



# TMCA NEWS

## CONTENTS

**President's Message** • page 1

**Annual TMCA Banquet  
& Business Meeting** • page 4

**Graduate Institute Seminar** • page 5

**Volunteer: TMCA Booth  
At the TML Conference** • page 6

**Educational & Networking  
Opportunities** • page 7

**Profile: TMCA  
Certification Committee** • page 8

**Chapter News** • page 12

**Chapter Contact Information** • page 43

**TMCA Officers & Committees** • page 44

## President's Message

My goodness, this year is just flying by! This is just such a busy time of the year, and there isn't enough time to get everything done that needs to be done—much less the extra things you want to do. I remember my grandparents talking about how time just seemed to go by faster and faster—and as I get older I realize what they were talking about. I'm not sure if I have more to do or if it just takes me longer to do it.

Vacations are behind us, school has started, and for the majority of us the budget is complete and adopted, and we are ready to begin a new fiscal year. Budgets are tight, and we are faced with new challenges each year. And although we have had more rain this year than in the year before, water for our cities remains a concern. Each year, it seems we are asked to do more with less.



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TMCA President  
LeAnn Gallman, TRMC  
City Secretary, Muleshoe

## PRESIDENT'S MESSAGE

As difficult as that is, I want to ask you to remain steady and true to what you do. Look at those challenges as opportunities. Stay excited and committed about what you do. We, as municipal clerks, are the stabilizing force in our cities. As municipal clerks we are the link between the public and the city, and we are dedicated to providing the highest level of respect, integrity, and professionalism to all who have dealings with the city. That is an awesome responsibility, and at times it can be overwhelming. But what an opportunity to serve! We need to look for ways to assist our citizens instead of reasons to not assist. We all have rules and regulations to abide by, but if there is a way to be of service, we should be jumping at the chance to do that.

Not only do we serve our cities, but we serve each other. Whether it is assisting another municipal clerk with a document of some kind through TMCA's TexasMunicipalClerks Yahoo Group; serving on a TMCA committee; speaking, scanning attendance, or convening at a seminar; or just offering a kind word of encouragement, municipal clerks step up to serve each other. Those opportunities present themselves every day. We do that because we care.

There are several opportunities for you to participate in TMCA in the near future:

The **TMCCP Graduate Institute** in San Marcos on October 18-19 is a great time for municipal clerks to come together for education and to participate in the business of our Association. John Burnett of Character First will present "Character: The Defining Element of First Class Organizations" at our seminar, and you won't be disappointed in this educational opportunity. Before the Thursday luncheon we will have our annual **TMCA Membership Meeting**, and that evening we will have the annual **TMCA Awards Banquet** and the installation of the 2013 TMCA executive board.

The **Texas Municipal League conference** is coming up and we are looking for volunteers to work the TMCA booth as we help TML celebrate their 100th anniversary. TMCA will be a sponsor again this year for the "Women in Government" breakfast. The breakfast is a wonderful way for us to highlight our association and the contribution we make to our cities.

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## PRESIDENT'S MESSAGE

Also, soon to come is our annual **TMCCP Election Law Seminar** on January 16-18, 2013, and many will be asked to assist with that seminar. Make plans to participate in these opportunities.

Our members are what make this organization great. You are all great ambassadors of our profession. You are appointed officials of your city and you deserve the respect and admiration of those you serve. You are professionals with servants' hearts. Serve gladly and serve passionately. As always, be optimistic... we are creating the future.

It is my honor and pleasure to serve as your 2012 TMCA, Inc., president.

LeAnn Gallman, TRMC  
2012 TMCA President  
[lgallman@fivearea.com](mailto:lgallman@fivearea.com)



Linda Knight, TRMC, was presented with an embroidered blanket on behalf of the TMCA membership by TMCA President LeAnn Gallman, TRMC, city secretary, Muleshoe, at Linda's retirement reception. The reception was well-attended by citizens of Breckenridge as well as many municipal clerks.

## Congratulations to Retiring TMCA Secretary Linda Knight, TRMC

**Congratulations to TMCA Secretary Linda Knight, TRMC, city secretary, Breckenridge, on her July retirement!** TMCA Vice President Art Camacho, TRMC, city secretary, Haltom City, will assume the duties of TMCA secretary in addition to the duties of his vice presidency through the end of the year.

Linda had served the City of Breckenridge since 1975, and was its city secretary since 1992. She has been an active member of TMCA and the TMCA Bluebonnet Chapter. Linda generously contributed her time, energy, and wisdom to the Association; in addition to her service on the TMCA board, she taught and convened at the TMCCP Election Law Seminar, co-authored the *Texas Municipal Clerks Handbook*, and much, much more. Linda was selected as the 2011 TMCA Municipal Clerk of the Year. Thank you, Linda; we wish you all the best in your future plans!



# Take part!

*Celebrate with your fellow TMCA members on October 18 in San Marcos at the Annual TMCA Business Meeting and the TMCA Awards Banquet.*

These two annual Association events will be held in conjunction with the TMCCP Graduate Institute Seminar in San Marcos.

**TMCA Annual Business Meeting, Thursday, October 18, 11:30 a.m.** The meeting includes the 2011 minutes, the treasurer's report, election of our 2013 officers, and the 2012 resolutions. Stay after the meeting for our luncheon; purchase your **luncheon ticket** today.

**TMCA Annual Awards Banquet, Thursday, October 18, 5:30 p.m.** The agenda includes recognition of our 2012 retirees, presentation of scholarship awards, presentation of the 2012 TMCA Municipal Clerk of the Year, the installation of 2013 TMCA officers, and the 2013 president's acceptance speech. Dress is "after five." Purchase your **banquet ticket** today!

## TMCCP GRADUATE INSTITUTE SEMINAR

# Character: The Defining Element Of First Class Organizations

*October 18-19, 2012, San Marcos • With Speaker John Burnett*

Join us in San Marcos this October for our TMCCP seminar, **“Character: The Defining Element of First Class Organizations,”** with speaker John Burnett of Character First. **Registration is open to all.** Enrollees pursuing TMCCP certification or recertification can receive seminar attendance credit; this qualifies as a Course 2 seminar. **Register today!**

## EDUCATIONAL OPPORTUNITY Athenian Dialogue

*9:00 a.m.—3:00 p.m., Wednesday, October 17*

An Athenian Dialogue on the book *The Blood of Heroes*, led by IIMC Past President and Athenian Fellow Mary Lynne Stratta, TRMC, will be held the day prior to the TMCCP seminar. Participation in the dialogue with satisfactory completion of the learning assessment is eligible towards TRMC recertification. The Dialogue has been preapproved for two IIMC CMC or MMC education points with completion of a learning assessment. **Learn more and register today.**



John Burnett  
Character First

I can hardly wait to come back and be with the municipal clerks of Texas. What a great time we had seven years ago. Because this is an advanced institute for leadership, I am adjusting some of our presentation. I will be excited to share with you what we call the C3 Concept of Character First:

$C1 + C2 = C3$

Character plus Competence equals Consistency.

An organization’s character includes the cultural norms and values that guide its decision-making. An organization’s competence is determined by its ability to attract skilled workers who are able to work together toward a common goal. If an individual’s actions are not consistent with their values, in time, their actions will change or their values will change. Consistency signals to clients that your actions and values are aligned. So we will be talking about Character: the inner values that determine our outward actions.

We will also discuss Combating Negativity and Promoting Teamwork, Building and Rebuilding Trust, and Excellent Customer Service; all based on establishing a culture of good character in your office. We will be practical, fun, and very intentional in our approach to workplace relationships. I can hardly wait. ★

# Sign Up to Shout it Out At the TML Annual Conference and Exhibition!

## TMCA Booth at the TML Conference, November 13-16, Grapevine

By TML Booth Committee Chair **Kim Sutter, TRMC**  
*City Secretary, Euless*



Kim Sutter, TRMC

TMCA and the North Texas and Lone Star Chapters need your voice and enthusiasm at the TML Annual Conference to be held in Grapevine in November. If you love, love, love visiting with folks about the municipal clerk profession and enjoy seeing old friends and making new ones, this volunteer opportunity is for YOU!

This is one of the most visible venues to showcase our profession by reaching out to other municipal clerks, as well as other city and elected officials all of the state of Texas, to share the value and many benefits of the Texas Municipal Clerks Association!

If you plan to attend and would like to help out in spreading the word about TMCA and the Certification Program by volunteering to work at our TMCA booth for a shift or two, please contact me at 817-685-1419 or [ksutter@eulesstx.gov](mailto:ksutter@eulesstx.gov).

As an added bonus, TML is celebrating “100 Years of Excellence,” so this year’s conference and exhibition will be chock-full of celebration.

See you November in Grapevine! ★



Sandra Watkins, TRMC, city secretary, Deer Park, and Sherry Mashburn, TRMC, city secretary, College Station, talk with a booth visitor at the 2009 TML conference.

# Upcoming Educational and Networking Opportunities

**September 13, Port Aransas • Registration open**

*Athenian Dialogue* (hosted by Coastal Bend Chapter of TMCA)

Educational credit: TMCCP recertification credit can be earned with dialogue participation and the satisfactory completion of the learning assessment; dialogue is also preapproved for two IIMC CMC or MMC education points with the satisfactory, timely completion of a learning assessment.

**October 17, San Marcos • Registration open**

*Athenian Dialogue*

Educational credit: TMCCP recertification credit can be earned with dialogue participation and the satisfactory completion of the learning assessment; dialogue is also preapproved for two IIMC CMC or MMC education points with the satisfactory, timely completion of a learning assessment.

**October 18-19, San Marcos • Registration open**

*TMCCP Graduate Institute Seminar*

Speaker: John Burnett

Educational credit: TMCCP Course 2 or Recertification seminar attendance credit

**November 13-16, Grapevine • Learn more**

*TML Annual Conference*

TMCA will sponsor the **Women in Government Breakfast** on Friday, November 16—join us!

**December 6-8, Rodgers, Arkansas • Registration open**

*Region IV IIMC Meeting*

**January 16-18, Irving • Pre-registration available**; full information to be posted in October

*TMCCP Election Law Seminar*

Speakers: various speakers featured

Educational credit: TMCCP Course 4 or Recertification seminar attendance credit



## PROFILE

## 2012 TMCA Certification Committee

*The TMCA Certification Committee promotes the Texas Municipal Clerks Certification Program and sets the policies and procedures for the operation of the Certification Program. This is a brief introduction of the TMCA members who have comprised this vital committee in 2012.*

*Chair Shelley George, TRMC  
City Secretary, Allen*

Shelley George, TRMC, has served as Allen city secretary since 2003. Her previous municipal experience at the City of Allen includes assistant city secretary (1998-2003) and secretary II (city secretary's office) (1997-1998). She has also served as administrative secretary of the City of McKinney Planning Department (1996-1997) and served at the South East Texas Regional Planning Commission (1986-1996).

Shelley earned her Texas Registered Municipal Clerk Certification (TRMC) in 2002. She recertified in 2007, again in 2012, and is currently enrolled in her third recertification.

Shelley is a member of the Lone Star Chapter of TMCA. She has served as chapter secretary (2009-2010) and on several



**Members of the 2012 Certification Committee.** *Back row, left to right: Peggy Burnside, TRMC, administrative director, TMCA/TMCCP; Melissa Brunner, TRMC, city secretary, Flatonia; and Aimee Nemer, TRMC, city secretary, Murphy. Front row, left to right: Beth Walls, TRMC, city secretary, Levelland; Committee Chair Shelley George, TRMC, city secretary, Allen; and Danette Dunlap, TRMC, city secretary, Abilene.*



## PROFILE: CERTIFICATION COMMITTEE

committees: 2011 Clerk of the Year Committee; 2009 Legislative Committee; 2008 Audit Committee; 2007 Nominating and Bylaws Committees; 2006 Scholarship, Audit, and Clerk of the Year Committees. Shelley is also a member of the ARMA and the International Institute of Municipal Clerks (IIMC).

*“I am honored to serve the TMCA membership on the Certification Committee. Through my service, I will work with the committee members, TMCA Board, and directors to continue strengthening TMCCP in setting policies and procedures for the program. It is truly rewarding to be able to encourage my peers through my service as the Chair of the Committee.”*

### *Melissa Brunner, TRMC City Secretary, Flatonia*

Melissa Brunner, TRMC, has served as the city secretary of Flatonia since 1999. She earned her TRMC in 2003, recertified in 2008, and is currently enrolled in her second recertification. Melissa received her CMC from IIMC in 2009.

Melissa is an active member of the Capital Chapter of TMCA, where she currently serves as president. She has also held the offices of vice president, treasurer, and secretary, as well as having served on numerous committees.

*“I feel that the certification program provided by the Texas Municipal Clerks Association is such an amazing asset to our profession. I am pleased and honored to be able to serve on the Certification Committee.”*

### *Danette Dunlap, TRMC City Secretary, Abilene*

Danette Dunlap, TRMC, is a graduate of Cisco College with an associate’s degree with a major in accounting and computer software. Her education and experience in accounting and computer technology helped her to begin a career in city government. In March 1983, she was hired as assistant city secretary for the City of Throckmorton. She held that position until March of 1996 when she was appointed as city secretary. In January 2001, she was appointed as city secretary

for the City of Tye. In June of 2007, she was hired as assistant city secretary for the City of Abilene, and in December 2007, she was appointed city secretary.

Danette received her TRMC Certification in January 1992, recertified in 1997, 2002, 2007, and 2012, and is currently enrolled in her fifth recertification.

Danette is a member of the Bluebonnet Chapter of TMCA and a past member of the Red River Chapter, where she served as treasurer and vice president. She is an active member of TMCA, and has served on the TMCA Resolution and Retirement Committees.

*“It is an honor to serve as a member of the Certification Program Committee. As a member of TMCA, I have enjoyed working with many great members of the organization. I look forward to enhancing the educational opportunities for others in the TMCA organization.”*

## PROFILE: CERTIFICATION COMMITTEE

### *Aimee Nemer, TRMC City Secretary, Richardson*

Aimee Nemer, TRMC, joined the City of Richardson as its new city secretary on June 30, 2012. She had previously served as the city secretary of Murphy (2004-2012) and the deputy city secretary and assistant city secretary of Wylie (1997-2004).

Aimee earned her TRMC Certification in 2005. She recertified in 2010 and is currently enrolled in her second recertification. Aimee was awarded her IIMC Certified Municipal Clerk designation in 2009 and her Master Municipal Clerk designation in 2010.

Aimee is a member of both the Lone Star Chapter and the North Texas Chapter of TMCA. In the Lone Star Chapter, she has held the offices of secretary and president. Her committee service on both chapters includes Bylaw Review, Legislative, Holiday, and Membership.

*“I was very honored to be selected to serve on the Certification Committee. I remember going through the TMCCP program to earn my TRMC and being visited by President*

*Leann Gallman, who was serving on the Certification Committee at the time. I was about to take a TMCCP test and I was so nervous. Her encouraging words and calm manner put me at ease. I don’t think I ever told her that, but I just recalled the memory while thinking of my own service, and I’m glad to share it with our members. I hope that my service can have that same effect on someone. Serving on this committee gives me the opportunity to understand and make a difference in the educational needs of our members.”*

### *Beth Walls, TRMC City Secretary, Levelland*

Beth Walls, TRMC, has served as the city secretary/director of human resources for the City of Levelland for five years.

She holds a master’s degree in Organizational Management and is an International Management Association Certified Professional/Specialist (IPMA-CP). She earned her Texas Registered Municipal Clerk Certification in 2011 and is currently enrolled in her first recertification.

Beth is a member of the South Plains Chapter of TMCA. Her chapter service includes three years on the Clerk of the Year nominating committee, and chairmanship of that committee for two years. She has also provided Employment Law training for a chapter seminar. In addition to TMCA, Beth holds membership in IIMC, the International Public Management Association for Human Resources, and the Texas Municipal Human Resource Association.

*“Coming from the private sector into municipal government, the certification process really helped me learn about providing service to my community. So I am proud to be a member of the committee that advises and oversees the certification process. I encourage anyone who has not taken advantage of the Certification Program to step up and go for it. You will gain confidence, knowledge, and be in a position to make an even greater contribution in your city.” ★*

## Congratulations to Scott Houston, 2012 Outstanding Government Lawyer



Each year the Government Law Section of the State Bar of Texas presents an award for outstanding government lawyer to recognize exemplary professional service. In July this prestigious award was presented to TML General Counsel Scott Houston for exemplifying “the highest ideals of dedication, professionalism, and ethics in service to the public.” Congratulations!

## Elaine Herff, Meadows Place, Retires

Congratulations to Elaine Herff, city secretary, Meadows Place, on her retirement! Elaine served as city secretary of the City of Meadows Place for nearly 30 years. She was active in both TMCA and the Salt Grass chapter of TMCA; in the latter she served as president, vice president, and secretary/treasurer. At her August retirement party, Elaine was presented an embroidered blanket on behalf of the TMCA membership for her longtime city secretary service. Good luck on your future plans, Elaine!



At Elaine Herff's retirement party, from left to right: Patrice Fogarty, TRMC, city secretary, La Porte; Elaine Herff, city secretary, Meadows Place; Glenda Gundermann, city secretary, Sugar Land; and Pauline Small, TRMC, city secretary, Webster.

## TMCA CHAPTER NEWS

# Alamo Chapter

By Chapter President **Jennifer Reyna, TRMC**  
*City Secretary, Alamo Heights*

On February 22 the Alamo Chapter TMCA hosted its first meeting of the year at the City of Castle Hills' community room.

Guests that joined the chapter meeting were: Michael Reagor of Texas State Library and Archives Commission; Rita Hoyl, assistant city manager, Castle Hills; Suzanne Riley, financial assistant, and Wendy Reyes, court administrator; Jackie Gaines, Converse; and Tina Flores, San Antonio.

Vice President Carole Vanzant, TRMC, city secretary, Fair Oaks Ranch, introduced Michael Reagor, Government Information Analyst from the Texas State Library and Archives Commission, who gave a presentation on the revisions, new schedule format, and adoption procedures of the new local retention schedules for government records. He announced a regional Records Management workshop, hosted by the Texas State Library and Archives Commission, will be held in Castle Hills on April 4.



**The Alamo Chapter at their February meeting.** *From left to right, first row: Janie Willman, city secretary, Leon Valley; Delia Flores, TRMC, city secretary, Balcones Heights; Jennifer Reyna, TRMC, city secretary, Alamo Heights; Debra Howe, TRMC, city secretary, Castroville; Grace Tamez, TRMC, city secretary, Helotes; Linda Gill, city secretary, Castle Hills; and Penny Hieronymous, city secretary (ret.), Converse. Second row: Lisa Hernandez, TRMC, dep. city secretary, Fair Oaks Ranch; Carole Vanzant, TRMC, city secretary, Fair Oaks Ranch; Jackie Gaines, city secretary, Converse; Celia DeLeon, city secretary, Olmos Park; Tina Flores, asst. city clerk, San Antonio; Leticia Saenz, deputy city clerk, San Antonio; Angela Cantu, city secretary-treas., La Vernia; and Leticia Vacek, TRMC, city clerk, San Antonio.*

## ALAMO CHAPTER

President Reyna recognized Ms. Penny Hieronymus on her upcoming retirement, acknowledged her public service, and presented her with a plant from the chapter. Ms. Hieronymus introduced her replacement, Jackie Gaines, acting city secretary for the City of Converse.

Committee Chairman Delia Flores thanked the Banquet Committee members for their service and for having a successful Chapter Annual Banquet: Leticia Saenz, deputy city clerk, San Antonio; Celia DeLeon, city secretary, Olmos Park; Angela Cantu, city secretary-treasurer, La Vernia; and Debra Howe, TRMC, city secretary, Castroville. Because of some




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*Top right: At the April seminar, from left to right:* Vice President Carole Vanzant, TRMC, city secretary, Fair Oaks Ranch; Treasurer Linda Gill, city secretary, Castle Hills; Secretary Sandra Passailaigue, TRMC, city clerk, Shavano Park; President Jennifer Reyna, TRMC, city secretary, Alamo Heights; and Communications/Membership Committee Member Angela Cantu, city secretary-treasurer, LaVernia.

*Near right: Leticia Vacek, TRMC, city clerk, San Antonio, greeted and introduced Roy Cantu, Public Information Officer with the City of McAllen.* Mr. Cantu was the guest speaker at the April 25 chapter meeting.



## ALAMO CHAPTER

feedback recently received regarding the annual banquet, the committee invited all chapter members to complete a survey on their opinions on where the banquet should be held, who should be invited, and whether cost is a deciding factor to attend. The survey is to be completed by the end of the month.

President Reyna announced the appointees to the newly created Communications/Membership Committee: Chairman Saundra Passailaigue, TRMC, city clerk, Shavano Park; Janice Alamia, city secretary, Hollywood Park; Angela Cantu, city secretary-treasurer, La Vernia; Lisa Hernandez, TRMC, deputy city secretary, Fair Oaks Ranch; Leticia Saenz, deputy city clerk, San Antonio; and Liaison Jennifer Reyna, TRMC, city secretary, Alamo Heights. The committee will handle the chapter's newsletter, website, and other social media. She further stated invites will be sent shortly to all members requesting they sign up for a 2012 committee: Scholarship, Banquet, City Clerk/City Secretary of the Year Nominating, or Bylaws.

Leticia Vacek, TRMC, city clerk, San Antonio, was honored on earning the highest International Institute of Municipal Clerks (IIMC) certification level - Master Municipal Clerk (MMC). To obtain the MMC, she had to attend several IIMC



**Alamo Chapter Banquet Committee who hosted the 2011 banquet (from left to right):** Angela Cantu, city secretary-treasurer, LaVernia; Celia DeLeon, city secretary, Olmos Park; Delia Flores, city secretary, Balcones Heights; Jennifer Reyna, TRMC, city secretary, Alamo Heights; Debra Howe, city secretary, Castroville; and Leticia Saenz, deputy city clerk, San Antonio.

## ALAMO CHAPTER

conferences and spend numerous hours studying. Cake was served in her honor.

Leticia Vacek stated the IIMC Conference Committee has chosen Hartford, Connecticut, for their 2015 Conference.

The chapter next met on April 25 at the City of Shavano Park's Community Room.

President Jennifer Reyna introduced Janice Morfin, Marketing Director for Jason's Deli, who also catered the meeting. Ms. Morfin handed out information on Jason's Deli to all present.

Leticia Vacek introduced Roy Cantu, Public Information Office Director, City of McAllen. Mr. Cantu gave a presentation on Facebook, Twitter, and other social media. As a token of appreciation, Leticia Vacek presented Mr. Cantu with a Fiesta pin and President Jennifer Reyna presented him with a gift certificate to Chili's Restaurant.

Committee Chairman Delia Flores of the Annual Banquet Committee updated members on the recent survey regarding the annual banquet. Ms. Flores reported that sixteen members participated in the survey indicated that the majority would like to continue to hold the banquet the way the chapter has so far.

The following Alamo Chapter members were present at the April meeting:

Janice Alamia,  
city secretary, Hollywood Park

Angela Cantu,  
city secretary-treasurer, LaVernia

Peggy Cimics, TRMC,  
city secretary/HR director,  
Cibolo

Sheila Edmondson,  
assistant city secretary, Cibolo

Delia Flores,  
city secretary, Balcones Heights

Tina Flores,  
assistant city clerk, San Antonio

Linda Gill,  
city secretary, Castle Hills

Debra Howe, TRMC,  
city secretary, Castroville

Saundra Passailaigue, TRMC,  
city clerk, Shavano Park

Cynthia Raleigh,  
deputy city secretary, Schertz

Jennifer Reyna, TRMC,  
city secretary, Alamo Heights

Leticia Saenz,  
deputy city clerk, San Antonio

Grace Tamez, TRMC,  
city secretary, Helotes

Leticia Vacek, TRMC,  
city clerk, San Antonio

Carole Vanzant, TRMC, city  
secretary, Fair Oaks Ranch

Mary Ybarra, TRMC, exec. asst. to  
the city asst. city mgr., Schertz

Guests that attended the chapter's meeting were Roy Cantu, McAllen; Mayor A. David Marne, Shavano Park; Kyle McCain, city manager, Shavano Park; Chief Michael Naughton, fire chief/IT department, Shavano Park; Rebekah Jamison, San Antonio; and Ken Haynie, Records Consultants, Inc.

## ALAMO CHAPTER

Committee Chairman Sandra Passailaigue, TRMC, relayed to members that great ideas have come from the Communications/Membership Committee. The committee will meet again and bring more information for the chapter to vote on at a future meeting.

President Reyna announced the 2012 committee appointments as follows:

*City Clerk/City Secretary Nominating Committee:* Chairman Peggy Cimics, TRMC, city secretary, Cibolo; Patty Cox, TRMC, city secretary, Kirby; and Delia Flores, TRMC, city secretary, San Antonio

*Banquet Committee:* Chairman Leticia Vacek, TRMC, city clerk, San Antonio; Debra Howe, TRMC, city secretary, Castroville; Grace Tamez, TRMC, city secretary, Helotes; Mary Ybarra, TRMC, exec. assistant to the asst. city manager, Schertz; and Board Liaison Jennifer Reyna, TRMC, city secretary, Alamo Heights

*Scholarship Committee:* Chairman Debby Goza, TRMC, city secretary, Live Oak; Rebecca Del Toro, Selma; Celia DeLeon, city secretary, Olmos Park; and Dora Rodriguez, interim city administrator, Devine

*Bylaws Committee:* Chairman Linda Gill, city secretary, Castle Hills; Jackie Gaines, city secretary, Converse; Melinda Uriegas, elections manager, San Antonio; and Carole Vanzant, TRMC, city secretary, Fair Oaks Ranch

President Reyna thanked everyone for their dedication and service.

The chapter membership dues are now due at a cost of \$35.00—\$25.00 going to the General Fund and \$10.00 going to the Scholarship Fund. Dues are to be mailed to Treasurer Linda Gill.

President Reyna announced that the next meeting would be June 27 and would be hosted by the City of San Antonio. ★



## TMCA CHAPTER NEWS

# Capital Chapter

By Chapter Secretary **Jessica Graefe, TRMC**  
*City Secretary, Giddings*

The Capital Chapter met in Brenham on March 21. President Melissa Brunner, TRMC, city secretary, Flatonia, called the meeting to order.

Chapter business consisted of the review of previous meeting minutes and financial report. Members reviewed by-laws and fundraising and scholarship reports.

The meeting ended with a tour and history of The Antique Carousel located in the Fireman's Park.

The next meeting was scheduled for August 15.

Please join us as a member or a guest at our future chapter meetings. For membership information, contact Melissa Brunner, TRMC, city secretary, Flatonia, at 361-865-3548 or [mbrunner@ci.flatonia.tx.us](mailto:mbrunner@ci.flatonia.tx.us).



*At right: Chapter members at the September meeting in Brenham. From left to right (first row): Vice President Sara White, TRMC, city secretary, Round Rock, and Historian Brenda Page, city secretary, Smithville. Second row: Meagan Spinks, Round Rock; Shirley Garvel, city secretary, Elgin; and Secretary Jessica Graefe, TRMC, city secretary, Giddings. Third row: Melissa Perry, city secretary, Jarrell; Sherry Mashburn, TRMC, city secretary, College Station; Amy Harris, city secretary, Cameron; Shelley Major, records management coordinator, College Station; Jeana Bellinger, TRMC, city secretary, Brenham; and Teresa Valdez, TRMC, city secretary, Bastrop.*

CAPITAL CHAPTER



Above: Capital Chapter members at their March meeting.

At right: The chapter meeting ended with a tour and history of The Antique Carousel located in the Fireman's Park. ★

# Welcome to Toubin Park

This historic place features a cistern that was built around 1880, when the site's only building was constructed by owners J.D. and D.C. Giddings.

This 1881 drawing shows the building's water reservoir roof, and similar roofs on nearby buildings.

The building was used for various businesses, and the last known business was a battery shop. The building also had office space and living quarters upstairs, a typical feature of downtown buildings in that era. The cistern stored rainwater that was collected by the building's reservoir roof. Pipes brought water from the roof into the cistern below ground level. An early form of indoor plumbing, the cistern system provided water to the building's inhabitants for drinking, cooking and bathing. It also provided private protection against fires, the most feared and disastrous events of that era.

This was one of many cistern systems built in Brenham, for private and public use, from the mid-1860's to the early 1900's. Private cisterns were common in many communities, but Brenham is the only known Texas city that used cisterns for public services.

For its leadership in pioneering cistern systems, railroads and public works, Brenham is considered one of the most progressive towns of early Texas. Its large public cistern system was named a State Archeological Landmark in 2001.

This site was donated for a public park by Leon & Matt Toubin in 2008. They are pictured here in 2011 with Brenham Mayor Milton Tate (center).

For more information about this park and other local attractions, don't miss the Visitor Center in the historic Simon Theatre at Main and Douglas Streets.

This plaque graciously sponsored by Brenham Heritage Museum

Follow the numbered displays for the story of Brenham's



## TMCA CHAPTER NEWS

# Coastal Bend Chapter

By **Irma Parker, TRMC**  
*City Secretary, Rockport*

Aransas Pass City Secretary Yvonne Stonebraker and Administrative Assistant Dawn Alvarado hosted the June 14 Coastal Bend Chapter meeting at the new Aransas Pass Civic Center. Members were treated to a wonderful Italian feast catered by Jason's Deli, and as a special treat, homemade lumpia, or Filipino egg rolls, provided by former Beeville City Secretary Imelda "Mel" Bernardo. It was a great surprise to see Mel and to eat all those yummy lumpia.

TMCA President LeAnn Gallman, TRMC, city secretary, Muleshoe, was the chapter's special guest at this June 2012 meeting. President Gallman thanked our chapter for providing scholarship funds for chapter members and for continued support of TMCA. President Gallman also thanked Chapter President Scarlet Swoboda, TRMC, city secretary, Victoria, for her support and dedication as a trustee on the TMCA board of directors. Chapter members also thanked Scarlet for her service as chapter president and congratulated her on her appointment to the TMCA board. Way to go, Scarlet — you're the BEST!

A short business meeting was held in which it was announced that no scholarship applications had been received. The Nominating Committee announced the officers for the coming year: President Cynthia Contreras, city secretary, Bishop; Vice President Esther Arzola, city secretary, Port Aransas; Secretary Yvonne Stonebraker,



Aransas Pass City Secretary Yvonne Stonebraker and Administrative Assistant Dawn Alvarado, hosts of the June chapter meeting at the Aransas Pass Civic Center.

## COASTAL BEND CHAPTER

city secretary, Aransas Pass; and Treasurer Larry Thompson, TRMC, city secretary, Ganado. Installation will be held at the October 2012 chapter meeting.

Our educational program, “Social Media,” was presented by City of Goliad Administrator Sereniah Breland.

The Coastal Bend Chapter is hosting our second annual Athenian Dialogue on Thursday, September 13, in Port Aransas. Former IIMC Past President and Athenian Fellow Mary Lynne Stratta, TRMC, MMC, city secretary, Bryan, will be guest facilitator. *Nothing Daunted: The Unexpected Education of Two Society Girls in the West*, the story of two friends by Dorothy Wickenden, will be the basis of this dialogue. It has been pre-approved for 2 CMC or 2 MMC education points with completion of a learning assessment. Texas clerks may also use this dialogue and learning assessment for TRMC recertification.

Chapter members are planning a great event in Port Aransas that promises to be a blast. Attendees will assist a guest chef in preparing a special festive “Island” cuisine on the deck of our beach house located on the shores of the Gulf of Mexico. This event promises to be fun, educational, and relaxing. Please call Rockport City Secretary Irma Parker, TRMC, for housing information at (361) 729-2213 ext. 225 or via email at

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*Above right:* Chapter President Scarlet Swoboda, TRMC, city secretary, Victoria, and TMCA President LeAnn Gallman, TRMC, city secretary, Muleshoe.

*Near right:* Chapter members at the June meeting in Aransas Pass.



## COASTAL BEND CHAPTER

[citysec@cityofrockport.com](mailto:citysec@cityofrockport.com). Discounts are available at a condominium unit adjacent to the seminar site. Applications for this Athenian Leadership Society Dialogue may be downloaded from the TMCA website or by contacting Scarlet Swoboda, City of Victoria, at 361-485-3049 or [sswoboda@victoriatx.org](mailto:sswoboda@victoriatx.org). Please join us for real South Texas hospitality as provided by the Coastal Bend Chapter. ★



Members at the June chapter meeting:

- Dawn Alvarado, admin. asst., Aransas Pass
  - Esther Arzola, city secretary, Port Aransas
  - Imelda "Mel" Bernardo
  - Sereniah Breland, city administrator, Goliad
  - Pat Brown, assistant city secretary, Rockport
  - Pam Hatzenbuehler, dep. city sec., Port Aransas
  - Karen Ivey, San Patricio Mun. Water District
  - Diana Leonard, admin. assistant, Rockport
  - Edna Lopez, TRMC, city secretary, Kingsville
  - Irma Parker, TRMC, city secretary, Rockport
  - Yvonne Stonebraker, city sec., Aransas Pass
  - Scarlet Swoboda, TRMC, city sec., Victoria
- Guests in attendance: TMCA President LeAnn Gallman, TRMC, city secretary, Muleshoe



*Clockwise from top left:* Special guest TMCA President **LeAnn Gallman, TRMC**, city secretary, Muleshoe; presenter **Sereniah Breland**, administrator, Goliad, presented on "Social Media"; **Edna Lopez, TRMC**, city secretary, Kingsville; and **members at the June meeting in Aransas Pass.**

## TMCA CHAPTER NEWS

# Hill Country Chapter

By **Irma Hernandez**  
City Secretary, Menard

The June 20 meeting of the Hill Country Clerks was held in Kerrville at Rails Café at the Depot. TMCA President LeAnn Gallman presented Pat Dildine, recently retired city secretary of Johnson City, with her official TMCA blanket. Following lunch, the group toured the new Butt-Holdsworth Memorial Library in downtown Kerrville on the Guadalupe River. ★

*At top right: Chapter members at the June meeting. Top row: Irma Hernandez, city secretary, Menard; Brenda Craig, TRMC, city secretary, Kerrville; Sheila Brand, TRMC, (retired) Kerrville. Middle row: Linda Zartler, TRMC, admin. services director, Boerne; Lori Carroll, TRMC, city secretary, Boerne; Shelley Britton, city secretary, Fredericksburg; Pat Dildine, city secretary (ret.), Johnson City. Bottom row: Karen Kiehne, Fredericksburg; Maria Alvarado, Junction; TMCA President LeAnn Gallman, TRMC, city secretary, Muleshoe; Bobbie Mowery, city secretary, Blanco.*

*Near right: TMCA President LeAnn Gallman, TRMC, city secretary, Muleshoe, presented an embroidered blanket to retiring Johnson City City Secretary Pat Dildine in honor of Pat's retirement and her 35 years of service with Johnson City.*



## TMCA CHAPTER NEWS

# Lone Star Chapter

By Chapter Secretary **Stephanie Storm**  
Records Analyst, Wylie

The Lone Star Chapter met at the Pilot Point City Hall in June. President Kathy Wingo, TRMC, city secretary, Lucas, called the meeting to order.

Chapter business consisted of the review of the previous meeting minutes and treasurer's report. The audit report was presented and discussed, and there was group discussion regarding holding all lunch meetings in a central location, as well as discussion of the Annual Workday. The chapter's Clerk and Member of the Year were presented. The Clerk of the Year was awarded to Aimee Nemer, TRMC, city secretary, Richardson, and the Member of the Year was awarded to Stephanie Storm, records analyst, Wylie.

The guest speaker at the meeting was Judge Ramsay, and he spoke about records retention policies.

*At top right: **At the June seminar:** Christie Wilson, TRMC, city secretary, The Colony; Joy Hart, TRMC, city secretary, Seagoville; Aimee Nemer, TRMC, city secretary, Richardson; and Alice Snyder, TRMC, assistant city secretary, Plano.*

*Near right: **Chapter members at the June meeting.***



## LONE STAR CHAPTER

President Wingo reviewed upcoming chapter meetings and other related seminars and meetings. The meeting ended with a raffle with donations from the City of Pilot Point.

Please join us as a member or a guest at our future chapter meetings: September 5 – City of Denison; October 3 – City of Plano

Visit the Lone Star Chapter’s website to learn about upcoming events or to obtain membership information at <http://tmcalonestarchapter.com>. ★

*Top right:* Stephanie Storm (*left*), records analyst, Wylie, is honored as the chapter’s Member of the Year with a plaque by Aimee Nemer, TRMC, city secretary, Murphy.

*Lower right:* Chapter President Kathy Wingo, TRMC (*left*), city secretary, Lucas, presents Aimee Nemer with a plaque celebrating her selection as the chapter’s Chapter Clerk of the Year.



Members in attendance at the June meeting were:

- Donna Bradshaw, planning coordinator, Lucas
- Janis Cable, city secretary, Lowry Crossing
- Jacky Casey, assistant to the city secretary, Wylie
- Carole Ehrlich, TRMC, city secretary, Wylie
- Shelley George, TRMC, city secretary, Allen
- Joy Hart, TRMC, city secretary, Seagoville
- Alice Holloway, city secretary, Pilot Point
- Aimee Nemer, TRMC, city secretary, Murphy
- Teresa Nino, city secretary, Whitesboro
- Elaine Simpson, TRMC, dep. city secretary, Garland
- Alice Snyder, TRMC, assistant city secretary, Plano

- Stephanie Storm, records analyst, Wylie
- Christie Wilson, TRMC, city secretary, The Colony
- Kathy Wingo, TRMC, city secretary, Lucas
- Diane Zucco, TRMC, city secretary, Plano

Guests in attendance were:

- Kathy Charles, Pilot Point
- Judge Robin Ramsay, Pilot Point
- Lisa Rose, Pilot Point
- Brandon and Liam Storm
- Lynda Tarsetti, Pilot Point
- JoAnn Wright, Pilot Point



## TMCA CHAPTER NEWS

# Lower Rio Grande Valley Chapter

By **Annette Villarreal, TRMC**  
City Secretary, McAllen

The City of McAllen hosted the May 2 chapter meeting at Russo's Pizzeria. The guest speaker was McAllen City Commissioner and Texas Municipal League Region 12 President Jim Darling. Commissioner Darling read and presented a proclamation declaring the week of April 29th – May 5, 2012, as Municipal Clerk's Week, citing an excerpt from the proclamation that "the Municipal Clerk is the oldest public servant role in local government that has existed even before Biblical times... and Municipal Clerks have had numerous designations including Keepers of the Archives... and Remembrancer, because their memory served



Lower Rio Grande Valley Chapter members pose with their proclamations (also pictured at left).

## LOWER RIO GRANDE VALLEY CHAPTER

as public record.” He shared his respect for city secretaries as he collaborated with them on numerous projects, including elections, while he served as McAllen city attorney for over 28 years prior to leaving the city for the private sector and thereafter returning as city commissioner. He shared that coincidentally he helped form and incorporate numerous smaller valley cities in attendance.

Lastly, Commissioner Darling promoted the TML Region 12 Training Workshop scheduled for May 18 – 19 at South Padre Island and briefly outlined the various educational topics including Land Development, Taxation, Employment Issues, Open Government

and Hurricane Preparedness... just in time for the start of Hurricane season June 1.

In celebration of Municipal Clerks Week, chapter members displayed their respective city-issued proclamations and were presented with a festive cake, corsages, games, and door prizes.

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*Below left, from left to right: Norma Olvera, TRMC, admin. supervisor to the city manager, McAllen; Elizabeth Walker, city secretary, Weslaco; Yesenia Rodriguez, administrative supervisor, McAllen; and Bobby Rodriguez, secretary, San Juan.*

*Below: Baudelia Rojas, city secretary, Alton, and Ana Cantu, city secretary, Penitas.*



## LOWER RIO GRANDE VALLEY CHAPTER



Those in attendance were:

Ana Cantu, city secretary, Penitas

Amanda Elizondo, TRMC, city secretary, Harlingen

Elena Garza, assistant city secretary, Harlingen

Norma Olvera, TRMC,  
administrative supervisor to city manager, McAllen

Sonia Padron, TRMC, assistant city clerk, Pharr

Vice President Hilda Pedraza, TRMC, city clerk, Pharr

Baudelia Rojas, city secretary, Alton

Secretary Bobby Rodriguez, city secretary, San Juan

Yesenia Rodriguez, administrative supervisor, McAllen

Historian Annette Villarreal, TRMC, city secretary, McAllen

Elizabeth Walker, city secretary, Weslaco

President Perla Zamora, TRMC,  
deputy city secretary, McAllen

*Top left:* Chapter President Perla Zamora, TRMC, deputy city secretary, McAllen; Jim Darling, city commissioner, McAllen; and Chapter Historian Annette Villarreal, TRMC, city secretary, McAllen.

*Near left:* Chapter Vice President Hilda Pedraza, TRMC, city clerk, Pharr, and Sonia Padron, TRMC, assistant city clerk, Pharr.

## TMCA CHAPTER NEWS

# North Texas Chapter

By Chapter President **Kim Sutter, TRMC**  
*City Secretary, Euless*

My how time does fly (another “goose” reference!), and it is great to be flying with the NTMCA. Cliché I know, but oh so true. Since taking office as president in October 2011, we have worked through the spring/summer election cycles, a successful professional seminar and continued with strong attendance at our monthly meetings, which showcased the NTMCA Empowerment Series. All these activities were aimed at providing value and benefit to our members, and I am so grateful to those who have taken this journey with me. We have enjoyed a fabulous year with more excitement and success ahead.

I am pleased to provide you with brief recaps of the NTMCA June, July, and September monthly meetings. We have done so much with so much more ahead.



*Above right photo:* Chapter members at the June NTMCA meeting. *Near right photo:* NTMCA Committee members recognized at June Awards Meeting in Southlake

## NORTH TEXAS CHAPTER

### NTMCA June Awards Meeting – Hilton Southlake

NTMCA was honored to be joined by Euless Mayor Mary Lib Saleh and Euless City Manager Gary McKamie at the NTMCA June Awards Meetings. This meeting is one of the highlights of the year as we are provided the opportunity to express our appreciation to our members who have served to make NTMCA a successful professional organization—a.k.a., a “Gaggle of Geese.” Each committee member was presented a certificate and their very own 7-inch squeezable, honking goose in recognition of their committee service. Honk, honk, honk!

### Presentation of Award of Alyce Deering Scholarships

This year, the committee (chaired by Committee Chair Mary Kayser, TRMC, city secretary, Fort Worth) presented three scholarships to the following individuals: Jessica McEachern, city secretary, Bridgeport; Kim Sutter, TRMC, city secretary, Euless; and Diane Zucco, TRMC, city secretary, Plano.



*Top photo:* Committee members received geese as a token of appreciation. *Near photo:* The Alyce Deering Scholarship recipients were announced by Alyce Deering Scholarship Chair Mary Kayser, TRMC (*far left*), city secretary, Fort Worth: Kim Sutter, TRMC, city secretary, Euless; Diane Zucco, TRMC, city secretary, Plano; and Jessica McEachern, city secretary, Bridgeport.

## NORTH TEXAS CHAPTER

### Announcement of Clerk of the Year

It was my pleasure to receive recognition as the NTMCA Clerk of the Year and the NTMCA nominee for TMCA Clerk of the Year. It is truly an honor to receive and be nominated for these awards. As President of NTMCA, I would like to extend my appreciation to Clerk of the Year Committee Chair Rita Frick, TRMC, city secretary, Hurst, and her committee for their efforts.

### Presentation of Proposed Slate of Officers for 2012-2013

The committee, chaired by Committee Chair Sherry Reeves, TRMC, city secretary, Grandview, proposed the following 2012-2013 officers: President Alicia Richardson, TRMC, city secretary, Southlake; Vice President Diane Cockrell, TRMC, city secretary, Decatur; Treasurer Julie Heinze, city secretary, Lewisville; Secretary April Hill, TRMC, city secretary, Roanoke; and Historian Amanda McCrory, TRMC, city secretary, Burleson. No nominations were received from the floor, and the membership approved the slate at the July meeting.

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*Above right photo:* Clerk of the Year Selection Committee Chair Rita Frick, TRMC (left), city secretary, Hurst, and Committee Member Kelly Edwards, TRMC (right), town secretary, Westlake, present the award and nomination to Kim Sutter, TRMC, city secretary, Euless. *Near right photo:* NTMCA Clerk of the Year and TMCA Nominee for Clerk of the Year Kim Sutter, TRMC (center), with Euless City Manager Gary McKamie and Euless Mayor Mary Lib Saleh.



## NORTH TEXAS CHAPTER



Attendees at the July 18 meeting in Highland Village.

### July Meeting – Highland Village

What a great time. We enjoyed a presentation from Sharon Kohl as she presented the 10 Rules for Juicy Living. We all committed to be a “Plum,” not a “Prune”! All agreed that Sharon can come back anytime and join our flock.

In other action, the membership approved earmarking the revenue proceeds from the March professional seminar to the Special Projects

Fund. Doing so gives the membership the ability to designate how the funds are expended in the future.

### NTMCA welcomes TMCA President LeAnn Gallman

NTMCA scheduled to meet in Burleson in August and will be honored to welcome TMCA President Gallman. President Gallman will update the membership of activities at the state level. Additionally,

## NORTH TEXAS CHAPTER

the chapter will review the chapter's proposed budget for the upcoming fiscal year, and are happy to welcome back Jon Stigliano, president and founder of Strategic Solutions Group, an Organizational Development firm, as we continue on with the "NTMCA Empowerment Series." We last heard from Jon in April as he shared with us how to maximize our productivity.

As always, the NTMCA board stands ready to serve and welcome any comments or suggestions.

And in memory of Stephen Covey...

*"An empowered organization is one in which individuals have the knowledge, skill, desire, and opportunity to personally succeed in a way that leads to collective organizational success." –Stephen Covey*

Check out our website for the 2012-2013 NTMCA meeting schedule:

[www.ntmca.org](http://www.ntmca.org). ★



Julie Heinze, city secretary, Lewisville, with guest speaker Sharon Kohl, who spoke on "10 Rules for Juicy Living."





## TMCA CHAPTER NEWS

# Northeast Texas Chapter

By Chapter President **Gail Weir, TRMC**  
*City Secretary, Ore City*

Summertime--bugs, bumps, and budgets! Most of us are in the middle of fogging for those pesky Texas mosquitos and wondering if it really does any good. And it seems impossible to catch up with all the potholes that came with what little rain we had. But what seems to take most of our time in the summer is that perennial pest—the annual budget! There is also a lot of chatter online about PFI training, effective tax rates, and budget workshops. Those are just a few of the reasons the Northeast Chapter is so happy to be a part of TMCA. It is truly a treasure chest of information.

One of the most enjoyable agenda items at our meetings is called “Exciting/Frightening Issues.” Sometimes hilarious, sometimes scary, but always enlightening stories of our unpredictable jobs are shared. In June we explored affordable housing grants and projects.

Also during that meeting, the Clerk of the Year Committee announced that Chapter President Gail Weir, TRMC, city secretary, Ore City, had been nominated for TMCA Clerk of the Year. The Clerk of the Year Committee members were Melba Haralson, TRMC, city secretary, Gladewater; Sherry Roberts, TRMC, city secretary/office manager, White Oak; and Fran Wendeborn, TRMC, city secretary, Rusk.

Mrs. Weir appointed Jennifer Powell, city secretary, Nash, to serve with Chapter Secretary/Treasurer Sherry Roberts and President Weir on the Chapter’s Scholarship Committee. Members may apply for

the \$300.00 scholarship annually, and the recipient is announced at the September meeting. Last year’s recipient was Kathy Hoover, TRMC, city secretary, Gilmer.

Vickie Brenton, TRMC, city secretary, Winnsboro; Kathy Hoover; and Deana McCasland, city secretary, Overton, were appointed to serve as the chapter’s Nominating Committee for this year. The selection of nominees will be presented at the meeting in September, and installed at the December meeting.

On June 15 the chapter sponsored a seminar in Longview titled “Cash Handling.” The program was presented by Government Treasurers of Texas and the Association of Public Treasurers, and was both informative and entertaining.

The chapter’s next meeting will be at Canton City Hall, 290 E. Tyler St., at 10:00 a.m. on September 28. Our guest speaker will be our TMCA president, Mrs. LeAnn Gallman, TRMC, city secretary, Muleshoe. We look forward to sharing in her first “First Monday Tradesdays” experience. In the meantime, may your bugs be butterflies, may your bumps be flattened, and may your budget be blessed!

If you would like more information about the Northeast Texas Chapter, or directions to our meetings, please call or email Chapter President Gail Weir, 903-968-2511, [cityoforecity@etex.net](mailto:cityoforecity@etex.net). ★

## TMCA CHAPTER NEWS

# Panhandle Chapter

By Chapter Secretary **Karen Price, TRMC**  
*City Secretary, Pampa*

The Panhandle Chapter met for our bi-monthly meeting on June 21 at the Amarillo Club in Amarillo. President Gretchen Mercer called the meeting to order and welcome everyone in attendance. She introduced our speaker, the Honorable Judge John Board of the 108th District Court – Amarillo/Potter County.

In chapter business, the April 19 meeting minutes were approved. Plans were finalized for hosting the August TMCA Seminar (The Future of Local Government, Ron Holifield, Speaker) in Amarillo. A few of the “special events” the Panhandle Chapter will provide during the seminar is a Hospitality Room (sponsored by Franklin Legal Publishing and Amarillo National Bank) on the evening of August 8, as well as dinner and transportation (sponsored by MCCi/Laserfiche and Underwood Law Firm) to the outdoor musical *TEXAS!* in Palo Duro Canyon on August 9.

(The Panhandle Chapter would like to give a BIG “thank you” to all of our sponsors for their never-ending support of TMCA and for helping to make our August seminar a success. You are very much appreciated).

In other chapter business Machiel Covey, city secretary, Clarendon, was elected as the chapter’s historian.



The program for this meeting was “Drug Court” presented by the Honorable Judge John Board of the 108th District Court for Amarillo/Potter County. “Drug Court” is a program that was started by Judge Board and several of his colleagues to help first time drug offenders get their lives back on track. The program provides the offenders support by having them sign an agreement that holds them accountable to the “Drug Court” in all areas of their lives and

## PANHANDLE CHAPTER

teaching them skills such as parenting skills, coping skills and job skills with emphasis on how to market themselves in today's work force (getting and keeping a job).

Our next meeting was scheduled to be held on August 8 at the Ambassador Hotel. ★

Members in attendance at the June meeting were:

Leslie Bass, city secretary, Fritch

Trisha Burris, assistant city secretary, Fritch

Machiel Covey, city secretary, Clarendon

Donna DeRight, city secretary, Amarillo

Cheryl Gibson-Salgado, TRMC, city secretary, Spearman

Frances Hibbs, Assistant city secretary, Amarillo

Gretchen Mercer, city secretary, Canyon

Patricia Phipps, TRMC, city secretary, Friona

Karen Price, TRMC, city secretary, Pampa

Andrea Rains, administrative assistant, Amarillo

Kim Rehkopf, city secretary, Dumas

Stella Sauls, TRMC, city secretary, Borger

Kim Sloat, assistant city secretary, Canadian

Terry South, city secretary, Canadian

Nelwyn Ward, city secretary, Memphis

Guest/Speaker: Honorable Judge John Board, 108<sup>th</sup> District Court – Amarillo/Potter County



## TMCA CHAPTER NEWS

# Pineywoods Chapter

By Betsy Gregson  
*City Secretary, Huntington*

Hello, fellow secretaries, from the Pineywoods Chapter.

On July 11 the Pineywoods Chapter met in Crockett where the City of Crockett and City of Lovelady hosted the quarterly meeting at the Moosehead Café.

What a nice place with such wonderful food: home cooking from chicken fried steak to chicken and dumplings. They also have antiques and crafts on sale at the café.

There's so much to look at. If you go through Crockett, you must stop and look as there are many shops around the square—and be sure to eat at the Moosehead on the square.

We were honored to have the first lady of Crockett, Amanda Mask, as our guest speaker, and we did enjoy it so much. Several of us discussed health care insurance; it seems to be quite a topic nowadays.

On the agenda was also to discuss 457 retirement plans, as we have several part-time employees who would like



Members at the July Pineywoods Chapter meeting, from left to right: Ellie Monteaux, city secretary, Livingston; Angela McDaniel, office assistant III, Lufkin; Cheryl Everett, city secretary, Hudson; Tina Cavazos, city secretary, Diboll; Chapter President Betsy Gregson, city secretary, Huntington; Mitzi Thompson, city secretary, Crockett; Amanda Mask, guest speaker and wife of the mayor of Crockett; Debbie Wells, city secretary, Lovelady.

## PINEYWOODS CHAPTER

to contribute to a retirement plan for the future.

Overall we just had a fun meeting and spent quality time together. We were happy to find out that Tina Cavazos, city secretary, Diboll, has decided to postpone her retirement for a little longer and will be staying with the group. She has some 30 years in with the City of Diboll, has raised her children, and has been a true asset to all of us.

We are looking forward to our next meeting on October 24, as we will have TMCA President LeAnn Gallman, TRMC, city secretary, Muleshoe, visit our chapter as guest speaker. ★

## TMCCP Certificates Earned

*Congratulations to the following enrollees who earned course certificates in the Texas Municipal Clerks Certification Program after completing the homework, attending the required seminars, and passing the examination for the designated course.*

### Course 1

Sherri Bellard, Port Arthur  
 Keri G. Berger, Palacios  
 Jacky Casey, Wylie  
 Paula Chambers, Throckmorton  
 Deborah Dane, Kilgore  
 Sabra Davis, Granger  
 Jannette Goodall, Austin  
 Lyn Hill, Cedar Hill  
 Linda E. Jennings, Texas City  
 Mary Moore-Carlilse, Highland Village  
 Traci Paprocki, Schertz  
 Cynthia Ann Raleigh, Schertz  
 Cecilia Schmitt, Wake Village  
 Amy Shelley, Colleyville  
 Billie B. Swope, Point  
 Bobbie Jo Taylor, Crandall  
 Melinda L. Uriegas, San Antonio  
 Clasina Watson, Oak Ridge North  
 Lindsay Wells, Pantego  
 Karen Wilkerson, De Leon

### Course 2

Roxanne Benitez, Hedwig Village  
 Karen Wilkerson, De Leon  
 Wendy Withers, Frisco

### Course 3

Ronda Cockerham, Italy  
 Gretchen Mercer, Canyon

### Course 4

Lyn Hill, Cedar Hill  
 Mary Supino, Arlington



## TMCA CHAPTER NEWS

# Red River Chapter

By Secretary-Treasurer **Lydia Ozuna, TRMC**  
*City Clerk, Wichita Falls*

Members of the Red River Chapter met for our quarterly meeting at Pasquals Restaurant in Wichita Falls on June 20.

Although vacations and other matters prevented some members from attending, we had a good turnout. In the absence of Chapter President Marie Balthrop and Vice President Mitzi Wallace, Secretary-Treasurer Lydia Ozuna, TRMC, city clerk, Wichita Falls, chaired the meeting.

Mrs. Ozuna welcomed everyone and encouraged them to take advantage of all the sales going on in Wichita Falls and do some shopping—a lot of shopping.

Red River Chapter business was attended to; the March 21 minutes were approved, as well as the Treasurer's Report through June 14.

We discussed the following two items:

Linda Byers is quilting a Texas flag and suggested raffling it off at one of our TMCA/TMCCP seminars, however since we are designated as a 501(c)(3) entity, we are not allowed to do that. We are considering the possibility of doing this locally. Funds would be used to develop our Red River Chapter scholarships and travel stipends.

Meeting attendance has been a concern in many chapters and we discussed how to address this concern. We want to contact and encourage non-attending members and thought we should ask them the reason(s) they had not been attending. We decided to submit a survey to all Red River Chapter members requesting their input on meeting dates, times, rotating meetings to other municipalities, and any other ideas.

Mrs. Ozuna will compose and email the survey; she will suggest the idea of carpooling to the meetings.

If rotating meetings is agreeable to majority, Linda Byers gave an invitation to the City of Vernon for a future chapter meeting.

In order to maintain TMCCP seminars, meetings, and events at the forefront, we announce upcoming seminars. At this meeting we announced the August TMCCP seminar, "The Future of Local Governments," to be held in Amarillo; and the TMCCP Graduate Institute: "Character," to be held October 18-19 in San Marcos. We also announced the TML Annual Conference to be held November 13-16 in Grapevine.

## RED RIVER CHAPTER

Mrs. Ozuna announced that the June issue of TMCA newsletter is now available and urged members to read the informative and helpful articles. It is a very valuable resource.

Our program was on “Water—The Price,” presented by Daniel Nix, Utilities Operations Manager for the City of Wichita Falls. Mr. Nix provided a “pool” filled with information relating to lake levels, water supply, purification, conservation, consumption, droughts, and just about anything dealing with water.

Everyone was very interested in this subject, which was apparent by the many questions and comments posed by those present. Water is of major importance and a big concern throughout the world and we all want to know how to address this crisis. Mr. Nix also addressed the current/impending droughts and contingency plans.

The presentation was so full of valuable information that we wanted to have a “continuation” meeting.

Our next meeting will be held September 19 at 1:00 p.m. with the location to be determined after survey data is compiled. We invite anyone who is interested in attending our meetings to contact Lydia Ozuna, city clerk, Wichita Falls, at [lydia.ozuna@wichitafallstx.gov](mailto:lydia.ozuna@wichitafallstx.gov) or 940-761-7409. ★

The following members were present at the June issue:

Amy Anderson, city secretary, Lakeside City

Tracy Bankston-Smith,  
assistant to city secretary, Lakeside City

Barbara Bowman, city secretary, Cashion Community

Linda Byers, TRMC, city secretary, Vernon

Cathy Mills, city secretary, Henrietta

Lydia Ozuna, TRMC, city clerk, Wichita Falls

Also in attendance was our program speaker Daniel Nix, Utilities Operations Manager for the City of Wichita Falls.

## TMCA CHAPTER NEWS

## South Plains Chapter

By **Sharon Trumble**  
*City Secretary, New Deal*

The South Plains Chapter met on June 20 at Ruby Tequilas in Lubbock. The meeting was hosted by the City of Plainview and City Secretary Belinda Hinojosa.

Belinda Hinojosa introduced Yvonne Gutierrez from Lubbock Community Health Center as the guest speaker. Yvonne gave a very informative speech on nutrition, advising us to eat more nuts, fruits, and dried fruit.

President Toni Chrestman, TRMC, city secretary, Slaton, called the meeting to order and welcomed members and our guest. The minutes from the March meeting and the treasurer's report were approved.

Jodie House, city secretary, Crosbyton, gave an update on the Annual 2012 Chapter Seminar. The date is set for September 26 at the Lubbock Garden and Arts Center. The committee is asking for input on what topics everyone is interested in for the seminar.

Murvat Musa, TRMC, city secretary, Ransom Canyon, informed everyone that the City of Ransom Canyon is hosting a CSI class, July 31-August 2 for \$180.00. She will send out an email to the group with more information.

The next meeting was set for September 19. Ransom Canyon City Secretary Murvat Musa, TRMC, will be hosting the next meeting on TMRS. ★

Members and guest attending were:

Sue Castles, Xcell Energy  
 Toni Chrestmen, TRMC, city secretary, Slaton  
 Jennifer Clements, Lubbock  
 Ofelia Corral, Ropesville  
 Berney Divine, Ropesville  
 Linda Garcia, clerk, Ralls  
 Maria Hatchett, TRMC, city secretary, Lamesa  
 Thomas Harris III, TRMC, deputy city secretary, Lubbock  
 Belinda Hinojosa, city secretary, Plainview  
 Jodie House, city secretary, Crosbyton  
 Terri McClanahan, Meadow  
 Murvat Musa, TRMC, city secretary, Ransom Canyon  
 Kim Perez, city secretary, Ralls  
 Jeannie Rogers, city secretary, Tulia  
 Brenda Shaw, TRMC, city secretary/manager, Morton  
 Belinda Terrell, city secretary, Whiteface  
 Deana Watson, TRMC, city secretary, Post  
 Rene Wilbanks, city secretary, Idalou  
 Cathy Field, Slaton  
 Guest: Larry Shaw, husband of Brenda Shaw



## TMCA CHAPTER NEWS

# West Texas Chapter

By Historian **Marla Arizola**  
*City Secretary, Sterling City*

The West Texas Chapter met at The Barn Door Steakhouse in Midland for the second quarterly meeting on April 18. The meeting was called to order by President Tonya Todd, TRMC, city secretary, Wink, at 11:30 a.m. Secretary/Treasurer Karen Bullard, city secretary, Crane, called roll with 14 members present representing 10 cities. President Tonya Todd determined a quorum was present and also welcomed all members and guests.

The minutes and treasurer's report from the first quarterly meeting on November 16 were accepted as presented. The bills were approved as presented.

The chapter nomination for the 2012 TMCA Municipal Clerk of the Year went to Norma Grimaldo, TRMC, city secretary, Odessa.

A scholarship for the West Texas Chapter of Municipal Clerks was approved.

Approval was made of changes to the West Texas Chapter by-laws.

Marla Arizola, Karen Bullard, and Amy Turner volunteered to serve on the Nomination Committee for the 2013-2014 officers of the West Texas Chapter.



Lyn Miller, Midland, accepting her retirement gift from the West Texas Chapter.

## WEST TEXAS CHAPTER

TMCA President LeAnn Gallman, TRMC, city secretary, Muleshoe, spoke to the chapter members about the changes to the TMCCP Election Law Seminar, and also spoke about the upcoming TMCCP seminars.

Lyn Miller, deputy city secretary, Midland, was given a retirement gift from the chapter.

The next quarterly meeting was scheduled for July 18 at Big Daddy's Catfish in Odessa.

The second quarter meeting adjourned at 12:20 p.m. ★



President LeAnn Gallman, TRMC, city secretary, Muleshoe, addressed the chapter.

Those in attendance at the April seminar:

Alma Acosta, city secretary, McCamey

Reporter/Historian Marla Arizola, city secretary, Sterling City

Secretary/Treasurer Karen Bullard, city secretary, Crane

Marisela Garcia, deputy city secretary, Midland

Elodia Gomez, McCamey

Norma Grimaldo, TRMC, city secretary, Odessa

Laquetta Harris, city secretary, Iraan

Renee Lee, assistant city secretary, Rankin

Lorena Marquez, city secretary, Monahans

Lyn Miller, Midland

Vice President Gloria Saenz, city secretary, Kermit

Anita Sparks, city secretary, Rankin

President Tonya Todd, TRMC, city secretary, Wink

Amy Turner, TRMC, city secretary, Midland

Guests present were TMCA President LeAnn Gallman, TRMC, city secretary, Muleshoe, and her sister Susan Kirby; and Vera from the City of Odessa.

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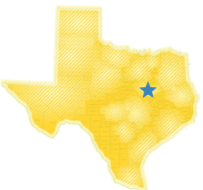
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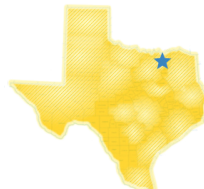
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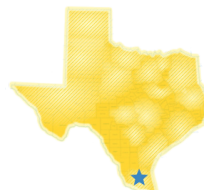
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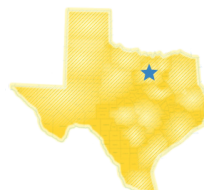
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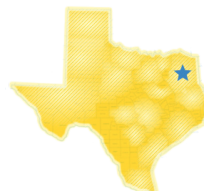
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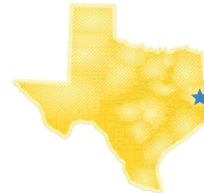
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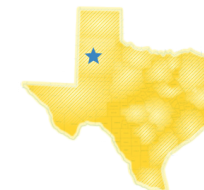
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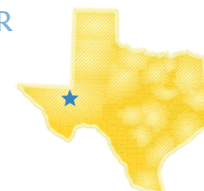
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Officers

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**Treasurer** Sherry Mashburn  
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EX-OFFICIO MEMBERS: *Advisory Management Committee Chair Lydia Ozuna, City Secretary, Wichita Falls; Peggy Burnside, TMCCP/TMCA Administrative Director*

Committees

## Advisory Management Committee

**Lydia Ozuna**, Wichita Falls, Past President, Chair  
**Norma Grimaldo**, Odessa, President Elect  
**LeAnn Gallman**, Muleshoe, President  
**Mary Kayser**, Garland, Immediate Past Pres.  
**Shelley George**, Allen, Certification Comm. Chair  
**Peggy Burnside**, TMCCP/TMCA Admin. Dir. \*

## Audit Committee

**Melba Haralson**, Gladewater, Chair  
**Brenda Craig**, Kerrville  
**Laure Morgan**, Hemphill  
**Art Camacho**, Haltom City, Board Liaison

## Historian

**Suzanne Finch**, Hereford

## Membership Committee

(Comprised of **Chapter Presidents**)  
**Krishna Langton**, Sealy, Chair  
**Lydia Lopez**, Hewitt, Board Liaison

\*non-voting member

## Municipal Clerk of the Year Committee

**Linda Rhodes**, Lake Worth, Chair  
**Michele Glaser**, Seabrook  
**Jenny Page**, Frisco  
**Jennifer Reyna**, Alamo Heights  
**Brenda Shaw**, Morton  
**Kathy Wingo**, Lucas  
**Pauline Small**, Webster, Board Liaison

## Nominating Committee

**Toni Chrestman**, Slaton, chair  
**Toni Milam**, Buda  
**Saundra Passailaigue**, Shavano Park  
**Christi Shivers**, Mexia  
**Angela Winkle**, Crowley  
**Norma Grimaldo**, Odessa, Board Liaison  
**LeAnn Gallman**, Muleshoe, Board Liaison

## Open Records Steering Committee

**Amanda McCrory**, Burleson

## Resolutions Committee

**Diane Zucco**, Plano, Chair  
**Tina Broussard**, Beaumont  
**Crystal Roan**, Webster  
**Sherry Roberts**, White Oak  
**Leticia Vacek**, San Antonio  
**Sandra Watkins**, Deer Park, Board Liaison

## Retirement Committee

**Linda Byers**, Vernon, Chair  
**Zanea Carpenter**, Muleshoe  
**Peggy Cimics**, Cibolo  
**Amanda McCrory**, Burleson  
**Gail Weir**, Ore City  
**Scarlet Swoboda**, Victoria, Board Liaison

## Scholarship Committee

**Rebecca Garza**, Lubbock, Chair  
**Ron Gonzales**, Fort Worth  
**Carole Vanzant**, Fair Oaks Ranch  
**Christie Wilson**, The Colony  
**Cara McPartland**, Wimberley  
**Lee Woodward**, Huntsville  
**Peggy Burnside**, TMCCP/TMCA Admin. Dir.  
**Cheryl Gibson-Salgado**, Spearman, Board Liaison

## Technology Committee

**Patrice Fogarty**, La Porte, Co-Chair  
**Shelley George**, Allen, Co-Chair  
**Karen Mericle**, Clear Lake Shores

## TML Booth Committee

**Kim Sutter**, Euless, Chair  
**North Texas & Lone Star Chapter Members**

## TML Representative

**Norma Grimaldo**, Odessa, President Elect

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