



TMCA NEWS

CONTENTS

- President's Message** • page 1
- Upcoming Education & Networking Opportunities** • page 3
- TMCCP Election Law Seminar** • page 4
- Annual TMCA Business Meeting & Awards Banquet** • page 5
- "Change—It's Here to Stay!"**
By David Reed • page 6
- Nov. 2 Athenian Dialogue** • page 7
- Volunteer Opportunity: TMCA Booth at the TML Conference** • page 8
- New Susan Rocha Annual Scholarship Award** • page 9
- Recent TMCCP Seminars** • page 11
- TML Report** • page 13
- IIMC News** • page 14
- Chapter News** • page 16
- Chapter Contact Information** • page 42
- TMCA Officers & Committees** • page 43

President's Message

Here we are in September getting ready to finish FY 2011 and start FY 2012. Many of our communities have been hit hard by the heat and the drought of 2011. That has just added to the budget woes caused by the continued economic downturn. There are cities that are seeing some economic improvement and hopefully that will spread to the rest of the state soon. Many of us are still wrestling with SB 100 and its implications for our 2012 elections and budgets. This issue may be on the radar for some time. We had a very good and animated panel discussion on this topic at the TMCCP Legislative Update in August. Alan Bojorquez and the TMCA staff put together a great program, both for SB 100 and for the other legislation that passed. I know that those of us that were there got some very



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TMCA President
Mary Kayser, TRMC
City Secretary, Garland

PRESIDENT'S MESSAGE

good insight into the recent election legislation. If you were not able to attend the Legislative Update, the handouts related to the discussion of SB 100 along with all the other topics are on the **TMCA website**. Texas Municipal League also has a portion of their website dedicated to **SB 100 questions and answers**. Scott Houston and Bill Longley have prepared a **sample resolution** that you can use as a starting point if you are making changes under SB 100. Also, be on the lookout for a survey from TMCA related to SB 100 in mid-September—we need your input. Please make time to complete the survey.

Don't overlook the other changes made by the Legislature. Use the recent **Legislative Update handouts** to familiarize yourself with these changes and how they may impact your city and office.

Speaking of elections, make your plans now to attend the TMCCP Election Law Seminar in January. We have completely redesigned the format of the seminar and will be including a variety of breakout sessions that will help you regardless of whether you hold your own municipal elections or contract with the county. You will be able to choose the sessions that are relevant for you and your city. We will also be offering two round table discussion sessions on Wednesday: one for those of you holding your very first election and one for those of you who are contracting with the county to hold your election for the first time.

The year is two-thirds gone, but there is still a lot happening in your association. TMCA President Elect LeAnn Gallman, TRMC, city secretary, Mule-shoe, is putting together the TMCA committees

RESOURCES

**November 2011
Election Calendar**
by Analeslie Muncy

**Handouts from the
2011 TMCCP
Legislative Update**

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Send articles to: alexandra.burke@unt.edu

PRESIDENT'S MESSAGE

for 2012. We will also hold our 2011 TMCA Business Meeting and TMCA Awards Banquet November 3 in Addison in conjunction with the TMCCP Graduate Institute. Our seminar speaker is David Reed, who will speak on “Leadership Principles for the 21st Century.” **Registration is open, so please make your plans now to attend.**

I have said before that I would put our members, programs, education, and involvement up against any professional organization out there. My pride and confidence in our organization has been reaffirmed over and over again as I have visited our chapters this year. TMCA members are getting together and sharing information and experiences, especially related to SB 100. It is great to see how we have all come together to make the best of this difficult situation. Personally, I am fortunate that Dallas County has agreed to hold Garland’s 2012 elections for us, and I have picked up a lot of good information that I will keep on hand in case anything changes.

One of the things that I have been struck by as I have visited chapters and talked with many of you at seminars, is how much we all care. We care deeply about our cities and want the best for them – which is why we are working so hard to get the best resolution to the SB 100 issues. We also care deeply about our fellow clerks – we are always willing to share ideas, presentations, documents, and experiences. We also care deeply about TMCA – we volunteer to serve on committees, we teach classes, and we serve as officers in our chapters. Our members are what make this organization great. I am looking forward to visiting the rest of the chapters in the next four months.

Mary J. Kayser, TRMC

2011 TMCA President

mkayser@garlandtx.gov

There are several upcoming educational and networking opportunities that you will want to take advantage of:

October 11-14, 2011 • Houston • **TML Conference**

TMCA will be celebrating our 25th Anniversary at our booth in the exhibit hall and will be a sponsor of the Women in Government Breakfast. **Learn more.**

November 2 (prior to Graduate Institute)

Addison • **Athenian Dialogue**

We Band of Angels by Elizabeth Norman, lead by Mary Lynne Stratta, TRMC, city secretary, Bryan. Eligible for TMCA recertification credit with the completion of an assessment.

Learn more.

November 3-4 • Addison • **TMCCP Graduate Institute**

“Leadership Principles for the 21st Century” with speaker David Reed; anyone is welcome to register. On November 3, be sure to attend the TMCA Business Meeting at 11:30 a.m. and the TMCA Awards Banquet at 5:30 p.m. **Learn more.**

December 9-10 • Jackson, MS • **IIMC Region IV Meeting**

This meeting will be hosted by the Mississippi Municipal Clerks and Collectors Association, and feature valuable master level courses provided by the Mississippi State University Extension Service. **Learn more.**

2012 TMCCP Election Law Seminar

January 18-20, 2012, Irving, Texas

The Election Law Seminar is changing!

In 2012, you will have more choices when attending the Election Law Seminar. In order to provide relevant information for cities that hold their own elections and those cities that contract with the county for services, we have included more breakout sessions from which to choose. Plus, we are offering two round table discussions on Wednesday for those of you who are **conducting your first election** and those of you who are **contracting with the county for the first time**. The popular “Step by Step” session will be offered as usual on Wednesday, and will be geared toward those **cities who conduct their own elections**. On Wednesday evening a representative from the Secretary of State’s office will present the **legislative update as it relates to elections**.

Watch for full schedule and topic information on our website in October and plan your sessions ahead of time. See you in January!

Wednesday, January 18, **three** optional Pre-Seminar Sessions:

- **9:30 a.m.-11:30 a.m.:** Optional Pre-Seminar Round Table for **Attendees Holding Their First Election** (*free with paid registration*)
- **12:00 noon-4:30 p.m.:** Optional Pre-Seminar **Step by Step Session for Cities Who Hold Their Own Elections** (*\$135 registration fee, includes box lunch*)
- **2:00-4:00 p.m.:** Optional Pre-Seminar Round Table for **Attendees Contracting for the First Time** (*free with paid registration*)

Wednesday, January 18; the Election Law Seminar begins in the evening:

- **Legislative update as it relates to elections, presented by a representative from the Secretary of State’s office.**

Thursday and Friday—the following is a partial list of **breakout sessions** being offered during the Election Law Seminar (most sessions are 1 ½ hours in length):

- | | |
|--|--|
| ● Early Voting | ● Special Elections/Vacancies/Resign to Run |
| ● Moving Your Election to November | ● Recall Elections for Home Rule Cities |
| ● Joint Election Contracts | ● DOJ Submissions |
| ● Unofficial Tabulation/Document Preparation for Canvass/Swearing in/Reporting to the SOS/Election Register | ● Recruiting and Training Election Workers |
| ● Ordering an Election/Posting and Publishing Notices/Canceling an Election | ● Provisional Voting |
| ● Candidate Packets/Applications/Petitions | ● Mail Ballots/FPCA Ballots |
| | ● The Election Calendar (May/November) |
| | ● Voting System Equipment |



TMCA Annual Business Meeting, 11:30 a.m., November 3
TMCA Annual Awards Banquet, 5:30 p.m., November 3
InterContinental Hotel, Addison

TMCA Business Meeting & Awards Banquet

Join us Thursday, November 3, at the InterContinental Hotel in Addison for the TMCA Annual Business Meeting and Annual Awards Banquet, held in conjunction with the TMCCP Graduate Institute Seminar.

TMCA Annual Business Meeting, Thursday, November 3, 11:30 a.m. Includes the 2010 minutes, treasurer's report, election of 2012 officers, and 2011 resolutions.

TMCA Annual Awards Banquet, Thursday, November 3, 5:30 p.m. The agenda includes recognition of 2011 retirees, scholarship awards, presentation of the 2011 TMCA Municipal Clerk of the Year, the installation of 2012 TMCA officers, and the 2012 president's acceptance speech. Dress is "after five." **Purchase your ticket today and celebrate with your fellow TMCA members!**



This year's Annual Awards Banquet will be held in the lovely Malachite Room at the InterContinental Hotel.

TMCCP 2011 GRADUATE INSTITUTE: “LEADERSHIP PRINCIPLES FOR THE 21ST CENTURY”

Change—It’s Here to Stay!

By David Reed, President of Customer Centered Consulting Group, Inc.



Upcoming Graduate Institute speaker **David Reed**, President of Customer Centered Consulting Group, Inc.

TMCCP Graduate Institute: **“Leadership Principles for the 21st Century”**

With Speaker **David Reed**
November 3-4, Addison
Course 1 or Recertification
Credit

Registration Now Open

We live in a time that has seen more change than most of us would have ever imagined. Have you ever been to Walt Disney World in Orlando and visited the Epcot theme park? The icon of that park is a huge ball that you can’t miss as you enter. (I always thought it looked like the world’s largest golf ball.)

As you enter the ride you walk on a conveyor and are seated in a moving cart that takes you on a tour through time, including the future. I remember when I first visited the ride almost twenty years ago. You move through the large ball and twist and turn to see displays of the past and “future.” I remember one point where they talked about having “picture phones” and being able to see someone across the world as you speak to them on the phone. I remember thinking—“that would be cool, but I doubt they will pull that off.” (Needless to say, Disney has had to update that ride!)

There is hardly an industry that is not experiencing significant change, and city government is not any different. So how do you personally deal with change? Are you prepared to help those in your department navigate through change?

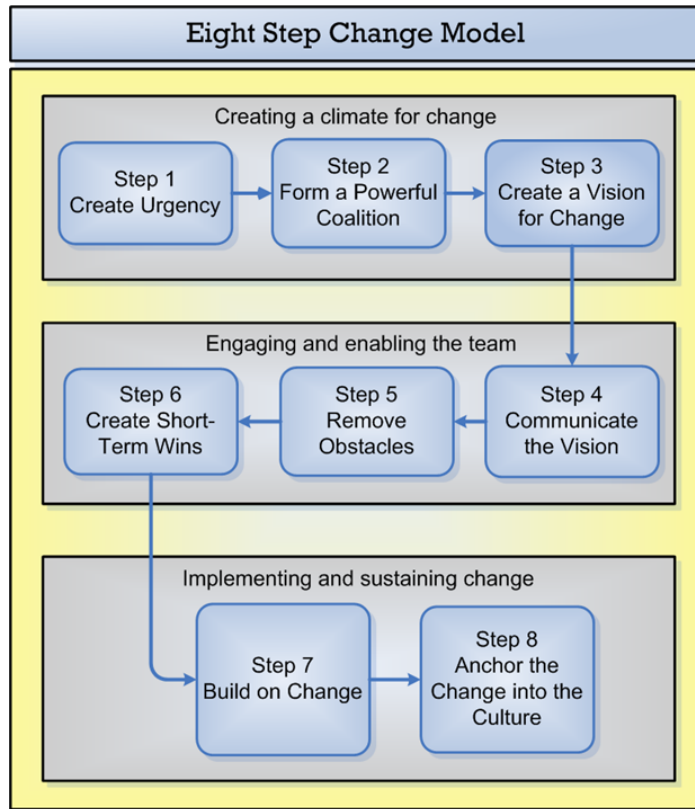
John Kotter in his book *Leading Change*, divided the change process into eight steps. I have organized them into three phases:

1. Creating a Climate for Change
2. Engaging and Enabling the Team
3. Implementing and Sustaining Change

CHANGE—IT'S HERE TO STAY!

At this year's TMCCP Graduate Institute, we will explore these phases and the eight steps that go with them. We will talk about tools that you can use in each step to help your team work through that change process.

Your personal response to change and your ability to coach others through major change initiatives will determine your level of success, both personally and organizationally. ★



The "Eight Step Change Model" was developed by John P. Kotter as found in his book, [Leading Change](#).

Athenian Dialogue

November 2, 2011

InterContinental Hotel, Addison, Texas

IIMC Past President and Athenian Fellow Mary Lynne Stratta, TRMC, city secretary, Bryan, will lead an Athenian Dialogue the day before the TMCCP Graduate Institute at the InterContinental Hotel in Addison. (*Learn more about [Athenian Dialogues](#).*)

Anyone is welcome to register; registration is \$50.00, and is limited to 30 participants. Attendees are required to purchase their own copy of *We Band of Angels*. This Dialogue has been preapproved for two CMC or MMC education points with the satisfactory, timely completion of a learning assessment. Participation in the dialogue along with satisfactory completion of the learning assessment can also be used toward TRMC recertification.

Register today via [mail](#) or [online](#). [Learn more about this Dialogue.](#)

We Band of Angels is the story of the experiences of the nurses who were trapped on Bataan when the Japanese took the Philippines during World War II. Ninety-nine Army and Navy nurses, as well as some civilian nurses, found themselves as the first unit of American nurses to be thrust into the battlefields of World War II. After four months of intense fighting, the Allied Forces, who did not have enough medicines, food, supplies, or equipment, faced defeat and surrendered. All of the nurses left Bataan the night of surrender for Corregidor, but in the weeks ahead, only 22 nurses were able to flee to safety in Australia. The remaining nurses surrendered on Corregidor on May 6, 1942, becoming part of the largest group of American women in our country's history to be captured and imprisoned by an enemy. This is their story: a tale of endurance, courage, bravery, unwavering dedication to their profession, and a breathtaking study of group strength. ★

VOLUNTEER OPPORTUNITY

Wanna Give-Away?

TMCA Booth at the TML Conference, October 11-14, 2011, Houston

By TML Booth Committee Chair Thelma Lenz, TRMC, City Secretary, West University Place



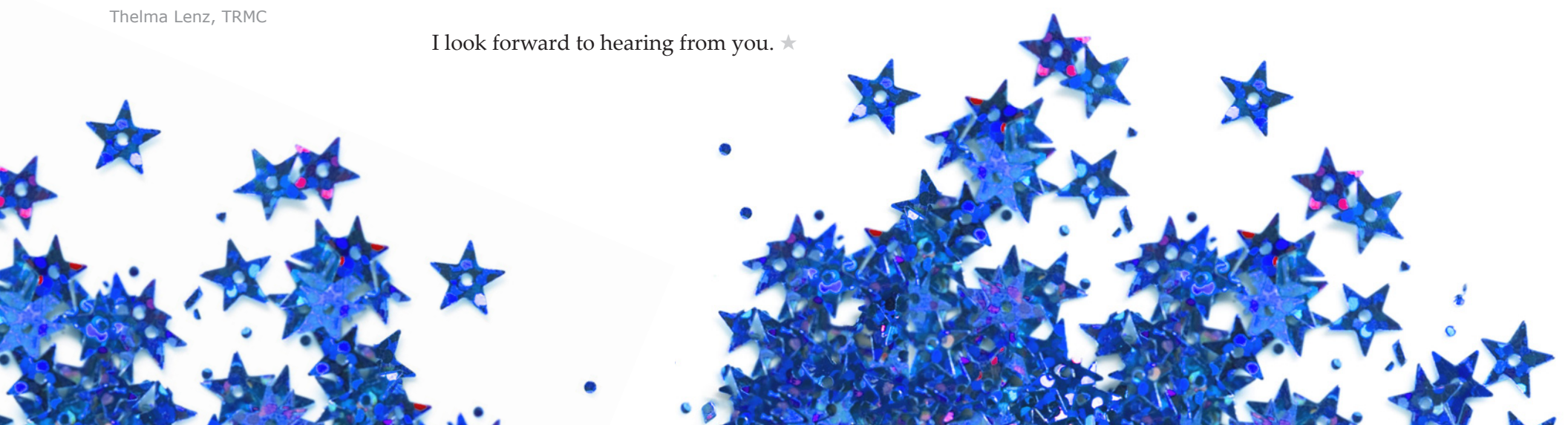
Committee Chair
Thelma Lenz, TRMC

TMCA and the Salt Grass Chapter are calling on you to “donate your time to promote our kind” in the Texas Municipal Clerks Association’s 25th Anniversary Give-Away Booth at the Texas Municipal League Conference in Houston October 11-14, 2011.

This is one of the most visible venues to share our knowledge and expertise with new city secretaries, as well as with other city and elected officials all over the State of Texas, and so it is a great opportunity to get the word out about what TMCA is (the best organization in the State of Texas and beyond) and what it does (everything!).

If you will be at the conference and would like to donate an hour or two to help promote TMCA and the Certification Program, while spending valuable fun time in the company of peers, please call me at 713-662-5813, or email me at tlenz@westutx.gov.

I look forward to hearing from you. ★



Susan Rocha Annual Scholarship Award

Alan Bojorquez establishes the new annual Susan Rocha Scholarship, to be administered by TMCA, Inc.

On August 11, 2011, the first annual Susan Rocha Scholarship was presented at the TMCCP Legislative Update Seminar at the Hyatt Regency in Austin. The award was presented to Nacogdoches City Secretary Lila Fuller, TRMC, by Angela Rocha, Susan's sister, and George Hyde, one of Susan's law firm partners at Denton, Navarro, Rocha and Bernal, P.C.

Lila Fuller said, "I never had the opportunity to meet Ms. Rocha, but I am inspired by her dedication to municipal service. She understood the role of the municipal clerk, and it is wonderful to have such a strong role model to emulate. I appreciate the honor of being selected to receive the first Susan Rocha Scholarship."

Lila will use the \$500 scholarship for professional development and recertification with the Texas Municipal Clerks Certification Program.

The purpose of the scholarship is to honor Susan's memory and commitment to education and her inspiring enthusiasm for the municipal field. Alan Bojorquez greatly admired Susan and wanted to come up with a way to honor her memory. The idea for the scholarship seemed like the perfect tribute.

"This scholarship represents the culmination of Rocha's commitment to municipal government, education, and the professional advancement of women. And I am proud to make this gift in memory of someone who was my colleague, mentor and friend," said Bojorquez.



Nacogdoches City Secretary Lila Fuller, TRMC (*at left*), was presented the first annual Susan Rocha Scholarship by Angela Rocha (*center*), Susan's sister, and George Hyde, one of Susan's law firm partners at Denton, Navarro, Rocha and Bernal, P.C. The new scholarship was established by attorney Alan Bojorquez to honor Susan's memory, her commitment to education, and her inspiring enthusiasm for the municipal field.

NEW SUSAN ROCHA SCHOLARSHIP

Susan was an admired and respected attorney who was truly committed to public service and loved by all who had the pleasure of knowing her. A native of San Antonio and a 1982 graduate of the University of Texas School of Law, Susan had been practicing municipal law for over 25 years. At the time of her death, she was a partner with Denton, Navarro, Rocha and Bernal, P.C., in San Antonio. She served as city attorney for the cities of Buda, Cibolo, Roma and San Felipe, and as general counsel to many other public entities.

Susan began her legal career as assistant city attorney for the City of San Antonio. She had represented municipal interests at the state legislative level since 1989, when she began serving as First Assistant General Counsel for the Texas Municipal League in Austin. She later served as Senior Intergovernmental Relations Officer for the U.S. Department of Housing and Urban Development under Secretary Henry Cisneros in Washington, D.C.

In 1992, Susan created the first Office of Municipal Affairs within the Texas Attorney General's office to represent the interests of Texas cities. She was a former president of the Texas City Attorneys Association and immediate past president of the International

Municipal Lawyers Association. At the IMLA, she achieved the prestigious designation of Fellow and formed many close ties with municipal lawyers throughout the nation.

Susan's first career as a history and geography teacher and her passionate desire to teach others stayed with her throughout her life. She taught at St. Mary's Law School and was a frequent contributor to the continuing legal programs at the University of Texas, the State Bar of Texas, and many other statewide municipal conferences related to local government issues.

In addition to her distinguished legal career, Susan's personal life included a passion for travel, a love for hunting and fishing, and a passion for politics, art, culture and literature. Her enthusiasm for life and marvelous sense

of humor were a blessing to her friends and family alike.

For more information about the Susan Rocha Scholarship, or to make a contribution in Susan's memory to fund future scholarships, please contact Alan Bojorquez at 512-250-0411 or email SusanRochaScholarship@TexasMunicipalLawyers.com. ★

Reprinted from the July/August 2011 issue of The Texas Municipal Lawyer.



Susan Rocha

TMCCP SEMINAR OVERVIEW
AUGUST 11-12, 2011 • AUSTIN

Legislative Update Seminar



Top: Moderator Alan Bojorquez, at left, introduces the Senate Bill 100 panelists.

Above: Senate Bill 100 panelists meet before their session at the TMCCP Legislative Update Seminar.

The TMCCP Legislative Update was a great success. Over two hundred attendees from around Texas gathered in Austin on August 11-12 for sessions on “Personnel and Open Government,” “Elections,” “Municipal Courts and Public Safety,” “Purchasing and Procurement,” “Environment and Utilities,” “Community Development, Economic Development, and Code Enforcement,” “Budget and Property Tax Rate Adoption Process,” “Implications of the State Budget Process,” and a three-hour moderated panel on Senate Bill 100. Thanks to moderator Alan Bojorquez, principal, Bojorquez Law Firm, PLLC, for assembling such a great team of speakers:

Moderator **Alan Bojorquez**, Principal, Bojorquez Law Firm, P.L.L.C.

Jeffery S. Chapman, Attorney, Ford Nassen & Baldwin, P.C.

Leela Fireside, Assistant City Attorney, City of Austin

Sheila B. Gladstone, Attorney, Lloyd, Gosselink, Rochelle & Townsend, P.C.

Lisa Mares, Attorney, Taylor, Olson, Adkins, Sralla & Elam, L.L.P.

Ed McCarthy, Partner, Jackson, Sjoberg, McCarthy & Wilson, L.L.P.

William “Mick” McKamie, Partner, McKamie Krueger, L.L.P.

John O’Brien, Director, Legislative Budget Board

Cathleen Riedel, Program Director, Texas Municipal Courts Education Center

Senate Bill 100 Panel:

Cristina Ruiz Blanton, Attorney, Texas Association of School Boards

Daniel Bradford, Assistant County Attorney, Travis County

Ross Fischer, Attorney, Denton, Navarro, Rocha & Bernal, P.C.

Bill Longley, TML Legal Counsel

Lisa Mares, Attorney, Taylor, Olson, Adkins, Sralla & Elam, L.L.P.

Ann McGeehan, Attorney, Secretary of State’s Office

Analeslie Muncy, Attorney and Author of the *Texas Municipal Election Law Manual*

Mary Lynne Stratta, TRMC, City Secretary, Bryan, Texas

Speakers’ handouts from the seminar are available here. ★

TMCCP SEMINAR OVERVIEW
JUNE 9-10, 2011 • ODESSA

Municipal Personnel Management Seminar

The TMCCP “Municipal Personnel Management Seminar” held in Odessa on June 9-10 was a terrific educational event. Dr. Abraham Benavides, associate professor and assistant chair, University of North Texas, delved into topics from employee rights and responsibilities to ethics and leadership.

Thank you to the City of Odessa for hosting a special evening of dinner and entertainment during the seminar! On Thursday night, City Secretary Norma Grimaldo, TRMC, and the City of Odessa invited attendees to one of their best Mexican restaurants, La Margarita; dinner even included a Pina Colada cake! Afterwards, there were line dancing lessons (pictured at right) in the Country Room, and the opportunity to take part in karaoke. ★

At right: Seminar attendees took part in line dancing lessons at the evening out hosted by the City of Odessa.



Texas Municipal League Report

By TML Representative **Norma Grimaldo, TRMC**
City Secretary, Odessa



With the legislation session ending, the TML staff did a great job in killing bad bills for the cities. Of course there was that SB 100, but it goes to prove again how municipal clerks are ready for the challenge to take the high road in getting informed, relaying the information to council and making the necessary changes.

Good news! As you all know, we are celebrating TMCA's 25th anniversary. At the TML conference, TMCA will be a sponsor at the Texas Women In Government breakfast. One of our very own will highlight TMCA's mission and accomplishments before the guest speaker is introduced. This is a great opportunity to showcase TMCA to the TML delegates attending the breakfast. The TMCA board and staff encourages you to attend the breakfast if you are attending the conference. With great pride, we will continue to carry on the tradition of excellence in our profession. ★

TMCA Sponsors TML Conference "Women in Government" Breakfast In Honor of TMCA 25th Anniversary



Don't miss the TMCA-sponsored **"Texas Women in Government" breakfast** at the Annual TML Conference in **Houston on Friday, October 14, from 7:30–8:45 a.m.** This is a separate ticketed event (\$20.00)—***be sure to purchase your ticket through TML early, before they are sold out!***

Dana Scott, sister of Rachel Scott, the first victim of the Columbine High School tragedy, will be speaking on "Rachel's Challenge." Rachel Scott's incredible story has been shared around the world. Learn five powerful challenges based on her life in this heart-rending, thought-provoking program.

IIMC News

By IIMC Region IV Director **Mary Kayser, TRMC**
City Secretary, Garland

Join your fellow Texas, Louisiana, Oklahoma, Arkansas, and Mississippi clerks for the IIMC Region IV meeting on December 9-10 in Jackson, Mississippi! This meeting will be hosted by the Mississippi Municipal Clerks and Collectors Association, and feature valuable master level courses provided by the Mississippi State University Extension Service.

Full information and a registration form is available in the event **brochure**. ★



Meeting hosts will share a “shimmering evening of old-fashioned Christmas spirit” with attendees on Friday, December 9, at the 14th Annual “Christmas in Canton.” **Learn more about this special event here.**

IIMC Region IV Meeting

December 9-10, Jackson, Mississippi

Violence in the Workplace

An estimated two million cases of workplace violence occur each year. Perhaps the most frightening aspect of this growing issue is its sheer unpredictability: it can not only strike anywhere at any time, but also can be triggered by any number of actions. Far too often, it occurs because of domestic and other situations that are unrelated to work. This class will address:

- Security Awareness Training
- Prevention of Workplace Violence
- Executive Protection
- Travel Security
- Detection of Violent and Dangerous Behavior

The Aftermath of Disaster

How do we handle workplace violence and other crises and disasters, whether man-made or natural? This class will include:

- The Effects of Crises: Emotional, Cognitive, Behavioral and Physiological
- Preparation and Response to Crises: Individual and Systemic
- Zombies, Robots and Superheroes: Finding Balance

IIMC News

IIMC Bulletin

Congratulations to **Angie Winkle, TRMC**, city secretary, Crowley, on earning the prestigious Certified Municipal Clerk designation from IIMC! Earning the CMC designation requires attendance at extensive education programs and pertinent experience in a municipality.

Angie earned her Texas Registered Municipal Clerk Certification (TRMC) in 2006, recertified in 2011, and has enrolled in her second recertification. She is a longtime TMCA member, and active in the TMCA North Texas Chapter. ★

*Watch for TMCA's
Municipal Election Survey in your email
in mid-September.*

We need your input!



Mary Lynne Stratta, TRMC (*front, second from right*), city secretary, Bryan, led an IIMC Region VII Athenian Dialogue in Lindsborg, Kansas, in June on the book *Where Men Win Glory: The Odyssey of Pat Tillman* by Jon Krakauer. The host was Jeri Sperling, city clerk, Lindsborg, Kansas. The dialogue was attended by Kansas clerks and also clerks from Missouri and Illinois. It was a great discussion! ★

TMCA CHAPTER NEWS

Alamo Chapter

By Chapter President **Jennifer Reyna, TRMC**

City Secretary, Alamo Heights

President Jennifer Reyna, TRMC, city secretary, Alamo Heights, called the meeting to order at 11:40 a.m. and introduced our hostess, Janie Willman, city secretary, Leon Valley. President Reyna thanked them for welcoming us and for hosting today's meeting.

Everyone present introduced themselves and stated the city they represent.

Vice President Carole Vanzant, TRMC, city secretary, Fair Oaks Ranch, introduced Leticia Callanen of Clipboard Consulting. Mrs. Callanen discussed the city secretary's role in government relations. President Reyna presented Mrs. Callanen with a gift card to Carrabas Restaurant as a token of appreciation.

The chapter approved the minutes of the January chapter meeting and the March treasurer's report.

Treasurer Theresa Gill, assistant city secretary/court clerk, Granite Shoals, also discussed the possibility of going paperless. After discussion, there was a consensus among the members present to email out all reports and minutes but not to have a hard copy printed for meetings.

President Reyna announced that we would have a drawing for two

gifts to give out at the end of today's meeting. President Reyna also reminded everyone to sign in before they leave.

President Reyna announced that the next meeting would be hosted by the City of San Antonio on May 25 at Saltgrass Restaurant. She also announced that in May she would like to appoint members to the Banquet Committee, Scholarship Committee, and the City Clerk/Secretary of the Year Committee.

Historian Mary Ybarra asked that all members send in any chapter related pictures they may have especially those to fill in "gaps."

Leticia Saenz, deputy city clerk, San Antonio, presented samples of pins for use by the chapter. Cost information was also presented in the amount of \$5.00 to each member, ordered in the quantity of 100. The chapter voted unanimously to proceed with the interest of customizing a pin for the Alamo Chapter.

Before adjourning the meeting, the drawing was held for the "Fiesta" gift drawing and the winner was our guest speaker, Leticia Callanen. The restaurant (Cha-Chas) also donated toward the drawing, and the winner of that drawing was Janie Willman.

President Reyna adjourned the meeting at 12:41 p.m.

ALAMO CHAPTER

The following Alamo Chapter members were present:

Janice Alamia, city secretary, Hollywood Park

Yolanda Benítez, TRMC, city secretary, Garden Ridge

Angela Cantu, city secretary-treasurer, La Vernia

Peggy Cimics, TRMC, city secretary/HR director, Cibolo

Celia DeLeon, city secretary, Olmos Park

Sheila Edmondson, Cibolo

Delia Flores, TRMC, city secretary, Balcones Heights

Linda Gill, city secretary, Castle Hills

Debby Goza, TRMC, city secretary, Live Oak

Debra Howe, TRMC, city secretary, Castroville

Saundra Passailaigue, TRMC, city clerk, Shavano Park

Jennifer Reyna, TRMC, city secretary, Alamo Heights

Leticia Saenz, deputy city clerk, San Antonio

Grace Tamez, TRMC, city secretary, Helotes

Melinda Uriegas, elections manager, San Antonio

Carole Vanzant, TRMC, city secretary, Fair Oaks Ranch

Janie Willman, city secretary, Leon Valley

Mary Ybarra, executive asst. to the asst. city mgr., Schertz

Guest: Leticia Callanen – Government Relations

TMCCP Certificates Earned

Congratulations to the following enrollees who earned course certificates in the Texas Municipal Clerks Certification Program after completing the homework, attending the required seminars, and passing the examination for the designated course.

Course 1

Tina Linder, Briarcliff

Course 2

Lacy Borgeson, Temple

Jessica E. Brettle

Fonda Brewer, Chireno

Susan Brock, Taylor

Linda Byers, Vernon

Stacey Chadwick, Rowlett

Lindy Forsyth, Lefors

Russell Haddock, MCCi

JoAnn E. Hooks

Gena Jiral, Yoakum

Karen Langley, Coleman

Tina Linder, Briarcliff

Beth Nemeth, Blooming Grove

Norma A. Olvera, McAllen

Amy Piukana, Prosper

Sherry Reeves, Grandview

Yesenia Rodriguez, McAllen

Stella E. Sauls, Borger

Chris Serres,

Orange County WCID #1

Charlene A. Tighe, Deer Park

Amy Turner, Midland

Martha C. Velasquez, Luling

Course 3

Kristin Edwards, Huntsville

Martha Garcia, Arlington

Lisa Henderson, The Colony

Deborah Sorensen,

McLendon-Chisholm

Charlene A. Tighe, Deer Park

Lee Woodward, Huntsville

Course 4

Janice England, Saginaw

Russell Haddock, MCCi

Lisa Henderson, The Colony

Connie Sexton, Winona

Karen Wilkerson, De Leon

TMCA CHAPTER NEWS

Bluebonnet Chapter

By **Traci Riggs, TRMC**

Community Services Secretary, Stephenville

The Bluebonnet Chapter meeting was hosted by Kim Keith, city secretary, Stamford, on June 8 at Bunkley's Deli. City Manager Alan Plumlee welcomed everyone. The meal was provided by Tommy Morris Insurance Agency of Abilene.

The business meeting was led by Chapter President Kay Torres, city secretary, Robert Lee. Kay also led a roundtable discussion regarding the recent election and any concerns about SB100. Diane Latham, assistant city secretary, Breckenridge, reminded everyone about the August 22 deadline to apply for the Bluebonnet Chapter Scholarship. ★



Attendees of the meeting, left to right. Back row: Linda Knight, TRMC, city secretary, Breckenridge; Maggie Ribera, city judge, Hamlin; Maria Franco, city secretary, Hamlin; Judy Jackson, TRMC, city secretary, Throckmorton; Danette Dunlap, TRMC, city secretary, Abilene; Louetta Wallace, city secretary, Haskell; Nancy Turnbow, city secretary, Baird; Karen Lou Graham, interim city manager/CFO, Stamford; and Traci Riggs, community services secretary, Stephenville.

Front row: Kim Keith, city secretary/court clerk, Stamford; Diane Latham, assistant city secretary, Breckenridge; Pat Martindale, city secretary, Bronte; Billie Pierce, city secretary, Tuscola; Kay Torres, city secretary, Robert Lee; and Cindie Aldridge, city secretary, Roby.

TMCA CHAPTER NEWS

Central Texas Chapter

By Chapter Secretary **Donna Hawkins**
City Secretary, Beverly Hills

Chapter members present at the June meeting:

Sheayla Duffey, Lacy Lakeview

Patricia Ervin, TRMC, city secretary, Waco

Kaci Flores, Robinson

Donna Hawkins, city secretary, Beverly Hills

Jana Henderson, city secretary, Robinson

Michelle Hicks, city secretary, Lacy Lakeview

Brenda Jackson, city secretary, Groesbeck

Dorothy Jackson, city manager, Hubbard

Judy Keally, Teague

President Lydia Lopez, TRMC, city secretary,
 Hewitt

Sherrill McDaniel, customer service representative,
 Waco

Beth Nemeth, city secretary, Blooming Grove

Amber Rankin, city secretary, Hubbard

Karen Sanchez, Robinson

Roshuna Wiley, deputy city secretary, Mexia



The Central Texas Chapter held their bi-monthly meeting on June 15, hosted by the City of Groesbeck at the Old Fort Parker. The chapter welcomed Sarah McReynolds as the guest speaker. Ms. Reynolds spoke about the history of Cynthia Ann Parker and Fort Parker.

Afterward, the members discussed SB100. The slate of new chapter officers and committees will be submitted in October.

The next meeting was scheduled to be held on August 17 at the City of Beverly Hills Community Room. ★

TMCA CHAPTER NEWS

Coastal Bend Chapter

By Chapter President **Scarlet Swoboda, TRMC**
City Secretary, Victoria

The Coastal Bend Chapter met in Goliad on July 8 at the Presidio La Bahia. Sereniah Breland, city administrator, Goliad, hosted the meeting and everyone enjoyed a wonderful lunch of sandwiches and the famous creamy jalapeno soup from the Blue Quail Cafe.

President Scarlet Swoboda, TRMC, city secretary, Victoria, introduced TMCA President Mary Kayser, TRMC, city secretary, Garland, and her husband, Gordon, and welcomed them to Goliad.

TMCA President Kayser administered the oaths of office to the new officers: President Scarlet Swoboda, TRMC, city secretary, Victoria; Secretary Amanda Franco-Alvarado, city secretary, Mathis; and Treasurer Cynthia Contreras, city secretary, Bishop. Vice President Edna Lopez, TRMC, city secretary, Kingsville, was not in attendance.

President Swoboda provided those members that had not received a chapter address book with one. She reminded the members that some still needed to pay their chapter dues. She also announced that the TMCA 2012 committee application deadline was September 15, and the application was **available on the TMCA website**. She also provided information on the upcoming TMCCP seminars with dates and locations.



Coastal Bend Chapter members and guests at the Presidio La Bahia. *From left to right:* Karen Ivey, San Patricio Municipal Water District; Amanda Franco-Alvarado, city secretary, Mathis; Scarlet Swoboda, TRMC, city secretary, Victoria; Pam Hatzenbuehler, deputy city secretary, Port Aransas; Esther Arzola, city secretary, Port Aransas; Larry Thompson, TRMC, city secretary, Ganado; TMCA President Mary Kayser, TRMC, city secretary, Garland; Theresa Bowe, TRMC, city secretary, Yoakum; Becky Miska, city secretary, Edna; and Cynthia Contreras, city secretary, Bishop.

COASTAL BEND CHAPTER

President Swoboda announced that the Coastal Bend Chapter was hosting an Athenian Dialogue in Port Aransas on July 22 on the book *We Band of Angels*, with Mary Lynne Stratta, TRMC, city secretary, Bryan, as the facilitator. There was discussion regarding what to serve for lunch, and what type of snacks and drinks would be provided. It was decided that when you go to a coastal city, you eat seafood—so seafood it is. President Swoboda stated that one of her council members has one of the best bakeries in Victoria, and volunteered to bring cookies for the afternoon snacks.

Esther Arzola would finalize the lunch menu through her family restaurant, and the City of Port Aransas offered to provide soft drinks, water, and coffee.



President Swoboda informed the chapter that Larry Thompson, TRMC, city secretary, Ganado, was submitted as the chapter's nomination for TMCA's Municipal



Above left: Our meeting's hostess and photographer, Sereniah Breland, city administrator, Goliad.

At top right: At the July 8 meeting in Goliad.

At near right: New officers, from left to right: Amanda Franco Alvarado, city secretary, Mathis; Cynthia Contreras, city secretary, Bishop; and Scarlet Swoboda, TRMC, city secretary, Victoria; with TMCA President Mary Kayser, TRMC, city secretary, Garland.

COASTAL BEND CHAPTER

Clerk of the Year. The members ratified his nomination. The minutes from April 29 meeting and the treasurer's report were both approved as presented.

President Swoboda advised that at the last meeting the members voted to extend the scholarship application deadline because no one had applied by the designated deadline of February 28. She now had one application from Larry Thompson, and recommended that he receive the scholarship so that he could use it to attend the Graduate Institute. A motion was made and passed for Larry to receive the \$250 chapter scholarship. President Swoboda commented that there was more than enough money in the bank account to offer more than one scholarship each year, and suggested that the members think about putting that on a future agenda for consideration.

There was lively discussion about SB 100 with TMCA President Kayser providing valuable information and suggestions. She advised that the TMCCP Legislative Update in August would be specifically addressing that very issue, and there were webinars being provided by TML. She encouraged everyone to attend one of the webinars if possible. She commented that for some cities the bill was not going to affect the way they do things if they have their own machines and conduct their elections completely on their own, but for those that contract with an elections administrator or county clerk, there were issues that would need to be worked out or possibly changed. It was important to get as much information as possible to help their councils make informed decisions. She also presented everyone with a TMCA 25th Anniversary pin.

Becky Miska, city secretary, Edna, volunteered to host the next meeting in Edna on Friday, September 23. President Swoboda stated that she and Irma Parker, TRMC, city secretary, Rockport, planned to attend the TMCCP Legislative Update in Austin in August. She volunteered both

herself and Irma to bring back information they receive at the conference and provide a presentation at the next chapter meeting.

We want to thank Newton Warzecha for welcoming us to the Spanish-style meeting house near the Presidio La Bahia. We also want to thank Jay Harvey, Mayor of Goliad, who surprised us by stopping by the meeting and sharing a few words of welcome to us.

We really enjoyed President Kayser and her husband Gordon, and were a little jealous that they were getting the opportunity to stay overnight at the Presidio La Bahia in the guest quarters. How cool is that—ghosts and all! Oh, and if that was not enough, they had the opportunity of attending “Market Days” in Goliad the next day. They could shop until they dropped, if the heat did not get them first, and they had the opportunity to play golf or take in the many historical sites in the area. Anyway, we hope that they enjoyed us as much as we enjoyed having them at our meeting. ★

Members in attendance at the July meeting:

Esther Arzola,
city secretary, Port Aransas
Theresa Bowe, TRMC,
city clerk, Yoakum
Sereniah Breland,
city administrator, Goliad
Cynthia Contreras,
city secretary, Bishop
Amanda Franco-Alvarado,
city secretary, Mathis
Pam Hatzenbuehler,
dep. city secretary, Port Aransas
Karen Ivey, San Patricio
Municipal Water District

Becky Miska,
city secretary, Edna
Larry Thompson, TRMC,
city secretary, Ganado
Scarlet Swoboda, TRMC,
city secretary, Victoria

Guests in attendance:

TMCA President Mary Kayser,
TRMC, city secretary, Garland
Gordon Kayser
Jay Harvey, mayor, Goliad
Newton Warzecha

TMCA CHAPTER NEWS

Lone Star Chapter

By Chapter President **Bruce Dunn, TRMC**
Town Secretary, St. Paul

The Lone Star Chapter continues its policy of offering meetings throughout its region.

Our chapter does not host meetings in January due to the TMCA Election Law seminar, or in May due to election activity.

June 2011

The Lone Star Chapter met at the Rowlett Community Centre in Rowlett. Members were in attendance from Collin, Dallas, Denton, Grayson, Hunt and Rockwall counties.

The meeting began with a greeting from Patrick Jackson, then mayor pro tem. Our first order of business was to present our Chapter Clerk of the Year Award. Committee chair Carole Ehrlich, TRMC, city secretary, Wylie made the award to Diane Zucco, TRMC, city secretary, Plano. We surprised Diane by inviting two of her children, Nina and Dominic, her city manager, Bruce Glasscock, and staff members Sharon Kotwitz and Alice Snyder to the ceremony.



Diane Zucco is awarded the Lone Star Chapter's Clerk of the Year Award. From left to right: Alice Snyder, assistant city secretary, Plano; Chapter Clerk of the Year Recipient Diane Zucco, TRMC, city secretary, Plano; Bruce Glasscock, city manager, Plano; Sharon Kotwitz, Plano.

LONE STAR CHAPTER

After the award, chapter members discussed the upcoming records management day and heard announcements about future TMCA and IIMC meetings. The meeting topic was “Election Lessons Learned Roundtable.” A good portion of the roundtable was used to discuss the impact of SB100.

The meeting ended with a drawing for items provided by the host city of Rowlett.

July 2011

The chapter held a 2011 Records Management Work Day at the City of Wylie Library. The program was sponsored by the following vendors: Blackmon Mooring, DocuNav Solutions, MCCI, and Unibind, Inc. All proceeds will be used by the chapter to award scholarships to qualified members.

Wylie Mayor Eric Hogue and City of Wylie Manager Mindy Manson welcomed the attendees to the new City of Wylie complex. Speaker Arann Sheperd from the Texas State Library and Archives Commission presented “Records Management Basics: Compliance and Local Retention Schedule Updates, Electronic Records and Emergency Preparedness.” Speaker Courtney Kuykendall, attorney for the City of Wylie with the



Speaker Arann Sheperd from the Texas State Library and Archives Commission addresses the chapter's Records Management Day attendees.

LONE STAR CHAPTER

firm Abernathy Roeder Boyd & Joplin, PC, presented two sessions on “Open Records Law” Speaker Fred Hill of Solutions for Local Control, LLC, THR, presented an attendee’s view on the 2011 Legislative Session. The session was from 8:30 a.m. until 4:00 p.m. There were 75 attendees, and they were able to apply for IIMC’s Certified Municipal Clerk and Master Municipal Clerk education points.

Please join us as a member or guest at our future chapter meetings:

September 7, 2011 – City of Plano, Collin County

October 5, 2011 - City of Celina, Collin/Denton County

Visit the Lone Star Chapter’s website to learn about upcoming events or to obtain membership information at <http://tmcalonestarchapter.com>.



Lone Star Chapter Records Management Day attendees.

Members in attendance from numerous government entities throughout the region and state at the Lone Star Chapter's Records Management Work Day were:

Karen Armstrong, Greenville

Mary Bradley,
administrative assistant, Wylie

Julie Brock, senior admin. asst.
to the city secretary, Allen

Katy Burton, Wylie

Diane A. Callahan, TRMC,
city secretary, Highland Village

Jacky Casey,
asst. to the city secretary, Wylie

Joni Childers,
city secretary, Denison

Amethyst Cirno, city secretary/
comm. coord., Kennedale

Billie Clayton, Plano

Alyssa Compton, Heath

Randy Conrad, Lucas

Jean Corzine, Frisco ISD

Melissa Delmont, Wylie

Bruce Dunn, TRMC,
town secretary, St. Paul

Carole Ehrlich, TRMC,
city secretary, Wylie

Jennifer Faircloth,
admin. asst., Lucas

Vicki Faulkner, TRMC,
city secretary, Celina

Penney Frigo, Greenville ISD

Stephanie Galanides,
city secretary, Heath

Blanca Garcia, assistant city
secretary, McKinney

Sylvia Garza-Ruiz, Plano ISD

Joy Hart, TRMC,
senior exec. asst., Murphy

Lisa Henderson, dep. city sec./
records coordinator, The Colony

Gina Hollis, Greenville

Charlotte Holzmeister, Plano

Debbie Jones, Plano

Angie Kelly, TRMC,
city secretary, Oak Point

Carole Kuykendall, Greenville

Bettie LeCrone, Plano ISD

Amy Litchfield, Greenville ISD

Julie Lollar, Denison

Angela Lunsford, Frisco

Beverly Lynch, Plano

Sandy McCoy, TRMC, deputy city
secretary, Highland Village

Paula McNellis, Greenville

Cheryl Meehan, Lucas

Donna Middleton, Plano

Delta Moody, Lucas

Sheri Morrison, Highland Village

Aimee Nemer, TRMC,
city secretary, Murphy

Kelly O'Brian, North Texas
Municipal Water District

Jessie O'Brien, Highland Village

Glenda Osborn, Greenville

Jenny Page, TRMC,
city secretary, Frisco

Sonya Paul, McKinney

Peggy Powell, Wylie

Carmen Powlen, Wylie

Erica Prachyl, Allen

Gayle Ross, Plano

Dawnelle Rounsavall, Murphy

Margaret Schlosstein, Wylie

Vickie Schmid, TRMC,
deputy city secretary, Richardson

Elaine Simpson, TRMC,
deputy city secretary, Garland

Kathy Singleton, Greenville

Patty Skinner, Murphy

Hong Skipper, Plano

Cheryl Smith, Wylie FD

Alice Snyder, TRMC,
assistant city secretary, Plano

Blanca Stevens, Greenville

Stephanie Storm, Wylie

Michelle Sumners, Wylie

Bonnie Tears, Frisco

Teresa Thompson, Murphy

Elizabeth Trevino, San Marcos

Patti Tschirhart, Richardson

Carolyn Turner, Celina

Steve Walden, Greenville

Nancy Williams,
administrative secretary, Wylie

Kathy Williams, Plano

Christie Wilson, TRMC,
city secretary, The Colony

Marsha Wilson, Greenville ISD

Kathy Wingo, TRMC,
city secretary, Lucas

Pamela S. Yentzer, McKinney

Diane Zucco, TRMC,
city secretary, Plano

Vendors: Christy Earley and Brock Myers of Blackmon Mooring; Ashley Jackson of DocuNav Solutions; Russell Haddock of MCCi; and Jim Dingemane and Derek Lawless of Unibind.

Lower Rio Grande Valley Chapter

By Chapter Historian **Annette Villarreal, TRMC**
City Secretary, McAllen

June 2011

The LRGV Chapter met on June 15 at the McAllen Convention Center. McAllen City Secretary Annette Villarreal, TRMC, and Deputy City Manager Brent Branham welcomed chapter members and TMCA President Mary Kayser, TRMC, city secretary, Garland. The meeting was well attended, with over 20 members in attendance. President Kayser presented a legislative update on elections, including SB 100 and its implications. President Kayser also distributed TMCA's 25th Anniversary pin to the membership and talked about TMCCP.



The Lower Rio Grande Valley Chapter and guests at the McAllen Convention Center in June.

LOWER RIO GRANDE VALLEY CHAPTER

Photos at right: TMCA President Mary Kayser, TRMC, city secretary, Garland, addresses the Lower Rio Grande Valley Chapter in June.

Attendees of the June LRGV Chapter meeting:

Susie Alcocer, city secretary, Port Isabel
 Anna Carrillo, city secretary, Mission
 Blanca Castro, San Juan
 Pam Denny, city secretary, Los Fresnos
 Diana Elizondo, Alamo
 Denise Elliff, Hidalgo
 Arcie Felix, TRMC, city secretary, Mercedes
 Teclo Garcia, director of government affairs, McAllen
 Anabel Guillen, assistant city secretary, Port Isabel
 Cheryl Kretz, town secretary/manager, Rancho Viejo
 Esmeralda Medina, Penitas
 Aida V. Montoya, Pharr
 Norma Olvera, administrative supervisor, McAllen
 Sonia Padron, TRMC, assistant city clerk, Pharr
 Lupita Passemment, city secretary, San Benito
 Vice President Hilda Pedraza, TRMC, city clerk, Pharr
 Griselda Ramos, Brownsville
 Aida Rivas, city secretary, Palmview
 Secretary/Treasurer Bobby Rodriguez, city secretary, San Juan
 Yesenia Rodriguez, administrative supervisor, McAllen
 Margot Saenz, city secretary, Alamo
 Eunice Salinas, Brownsville
 Betty Valdez, Brownsville
 Elma Vela, McAllen
 Historian Annette Villarreal, TRMC, city secretary, McAllen
 Elizabeth Walker, city secretary, Weslaco
 President Perla Zamora, TRMC, deputy city secretary, McAllen



LOWER RIO GRANDE VALLEY CHAPTER

July 2011

The City of Pharr graciously hosted the July 20 chapter meeting at the Junction Café. Alan Ozuna with the Law Firm of Ozuna, Denton, Navarro, Rocha & Bernal, P.C., was the guest speaker on the topic of the Public Information Act and reviewing new case laws.

As a follow-up to the recent overview TML presented on SB 100 and its impact on May elections, Ms. Villarreal urged the membership to prepare a letter to the county judge(s) for our respective mayors' signatures, asking the Elections Commission and Commissioner's Court(s) to consider the continuation of the leasing program to cities wishing to conduct stand-alone elections on odd-numbered years (as the implications of SB 100 primarily impact elections held on even-numbered years). A sample letter was requested to be prepared and emailed to the membership.

For membership information, contact Bobby Rodriguez, San Juan City Secretary, at 956-702-6400. ★



Inset photo above left: Alan Ozuna with the Law Firm of Ozuna, Denton, Navarro, Rocha & Bernal, P.C., was the guest speaker in July on the topic of the Public Information Act and reviewing new case laws. *Above right:* Attendees of the July Lower Rio Grande Valley Chapter meeting.

Those in attendance at the July meeting:

Susie Alcocer, city secretary, Port Isabel

Ana Cantu, city secretary, Penitas

Denise Elliff, Hidalgo

Arcie Felix, TRMC, city secretary, Mercedes

Maria G. Garcia, deputy city secretary, Weslaco

Anabel Guillen, assistant city secretary, Port Isabel

Vice President Hilda Pedraza, TRMC, city clerk, Pharr

Aida Rivas, city secretary, Palmview

Secretary/Treasurer Bobby Rodriguez, city secretary, San Juan

Yesenia Rodriguez, administrative supervisor, McAllen

Baudelia Rojas, city secretary, Alton

Diana Silva, McAllen

Historian Annette Villarreal, TRMC, city secretary, McAllen

President Perla Zamora, TRMC, deputy city secretary, McAllen

TMCA CHAPTER NEWS

North Texas Chapter

By Chapter President **Shelly Doty, TRMC**
City Secretary, Cleburne

The North Texas Chapter (NTMCA) had a great meeting in June! Thanks to Mary Supino, city secretary, Arlington, and her staff for hosting. Arlington City Hall is an amazing facility and the food was awesome.

Congratulations to two very special ladies, Rita Frick, TRMC, city

secretary, Hurst, for being named NTMCA Municipal Clerk of the Year, and Pam Schmidt, TRMC, city secretary, Richardson, for being named NTMCA's nominee for TMCA Municipal Clerk of the Year. These ladies exhibit the qualities and character of strong leaders in their cities and in our organization. They are both wonderful examples



NORTH TEXAS CHAPTER

of the top level of excellence in the municipal clerk profession.

Due to the good health of the Alyce Deering Scholarship Fund, two scholarships were awarded. The recipients were Art Camacho, TRMC, city secretary, Haltom City, and Jesica McEachern, city secretary, Bridgeport. Jesica is working toward her certification while Art is working on recertification.

Twenty-eight members were recognized for volunteering to serve on chapter committees this year. I am very thankful to these individuals for their service to our chapter. Their commitment goes a long way in making our organization successful.

The Nominating Committee presented the slate of officers for 2011-2012. The proposed slate: President Kim Sutter, TRMC, city secretary, Euless; Vice President Alicia Richardson, TRMC, city secretary, Southlake; Treasurer Diane Cockrell, TRMC, city secretary, Decatur; Secretary Julie Heinze, city secretary, Lewisville; and Historian April Hill, city secretary, Roanoke. The slate will be voted on at the August meeting in Burleson, and the new officers will be installed in September. I believe this board will do great things next year!

There was a lot of discussion on SB 100. The board will be looking at a possible special called meeting some time after the TML webinars to further discuss this issue.

Our next meeting was scheduled for August 18 in Burleson.

If you get the chance, visit our **group room on Snapfish**. Pictures of members at various conferences and meetings are uploaded to NTMCA's Snapfish account. (You are required to join the group room and enter the code NTMCA to view pictures. If you have any questions, please e-mail ntmca@ymail.com.) ★

Salt Grass Chapter

By Chapter President Thelma Lenz, TRMC
City Secretary, West University Place



**Congratulations to
Maria Gonzalez on her
promotion to City Secretary
of Missouri City!**

The Salt Grass Chapter congratulates Maria Gonzalez on her appointment to Missouri City city secretary! Maria has served as deputy city secretary in Missouri City since 2008, and currently serves as secretary on the Salt Grass Chapter executive board.

Congratulations, Maria!

TMCA CHAPTER NEWS

Northeast Texas Chapter

By Chapter President **Gail Weir, TRMC**
City Secretary, Ore City

The Northeast Texas Chapter hosted a seminar presented by Michael Reagor of the Texas State Library and Archives Commission on June 3, at the beautiful Maude Cobb Convention Center in Longview. The presentation featured sessions on control schedule basics, filing systems, and forms management, and was attended by approximately 50 city clerks and support personnel from across East Texas. Special thanks are extended to City of Longview for providing a meeting place and to City of Mount Enterprise for a delicious breakfast and snacks during the day.

During lunch, the chapter met at Cotton Patch Cafe for their quarterly business meeting with Chapter President Gail Weir, TRMC, city secretary, Ore City, presiding.

Kathy Davidson Hoover, city secretary, Gilmer, presented samples to the group, and a chapter logo featuring pinecones and dogwood blossoms was selected.

The Northeast Chapter has nominated Melba Haralson, TRMC, city secretary, Gladewater, for 2011 TMCA Municipal Clerk of the Year. Melba has been an inspiration and great example to so many in the



The Northeast Texas Chapter at the Maude Cobb Convention Center in Longview in June.

NORTHEAST TEXAS CHAPTER

group. We appreciate her wealth of knowledge, and her dedication to her profession. Thank you, Melba.

We invite everyone in the northeast area of Texas to attend our September meeting. It has become our tradition to meet on the Friday before the first Monday in October in the exciting city of Canton! Canton City Secretary/Finance Officer Julie Seymore and Assistant City Secretary Debra Johnson will be hosting our business meeting at City Hall, 290 East Tyler, at 10:00. We are honored to have as our special guest and speaker, TMCA President Mary Kayser, TRMC, city secretary, Garland. Following the meeting, we will adjourn to--well, we will just leave that up to your imagination! ★

Members attending the June meeting:

Rosena Becker-Ross, city secretary, Mount Enterprise

Cassandra Brager, city secretary, Tyler

Vickie Brenton, TRMC, city secretary, Winnsboro

Doris Crockett, city secretary, Bullard

Karen Custer, retired city secretary, Kilgore

Kathy Davidson Hoover, city secretary, Gilmer

Melba Haralson, TRMC, city secretary, Gladewater

Deana McCasland, city secretary, Overton

Denise McMillan, city secretary, Kilgore

Jennifer Powell, city secretary, Nash

Sherry Roberts, TRMC, city secretary, White Oak

Donna Sickel, city secretary, Carthage

Khristy Webb, assistant city secretary, Mount Enterprise

Laura Welch, city secretary, Hallsville

Fran Wendeborn, TRMC, city secretary, Rusk

Lawanna Williams, assistant finance director, Kilgore

TMCA CHAPTER NEWS

Panhandle Chapter

By Chapter Secretary **Cheryl Gibson-Salgado, TRMC**
City Secretary/Assistant City Manager, Spearman

The Panhandle Chapter met June 16 at 11:30 a.m. at the Amarillo Club.

Eight members were present for the bimonthly meeting. The April 21 minutes were approved, and the treasury report was given and approved.

Elizabeth Thomas, Program Specialist of the Panhandle Regional Planning Commission, gave a program on the Regional Recycling Program.

She also gave out tips of how to encourage recycling in your city.

The chapter is scheduled to meet next on August 18 at 11:30 a.m. at the Amarillo Club, Amarillo, Texas. ★

Those present at the June Panhandle Chapter meeting were:

Chapter Secretary Cheryl-Gibson Salgado, TRMC, city secretary, Spearman

Nelwyn Ward, city secretary, Memphis

Patricia Phipps, TRMC, city manager, Friona

Kim Rehkopf, city secretary, Dumas

Katy Williams, city secretary, Perryton

Stella Sauls, city secretary, Borger

Karen Price, TRMC, city secretary, Pampa

Mary Sue Lyles, city secretary, Groom

Guest: Mary Kay Russell of Woodward, Oklahoma



TMCA CHAPTER NEWS

Pineywoods Chapter

By Secretary-Treasurer **Cinda Garner**
City Secretary, San Augustine

The Pineywoods Chapter held its quarterly meeting on July 20 with nine members in attendance. The City of Huntington hosted the meeting at their City Hall.

Chapter President Carrie Edwards, city secretary, Colmesneil, called the meeting to order. We discussed our upcoming dates for our annual banquet and a list of officers for nomination. After the business session, we had a round table discussion regarding SB 100 and the effects on our cities. ★



The Pineywoods Chapter at their July meeting in the City of Huntington.

Pineywoods Chapter members present at the July meeting:

- Carrie Edwards, city secretary, Colmesneil
- Barbara Boyd, TRMC, city secretary, Center
- Terri Bible, city secretary, Woodville
- Tina Cavazos, city secretary, Diboll
- Stacy Corley, TRMC,
deputy city secretary, grant coord., Nacogdoches
- Cinda Garner, city secretary, San Augustine
- Betsy Gregson, city secretary, Huntington
- Mitzi Thompson, city secretary, Crockett
- Debbie Wells, city secretary, Lovelady

TMCA CHAPTER NEWS

Red River Chapter

By Secretary-Treasurer **Lydia Ozuna, TRMC**
City Clerk, Wichita Falls

Red River Chapter met June 16 at Pasqual's Restaurant in Wichita Falls.

President Marie Balthrop, TRMC, city secretary, Holliday, called the meeting to order and welcomed everyone.

The minutes of the March meeting were approved. Secretary/Treasurer Ozuna reported that the travel stipend check had been issued to recipient Linda Byers, city secretary, Vernon, and a donation check in the amount of \$200 had been issued to Rathgeber Hospitality House.

President Balthrop introduced Sally Kern, House Manager for Rathgeber Hospitality House. Ms. Kern presented history and current information on funding, donations, maintenance, and pertinent information relating to the Rathgeber Hospitality House. The mission of the Rathgeber Hospitality House is to provide a "home-away-from-home" in a safe, secure, affordable, caring environment to families of patients of United Regional Hospital and some other special situations. The Rathgeber Hospitality House is a proud member of the National Association of Hospital Hospitality Houses.



RED RIVER CHAPTER

Ms. Kern also presented some very warm and emotional stories of previous residents. We felt very confident that this was one of the most deserving charitable facilities, and that our donations were definitely going to a very worthy cause.

Ms. Kern will research the possibility of our chapter conducting a meeting at their facility.

President Balthrop thanked Ms. Kern for standing in for Executive Director Kim Tomlinson, who was unable to attend due to a death in her family. Our condolences to Kim and her family.

SB 100 was discussed briefly, and concerns were expressed as to its impact. Most felt their county clerk would work with them since all present, with one exception, have only one polling location.

Members were strongly encouraged to attend the upcoming TMCCP “Legislative Update” in Austin in August. June and July TML webinars on SB 100 were announced; Linda Byers, city secretary, Vernon, invited anyone who was unable to make reservations to attend the June 29 webinar in Vernon.

Members welcomed and congratulated Trish Holley in her new position as Director of Administrative Services at Burkburnett. Janelle Dolan, who replaced Trish Holley as Burkburnett city secretary, was also congratulated and welcomed to the Red River Chapter and this highly regarded career.

Next chapter meeting will be held September 15 at 1:00 p.m. The speaker will be TMCA President Mary Kayser, TRMC, city secretary, Garland. ★

Members present at the June meeting:

Amy Anderson, city secretary, Lakeside City

President Marie Balthrop, TRMC, city secretary, Holliday

Barbara Bowman, city clerk, Cashion Community

Linda Byers, city secretary, Vernon

Janelle Dolan, city clerk, Burkburnett

Secretary/Treasurer Lydia Ozuna, TRMC, city clerk, Wichita Falls

Sandy Page, TRMC, deputy city secretary, Bowie

Vice President Mitzi Wallace, TRMC, city secretary, Bowie

Guests: Trish Holley, TRMC, director administrative services, Burkburnett, and Sally Kern, house manager of Rathgeber Hospitality House

TMCA CHAPTER NEWS

South Plains Chapter

By Chapter Secretary **Sharon Trumble**
City Secretary, New Deal

The South Plains Chapter met on June 15 at Silent Wings Museum in Lubbock. The meeting was hosted by the City of Lubbock.

President Toni Chrestman, TRMC, city secretary, Slaton, called the meeting to order and asked members to introduce themselves and their guest. LeAnn Gallman's daughter Erin and Jo Ann Beard's husband Ray were in attendance. Also in attendance was new City Secretary from Hale Center, Kami Eady.

President Chrestman read a card from retired member Karen Lawson of Floydada. President Chrestman stated that the chapter would present Karen with her retirement blanket at a future meeting.

President Chrestman gave a report on Clerk of the Year. LeAnn Gallman, TRMC, city secretary, Muleshoe, was selected from our chapter as our nominee for 2011 TMCA Municipal Clerk of the Year, and Maria Hatchett, TRMC, city secretary, Lamesa, was selected as South Plains Chapter Clerk of the Year.

The minutes from the March meeting and the treasurer's report were approved.



SOUTH PLAINS CHAPTER

President Chrestman stated that Jodie House, city secretary, Crosbyton, will chair the 2011 Annual Chapter Seminar. LeAnn Gallman, TRMC; Maria Hatchett, TRMC; and Brenda Shaw, TRMC, city secretary, Morton, stated they will help with this seminar. Ideas for the seminar were “101 for City Secretaries” and possibly new legislation on elections.

Beth Wall, TRMC, city secretary, Levelland, gave a report on the chapter directory; information is still needed from members to complete the directory.

The next meeting was set for September 21. Monica Lopez, city secretary, Lorenzo, will be hosting the next meeting. ★

Members and guests attending the June meeting were:

Jo Ann Beard, city secretary, Smyer

Janine Butler, city secretary, Littlefield

Jennifer Clements, asst. to the city secretary, Lubbock

Sue Castles, Xcel, Lubbock

Toni Chrestman, TRMC, city secretary, Slaton

LeAnn Gallman, TRMC, city secretary, Muleshoe

Becky Garza, TRMC, city secretary, Lubbock

Thomas Harris, deputy city secretary, Lubbock

Linda Hart, Lubbock

Maria Hatchett, TRMC, city secretary, Lamesa

Linda Henry, city secretary, Amherst

Sharon Kerby, Slaton

Brenda Shaw, TRMC, city secretary, Morton

Belinda Terrell, city secretary, Whiteface

Beth Wall, TRMC, city secretary, Levelland

Guests: Ray Beard, Erin Neitsch, and Kami Eady, Hale Center



TMCA CHAPTER NEWS

West Texas Chapter

By Chapter Reporter/Historian **Marla Arizola**
City Secretary, Sterling City

The West Texas Chapter met at Big Daddy's Catfish in Odessa for its second quarter meeting on April 20.

President Tonya Todd, TRMC, city secretary, Wink, called the meeting to order at 11:30 a.m. Secretary/Treasurer Karen Bullard, city secretary, Crane, called roll with twelve members present, representing nine cities. President Todd determined a quorum was present.

President Todd administered the oath of office to Vice President Gloria Saenz, city secretary, Kermit, and presented Ms. Saenz with a Certificate of Appointment to the office of vice president.

The minutes from the fourth quarterly meeting on November 17, 2010, were accepted as presented. The treasurer's report was also accepted as presented.

At top right, from left to right: Tonya Todd, TRMC, city secretary, Wink; Gloria Saenz, city secretary, Kermit; and Dora Diaz, Gloria's mother.

Near right: Chapter President Tonya Todd, TRMC, city secretary, Wink, swearing in Gloria Saenz, city secretary, Kermit, as vice president of the West Texas Chapter.



WEST TEXAS CHAPTER

Discussion was made to prepare gift bags for the June TMCCP seminar. Amy Turner took suggestions and volunteered to shop for items for the gift bags.

President Tonya Todd suggested reviewing and updating the bylaws of the West Texas Chapter at the next scheduled meeting. Vice President Gloria Saenz suggested increasing membership dues.

The third quarter meeting of the West Texas Chapter was scheduled for July 20 at Clear Springs Café in Midland.

The meeting adjourned at 12:20 p.m. ★

Members present at the April West Texas Chapter meeting:

Evelyn Ammons, city secretary, Big Lake

Reporter/Historian Marla Arizola, city secretary, Sterling City

Secretary/Treasurer Karen Bullard, city secretary, Crane

Marisela Garcia, executive assistant, Midland

Laquetta Harris, city secretary, Iraan

Renee Lee, assistant city secretary, Rankin

Lyn Miller, deputy city secretary, Midland

Heather Ramirez, city secretary, Pecos

Vice President Gloria Saenz, city secretary, Kermit

Anita Sparks, city secretary, Rankin

President Tonya Todd, TRMC, city secretary, Wink

Amy Turner, city secretary, Midland

Guests:

Sherry Wilson, daughter of Evelyn Ammons

Dora Diaz, mother of Gloria Saenz

TMCA Chapters



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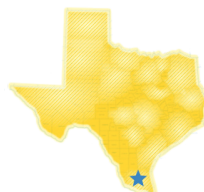
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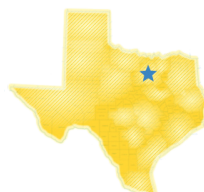
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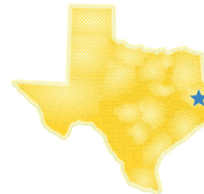
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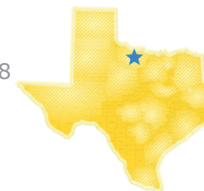
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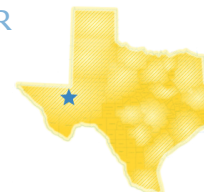
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2011 TMCA Officers & Committees

Officers

<p>President Mary Kayser City Secretary, Garland PO Box 469002 Garland, TX 75046 972-205-2404 972-205-2399 FAX mkayser@ci.garland.tx.us</p>	<p>Pres. Elect LeAnn Gallman City Secretary, Muleshoe 215 S First St Muleshoe, TX 79347 806-272-4528 806-272-5260 FAX lgallman@fivearea.com</p>	<p>Vice Pres. Norma Grimaldo City Secretary, Odessa PO Box 4398 Odessa, TX 79760 432-335-3276 432-335-4160 FAX ngrimaldo@ci.odessa.tx.us</p>	<p>Secretary Art Camacho City Secretary, Haltom City PO Box 14246 Haltom City, TX 76117 817-222-7749 817-834-7237 FAX acamacho@haltomcitytx.com</p>	<p>Treasurer Linda Knight City Secretary, Breckenridge 105 N Rose Breckenridge, TX 76424 254-559-8287 254-559-7322 FAX city@wtconnect.com</p>	<p>Immediate Past President Pamela Schmidt City Secretary, Richardson PO Box 830309 Richardson, TX 75083 972-744-4290; 972-744-5803 FAX pamela.schmidt@cor.gov</p>
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TRUSTEES

<p>Cheryl Gibson-Salgado City Sec./Asst. City Mgr., Spearman PO Box 37 Spearman, TX 79081 806-659-2524 806-659-3859 FAX citysec@antden.com</p>	<p>Sherry Mashburn City Secretary, College Station PO Box 9960 College Station, TX 77842 979-764-3541 979-764-6377 FAX smashburn@cstx.gov</p>	<p>Susie Quinn City Secretary, Rowlett PO Box 99 Rowlett, TX 75030 972-412-6109 972-412-6118 FAX squinn@rowlett.com</p>	<p>Pauline Small City Secretary, Webster 101 Pennsylvania Webster, TX 77598 281-316-4101 281-316-4119 FAX psmall@cityofwebster.com</p>	<p>Annette Villarreal City Secretary, McAllen PO Box 220 McAllen, TX 78505 956-681-1020 956-681-1010 FAX avillarreal@mcallen.net</p>	<p>Sandra Watkins City Secretary, Deer Park PO Box 700 Deer Park, TX 77536 281-478-7247 281-542-9796 FAX skwatkins@deerparktx.org</p>
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EX-OFFICIO MEMBERS: *Advisory Management Committee Chair Patricia Ervin, city secretary, Waco; Peggy Burnside, TMCCP/TMCA Administrative Director*

Committees

Advisory Management Committee

Patricia Ervin, Waco, Past President, Chair
LeAnn Gallman, Muleshoe, President Elect
Mary Kayser, Garland, President
Pamela Schmidt, Richardson, Immed. Past Pres.
Becky Garza, Lubbock, Certification Comm. Chair*
Peggy Burnside, TMCCP/TMCA Admin. Dir.*

Audit Committee

Brenda Craig, Kerrville, Chair
Melba Haralson, Gladewater
Amanda McCrory, Burleson
Norma Grimaldo, Odessa, Board Liaison

Historian

Suzanne Finch, Hereford

Membership Committee

(Comprised of **Chapter Presidents**)
Shelly Doty, Cleburne, Chair
Sandra Watkins, Deer Park, Board Liaison

*non-voting member

Municipal Clerk of the Year Committee

Cara McPartland, Wimberly, Chair
Peggy Cimics, Cibolo
Linda Rhodes, Lake Worth
Christi Shivers, Mexia
Christie Wilson, The Colony
Sherry Mashburn, College Station, Bd. Liaison

Nominating Committee

Carole Vanzant, Fair Oaks Ranch, chair
Aimee Nemer, Murphy
Irma Parker, Rockport
Mary Lynne Stratta, Bryan
LeAnn Gallman, Muleshoe, Board Liaison
Mary Kayser, Garland, Board Liaison

Open Records Steering Committee

Melissa Brunner, Flatonia

Resolutions Committee

Marie Balthrop, Holliday, Chair
Cynthia Bowman, Bryan
Toni Chrestman, Slaton
Diane Cockrell, Decatur
Laure Morgan, Hemphill
Annette Villarreal, McAllen, Board Liaison

Retirement Committee

Gail Weir, Ore City, Chair
Melissa Brunner, Flatonia
Sharon Harris, La Porte
Sonja Land, Mesquite
Jennifer Reyna, Alamo Heights
Susie Quinn, Rowlett, Board Liaison

Scholarship Committee

Diane Zucco, Plano, Chair
Krishna Langton, Sealy
Sandra Passailaigue, Shavano Park
Brenda Shaw, Morton
Linda Zartler, Boerne
Peggy Burnside, TMCCP/TMCA Admin. Dir.
Pauline Small, Webster, Board Liaison

Technology Committee

Patrice Fogarty, La Porte, Co-Chair
Shelley George, Allen, Co-Chair

TML Booth Committee

Thelma Lenz, West University Place, Chair
Salt Grass Chapter Members

TML Representative

Norma Grimaldo, Odessa, Vice President

Certification Committee

<p>Rebecca Garza, Chair City Secretary, Lubbock 1625 13th St Lubbock, TX 79401 806-775-2025; Fx 806-775-3983 bgarza@mylubbock.us</p>	<p>Brenda Dennis City Secretary, Schertz 1400 Schertz Pkwy Schertz, TX 78154 210-619-1030; Fx 210-619-1039 bdennis@schertz.com</p>	<p>Danette Dunlap City Secretary, Abilene PO Box 60 Abilene, TX 79604 325-676-6202; Fx 325-676-6229 danette.dunlap@abilenetx.com</p>	<p>Shelley George City Secretary, Allen 305 Century Pkwy Allen, TX 75013 214-509-4105; Fx 214-509-4118 sgeorge@cityoffallen.org</p>	<p>Lydia Lopez City Secretary, Hewitt PO Box 610 Hewitt, TX 76643 254-666-6171; Fx 254-666-6014 citysecretary@cityofhewitt.com</p>	<p>Peggy Burnside Admin. Dir., TMCCP/TMCA 1155 Union Cir #305067 Denton, TX 76203 940-565-3488; Fx 940-565-2012 peggy.burnside@unt.edu</p>
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EX-OFFICIO MEMBERS: *Mary Kayser, TMCA President; LeAnn Gallman, TMCA President Elect; and Pamela Schmidt, TMCA Immediate Past President*