions on this form of if I have not attached the proper documentation, my request will not be processed. The statement and documents I have attached are true and accurate to the best of my knowledge.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_



\_\_\_\_\_ Approved

\_\_\_\_\_ Not Approved

Chair, Academic Appeals Committee: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: