

# TMCA NEWS



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TMCA President Lydia Lopez, TRMC City Secretary, Hewitt

## President’s Message “Positively Speaking”

Maintaining a positive attitude in this day and time is difficult at best. We are bombarded with negativity on a daily basis. Turning on the television and listening to the local news gives evidence to this. The political rhetoric has wreaked havoc on our society. We must take the time to analyze the benefits of maintaining a positive attitude and challenge ourselves to exude positivity daily.

Maintaining a positive attitude is personally beneficial, but as leaders in our field it is important to note that cultivating a positive environment is especially important to those we lead. The following is a short list of benefits:

- Positive work environments outperform negative environments. It’s a proven fact that a positive work environment creates employees who outperform those employees who work in a negative environment. A happy employee is more productive.

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## PRESIDENT'S MESSAGE

- Positive leaders are able to make better decisions under pressure. Leaders who regularly express positive emotions are more resilient when facing stress, challenges, and adversity.
- Positive thoughts and emotions counter the negative effects of stress. It is difficult to be thankful and stressed at the same time.
- Positive leaders are more likely to gain the support of others and achieve success in the workplace.
- Positivity not only makes us happier but it can also lead to better health. And who doesn't want to be healthier!

I recently read an inspiring article about former U.S. congresswoman Gabrielle Giffords, who was shot in the head while meeting with constituents in January 2011. Her inspiring story reminds us how a negative situation can result in a positive outcome. Instead of giving up on life, she continues to do all in her power to be a positive force in the world. Even though her injury resulted in some physical limitations, her determination, courage, resilience, and positive thinking have allowed her to continue to live life to its fullest. Giffords and her husband retired astronaut Mark Kelly, both believe in the Second Amendment right to carry arms; however, together they have founded an advocacy organization to reduce gun violence. In the midst of what most would consider a tragedy, her story is proof that in negative times we can choose to be a positive force.

*"The positive thinker sees the invisible, feels the intangible, and achieves the impossible." —Winston Churchill*

Take time to consistently work to develop more positivity in your life and share that positivity with those in your life, at work and at home. Here are some tips to help you take action so you can experience more positivity in your life.

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## PRESIDENT'S MESSAGE

- Take time out of your day to identify all that you are grateful for and write those things down.
- Incorporate smiles and laughter daily. After all, laughter is the best medicine.
- Celebrate your successes on a daily basis. What better way to end your day!
- Connect and spend time with positive people. "Make a conscious effort to surround yourself with positive, nourishing, and uplifting people—people who believe in you, encourage you to go after your dreams, and applaud your victories." —Jack Canfield
- Be a mentor by encouraging, praising and leading with optimism and positivity. This comes very easily for us as municipal clerks.
- Perform acts of kindness.

Oh, and maybe it's best that we turn off that television!

## TMCCP Certificates Earned

*Congratulations to the following enrollees who earned course certificates in the Texas Municipal Clerks Certification Program after completing the homework, attending the required seminars, and passing the examination for the designated course.*

### Course 2

Wendy Blocker, Sansom Park  
 Amy Casey, Belton  
 Jesse Elizondo, Burleson  
 Elena Quintanilla, Ransom Canyon  
 Victoria Raduechel, Fate

### Course 3

Amanda L Cummings,  
 Shallowater  
 Tracy Lynn Garcia, Tomball

### Course 4

Wendy Blocker, Sansom Park  
 Tara Boiles, Sweetwater  
 Christina Cabrera, Bryan  
 Cynthia Chapman, Cleburne  
 Robyn Densmore, Georgetown  
 Amy Dial, Royse City  
 Katherine Field, Slaton  
 April Hilbrich, Victoria  
 Sereca Huff-Huggins, Van  
 Tomika Lewis, Stafford  
 Kathryn Roberson, Arlington  
 Maria Rodriguez, Pearland  
 Allison Tidwell, Fort Worth  
 Amber Villarreal, Waxahachie  
 Ian Whittenton, College Station

# 2017 TMCA Municipal Clerk of the Year

By Municipal Clerk of the Year Committee Chair **Ron Gonzales, TRMC**

*Assistant City Secretary, Fort Worth*

*Submit your nominations by Thursday, June 15, 2017*



Ron Gonzales, TRMC

## **2017 TMCA Municipal Clerk of the Year Committee:**

Chair Ron Gonzales, TRMC  
Asst. City Sec., Fort Worth

Tracy Norr, TRMC  
City Clerk, Wichita Falls

Baudelia Rojas, TRMC  
City Secretary, Alton

Kimberly Sloat, TRMC  
City Secretary, Canadian

TMCA Board Liaison  
Laure Morgan, TRMC  
Asst. City Manager/City  
Secretary, Hemphill

The decision of nominating just one of your chapter colleagues for TMCA's most prestigious award is difficult; it's never easy when there may be several individuals who are just as deserving of a nomination. However, whether it's that one person who may stand out, the one that has contributed the most to our profession, or when an Association member is compelled to submit a personal nomination for someone he or she knows is just as deserving based on various factors, the result is the same: the person nominated is the epitome of the high principles each of us follow in our job as municipal clerks.

**Nomination forms can be downloaded here**, or you can contact the wonderful staff at the TMCA office at [municlerks@unt.edu](mailto:municlerks@unt.edu) or 940-565-3488. Nomination forms will also be provided to all TMCA chapter presidents. More information is available in Chapter 11 of the **TMCA Policy Manual**.

Remember, the deadline for nomination submission is **Thursday, June 15, 2017**. Announcement of the 2017 TMCA Municipal Clerk of the Year will be made at the Annual TMCA Awards Banquet on Thursday evening on October 26 during the Graduate Institute Seminar in Austin, October 26-27, 2017. ★

### ***Nominee requirements:***

1. Must be a municipal clerk who is an active member of TMCA and must have been an active member for at least five years;
2. Must have provided service to other municipal clerks on a local level where the opportunity exists, or on a state level;
3. Must have exhibited leadership abilities;
4. Must hold the Texas Registered Municipal Clerk (TRMC) Certification;
5. Must currently hold a municipal clerk position; and
6. Must not be a prior recipient of the Municipal Clerk of the Year award.

### **Please submit your nomination(s) to:**

Ron Gonzales, TRMC, Asst. City Secretary  
City of Fort Worth  
200 Texas St.  
Fort Worth, Texas 76102  
[ronald.gonzales@fortworthtexas.gov](mailto:ronald.gonzales@fortworthtexas.gov)

# Apply to Serve as a Trustee on the TMCA Board of Directors

By Nominating Committee Chair **Norma Aguilar-Grimaldo, TRMC**  
*City Secretary, Odessa*

In 2014 TMCA embarked on a strategic planning process to establish a pathway for the future success of our association. One of the outcomes of this process was to “establish a formal trustee application process for consideration of the nominating committee to encourage diversified representation” (Strategic Initiative #6, Goal 1, Strategic Action 1). **Members now have an opportunity to apply for service on the TMCA Board of Directors.**

**What does the TMCA Board do?** The TMCA Board

- is the governing body of the TMCA and oversees the activities of the organization;
- provides oversight of the educational and professional development program; (TMCCP) and, in collaboration with staff, ensures information and materials presented are current and applicable to the needs of the profession;
- plans for the future of TMCA by recognizing needs of the profession and working together to meet those needs; and
- is intentional about receiving input from the full membership of TMCA.

**Who is eligible to apply?** There are a few things that you should know before applying to serve on the TMCA Board:

- Certification—Applicant must be a Texas Registered Municipal Clerk (TRMC).
- Municipal clerk—An applicant must be a practicing city secretary or municipal clerk for at least three years and a TMCA member in good standing for at least three years.

- Committee service—An applicant must have a minimum of two years of TMCA committee service.
- City support—The applicant must indicate city support by having the mayor or city manager sign the application form.
- Letter of recommendation—The applicant must provide a letter of recommendation from an active or retired municipal clerk or current TMCA chapter president.
- Time and travel commitment—Board members must commit to the travel and financial cost that may be associated with attendance of meetings.
- One-year term commitment—The term for a trustee is one year with option to reapply the following year.
- Meetings—The Board meets four times a year. The dates are scheduled months in advance so you can plan accordingly.
- Attendance—Attendance is crucial. Missing more than one meeting a year results in automatic resignation.

If you are interested in applying to serve as a trustee, complete and submit the **2018 TMCA Trustee Nomination Application form** along with the letter of recommendation by **May 1, 2017**. Send to: TMCA Nominating Committee Chair Norma Aguilar-Grimaldo, TRMC, City Secretary, City of Odessa, PO Box 4398, Odessa, Texas 79760, or [ngrimaldo@odessa-tx.gov](mailto:ngrimaldo@odessa-tx.gov).

I encourage you to consider applying for service as a 2018 trustee. Serving on the board is both professionally and personally rewarding. If you have any questions, contact me to discuss. I can be reached at 432-335-4163 or by email at [ngrimaldo@odessa-tx.gov](mailto:ngrimaldo@odessa-tx.gov).

# Scholarship Opportunities

By Scholarship Committee Chair **Beth Walls, TRMC**

City Secretary/HR Director, Levelland



Beth Walls, TRMC

## 2017 TMCA Scholarship Committee:

Chair Beth Walls, TRMC  
City Sec./HR Dir., Levelland

Janine Butler, TRMC  
City Secretary, Littlefield

Amber Fuller, TRMC  
City Secretary, Hubbard

Cathy DiMaggio, TRMC  
City Secretary, Grand Prairie

Jennifer Reyna, TRMC  
City Secretary, Alamo Heights

Crystal Roan, TRMC  
City Secretary, Webster

Teresa Valdez, TRMC  
City Secretary, Rockport

Board Liaison  
Peggy Cimics, TRMC  
City Secretary, Cibolo

The Texas Municipal Clerks Association, Inc., and the Texas Municipal Clerks Certification Program are dedicated to providing an educational and professional development program for novice and experienced municipal clerks. Providing for continuing education and leadership is the fundamental objective of the Association. The goal is to provide an opportunity for pursuing professional development through training and professional interaction.

The TMCA scholarship program provides financial assistance to members who are enrolled in the Texas Municipal Clerks Certification Program, or in recertification. In addition, there are scholarships available for TMCA members who are pursuing a bachelor's or graduate degree in a program of study that directly enhances the individual's professional job performance.

On behalf of TMCA and the 2017 Scholarship Committee, I encourage you to take a step towards beating down the door to opportunity, personal growth, and achieving your educational goals by applying for one of the many scholarships available to our members.

*Learn more about scholarships and apply today:*

- *About the Scholarships, page 7*
- *General Requirements, page 8*
- *Selection Criteria, page 8*
- *Scholarship Administration, page 9*

Scholarships applications may be mailed, faxed, or emailed to Committee Chair Beth Walls no later than **June 15** to be considered for a scholarship. Once the TMCA Scholarship Committee has reviewed and considered all applications, scholarship recipients will be notified that they have been awarded a scholarship. Scholarships will be formally presented at the annual TMCA Awards Banquet at the Doubletree Hotel in Austin on October 26.

*“Opportunity does not knock,  
it presents itself when you  
beat down the door.”*

*—Kyle Chandler*

## 2017 SCHOLARSHIPS

*About the Scholarships • General Requirements • Selection Criteria • Scholarship Administration*

# About the Scholarships

*Apply for a TMCA Major Scholarship Award or an MCCi Records Management Scholarship*

## TMCA Major Scholarship Awards

Depending on the applicant's intended use of the scholarship—TMCCP or college/university study—the applicant may be granted a scholarship from one of the following sources, chosen by the Scholarship Committee. To apply for a TMCA Major Scholarship Award, download and submit our **application form**.

### *Dorothy F. Byrd Scholarship*

**Maximum amount awarded:** \$500

**Intended use:** pursuit of either the Texas Registered Municipal Clerk Certification/Recertification (TRMC) or eligible college/university study

**History:** The Dorothy F. Byrd Scholarship was established in 1993 by the members of the Texas Municipal Clerks Association, Inc., to honor Dorothy Byrd, former Executive Director of Texas Municipal Clerks Certification Program and Texas Municipal Clerks Association, Inc.

### *Lila Fern Martin Scholarship*

**Maximum amount awarded:** \$1,000

**Intended use:** eligible college/university study

**History:** The Lila Fern Martin Scholarship honors the 1958-1959 president of the Association of City Clerks and Secretaries of Texas—the predecessor organization of TMCA.

### *Dr. Joyce Snay Scholarship*

**Maximum amount awarded:** \$500

**Intended use:** pursuit of the Texas Registered Municipal Clerk Certification/Recertification (TRMC)

**History:** Established in 2008, this scholarship honors former TMCCP/TMCA Education Director Dr. Joyce Snay.

### *Susan Rocha Scholarship*

**Maximum amount awarded:** \$500

**Intended use:** pursuit of the Texas Registered Municipal Clerk Certification/Recertification (TRMC), including travel to and from approved seminars.

**History:** Established in 2011 to honor Susan Rocha's memory and her commitment to education and enthusiasm for the municipal field. Ms. Rocha was a partner with Denton, Navarro, Rocha and Bernal, P.C., and a frequent speaker for the TMCCP Legislative Update Seminar. The scholarship was established by friend and colleague, Alan Bojorquez, Bojorquez Law Firm, P.C., to be administered by TMCA, Inc.

### *Vendor Scholarships*

**Maximum amount awarded:** \$500

**Intended use:** pursuit of the Texas Registered Municipal Clerk Certification (TRMC) or Recertification, including travel to and from approved seminars.

**History:** Various donors contribute funds toward Texas Municipal Clerks scholarships in recognition of the mission of TMCA and TMCCP, which states, "The Texas Municipal Clerks Association and the Texas Municipal Clerks Certification Program are dedicated to providing an educational and professional development program for novice and experienced municipal clerks." Past vendor donors have included: Agent IT; American Legal Publishing; Franklin Legal Publishing, Inc.; Linebarger Goggan Blair & Sampson, LLP; Municipal Code Corporation; and the Underwood Law Firm.

## MCCi Records Management Scholarship

Developed to recognize city secretaries/municipal clerks who have established outstanding systems for records management or who have improved existing systems. To apply for an MCCi Records Management Scholarship, download and submit our **application form**.

**Maximum amount awarded:** \$500.00 in each of three categories

**Intended use:** Scholarship award funds are to be used for continued or advanced education in a TMCCP program or a TMCA-approved records management program (e.g., ARMA, Texas State Library, Council of Governments), including travel to and from eligible seminars.

**History:** The MCCi Records Management Scholarship was developed in 2006 for the purpose of recognizing city secretaries/municipal clerks who have established outstanding systems for records management or who have improved existing systems.

## 2017 SCHOLARSHIPS

*About the Scholarships • General Requirements • Selection Criteria • Scholarship Administration*

# General Requirements

Eligible applicants shall be current paid members of TMCA and shall have been paid members of TMCA for two consecutive years previous to application for the scholarship. Applicants must be actively pursuing certification or recertification in the Texas Municipal Clerks Certification Program. Applicants must have already earned the TRMC to be eligible to use the funds for a college degree.

(To learn about requirements for those pursuing a bachelor degree or graduate degree, **visit our website.**)

# Selection Criteria

1. Applicants must meet all of the eligibility requirements.
2. Scholarships will be awarded based on a combination of the applicant's years of municipal service, membership in TMCA, Inc., and progress in the Texas Municipal Clerks Certification/Recertification Program. For those pursuing a college or university degree, points are awarded based on the number of college hours completed.
3. Preference will be given to applicants who have not received a previous award within the last three years.
4. With the exception of the MCCi Records Management Scholarship, preference will be given to 1) city secretaries or municipal clerks; 2) assistant or deputy city secretaries or municipal clerks; and 3) other TMCA, Inc., members. Applicants *must be* city secretaries/municipal clerks to be eligible for the MCCi Records Management Scholarship.
5. Members of the current scholarship committee are not eligible to apply for a TMCA Major Scholarship or MCCi Records Management Scholarship.

*Download the TMCA  
Major Scholarship Award  
application*

*Download the MCCi Records  
Management Scholarship  
application*



## 2017 SCHOLARSHIPS

# Scholarship Administration

(For full information about scholarship administration, visit our [website](#).)

The TMCA treasurer disburses scholarship funds to the recipient(s) on a cost-reimbursement basis not to exceed the amount(s) awarded. The recipient(s) shall be reimbursed for qualifying expenses incurred between January 1 and December 31 of the year following the award of scholarship. The recipient must submit original, official receipt(s) issued by TMCCP, the college, or the university to receive payment for reimbursable expenses. Reimbursable expenses depend upon the scholarship awarded. Each scholarship and eligible expenses are listed at right.

*About the Scholarships • General Requirements • Selection Criteria • [Scholarship Administration](#)*

### *Dorothy Byrd Scholarship*

*(for TMCCP certification/recertification or college)*

Reimbursable expenses are exclusive to TMCCP expenses, including: enrollment fees, textbooks, exam fees, and TMCCP seminar registration fees and travel expenses; or college expenses, including: 1) credit-hour tuition fees (extension and correspondence courses listed in the institutional catalog that apply to the recipient(s) degree plan are acceptable); 2) building use fees; 3) student service fees; 4) identification card fees; 5) publications fees; 6) union building fees; 7) property damage fees; 8) science laboratory fees; and 9) academic department fees.

### *Lila Fern Martin Scholarship*

*(for college use only)*

Reimbursable expenses are exclusive to: 1) credit-hour tuition fees (extension and correspondence courses listed in the institutional catalog that apply to the recipient(s) degree plan are acceptable); 2) building use fees; 3) student service fees; 4) identification card fees; 5) publications fees; 6) union building fees; 7) property damage fees; 8) science laboratory fees; and 9) academic department fees.

### *Susan Rocha Scholarship*

*(for TMCCP certification/recertification, incl. travel)*

Reimbursable expenses are exclusive to: enrollment fees, textbooks, exam fees, TMCCP seminar registration fees and travel expenses.

### *Dr. Joyce Snay Scholarship*

*(for TMCCP certification/recertification, incl. travel)*

Reimbursable expenses are exclusive to: enrollment fees, textbooks, exam fees, TMCCP seminar registration fees and travel expenses.

### *Vendor Scholarships (Including the MCCi Records Management Scholarship)*

*(see page 7 for intended use)*

Reimbursable expenses are exclusive to: enrollment fees, textbooks, exam fees, TMCCP seminar registration fees and travel expenses. ★

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For full information about the scholarships, including post-award requirements, please [visit our website](#).

## TMCA/TMCCP EDUCATION DIRECTOR'S CORNER

# Cultivating Confidence and Presence In the Workplace



TMCCP Education Director  
**Dr. Amy Holt**

I was so pleased to have so many of you at the session I did at the Election Law Seminar, and I have been humbled by your kind remarks since then. I am delighted to share some of the information from the session in this issue of *TMCA News*.

Have you ever felt, even as you were speaking, that you were royally messing up what you wanted to say or the image you wanted to project? Perhaps you were in a job interview and you were answering a question and as you were talking you kept thinking to yourself, why am I still talking and why do these words keep coming out of my mouth? Maybe this happened in an important meeting at work, or on a date, or at your annual performance review, or at some other important event. Have you ever felt like you weren't smart enough or in some other way weren't good enough to be "at the table" in the meeting or to make your opinions known during a gathering of decision-makers in your municipality? I know I sure have! I hope these few brief remarks will

give you some tools to help put an end to those feelings within yourself.

Confidence can be defined as the purity of action produced by a mind free from doubt. Presence (not the same as "being present") is the state of being attuned to and able to comfortably express our thoughts, feelings, values, and potential. Both of these concepts will help establish you as a leader in your municipality.

The cousins of confidence are: willingness, optimism, self-esteem, self-compassion, and self-efficacy. Do you possess these traits? Are you willing to take action and not let your doubts consume you? Do you expect the most favorable outcome in a situation? Positive self-esteem allows us to believe we have worth as a human being. Self-compassion dictates that we treat ourselves as we would treat our friends in a similar situation. (When we "blow it" we are so hard on ourselves, but we are very encouraging to our friend reminding him

## EDUCATION DIRECTOR'S CORNER

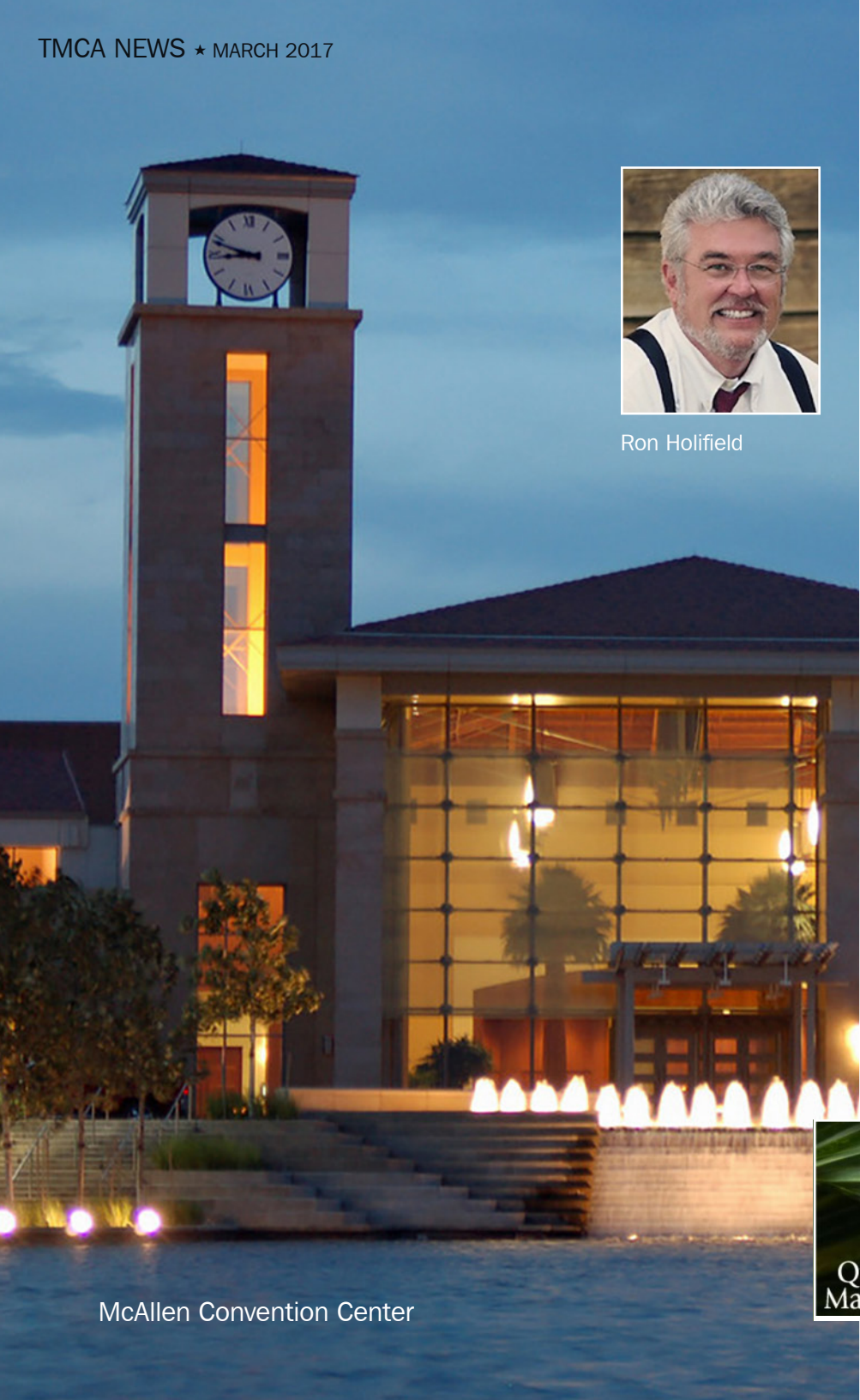
that it's not the end of the world or not as bad as he may be thinking it was.) Self-efficacy is belief in your ability to succeed at something.

Presence is not about pretending to be competent. Competence is assumed. Demonstrating presence is about believing in and revealing the capabilities you truly have. Developing your ability to demonstrate presence can come through self-affirmation – it is a way of grounding yourself in the truth of your own story. Knowing what is truly important to you makes you feel less dependent on the approval of others, and more comfortable with their disapproval. Identifying your core values (your family, friends, faith, creativity, service to others, kindness, etc.) can strengthen your self-affirmation, and by extension your ability to demonstrate presence.

Finally, your body language and the way you carry yourself can drastically impact your confidence and presence. Demonstrating presence and being confident helps you feel powerful. When we feel powerful

we feel free, in control, unthreatened, optimistic, and safe. We look for opportunities instead of shying away from challenges because of fear of failure. We present our truest self. If you want to increase your feelings of power, then practice every day (even if it feels “corny”). Power pose while getting ready in the morning. Brush your teeth with one hand on your hip and the other arm fully extended. Power pose while in your office. Get out of your seat and come around to the other side of your desk when someone comes in to see you. Power pose in public places. Do not sit hunched over your phone in a waiting room, stand up and look around. Power pose mentally. If you can't physically, imagine yourself in a powerful, expansive pose.

TMCA members—you have much to feel confident about and every reason to demonstrate presence. I am so proud to work for this organization. I see you all working so hard to serve your citizens fully. I hear stories of you going above and beyond to benefit others. I know you do it all with a servant's heart.



Ron Holifield

## TMCCP SEMINAR

### “Creating a Servant Leadership Culture”

*April 6-7, McAllen Convention Center*

**Register today** for TMCCP’s “Creating a Servant Leadership Culture” seminar in McAllen featuring speakers **Ron Holifield** and **Dr. Mike Mowery** of Strategic Government Resources!

It is easy to talk about “**Servant Leadership**,” but this seminar **will teach you how to actually create a culture that walks the talk** in very practical terms. Attendees will learn about what being an authentic servant leader means in **practical terms in a local government environment**, and how to lead their team into being aligned with those values. **Attendees will leave with a very clear and practical road map** for how to begin the journey towards creating a team environment that authentically walks the talk.

All attendees will receive an **I-OPT psychometric assessment** that will help them understand how they individually and uniquely process information, and in so doing how they can be **stronger leaders**, and how they can use these insights about their **own unique way of processing information** to create alignment among their team members.

As a special treat, join us Thursday evening for a fiesta generously hosted by the TMCA Lower Rio Grande Valley Chapter at **Quinta Mazatlan!**

**Anyone may register for this seminar.** It also fulfills a Course 1 or 2 or recertification seminar credit for those enrolled in TMCCP.



Quinta Mazatlan

McAllen Convention Center

# TMCCP Election Law Seminar

January 25-27, 2017, Frisco

The 2017 TMCCP Election Law Seminar was a great success! We had 27 expert speakers educating over 500 attendees from across Texas on 21 topics, on everything from ordering an election to candidate packets to provisional voting, and much more. The following pages offer a glimpse of this popular educational seminar.

Special thanks to photographers Paul Traves of f16 Photo and Krystal Hays of Municode.

All photos this page courtesy Krystal Hays



Background photo: attendees at the Texas Municipal League session “Legislative Update on Elections.” Below, left to right: attendees in a session; Crystal Roan, TRMC, city secretary, Webster, takes attendees step-by-step through the process of an election with her co-presenters; the “Ordering An Election, Posting and Publishing Notices, and Canceling Elections” session; co-presenter Miriam Sheehan, TRMC, administrative specialist, TMCA/TMCCP, talks about the Texas Municipal Clerks Certification Program.



# TMCCP ELECTION LAW SEMINAR

All photos this page courtesy Krystal Hays



**Mail Ballots**

If you receive an application for which you are not the correct early voting clerk, you must forward it to the correct clerk not later than the day after it was received by you. [EC 84.001 (d-1)]

If you receive a defective application on or before the 12th day before election day, you shall:

- mail or otherwise deliver a new official application form to the applicant and include: (1) a brief explanation of each defect in the original application; (2) a statement that the voter is not entitled to vote early unless the application meets all legal requirements; (3) instructions for submitting the second application. (EC 86.008)



**Bookmark these sites:**  
 TEC <https://www.ethics.state.tx.us/main/local.htm>  
 SOS <http://www.sos.state.tx.us/elections/conducting/index.shtml>  
 Texas Constitution and Statutes <http://www.statutes.legis.state.tx.us/index.aspx>  
 Texas Legislature Online <http://www.capitol.state.tx.us/>

Above, from left to right: Thelma Gilliam, TRMC, city secretary, West University Place, and Mary Kayser, TRMC, city secretary, Fort Worth, spoke to attendees on "Mail Ballots and FPCA Ballots"; attendees in a session; and Amanda McCrory, TRMC, city secretary, Burleson, and Aimee Nemer, TRMC, city secretary, Richardson, spoke on "Candidate Packets, Applications, Filings, and Petitions."

Frisco, educated attendees on "Local Option Petitions and Elections" (Susie Quinn, TRMC, city secretary, Murphy, moderated); Irma Parker, TRMC, city secretary, Port Aransas, and Mary Kayser, TRMC, city secretary, Fort Worth, spoke on "Provisional Voting"; Maria Jackson, TRMC, city secretary, La Porte, and Sherry Mashburn, TRMC, city secretary, College Station, educated attendees on "Runoffs, Vacancies, and Recounts"; and attendees take notes in a session.

Below, from left to right: Speaker Jenny Page, TRMC (at right), city secretary,



**EARLY VOTING CLERK  
 ELECTION DAY JUDGE**

Must provide Provisional Voting – KNOW ELIGIBILITY AND WHY

- Ballots ready and set aside
- Educate clerks about Provisional voting
- Encourage voters who have time to cure to it
- Be ready to move Provisional voters out of the main lines for processing
- Keep accurate records



# TMCCP ELECTION LAW SEMINAR

*Inset at right:* Shelley George, TRMC, city secretary, Allen; Crystal Roan, TRMC, city secretary, Webster; and Sherry Mashburn, TRMC, city secretary, College Station, addressed attendees in the "Step By Step Session for Cities Who Hold Their Own Elections."

*At far right, from top:* "Early Voting for Early Voting Clerks" session speakers Doris Speer, TRMC, city secretary, Tomball, and Crystal Roan, TRMC, city secretary, Webster, and Marie Balthrop, TRMC, city secretary, Holliday; attendees at the session "Ordering an Election, Posting and Publishing Notices, Canceling Elections" with speakers Shelley George, TRMC, city secretary, Allen, and Kim Perez, TRMC, city secretary, Ralls; an attendee listening at a session; and an attendee is scanned in to attend a session.

*Below:* TMCA/TMCCP Administrative Director Peggy Burnside, TRMC (*standing far left*), welcomes attendees to the "Legislative Update on Elections" session featuring speakers Scott Houston, deputy executive director and general counsel, TML, and Bill Longley, legislative counsel, TML (with moderator Lydia Lopez, TRMC, city secretary, Hewitt, on dias at left).



## TMCCP ELECTION LAW SEMINAR

*All photos this page by Paul Traves, f16 Photography*

*Clockwise from top center:* The keynote speaker for the TMCA Graduation Ceremony and luncheon was Texas Secretary of State Rolando Pablos.

TMCCP Certification Committee Chair Lee Woodward, TRMC, and TMCA/TMCCP Education Director Dr. Amy Holt, TRMC, congratulated graduates as they walked across the stage at the graduation ceremony.

TMCA/TMCCP Administrative Specialist Miriam Sheehan, TRMC (*foreground*), announced the names of those graduating and recertifying as they walked across the stage to accept their certificate.

*Inset at bottom right:* Luncheon attendees.

Texas Secretary of State Rolando Pablos is presented a small token of appreciation—TMCA cookies—by TMCA President Lydia Lopez, TRMC, city secretary, Hewitt, on behalf of the TMCA membership.





## TMCCP ELECTION LAW SEMINAR



Paul Traves, f16 Photography

*Above:* Texas Secretary of State Rolando Pablos with TMCA leadership. *From left to right:* TMCA Trustee Maria Jackson, TRMC, city secretary, Missouri City; TMCA Trustee Christi Shivers, TRMC, city secretary/finance director, Mexia; TMCA/TMCCP Education Director Dr. Amy Holt, TRMC; TMCA Certification Committee Chair Lee Woodward, TRMC, city secretary, Huntsville; TMCA/TMCCP Administrative Director Peggy Burnside, TRMC; TMCA Certification Committee member Melissa Brunner, TRMC, city secretary, Flatonia; Texas Secretary of State Rolando Pablos; TMCA President Lydia Lopez, TRMC, city secretary, Hewitt; TMCA Immediate Past President Cheryl Salgado, TRMC, city secretary/assistant city manager, Spearman; Certification Committee member Irma Parker, TRMC, city secretary, Port Aransas; Certification Committee member Gretchen Mercer, TRMC, city secretary, Canyon; Certification Committee member Mary Supino, TRMC, city secretary, Arlington; and TMCA Secretary Shelley George, TRMC, city secretary,, Allen.

*At right:* Texas Secretary of State Rolando Pablos (*at right*) with recertifying TMCCP graduate Martha Velasquez, TRMC, city secretary, Luling, and guest.



# TMCCP Graduating Class of 2017

*Congratulations to graduates earning their Texas Registered Municipal Clerk Certification!*

*Photograph by Paul Traves, f16 Photography*



**Graduating class of 2017.** *First row, left to right:* Sheila Morales, TRMC, town secretary, Copper Canyon; Amber Schuler, TRMC, deputy city secretary, Shady Shores; Ruby Beaven, TRMC, assistant city secretary, Rockport; Rebecca Huerta, TRMC, city secretary, Corpus Christi; Cathy Duhart, TRMC, city secretary, Sinton; Zolaina Parker, TRMC, city secretary, Watauga; Kandi Jackson, TRMC, assistant town secretary, Sunnyvale; Stephanie Storm, TRMC, records analyst, Wylie; and LaToshia Williams, TRMC, executive secretary, Port Arthur.

*Second row:* Jennifer Evans, TRMC, city secretary, Texarkana; René Dowl, TRMC, city secretary, Garland; Marissa Quintanilla, TRMC, city secretary, Willis; Holly Nagy, TRMC, city secretary, Converse; Kerri Craig, TRMC, city secretary, Horseshoe Bay; Amy Anderson, TRMC, city secretary, Lakeside City; Kim Hemmi, TRMC, city secretary, Scotland; Ginger Choate, TRMC, deputy town secretary/ records management; and Cheryl Brown, TRMC, deputy city secretary, Kerrville.

*Third row:* Lorri Coody, TRMC, city secretary, Jersey Village; Kristy Andrews, TRMC, technology services budget analyst, Plano; Laura Kennemer, TRMC, city secretary, Quinlan; Cinda Etheridge, TRMC, city secretary, Rusk; Peggy Clifton, TRMC, administrative clerk, Mineral Wells; Sara Copeland, TRMC, city secretary, Andrews; Stacy Henderson, TRMC, city secretary, Lucas; Crystal Dozier, TRMC, city secretary, Hunters Creek Village; Elvia Schuller, TRMC, city clerk, Horizon City; Lacie Hale, TRMC, city secretary, West Lake Hills; and Francis Aguilar, TRMC, city secretary, Manor.

*Not pictured:* Andrea Cunningham, TRMC, assistant city secretary, New Braunfels; Roxanne De Leon, TRMC, city secretary, Elmendorf; Angela Galvan, TRMC, assistant city secretary, Clear Lake Shores; Kathy Moore, TRMC, deputy city secretary, Kennedale; Kimberly Pence, TRMC, city secretary, Corinth; and Donna Schmoekel, TRMC, deputy city secretary, Schertz.

*Special thanks to Irma Parker, TRMC, city secretary/HR director, Port Aransas, for her on-site assistance.*

# TMCCP Recertifying Class of 2017

*Congratulations to graduates who have recertified their Texas Registered Municipal Clerk Certification!*

*Photograph by Paul Traves, f16 Photography*



*First row, left to right: Janine Butler, TRMC, city secretary, Littlefield; Brenda Shaw, TRMC, city secretary, Morton; Shanae Jennings, TRMC, city secretary, Irving; Nyla Flatau, TRMC, utility board secretary, McAllen; Perla Lara, TRMC, city secretary, McAllen; Thomas Harris, TRMC, assistant city secretary, Sugar Land; Russell Haddock, TRMC, territory manager, MCCi; Norma Cantu-Olvera, TRMC, executive assistant to the city manager; Amy Arnold, TRMC, city secretary, White Settlement; Amy Turner, TRMC, city secretary, Midland; Susie Quinn, TRMC, city secretary, Murphy; and Cindy Gross, TRMC, city secretary, Balch Springs.*

*Second row: Sherry Mashburn, TRMC, city secretary, College Station; Sonja Land, TRMC, city secretary, Mesquite; Robin Eldridge, TRMC, city clerk, La Marque; Dixie Roberts, TRMC, city clerk, Alvin; Jhanna Bogan, TRMC, city secretary, Springtown; Toni Milam, TRMC, city secretary, Llano; Teresa Valdez, TRMC, city secretary, Rockport; Norma Zenk, TRMC; Lisa Henderson, TRMC, city secretary, Plano; April Hill, TRMC, city secretary, Roanoke; Kathryn Hoover, TRMC, city secretary, Gilmer; Carrie Smith, TRMC, city secretary, Anna; and Sheila Jo Williams, TRMC, city secretary, Brazoria.*

*Third row: Alicia Richardson, TRMC, city secretary, North Richland Hills; Maria Jackson, TRMC, city secretary, Missouri City; Debbie Gressett, TRMC, city secretary, Seminole; Tonya Todd, TRMC, city secretary, Wink; Thelma Gilliam, TRMC, city secretary, West University Place; Christi Shivers, TRMC, city secretary/finance director, Mexia; Shelley George, TRMC, city secretary, Allen; Stella Sauls, TRMC, city secretary, Borger; Martha Velasquez, TRMC, city secretary, Luling; Donna Barkley, TRMC, city secretary, Woodway; Amy Piukana, TRMC, city secretary, Farmers Branch; Beth Nemeth, TRMC, city secretary, Blooming Grove; and Lindy Forsyth, TRMC, city secretary, Lefors.*

*Not pictured: Tiffni Hererra, TRMC, assistant city secretary, Abilene; Lee Woodward, TRMC, city secretary, Huntsville; Dorothy Brooks, TRMC, city secretary, Forney; Toni Chrestman, TRMC, city secretary, Slaton; Diane Cockrell, TRMC, city secretary, Decatur; Codi Delcambre, TRMC, city secretary/budget officer, Lake Dallas; Patrice Fogarty, TRMC, city secretary, La Porte; Pauline Small, TRMC, city secretary (ret.), Webster; Danette Dunlap, TRMC, city secretary, Abilene.*

*Special thanks to Irma Parker, TRMC, city secretary/HR director, Port Aransas, for her on-site assistance.*

## THANK YOU

*Thank you to everyone who contributed to the success of the 2017 Election Law Seminar!*

### *Volunteer presenters:*

Christina Adkins, Secretary of State Elections Division  
 Marie Balthrop, TRMC, City Secretary, Holliday  
 Art Camacho, TRMC, City Secretary, Haltom City  
 Peggy Cimics, TRMC, City Secretary, Cibolo  
 Patrice Fogarty, TRMC, City Secretary, La Porte  
 Shelley George, TRMC, City Secretary, Allen  
 Thelma Gilliam, TRMC, City Secretary, West University Place  
 Jannette Goodall, TRMC, City Clerk, Austin  
 Andrea Slater Gulley, General Counsel, Amarillo ISD  
 Scott Houston, TML Executive Director & General Counsel  
 Maria Jackson, TRMC, City Secretary, Missouri City  
 Shanae Jennings, TRMC, City Secretary, Irving  
 Mary Kayser, TRMC, City Secretary, Fort Worth  
 Bill Longley, TML Legal Counsel  
 Sherry Mashburn, TRMC, City Secretary, College Station  
 Amanda McCrory, TRMC, City Secretary, Burleson  
 Aimee Nemer, TRMC, City Secretary, Richardson  
 Jenny Page, TRMC, City Secretary, Frisco  
 Irma Parker, TRMC, City Secretary, Port Aransas  
 Kim Perez, TRMC, City Secretary, Ralls  
 Crystal Roan, TRMC, City Secretary, Webster  
 Doris Speer, TRMC, City Secretary, Tomball  
 Mary Supino, TRMC, City Secretary, Arlington  
 James Tinley, Asst. General Counsel, Texas Ethics Commission  
 Lee Woodward, TRMC, City Secretary, Huntsville

### *Volunteer session conveners:*

Kara Atwood, TRMC	Lydia Lopez, TRMC
Laura Bell, TRMC	Gretchen Mercer, TRMC
Melissa Brunner, TRMC	Toni Milam, TRMC
Art Camacho, TRMC	Laure Morgan, TRMC
Zanea Carpenter, TRMC	Susie Quinn, TRMC
Jamie Lee Case, TRMC	Alicia Richardson, TRMC
Brenda Dennis, TRMC	Brenda Shaw, TRMC
Paula Favors, TRMC	Christi Shivers, TRMC
LeAnn Gallman, TRMC	Amy Turner, TRMC
Becky Garza, TRMC	Leticia Vacek, TRMC
Thomas Harris, TRMC	Beth Walls, TRMC
Alice Holloway, TRMC	Lindsay Wells, TRMC
Kathy Hoover, TRMC	Lee Woodward, TRMC
Rebecca Huerta, TRMC	

### *Volunteer attendance scanners:*

Kara Atwood, TRMC	Erika McComis
Ruby Beaven, TRMC	Tanya McNutt, TRMC
Laura Bell, TRMC	Gretchen Mercer, TRMC
Tina Broussard, TRMC	Irma Parker, TRMC
Melissa Brunner, TRMC	Christel Pettinos, TRMC
Tammy Cook, TRMC	Amy Piukana, TRMC
Brenda Dennis, TRMC	Alicia Richardson, TRMC
René Dowl, TRMC	Amy Shelley, TRMC
Paula Favors, TRMC	Christi Shivers, TRMC
LeAnn Gallman, TRMC	Tina Stewart, TRMC
Thomas Harris, TRMC	Tonya Todd, TRMC
Robin Hicks, TRMC	Amy Turner, TRMC
Alice Holloway, TRMC	Beth Walls, TRMC
Rebecca Huerta, TRMC	Lindsay Wells, TRMC

## TMCCP ELECTION LAW SEMINAR

# Thank you to our seminar sponsors

From left to right, top to bottom:

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Exhibitor **Cave Consulting**

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# Texas Municipal League Report

By TML Representative **Marie Balthrop, TRMC**

*City Secretary, Holliday*



Marie Balthrop, TRMC

In December I attended the TML Board of Directors Orientation and Board meeting. On December 1 the orientation began with a warm welcome from TML President Mary Dennis and introductions of new board members. An in-depth orientation was provided to the new board members by various TML staff and senior board members. We discussed the objectives and services provided by TML, the TML Constitution, and the operating budget and current financial statements. The information provided us with an inside view of how TML functions and their everyday efforts to represent Texas cities.

On December 2 the board met and adopted the 2017-2018 Legislative Program as presented by Scott Houston, Deputy Executive Director/General Counsel, and Shanna Igo, Deputy Executive Director. TML will continue with their philosophy to oppose any legislation that will erode cities' local control; to help ensure cities have a predictable and sufficient level of revenue to meet the needs of our citizens; and to oppose any state mandates that would require cities to raise money for the state. The January edition of *Texas Town and Country* includes an informative removable fact sheet that summarizes the legislative program.

President Mary Dennis appointed Steve Adler, mayor, Austin, and Ramiro J. Rodriguez Jr., mayor, Palmhurst, to the Executive Committee. Other members of the TML Executive Board are TML President Mary Dennis, mayor, Live Oak; TML President Elect Holly Gray-McPherson, mayor pro tem, Roanoke; TML Past President C.J. Wax, mayor, Rockport; TML Past President Nelda Martinez, mayor, Corpus Christi; TML Past President Jungus Jordan, councilmember, Fort Worth; TML Past President Leonard Reed, mayor, Willis; TML Past President Henry Wilson, councilmember, Hurst; TML Past President Terry Henley, mayor pro tem, Meadows Place; and TML Past President Guy Goodson, city attorney, Orange.

The Board approved a policy change to the NLC Board Nomination Process that would require individuals seeking endorsement by the TML Board to be the sole endorsed applicant from their city. The Board was provided information on a potential lawsuit, and updated by Scott Houston, deputy executive director/general legal counsel, on other ongoing legal issues. Rachel Pitts, deputy executive director, provided the membership report, which highlighted that in 2016 there were 1,152 member cities. Only 65 Texas

## TML REPORT

cities are not members of TML and of that 65, 63 of them are 2,000 or below in population, and the other two are between 2,001-5,000 in population. Of those 65 cities, several of them are non-functioning cities.

As the 85<sup>th</sup> Legislative session continues, TML may need our assistance to provide testimony, and to communicate with key members of the

legislature to encourage their support to defeat bills that would be detrimental to our cities. If you or any of your council members have an established relationship with a member of the Texas Legislature, please submit information online at <http://bit.ly/TML-GRIP>. Stay up to date by visiting the TML [website](#), and following TML on Twitter [@TML\\_Texas](#).

## IIMC ANNUAL CONFERENCE

# Mary Kayser to be Inaugurated As IIMC President

*New TMCA scholarship to support Texas clerks attending the annual IIMC conferences*



Mary Kayser, TRMC

The 71<sup>st</sup> International Institute of Municipal Clerks Annual Conference will take place in Montréal, Québec, Canada, May 20-24, 2017. **We are proud to announce that Fort Worth City Secretary Mary Kayser, TRMC, will be inaugurated as the 2017-2018 IIMC President.** Mary served as president of TMCA in 2011, is a TMCCP seminar instructor, and is a much-loved mentor and friend to Texas clerks.

### **New TMCA Scholarship Endowment Fund**

In her honor, TMCA is providing seed money to begin **a scholarship endowment fund in her name.** The purpose of the scholarship is to provide financial assistance to Texas clerks who would like to attend IIMC annual conferences or a TMCA Graduate Institute. If you or your TMCA chapter would like to contribute to the endowment fund, please send a check made out to **TMCA Kayser Scholarship** by **May 15** to: TMCA/TMCCP, 1155 Union Circle #305067, Denton, TX 76203.



Montréal

## IIMC Bulletin

Congratulations to **Amy Arnold, TRMC**, city secretary, White Settlement, on receiving the Certified Municipal Clerk (CMC) designation from IIMC.

**Amy Arnold** earned her Texas Registered Municipal Clerk (TRMC) designation from TMCCP in 2012 (No. 636) and recertified in 2017. Amy is in her tenth year of TMCA membership, and is also a member of the North Texas Chapter of TMCA.



TMCA CHAPTER NEWS

Alamo Chapter

By Chapter President **Saundra Passailaigue, TRMC**  
*City Secretary, Leon Valley*

The Alamo Chapter met on November 9 at the City of Helotes. We were graciously welcomed by Helotes Mayor Tom Schoolcraft.

Our speaker was Lorraine Moreno, regional manager with TMRS. Ms. Moreno spoke on the TMRS retirement program and options offered to each individual. Ms. Moreno went over service credits, restricted prior service credit, benefits, and various options for beneficiaries.

The members of the Alamo Chapter voted unanimously to approve the slate of officers for 2017-2018: President Saundra Passailaigue, TRMC, city secretary, Leon Valley; Vice President Jennifer Reyna, TRMC, city secretary, Alamo Heights; Secretary Debra Howe, TRMC, city secretary, Castroville; Treasurer Lisa Hernandez, TRMC, city administrator/secretary, Natalia; and Historian Brittani Porter, city secretary, LaVernia.

Members also voted unanimously to increase the annual membership fees from \$35.00 to \$45.00 and earmark the additional funds to be placed in the scholarship fund.



Bexar County Election Administrator Jacquelyn Callanen was honored by the chapter.

We recognized new members Amanda Valdez, assistant city secretary, Cibolo, and Susan Darst, secretary of the Helotes Fire Department and councilmember at Grey Forrest, who are also participating in the Texas Municipal Clerks Certification Program.

The Alamo Chapter met again on December 4 at Paesanos for our Annual Holiday Banquet. We celebrated the holiday season by coming together for a beautiful meal. We swore in our new officers and thanked our outgoing officers as well as our

amazing committee members.

It was an absolute honor to have Bexar County Election Administrator, Jacquelyn Callanen with us as our honorary guest. President Saundra Passailaigue presented Ms. Callanen with a plaque for all her outstanding dedication, service, and support she has given to the members of the Alamo Chapter.

## ALAMO CHAPTER

### Upcoming Events and Important Information:

Our next regular meeting was scheduled to be hosted in the City of Alamo Heights on February 22 with door prizes provided by the City of Natalia and Municode. Sergeant Tom Vitacco was scheduled to provide a presentation on “Active Shooter.”

If you are in our area and would like to join the Alamo Chapter, we would love to have you. Please contact the Alamo Chapter Membership Committee at [CitySec@helotes-tx.gov](mailto:CitySec@helotes-tx.gov) or [cityadmin@cityofnatalia.com](mailto:cityadmin@cityofnatalia.com) for more information.

Members present at this meeting were: President Sandra Passailaigue, Leon Valley; Secretary Debra Howe, Castroville; Treasurer Lisa Hernandez, Natalia; Historian Grace Tamez, Helotes; Vice President Leticia Saenz, San Antonio; Carole Vanzant, Fair Oaks Ranch; Jennifer Reyna, Alamo Heights; Debby Goza, Live Oak; Peggy Cimics, Cibolo; Brittani Porter, LaVernia; Diane Gonzales, Olmos Park; Christina Picioccio, Fair Oaks Ranch; and Yolanda Benitez, retiree.

## TMCA CHAPTER NEWS

# Capital Chapter

By Chapter Secretary **Lucretia Alvarez, TRMC**  
City Secretary, Elgin

The Capital Chapter met on December 7 at The Meadows Center for Water and the Environment with 19 members and 3 guests present. Jamie Lee Case, TRMC, city secretary, San Marcos, hosted the group and provided the lunch.

Lunch was served and the meeting began, led by Capital Chapter President Jeana Bellinger, TRMC, city secretary, Brenham.

The Capital Chapter currently has 69 members with new members Ann Franklin, TRMC, city secretary, Bastrop, and Debbie Loesch, administrative assistant, Bojorquez Law Firm.

The Capital Chapter's TMCA Municipal Clerk of the Year nominee Jeana Bellinger, TRMC, city secretary, Brenham, presented



Capital Chapter 2017-2018 officers.

the Capital Chapter Clerk of the Year to Lucretia Alvarez, TRMC.

The chapter approved a resolution supporting the candidacy of Lana McPherson, MMC, as vice president of the International Institute of Municipal Clerks.

President Jeana Bellinger presented awards

to the 2015-2016 outgoing officers: Vice President Rachel Austin, city secretary, Jonestown; Secretary Lucretia Alvarez, TRMC; Treasurer Lacie Hale, TRMC, city secretary, West Lake Hills; and Historian Robyn Ryan, city secretary, Rollingwood.

Chapter Past President Melissa Brunner, Flatonia, conducted the swearing in of new officers for 2017-2018: President Jeana Bellinger, city secretary, TRMC, Brenham; Vice President Jamie Lee Case, TRMC, city secretary, San Marcos; Secretary Seth Gipson, TRMC, city secretary, Hutto; Treasurer Lacie Hale, TRMC, city secretary, West Lake Hills; and Historian Lucretia Alvarez, TRMC.

After the meeting adjourned, chapter members exchanged gift ornaments and enjoyed the Glass Bottom Boat Tour.

## CAPITAL CHAPTER

The Capital Chapter met in Pflugerville on January 11, 2017, hosted by Pflugerville City Secretary Karen Thompson, TRMC. Sixteen members were in attendance. There was an informative business program about writing ordinances presented by George E. Hyde, city attorney, Pflugerville.

President Jeana Bellinger, TRMC, Brenham, discussed chapter plans for 2017, including an IIMC Athenian Dialogue scheduled for March in Bryan, and the upcoming summer retreat.

Capital Chapter will meet next at the City of West Lake Hills on March 22.

Please contact Jeana Bellinger at [JBellinger@cityofbrenham.org](mailto:JBellinger@cityofbrenham.org) if you would like to attend one of our meetings or gather more information about our chapter.



Chapter members in attendance at the January meeting in Pflugerville:

Frances Aguilar, TRMC, City Secretary, City of Manor

Lucretia Alvarez, TRMC, Elgin

Rachel Austin, City Secretary, City of Jonestown

Jeana Bellinger, TRMC, City Secretary, City of Brenham

Susan Brock, Taylor, TRMC, City Secretary, Taylor

Jamie Lee Case, TRMC, City Secretary, City of San Marcos

Tammy Cook, TRMC, Deputy City Secretary, City of San Marcos

Dara Crabtree, City Secretary, Leander

Seth Gipson, TRMC, City Secretary, City of Hutto

Lacie Hale, TRMC, City Secretary, City of West Lake Hills

Amy Harris, City Secretary, Cameron

Christine Martinez, Retired City Secretary, City of Hutto

Debora Penberg, Deputy City Secretary, Leander

LeAnn Quinn, TRMC, City Secretary, Cedar Park

Karen Thompson, TRMC, City Secretary, City of Pflugerville

Nicole Vicuna, City Secretary, Volente

## TMCA CHAPTER NEWS

# Central Texas Chapter

By Chapter Secretary **Amber Fuller, TRMC**  
*City Secretary, Hubbard*

The Central Texas Chapter of Municipal Clerks held a quarterly meeting on December 14 at Heitmiller Steak House in Lacy Lakeview. President Jana Lewellen welcomed chapter members as they arrived bearing unwrapped toys to donate to “Toys for Tots.” During the meeting the chapter discussed their upcoming seminar on “Parliamentary Procedures.” Then the chapter enjoyed participating in their annual Christmas ornament exchange.

Chapter members present at the December meeting:  
 President Jana Lewellen, City Secretary, Robinson  
 Amber Fuller, City Secretary, Hubbard  
 Michelle Hicks, City Secretary, Lacy Lakeview  
 Christi Shivers, City Secretary, Mexia  
 Roshuna Wiley, Deputy City Secretary, Mexia  
 Amy Casey, City Clerk, Belton  
 Liz Caraway, Assistant City Secretary, Waco  
 Cresandra Polk, Records Coordinator, Waco  
 Lydia Lopez, City Secretary, Waco  
 Althea Wall, City Secretary, Morgan’s Point Resort  
 Patricia Ervin, Interim City Secretary, Bellmead  
 Wanda Brooks, Administrative Assistant, Bellmead



Central Texas Chapter members at the December meeting: Cresandra Polk, Christi Shivers, Amber Fuller, Michelle Hicks, Patricia Ervin, Wanda Brooks, Jana Lewellen, Amy Casey, Roshuna Wiley, Lydia Lopez, Althea Wall

## TMCA CHAPTER NEWS

# Hill Country Chapter

By Chapter Secretary **Kelly Dix**  
*City Secretary, Burnet*

Happy new year from the beautiful Hill Country! Spring will be here soon, mark your calendars to come visit our Hill Country. The lakes are beautiful this year, weather will be perfect for shopping and exploring all of our wonderful communities, and of course don't miss the beautiful blooms of our bluebonnets!

The Hill Country Chapter met together in December, in the City of Fredericksburg. Everyone enjoyed our annual holiday gift exchange, which is always the highlight of our Christmas gathering luncheon. Pat Dildine, retired city secretary of Johnson City, and Bobby Mowery, retired city secretary of Blanco, joined our Christmas celebration. It's always a special treat for the chapter when our retirees come for the fellowship!

### CONGRATULATIONS!

Great to see our friends from all over the state at the 2017 TMCCP Election Law Seminar held in beautiful Frisco! All in attendance enjoyed the program; what a treat to have Secretary of State Rolando B. Pablos as the guest speaker. Great program by the phenomenal TMCA staff and officers!

The Hill Country Chapter would like to congratulate Cheryl Brown, TRMC, deputy city secretary, Kerrville, and Keri Craig, TRMC, city secretary, Horseshoe Bay, for earning their Texas Municipal Clerk Certification. Toni Milam, TRMC, city secretary, Llano, completed her second recertification as well. Great job, ladies!

To join the TMCA Hill Country Chapter, please contact Chapter President Toni Milam, TRMC, city secretary, Llano, at [tmilam@cityofllano.com](mailto:tmilam@cityofllano.com).



*Clockwise from left: Pat Dildine, retired Johnson City city secretary; Pattie Grote, city secretary, City of Mason; Shelley Britton, city secretary, Fredericksburg; Margie Rivera, deputy city secretary, Fredericksburg; Kelly Dix, city secretary, Burnet; Bobbie Mowery, retired Blanco city secretary; Brenda Craig, TRMC, city secretary, Kerrville. Not pictured: Elaine Simpson, TRMC, city secretary, Granite Shoals, and Toni Milam, TRMC, city secretary, Llano.*

## HILL COUNTRY CHAPTER



*Top left and top center photos: TMCCP graduate Cheryl Brown, TRMC, deputy city secretary, Kerrville. Below left and below center photos: TMCCP graduate Kerri Craig, TRMC, city secretary, Horseshoe Bay. Photos immediately below: Toni Milam, TRMC, city secretary, Llano, earned her second recertification.*



## TMCA CHAPTER NEWS

## Lower Rio Grande Valley Chapter

By Chapter President **Ana Valdez, TRMC**  
*City Secretary, Penitas*

The LRGV Chapter met in November 2016 and February 2017. November's meeting was held in the City of Alton. Penitas City Secretary Ana Valdez, TRMC, was sworn in as president, McAllen Deputy City Secretary Yesenia Rodriguez, TRMC, was sworn in as vice president, and Pharr Assistant City Clerk Imelda Barrera was sworn in as secretary/treasurer. In February, the LRGV Chapter met in the City of Pharr and welcomed KM International as they led a presentation on "Municipal Media & PR Strategies."

For those wishing to join the LRGV Chapter, please contact President Ana Valdez at [citysecretary@cityofpenitas.com](mailto:citysecretary@cityofpenitas.com). Meetings are held the third Wednesday of every month at 11:30 a.m. Also be sure to like our Facebook page at [www.facebook.com/Irgvsecretaries](http://www.facebook.com/Irgvsecretaries).



*Above:* Lower Rio Grande Valley Chapter members meet in the City of Pharr. *Below left:* New chapter officers are sworn in.



Lower Rio Grande Valley membership cities: Alamo, Alton, Brownsville, Donna, Edcouch, Edinburg, Elsa, Granjeno, Harlingen, Hidalgo, La Feria, La Joya, La Villa, Laguna Vista, Los Fresnos, Los Indios, Lyford, McAllen, Mercedes, Mission, Palmview, Penitas, Pharr, Port Isabel, Palmhurst, Raymondville, Town of Rancho Viejo, San Benito, San Juan, South Padre, Sullivan City, and Weslaco.



## TMCA CHAPTER NEWS

# North Texas Chapter

By Chapter President **Carol Borges, TRMC**  
Deputy City Secretary, Southlake

Greetings, TMCA Members!

The NTMCA is blessed to have outstanding volunteers working hard for the success of the chapter. Every member puts effort in supporting each other and achieving organizational goals. The membership committee exceeded its goal by not only contacting long time members but also reaching out and creating an opportunity for growth. Our chapter currently has 97 members! Our holiday committee selected the Crime Victims Unit of Haltom City, North Richland Hills, Richland Hills, and Watauga as 2016's charity. Our members raised \$655 for families in need. Similarly, our scholarship committee increased our program coffers by \$830. Go team!

We continue to provide fun and engaging education opportunities every month and have the good fortune of being hosted by generous cities across the Metroplex. In October, we met at the beautiful North Richland Hills City Hall. As a result of this business meeting, we recently distributed a survey to all members to evaluate our programs and communications processes. Survey results will be brought to our members in the coming months.

On October 27, our very own Art Camacho, TRMC, city secretary, Haltom City, was awarded the Texas Municipal Clerk of the Year at the TMCA Annual Banquet in Galveston. Art embodies the city secretary's Code of Ethics in every



*At top:* The chapter met at the North Richland Hills City Hall in October.

*Above:* TMCA Municipal Clerk of the Year Art Camacho, TRMC, city secretary, Haltom City, gave his acceptance speech at the TMCA annual banquet in October.

## NORTH TEXAS CHAPTER

way. His acceptance speech made us laugh, cry, and feel proud of the man we all call “friend.” Art has been an integral member of our chapter for many years. We are most proud of our colleague and honored by his membership in the NTMCA!



Guest speaker Britton Cunningham.

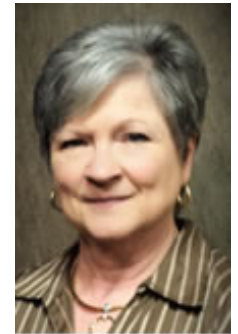
In November, we met at the distinguished Eisemann Center in Richardson. Our guest speaker, Britton Cunningham, shared insights on “Working with Millennials” and how perceptions, expectations, and professional styles differ with each generation.

Everyone had a wonderful time in December at our annual holiday celebration. The committee provided a delicious menu and silent auction, as well as games and prizes. It was nice to take time out of our busy schedules for a little fun and fellowship!



Above: Chapter retirees (at left) and members at the annual holiday celebration.

Also in December, Diane Cockrell, TRMC, city secretary, Decatur, earned the prestigious Certified Municipal Clerk designation from the International Institute of Municipal Clerks. This is a very special accomplishment that requires years of hard work and dedication. Diane has been a leader in and friend to our organization for many years and we are very proud of her for a job well done!



Diane Cockrell, TRMC

We enjoyed the relaxed atmosphere of the Argyle community in January where speaker Diane Consolino’s presentation on “Setting Goals That Get Results!” spoke to all of us in one way or another. As city secretaries, we are known for keeping on task and getting things done. Yet, we were reminded to put our own needs and priorities at the forefront of our to-do lists, both professionally and personally.

## NORTH TEXAS CHAPTER

In closing, I'd like to thank ALL our members for their continued dedication to the NTMCA!



Speaker Diano Consolino addressed the chapter on "Setting Goals That Get Results!" in January.



*From left to right, front row:* Ingrid Rex (Flower Mound), Monica Solko (North Richland Hills), Sheila Morales (Copper Canyon), Carol Borges (Southlake), Amy Shelley (Colleyville), Laura Bell (Addison), Art Camacho (Haltom City). *Second row:* Linda Rhodes (Lake Worth), Susie Hiles (Azle), Alicia Richardson (North Richland Hills), Shannon Montgomery (Trophy Club), Diane Callahan (retired Highland Village), Lisa Cabrera (Joshua), Diane Cockrell (Decatur), Kim Sutter (Euless). *Back row:* Erika McComis (Bridgeport), Tanya Morris (Westlake), Angela Miller (Highland Village), Tammy Dixon (Bartonville), Kristi Gilbert (Argyle), Lindsay Wells (Euless), Kelly Edwards (Westlake), Mary Supino (Arlington), Kathryn Robinson (Arlington), Yael Forgey (Azle).

## TMCA CHAPTER NEWS

# Panhandle Chapter

By Chapter Secretary **Machiel Covey, TRMC**

*City Secretary, Clarendon*

Since the last TMCA newsletter, the Panhandle Chapter met once, on December 15 for our bi-monthly meeting at The Amarillo Club in Amarillo. Members first had lunch then celebrated our annual Christmas Party with a “Dirty Santa” gift exchange. This is always so much fun with the most popular gifts being stolen many times!

The meeting was called to order by President Karen Price, TRMC, city secretary, Pampa, who welcomed all attendees to the meeting. The minutes and treasurer reports were presented and approved. Our next meeting was scheduled for February 16 at the Amarillo Club. The December meeting was then adjourned.

We had five members attend the TMCCP Election Law Seminar in January in Frisco, with one member attending the IIMC Athenian Dialogue on Amelia Earhart beforehand.



*Top left:* Lynn Vela, city secretary, Gruver. *Top right:* Machiel Covey, TRMC, city secretary, Clarendon, and Kim Fowler, Perryton. *Above:* Gretchen Mercer, TRMC, city secretary, Canyon, and Andrea McDonald, TRMC, assistant city secretary, Amarillo. *At left:* Stella Sauls, TRMC, city secretary, Borger.

## PANHANDLE CHAPTER

Lindy Forsyth, TRMC, city secretary, Lefors, completed her first recertification, and was honored to have Secretary of State Rolando Pablos participate in the certification ceremony.

Members in attendance at the December meeting:

President Karen Price, TRMC, city secretary, Pampa  
 Vice President Kimberly Sloat, TRMC, City Secretary, Canadian  
 Secretary Machiel Covey, TRMC, City Secretary, Clarendon  
 Treasurer Kristina Solomon, City Secretary, Tulia  
 Historian Cheryl Gibson-Salgado, TRMC, City Secretary, Spearman  
 Gretchen Mercer, TRMC, City Secretary, Canyon  
 Francis Hibbs, TRMC, City Secretary, Amarillo  
 Andrea McDonald, TRMC, Administrative Assistant, Amarillo  
 Nelwyn Ward, City Secretary, Memphis  
 Stella Sauls, TRMC, City Secretary, Borger  
 Charlene Gardner, TRMC, Deputy City Secretary, Pampa  
 Lynn Vela, City Secretary, Gruver  
 Kim Fowler, City Secretary, Perryton  
 Ginger Burnett, City Secretary, Hedley



At the TMCCP graduation ceremony: Cheryl Gibson-Salgado, TRMC, city secretary, Spearman; keynote speaker Secretary of State Rolando Pablos; and graduate Lindy Forsyth, TRMC, city secretary, Lefors.

## TMCA CHAPTER NEWS

# Red River Chapter

By Chapter Secretary/Treasurer **Janelle Dolan, TRMC**  
City Clerk, Burkburnett

Members of the Red River Chapter met for our quarterly meeting at Johnny Carino's in Wichita Falls on December 7.

President Marie Balthrop, TRMC, city secretary, Holliday, called the meeting to order and welcomed everyone, extending a special welcome to Tim Houston, city secretary, Olney: this was his first time to attend our chapter meeting.

Normal chapter business followed, with the approval of minutes and financials. The Nominating Committee submitted their recommendations for officers for the following year and they were approved. Wichita Falls City Clerk Tracy Norr, TRMC, will serve as president, Burkburnett City Clerk Janelle Dolan TRMC, as vice president, Lakeside City City Secretary Amy Anderson, TRMC, will serve as secretary, and Scotland City Secretary Kim Hemmi, TRMC, will serve as treasurer. Congratulations to all!

The chapter discussed plans to review our constitution and host our second IIMC Athenian Dialogue in the upcoming year.

Along with donations from the individual members and the chapter, we were able to purchase Christmas gifts for a family that recently left Faith Refuge (photo at right). This is an annual project that the chapter finds very meaningful and rewarding. It reminds us that Christmas is the season of giving.

Congratulations were bestowed on our two graduates, Amy Anderson, TRMC, city secretary, Lakeside City, and Kim Hemmi, TRMC, city secretary, Scotland.



*Above:* TMCCP Graduates Amy Anderson, TRMC, city secretary, Lakeside City, and Kim Hemmi, TRMC, city secretary, Scotland.  
*Below:* The chapter's annual charitable gifts.



## RED RIVER CHAPTER

They graduated at the annual TMCCP Election Law Seminar. They were recognized for their continued dedication to furthering their education. They also jumped right in and volunteered to serve as officers for our chapter.

Our next meeting will be held March 15 at Johnny Carino's. Everyone is invited to attend any of our chapter meetings.

For more information about the chapter, contact Janelle Dolan, TRMC, city clerk, Burkburnett, at [jdolan@burkburnett.org](mailto:jdolan@burkburnett.org) or 940-569-2263.

Those attending the Red River meeting:

Sandy Page, City Secretary, Bowie; Janelle Dolan, City Clerk, Burkburnett; Cathy Mills, City Secretary, Henrietta; Marie Balthrop, City Secretary, Holliday; Amy Anderson, City Secretary, Lakeside City; Tracy Bankston-Smith, Administrative Assistant, Lakeside City, Tim Houston, City Secretary, City of Olney; Kim Hemmi, City Secretary, Scotland; Tracy Norr, City Clerk, Wichita Falls; and Linda Byers, City Secretary, Vernon.

## TMCA CHAPTER NEWS

# Salt Grass Chapter

By Chapter Secretary **Melinda Welsh, TRMC**  
*City Secretary, Friendswood*

### November 2016 Meeting

The Salt Grass Chapter held their monthly meeting on November 9 at the lovely Dickinson Historic Railroad Center. Chapter President Paula Favors, TRMC, city secretary, Wharton, called the meeting to order with many members in attendance. Catrina Johnson, human resources generalist, Tomball, gave an interesting presentation on “Smile: HR Cares.”

The chapter’s 2017 executive board slate was elected, and the chapter approved awarding four \$250 Deloris McKenzie scholarships and three \$100 Patrice Fogarty Athenian Dialogue scholarships. The scholarships will be presented at the December meeting. The chapter unanimously approved a generous donation of \$300 for the annual Christmas charitable donation to Sandra Watkins, TRMC, city secretary (ret.), Deer Park, which was selected by 2016 Chapter President Paula Favors, TRMC, city secretary, Wharton. In addition to the holiday donation, the chapter unanimously approved a donation of \$1,000 for a fundraising benefit for Sandra Watkins to help pay for out-of-pocket medical expenses.

The chapter accepted the 2017 slate of officers as follows: President Doris Speer, TRMC, city secretary, Tomball; Vice President Melinda Welsh, TRMC, city secretary, Friendswood; Secretary Marisela Garcia, TRMC, city secretary, Nassau Bay; Treasurer Crystal Dozier, TRMC, city secretary, Hunters



Human Resources Generalist Catrina Johnson of Tomball spoke to the chapter on “Smile: HR Cares” in November.



## SALT GRASS CHAPTER

Creek Village; and Historian Roxanne Benitez, TRMC, city secretary, Spring Valley Village.

The November meeting was a fruitful one with a full agenda. The chapter heard reports from several of its committees, approved amendments to its “Committees, Responsibilities & Procedures Manual,” and discussed the 2017 schedule of meetings and seminars and the dates and locations to host them.

### December 2016 Annual Installation Banquet/Holiday Luncheon

The Salt Grass Chapter held their 2016 Annual Installation Banquet/Holiday Luncheon on December 7 at Texas Land & Cattle in Houston. Salt Grass Chapter President Paula Favors, TRMC, city secretary, Wharton, welcomed special guests and Salt Grass Chapter members. Chapter Historian Marisela Garcia, TRMC, deputy city secretary, Webster, led the Pledge of Allegiance and George Shackelford, city manager, Tomball gave the invocation.

President Paula Favors recognized the 2016 Salt Grass Chapter’s retirees: Pauline Small, Webster; Marla Porter, Conroe; Clasina Watson, Huntsville; Brenda Burns, Willis; Bonne Biamonte, Stafford; and Anne Vernon, El Lago.

Congratulations are in order for winners of the Deloris McKenzie Scholarships and the Patrice Fogarty Athenian Dialogue Scholarships. Anna Evelyn of West University Place, Tracylynn Garcia of Tomball, Lee Woodward of

*At top right:* Sharon Harris, TRMC, assistant city secretary, La Porte, is presented a Patrice Fogarty Athenian Dialogue Scholarship by Patrice Fogarty, TRMC, city secretary, La Porte. *At near right:* Tracylynn Garcia, assistant city secretary, Tomball, is presented a Deloris McKenzie Scholarship by Patrice Fogarty, TRMC.



## SALT GRASS CHAPTER

Huntsville, and Heather Van Dine of Friendswood each received Deloris McKenzie scholarships for up to \$250 for travel and registration costs incurred while attending a Texas Municipal Clerks Certification Program seminar. Anna Evelyn of West University Place, Sharon Harris of La Porte, and Lee Woodward of Huntsville each received a scholarship of \$100 to attend an IIMC Athenian Dialogue.

Crystal Roan, TRMC, city secretary, Webster, proudly accepted the 2016 Salt Grass Chapter award for “Municipal Clerk of the Year” from last year’s recipient, Pauline Small, TRMC, retired city secretary, Webster. Ms. Roan thanked the chapter, her city members, and her family for supporting her in doing what she loves.

President Paula Favors introduced Pauline Small, TRMC, retired city secretary, Webster. Pauline Small spoke of the outstanding achievements of the Salt Grass Chapter and installed the new 2017 officers as follows: President Doris Speer, TRMC, city secretary, Tomball; Vice President Melinda Welsh, TRMC, city secretary, Friendswood; Secretary Marisela Garcia, TRMC, deputy city secretary, Webster; Treasurer Crystal Dozier, city secretary, Hunters Creek Village; and Historian Roxanne Benitez, TRMC, city secretary, Spring Valley.

The chapter presented outgoing president Paula Favors with a gavel plaque and gift card in appreciation of her dedication and service on behalf of the chapter.

*At top right: 2016 Salt Grass Chapter Municipal Clerk of the Year Crystal Roan (center foreground). At right center: The 2017 Salt Grass Chapter officers. At near right: 2016 chapter president Paula Favors was presented a plaque in appreciation of her service.*



## SALT GRASS CHAPTER

### January 2017 Meeting

The Salt Grass Chapter welcomed the New Year with a meeting on January 11 at Carrabba's in Houston, hosted by Linebarger Goggan Samson & Blair, LLP, and honorary chapter member Karen Vannerson. President Doris Speer, TRMC, called the meeting to order and welcomed everyone in attendance.

Committee appointments for 2017 were presented by President Speer. The Salt Grass Chapter's 16<sup>th</sup> annual "Public Information Seminar" is being planned for Wednesday, September 13, 2017, in Stafford. A repeat session of the chapter's "Notary Public Training" will be held on Wednesday, March 8, 2017, in Friendswood. For additional information on the "Public Information Seminar" or "Notary Training," please contact Doris Speer, city secretary, Tomball, at 281-290-1002 or [dspeer@tomballtx.gov](mailto:dspeer@tomballtx.gov).

The Salt Grass Chapter would like to extend a sincere congratulations to all our 2017 graduates and recertifiers! **Graduates:** Lorri Coody, TRMC, city secretary, Jersey Village, and Crystal Dozier, TRMC, Hunter's Creek Village. **Recertifiers:** Betsy Gates, TRMC, assistant city secretary, Tomball; Thomas Harris III, TRMC, deputy city secretary, Sugar Land; Maria Jackson, TRMC, city secretary, Missouri City; Lee Woodward, TRMC, city secretary, Huntsville; Dixie Roberts, TRMC, city secretary, Alvin; Thelma Gilliam, TRMC, city secretary, West University Place; Patrice Fogarty, TRMC, city secretary, La Porte; Pauline Small, TRMC, retired city secretary, Webster.

The next Salt Grass Chapter meeting is set for March 8 in Friendswood. Salt Grass Chapter meetings are typically held on the second Wednesday of the



The Salt Grass Chapter at their January meeting in Houston.

## SALT GRASS CHAPTER

month, January through April and August through December. Our meetings are open to anyone and we welcome visitors!

Members in attendance at the January 2017 Salt Grass Chapter meeting:

Angela Smith, City Secretary, Cleveland  
Anna Evelyn, Assistant City Secretary, West University Place  
Betsy Gates, TRMC, Assistant City Secretary, Tomball  
Brenda Rutt, City Secretary, Stagecoach  
Claudia Harrison, City Secretary, Brookshire  
Crystal Dozier, TRMC, City Secretary, Hunters Creek Village  
Doris Speer, TRMC, City Secretary, Tomball  
Honorary member Karen Vannerson, Linebarger Goggan Blair & Sampson, LLP  
Laura Calcote, City Secretary, Oak Ridge, North  
Lee Woodward, TRMC, City Secretary, Huntsville  
Lisa Modisette, Assistant City Secretary, TRMC, Hedwig Village  
Lori Coody, City Secretary, Jersey Village  
Maria Jackson, TRMC, City Secretary, Missouri City  
Marisela Garcia, TRMC, City Secretary, Nassau Bay  
Megan Kaltenbach, Assistant City Secretary, Huntsville  
Olga Garza, City Secretary/Court Administrator, Southside Place  
Paula Favors, TRMC, City Secretary, Wharton  
Roxanne Benitez, TRMC, City Secretary, Spring Valley Village  
Shannon Bennett, TRMC, Deputy City Secretary, Deer Park  
Thelma Gilliam, TRMC, City Secretary, West University Place  
Tomika Lewis, City Secretary, Stafford  
Veronica Harris, City Secretary, Kendleton

Others present were:

Brenda Campagna, Court Clerk, Hunter's Creek Village  
Isabel Kato, Finance Director, Jersey Village  
Richard Hill, Linebarger Goggan Blair & Sampson, LLP  
Greg Layne, Linebarger Goggan Blair & Sampson, LLP  
Karolyn Williams, Linebarger Goggan Blair & Sampson, LLP

## TMCA CHAPTER NEWS

# South Plains Chapter

By Chapter Secretary **Kim Perez, TRMC**  
*City Secretary, Ralls*

Greetings from West Texas!

The South Plains Chapter met at 50 Yard Line in Lubbock on December 21 for our quarterly meeting/Christmas party. Our meeting was hosted by Rosa Angel, city secretary, Amherst.

After a delicious meal was served, Chapter President Brenda Shaw, TRMC, city secretary, Morton, called the meeting to order and introductions of members were announced. There was discussion and action taken regarding minutes from the September chapter meeting and the treasurer's report.

Chapter member Kim Perez, TRMC, city secretary, Ralls, was awarded the TMCA Franklin Legal Publishing Scholarship. Thank you, Franklin Legal Publishing, for your support of the TMCA certification program! Four members of the chapter volunteered to serve on the chapter's Municipal Clerk of the Year Committee. Installation of the 2017-2018 chapter officers was conducted.

After all business was discussed the members participated in a Christmas gift exchange.

Our next meeting will be on March 15 and will be hosted by City of Bovina.



2017-2018 West Texas Chapter officers. *From left to right:* Chapter President Sharon Trumble, city secretary, New Deal; Chapter Vice President Belinda Terrell, city manager/secretary, Whiteface; Chapter Treasurer Jodie House, city secretary, Crosbyton; Chapter Secretary Kim Perez, TRMC, city secretary, Ralls; Chapter Historian Beth Walls, TRMC, city secretary, Levelland; and Chapter Director Zanea Carpenter.

## SOUTH PLAINS CHAPTER

South Plains members and guests in attendance in December:

Laura Adams, city secretary, Spur  
Rosa Angel, city secretary, Amherst  
Jo Ann Beard, TRMC, city secretary, Smyer  
Jennifer Bellar, secretary/judge, Amherst  
Zanea Carpenter, city secretary, Muleshoe  
Ashely Carothers, city clerk, Spur  
Sue Castles, Xcel Energy  
Toni Chrestman, TRMC, city secretary, Slaton  
Jennifer Clements, TRMC, asst. to city sec., Lubbock  
Ofelia Corral, municipal clerk, Ropesville  
Amanda Cummings, city secretary, Shallowater  
Kathy Field, TRMC, deputy city secretary, Slaton  
LeAnn Gallman, TRMC, city manager, Muleshoe  
Lisa Hernandez, city clerk, Lorenzo  
Jodie House, city secretary, Crosbyton  
Patricia Isaguirre, city secretary, Hale Center  
Monica Longoria, city secretary, Lorenzo  
Kim Perez, TRMC, city secretary, Ralls  
Elena Quintanilla, city manager, Ransom Canyon  
Lisa Richardson, city secretary, Anton  
Brenda Shaw, TRMC, city mgr./secretary, Morton  
Belinda Terrell, city manager/secretary, Whiteface  
Jaime Torres, director of public works, Smyer  
Sharon Trumble, city secretary, New Deal  
DeAnn Villegos, city secretary, Ropesville  
Beth Walls, TRMC, city secretary, Levelland  
Renée Wilbanks, city secretary, Idalou  
Toni Wilson, TRMC, retired city secretary, Sundown

## TMCA CHAPTER NEWS

# West Texas Chapter

By Chapter Historian **Diana Franco**  
*City Secretary, Kermit*

The West Texas Chapter held their fourth quarterly meeting November 16 in Odessa at Harrigans Grill & Bar and at the same time held their Christmas exchange party hosted by the City of Odessa (with host Crystal Montez, deputy city secretary, Odessa).

President Amy Turner, TRMC, city secretary, Midland, discussed minutes, treasurer's report, and payment of bills and went over the changes and updates made to the bylaws. All charter members were sent copies to review beforehand and all of the above items were approved. A copy of the changes made to the bylaws will be sent to TML headquarters.

New officers were sworn in at this meeting by outgoing President Amy Turner. Our officers for 2017-2018 are (*pictured at right*): President Norma Grimaldo, TRMC, city secretary, Odessa; Vice President/Treasurer SueAnn Lopez, deputy city secretary, Midland; Secretary Sara Copeland, TRMC, city secretary, Andrews; and Historian Diana Franco, city secretary, Kermit.

The West Texas Chapter would like to thank Midland City Secretary Amy Turner for a job well done while she was chapter president. We would also like to congratulate Odessa Deputy City Secretary Crystal Montez on passing her first test TMCCP exam, and Sarah Copeland, who earned her Texas Registered Municipal Clerk Certification in January.

Our next meeting was scheduled to be in Odessa on February 15.



The West Texas 2017-2018 officers were sworn into office in November. *Clockwise from top left*: Chapter President Norma Grimaldo, TRMC; Vice President/Treasurer SueAnn Lopez; Secretary Sara Copeland, TRMC; and Historian Diana Franco.

## WEST TEXAS CHAPTER



West Texas Chapter members at the November meeting. *Front row:* Sara Copeland, Andrews; Amy Turner, Midland; Diana Franco, Kermit. *Second row:* Karla Mata, Midland; SueAnn Lopez, Midland; Crystal Montez, Odessa; Norma Grimaldo, Odessa. *Present but not pictured:* Renee Lee and Miriam Watson, Rankin.

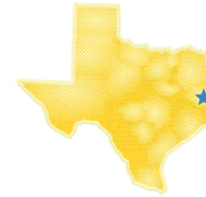


# TMCA Chapters



## HILL COUNTRY CHAPTER

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## PINEYWOODS CHAPTER

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## ALAMO CHAPTER

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## LONE STAR CHAPTER

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## RED RIVER CHAPTER

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## BLUEBONNET CHAPTER

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## LOWER RIO GRANDE VALLEY CHAPTER

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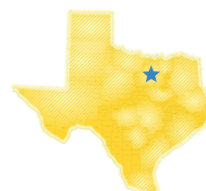
## SALT GRASS CHAPTER

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## CAPITAL CHAPTER

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## NORTH TEXAS CHAPTER

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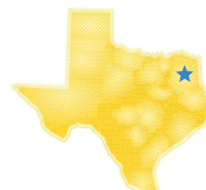
## SOUTH PLAINS CHAPTER

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## CENTRAL TEXAS CHAPTER

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## NORTHEAST TEXAS CHAPTER

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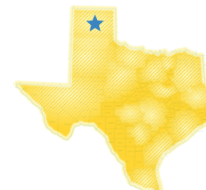
## WEST TEXAS CHAPTER

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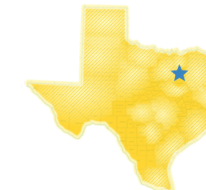
## COASTAL BEND CHAPTER

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## PANHANDLE CHAPTER

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## YELLOW ROSE CHAPTER

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# 2017 TMCA Officers & Committees

## Officers

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**Vice President Marie Balthrop**  
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**Treasurer Kim Sutter**  
City Secretary, Eules  
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**Secretary Shelley George**  
City Secretary, Allen  
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**Immediate Past Pres. Cheryl Salgado**  
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**Trustee Jannette Goodall**  
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**Trustee Maria Jackson**  
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**Trustee Cara McPartland**  
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**Trustee Laure Morgan**  
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**Trustee Aimee Nemer**  
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**Trustee Christi Shivers**  
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EX-OFFICIO MEMBERS: *Advisory Mgmt. Committee Chair Art Camacho, City Sec., Haltom City; Peggy Burnside, TMCA/TMCCP Administrative Dir.; Dr. Amy Holt, TMCA/TMCCP Education Dir.*

## Committees

### Advisory Management Committee

**Art Camacho**, Haltom City, Past President, Chair

**Lydia Lopez**, Hewitt, President

**Cheryl Salgado**, Spearman, Immediate Past President

**Marie Balthrop**, Holliday, Vice President

**Lee Woodward**, Huntsville, Certification Committee Chair

**Peggy Burnside**, *TMCCP/TMCA Admin. Dir.\**

**Dr. Amy Holt**, *TMCCP/TMCA Education Dir.\**

### Audit Committee

**Esmeralda Hudson**, Waco, Chair

**Art Camacho**, Haltom City

**Alice Holloway**, Pilot Point

**Aimee Nemer**, Richardson, Board Liaison

### Historian

**Jana Lewellen**, Robinson

### Membership Committee

**Kristi Gilbert**, Argyle, Chair

**Comprised of Chapter Presidents**

**Cara McPartland**, Wimberley, Board Liaison

*\*non-voting member*

### Municipal Clerk of the Year Committee

**Ron Gonzales**, Fort Worth, Chair

**Tracy Norr**, Wichita Falls

**Baudelia Rojas**, Alton

**Kimberly Sloat**, Canadian

**Laure Morgan**, Hemphill, Board Liaison

### Nominating Committee

**Norma Aguilar-Grimaldo**, Odessa, Chair

**Jeana Bellinger**, Brenham

**Lisa Henderson**, Plano

**Susie Quinn**, Murphy

**Alicia Richardson**, North Richland Hills

**Lydia Lopez**, Hewitt, President

**Marie Balthrop**, Holliday, Vice President

### Open Records

### Steering Committee

**Jannette Goodall**, Austin

### Resolutions Committee

**Ellie Monteaux**, Livingston, Chair

**Tina Broussard**, Beaumont

**Doris Speer**, Tomball

**Jo Ann Touchstone**, Lakeway

**Christi Shivers**, Mexia, Board Liaison

### Retirement Committee

**Leticia Vacek**, San Antonio, Chair

**Jamie Lee Case**, San Marcos

**Michelle Hicks**, Lacy Lakeview

**Sherry Roberts**, White Oak

**Wendy Withers**, Shady Shores

**Amanda McCrory**, Burleson, Board Liaison

### Scholarship Committee

**Beth Walls**, Levelland, Chair

**Janine Butler**, Littlefield

**Amber Fuller**, Hubbard

**Cathy DiMaggio**, Grand Prairie

**Jennifer Reyna**, Alamo Heights

**Crystal Roan**, Webster

**Teresa Valdez**, Rockport

**Peggy Cimics**, Cibolo, Board Liaison

### Technology Committee

**Patrice Fogarty**, La Porte, Co-Chair

**Melinda Welsh**, Friendswood, Co-Chair

**Jannette Goodall**, Austin

### TML Booth Committee

**Crystal Roan**, Webster, Chair

**Salt Grass Chapter members**

**Maria Jackson**, Missouri City, Board Liaison

### TML Representative

**Marie Balthrop**, Holliday

### Certification Committee

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**Melissa Brunner**

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**Gretchen Mercer**

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**Irma Parker**

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**Mary Supino**

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**Dr. Amy Holt**

Education Director, TMCA/TMCCP  
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EX-OFFICIO MEMBERS: *Lydia Lopez, TMCA President; Marie Balthrop, TMCA Vice President; and Cheryl Salgado, Immediate Past President*