



TMCA NEWS

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President's Message

It has been said that the only constant in our world today is change. While I believe change causes anxiety, quite honestly, it scares me a little bit. Doesn't it you? The unknown is always a little scary, and let's face it: we like to be in control. I've been told that people don't resist change; they resist being changed. I think what we are most afraid of is being changed.

I believe that we shouldn't change something just for the sake of changing. Change has a bad reputation in our society, but some changes are necessary. Years ago, when I first went to work for the city, we had an IBM System 32 mainframe computer. It required information be put on an eight inch diskette and then put into the mainframe to complete



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TMCA President
LeAnn Gallman, TRMC
City Secretary, Muleshoe

PRESIDENT'S MESSAGE

a billing or produce a payroll. It was so time consuming and, by today's standards, not very efficient. We were so confined as to what we could accomplish on that computer. We were soon given the opportunity to make a change. We were skeptical and not sure that we would like a new computer. We soon upgraded to a System 36, a monster of a machine that was huge and required a room of its own. It was loud and produced lots of heat. But we were so proud to be upgrading. Before too long, we had outgrown that machine as well and moved on to PCs. And so we progressed to how we operate now on servers and networks. Change isn't all bad, not by any means. If we hadn't made the decision to change we would have been stuck, and the world would have passed us by. Change is necessary in life to keep us moving, growing and interested.

Such was what we experienced in Irving recently at the Texas Municipal Clerks Election Law Seminar. Changes were made. Instead of four sessions that everyone attended at one time or another as in years past, attendees were able to pick and choose



Attendees of the January 18-20 TMCCP Election Law Seminar in Irving.

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Co-Editors:
 Alexandra Burke; Peggy Burnside, TRMC; Miriam Sheehan, TRMC; Joyce Snay, TRMC
 Submission deadline for publication in the **June** issue: **April 30, 2012.**
 Send articles to: alexandra.burke@unt.edu

PRESIDENT'S MESSAGE

which sessions they would attend based on their own needs. A total of nineteen sessions were offered this year. Logistically this required more thought and preparation to put this seminar together: how long would each session be; could we find enough speakers; more individuals needed to convene sessions; more people to scan at the door. And more importantly, each of you had to make decisions on which sessions you would attend. At the end of the day, we concluded that these changes needed to be made to meet the needs of municipal clerks. Many stepped up for the first time and were instructors for the additional sessions, and they did an awesome job. Many others answered positively when asked to convene a session or handle the scanners at the door. They were all willing to serve. We are all living with election changes this year as in recent years. Whether you are conducting your own election or contracting to any degree, we are dealing with change. Redistricting as well as legislative decisions have forced us to make changes.

This year twenty-eight graduates received their certifications and now use the Texas Registered Municipal Clerk (TRMC) designation behind their name. We congratulate each of them for choosing to step out of their comfort zone and educate themselves to become Texas Registered Municipal Clerks. Forty-three clerks recertified this year. They recognize that changes are taking place, and they want to stay informed and educated. Congratulations to each of them. Scott Houston, TML Legal Counsel, was our luncheon keynote speaker,

and assured us that TML is looking after our interests in Austin and working to ensure that changes made by the legislature are in the best interest of cities.

Regardless of whether you have just begun the journey to becoming certified, just certified, or on your second, third, fourth, fifth, or sixth recertification, municipal clerks recognize that change is inevitable. We realize that it is important to make changes necessary to comply with new legislation and to do the right thing for each citizen we serve. Serving our citizens is where our passion lies.

I ask you to accept change as a continuous learning process. Make plans to attend additional seminars that are scheduled for the coming year. In learning new things, we are given the opportunity to grow. Welcome the challenge to become wiser and more skillful in your ability to serve your citizens. Be optimistic... we are creating the future.

It is my honor and pleasure to serve as your 2012 TMCA, Inc., president. I look forward to seeing each of you as I visit local chapters in the coming year.

LeAnn Gallman, TRMC

2012 TMCA President

lgallman@fivearea.com

TMCCP SEMINARS

Public Funds Investment



April 12-13, 2012

Hilton Waco, Waco, Texas

*With speaker
Patrick Shinkle*

*Associate Director
Center for Public Management,
University of North Texas*

Join us in Waco this April for our TMCCP seminar, “Public Funds Investment,” with Patrick Shinkle. Mr. Shinkle has over 17 years’ experience in public funds management in Texas, including 12 years as Administrator of LOGIC and 5 years as part of the TexPool management team. He has frequently spoken on investment management, disaster recovery planning, computer security awareness, and technology related issues for such organizations as the Dallas Association for Financial Professionals, the Government Treasurers’ Organization of Texas, the Texas Association of Counties, and the Texas Association of School Business Officials.

Learn more and register today! Registration is open to all. Enrollees pursuing TMCCP certification or recertification can receive seminar attendance credit; this qualifies as a [Course 3 seminar](#). **This seminar also satisfies the 10-hour requirement for PFIA and CPE certification.**

Agendas, Minutes, OMA, PIA, Parliamentary Procedure, & Records Management



June 7-8, 2012

Hilton Houston NASA Clear Lake, Houston, Texas

*With speaker
Marty Hendrix, TRMC*

*Retired City Secretary,
City of Fort Worth*

Marty Hendrix, TRMC, retired city secretary, Fort Worth, will be the expert consultant and instructor for the TMCCP seminar in June in Houston. Marty will be presenting with Jan Ferrari, Texas State Library; Patrice Fogarty, TRMC, city secretary, La Porte; Mary Lynne Stratta, TRMC, city secretary, Bryan; and Zindia Thomas, Attorney General’s Office. Topics will include:

[The Texas Open Meetings Act](#)
[Agenda Preparation](#)
[Minute Preparation](#)
[Parliamentary Procedure-Roberts Rule of Order; Making “Robert” Your Friend](#)
[The Texas Public Information Act](#)
[Preparation of Open Records Request Policies and Procedures](#)
[Basics of Records Management and Essential Records](#)

Registration will open in April and be open to all. This seminar qualifies for [Course 1 or 2](#) TMCCP certification or recertification credit. ★

2012 TMCA Municipal Clerk of the Year

By Municipal Clerk of the Year Committee Chair **Linda Rhodes, TRMC**
City Secretary, Lake Worth

*Nominate your 2012 TMCA Municipal Clerk of the Year
By June 15!*

On behalf of the Municipal Clerk of the Year Committee, I am pleased to announce that nominations for the distinguished 2012 TMCA Municipal Clerk of the Year are now being accepted. Each TMCA chapter is encouraged to nominate a representative for consideration. Nominations are also

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Lydia Ozuna, TRMC



Pauline Small, TRMC



Patricia Ervin, TRMC



Leticia Vacek, TRMC



Mary Kayser, TRMC



Linda Knight, TRMC

2012 MUNICIPAL CLERK OF THE YEAR NOMINATIONS

accepted by individuals. This is the time to honor one of our own for the significant contributions they have made on the local and/or state level.

Please submit your nomination(s) to **Committee Chair Linda Rhodes, TRMC, City Secretary, City of Lake Worth, 3805 Adam Grubb, Lake Worth, TX 76135**; e-mail: lindar@lakeworthtx.org.

The nomination form may be downloaded here, or you may contact the TMCA office to request the form: alexandra.burke@unt.edu or 940-565-3488. Nomination forms will also be sent to all TMCA chapter presidents. The deadline to submit nominations is **June 15, 2012**.

The 2012 TMCA Municipal Clerk of the Year will be announced at the Annual Awards Ceremony held in conjunction with the TMCCP Graduate Institute in **San Marcos on Thursday, October 18, 2012**. Make plans to attend the Awards Ceremony to support your nominee(s) and honor the recipient!

Nominee requirements:

1. Must be a municipal clerk who is an active member of TMCA and must have been an active member for at least five (5) years;
2. Must have provided service to other municipal clerks on a local level where the opportunity exists, or on a state level;
3. Must have exhibited leadership abilities;
4. Must hold the Texas Registered Municipal Clerk (TRMC) Certification;
5. Must currently hold a municipal clerk position; and
6. Must not be a prior recipient of the Municipal Clerk of the Year award. ★

Members of the 2012 TMCA Municipal Clerk of the Year Committee:

Chair Linda Rhodes, TRMC, City Secretary, Lake Worth

Jennifer Reyna, TRMC, City Secretary, Alamo Heights

Kathy Wingo, TRMC, City Secretary, Lucas

Brenda Shaw, TRMC, City Secretary/Manager, Morton

Michele Glaser, TRMC, City Secretary, Seabrook

Jenny Page, TRMC, City Secretary, Frisco

TMCA Board Liaison Pauline Small, TRMC, City Secretary, Webster

2012 Scholarships

By Scholarship Committee Chair **Rebecca Garza, TRMC**
City Secretary, Lubbock

Application deadline is June 15—apply today!



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Defray your educational costs by applying for a TMCA scholarship!

TMCA has two different types of scholarships for which you can apply: the **TMCA Major Scholarships** and the **MCCi Records Management Scholarships**. More information about these scholarships—and links to applications—are available in the following pages.

Scholarship applications must be received by **TMCA Scholarship Committee Chair Rebecca Garza** by **June 15** to be considered. The TMCA Scholarship Committee will consider all applications for eligibility and designate scholarship recipients. Scholarship winners will be notified that they have been awarded a scholarship and the presentation of the scholarship will be at the annual TMCA Awards Banquet (the awards banquet will be held at the Graduate Institute Seminar in San Marcos in October.)

Read on to learn your eligibility, the scholarships' history, scholarship administration, and more!

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2012 SCHOLARSHIPS

About the Scholarships • General Requirements • Selection Criteria • Scholarship Administration

About the Scholarships

Apply for a TMCA Major Scholarship Award or an MCCi Records Management Scholarship



TMCA Major Scholarship Awards

Depending on the applicant's intended use of the scholarship—TMCCP or college/university study—the applicant may be granted a scholarship from one of the following sources, chosen by the Scholarship Committee. To apply for a TMCA Major Scholarship Award, download and submit our **application form**.

Dorothy F. Byrd Scholarship

Maximum amount awarded: \$500.00 each

Intended use: pursuit of either the Texas Registered Municipal Clerk Certification/Recertification (TRMC) or eligible college/university study

History: The Dorothy F. Byrd Scholarship was established in 1993 by the members of the Texas Municipal Clerks Association, Inc., to honor Dorothy Byrd, former Executive Director of Texas Municipal Clerks Certification Program and Texas Municipal Clerks Association, Inc.

Lila Fern Martin Scholarship

Maximum amount awarded: \$1,000.00

Intended use: eligible college/university study

History: The Lila Fern Martin Scholarship honors the 1958-1959 president of the Association of City Clerks and Secretaries of Texas—the predecessor organization of TMCA.

Dr. Joyce Snay Scholarship

Maximum amount awarded: \$500.00

Intended use: pursuit of the Texas Registered Municipal Clerk Certification/Recertification (TRMC)

History: Established in 2008, this scholarship honors TMCCP/TMCA Education Director Dr. Joyce Snay.

Susan Rocha Scholarship

Maximum amount awarded: \$500.00

Intended use: pursuit of the Texas Registered Municipal Clerk Certification/Recertification (TRMC), including travel to and from approved seminars.

History: Established in 2011 to honor Susan Rocha's memory and her commitment to education and enthusiasm for the municipal field. Ms. Rocha was a partner with Denton, Navarro, Rocha and Bernal, P.C., and a frequent speaker for the TMCCP Legislative Update Seminar. The scholarship was established by friend and colleague, Alan Bojorquez, Bojorquez Law Firm, PLLC, to be administered by TMCA, Inc.

Vendor Scholarships

Maximum amount awarded: \$500.00

Intended use: pursuit of the Texas Registered Municipal Clerk Certification (TRMC) or Recertification, including travel to and from approved seminars.

History: Various donors contribute funds toward Texas Municipal Clerks scholarships in recognition of the mission of TMCA and TMCCP, which states, "The Texas Municipal Clerks Association and the Texas Municipal Clerks Certification Program are dedicated to providing an educational and professional development program for novice and experienced municipal clerks." Past vendor donors have included: American Legal Publishing; Franklin Legal Publishing, Inc.; Laserfiche; Linebarger Goggan Blair & Sampson, LLP; Municipal Code Corporation; and Questys Solutions.

MCCi

Records Management Scholarship

Developed to recognize city secretaries/municipal clerks who have established outstanding systems for records management or who have improved existing systems. To apply for an MCCi Records Management Scholarship, download and submit our **application form**.

Maximum amount awarded: \$500.00 in each of three categories

Intended use: Scholarship award funds are to be used for continued or advanced education in a TMCCP program or a TMCA-approved records management program (e.g., ARMA, Texas State Library, Council of Governments), including travel to and from eligible seminars.

History: The MCCi Records Management Scholarship was developed in 2006 for the purpose of recognizing city secretaries/municipal clerks who have established outstanding systems for records management or who have improved existing systems.

2012 SCHOLARSHIPS

About the Scholarships • General Requirements • Selection Criteria • Scholarship Administration

General Requirements

Eligible applicants shall be current paid members of TMCA and shall have been paid members of TMCA for two consecutive years previous to application for the scholarship. Applicants must be actively pursuing certification or recertification in the Texas Municipal Clerks Certification Program. Applicants must have already earned the TRMC to be eligible to use the funds for a college degree.

(To learn about requirements for those pursuing a bachelor degree or graduate degree, **visit our website.**)

Selection Criteria

1. Applicants must meet all of the eligibility requirements.
2. Scholarships will be awarded based on a combination of the applicant's years of municipal service, membership in TMCA, Inc., and progress in the Texas Municipal Clerks Certification/Recertification Program. For those pursuing a college or university degree, points are awarded based on the number of college hours completed.
3. Preference will be given to applicants who have not received a previous award.
4. With the exception of the MCCi Records Management Scholarship, preference will be given to 1) city secretaries or municipal clerks; 2) assistant or deputy city secretaries or municipal clerks; and 3) other TMCA, Inc., members. Applicants *must be* city secretaries/municipal clerks to be eligible for the **MCCi Records Management Scholarship**.
5. Members of the current scholarship committee are not eligible to apply for a TMCA Major Scholarship or MCCi Records Management Scholarship.

Scholarship Committee:

*Chair Rebecca Garza, TRMC
Lubbock*

*Ron Gonzales, TRMC
Fort Worth*

*Carole Vanzant, TRMC
Fair Oaks Ranch*

*Christie Wilson, TRMC
The Colony*

*Cara McPartland, TRMC
Wimberley*

*Lee Woodward, TRMC
Huntsville*

*Peggy Burnside, TRMC
TMCCP/TMCA Admin. Dir.*

*Board Liaison
Cheryl Gibson-Salgado, TRMC
Spearman*

Submit completed form
by **June 15** to:

Rebecca Garza, TRMC
City Secretary, City of Lubbock
PO Box 2000, Lubbock, TX 79457
Fax 806-775-3983
bgarza@mylubbock.us

*Download the TMCA Major
Scholarship Award **application***

*Download the MCCi Records
Management Scholarship
application*

2012 SCHOLARSHIPS

About the Scholarships • General Requirements • Selection Criteria • Scholarship Administration

Scholarship Administration

(For full information about scholarship administration, visit our [website](#).)

The TMCA treasurer disburses scholarship funds to the recipient(s) on a cost-reimbursement basis not to exceed the amount(s) awarded. The recipient(s) shall be reimbursed for qualifying expenses incurred between January 1 and December 31 of the year following the award of scholarship. The recipient must submit original, official receipt(s) issued by TMCCP, the college, or the university to receive payment for reimbursable expenses. Reimbursable expenses depend upon the scholarship awarded. Each scholarship and eligible expenses are listed at right.

Dorothy Byrd Scholarship

(for TMCCP certification/recertification or college)

Reimbursable expenses are exclusive to TMCCP expenses, including: enrollment fees, textbooks, exam fees, and TMCCP seminar registration fees; or college expenses, including: 1) credit-hour tuition fees (extension and correspondence courses listed in the institutional catalog that apply to the recipient(s) degree plan are acceptable); 2) building use fees; 3) student service fees; 4) identification card fees; 5) publications fees; 6) union building fees; 7) property damage fees; 8) science laboratory fees; and 9) academic department fees.

Lila Fern Martin Scholarship

(for college use only)

Reimbursable expenses are exclusive to: 1) credit-hour tuition fees (extension and correspondence courses listed in the institutional catalog that apply to the recipient(s) degree plan are acceptable); 2) building use fees; 3) student service fees; 4) identification card fees; 5) publications fees; 6) union building fees; 7) property damage fees; 8) science laboratory fees; and 9) academic department fees.

Susan Rocha Scholarship

(for TMCCP certification/recertification, incl. travel)

Reimbursable expenses are exclusive to: enrollment fees, textbooks, exam fees, TMCCP seminar registration fees and travel expenses.

Dr. Joyce Snay Scholarship

(for TMCCP certification/recertification, incl. travel)

Reimbursable expenses are exclusive to: enrollment fees, textbooks, exam fees, TMCCP seminar registration fees and travel expenses.

Vendor Scholarships (Including the MCCi Records Management Scholarship)

(see page 8 for intended use)

Reimbursable expenses are exclusive to: enrollment fees, textbooks, exam fees, TMCCP seminar registration fees and travel expenses. ★

For full information about the scholarships, including post award requirements, please [visit our website](#).

2012 Election Law Seminar

January 18-20, 2012, Irving, Texas

The January 2012 TMCCP Election Law Seminar in Irving was one of our most dynamic and educational seminars yet! The change in format received overwhelmingly positive feedback. Over 20 speakers taught over 500 attendees on everything from the latest information on DOJ submissions to provisional voting to polling place voting process—and much, much more.

Attendees at the TMCCP Election Law Seminar Step-by-Step Pre-Seminar Session on January 18.



Above: Luncheon keynote speaker Scott Houston, Texas Municipal League general counsel.

Below: TMCA President LeAnn Gallman, TRMC, city secretary, Muleshoe, addressed the luncheon attendees.



2012 ELECTION LAW SEMINAR

Clockwise from top right:

TMCCP/TMCA Education Director **Dr. Joyce Snay, TRMC** (*at podium*), announces the enrollees in the Texas Municipal Clerks Certification and Recertification Program who are about to receive their diplomas or certificates of recertification. *Seated from left to right: Melissa Brunner, TRMC*, city secretary, Flatonia; **Danette Dunlap, TRMC**, city secretary, Abilene; and **Beth Walls, TRMC**, city secretary, Levelland. *Standing: Certification Committee Chair Shelley George, TRMC*, city secretary, Allen, and TMCCP/TMCA Administrative Director **Peggy Burnside, TRMC**, award certificates.

Education Director **Dr. Joyce Snay** congratulates the TMCCP graduating and recertifying classes on their achievement.

The **recertifying class of 2012** after receiving their certificates.



Photographs © Paul Traves, f16 Photography



TMCCP Graduating Class of 2012

Congratulations to graduates who have earned the Texas Registered Municipal Clerk Certification!



Photograph © Paul Traves, f16 Photography

Front row:

JoAnn Beard, TRMC, city secretary, Smyer
 Kelly Daniel, TRMC, deputy city secretary, Friona
 April Hill, TRMC, city secretary, Roanoke
 Kathy Davidson Hoover, TRMC, city secretary, Gilmer
 Maria Gonzalez, TRMC, city secretary, Missouri City
 Amy Turner, TRMC, city secretary, Midland
 Amy Arnold, TRMC, city secretary, White Settlement
 Martha Velasquez, TRMC, city secretary, Luling

Second row:

Lisa Henderson, TRMC, deputy city secretary, The Colony
 Fonda Brewer, TRMC, city secretary, Chireno
 Betsy Gates, TRMC, assistant city secretary, Tomball
 Linda Byers, TRMC, city secretary, Vernon
 Lee Woodward, TRMC, city secretary, Huntsville
 Russell Haddock, TRMC, city secretary, MCCi
 Thomas Harris III, TRMC, deputy city secretary, Lubbock
 Amy Piukana, TRMC, city secretary, Prosper
 Stella Sauls, TRMC, city secretary, Borger
 Teri Murdock, TRMC, city secretary, Italy
 Lindy Forsyth, TRMC, city secretary, Lefors

Third row:

Beth Nemeth, TRMC, city secretary, Blooming Grove
 Kristen Edwards, TRMC, deputy city secretary, Huntsville
 Norma Olvera, TRMC, administrative supervisor, McAllen
 Glynn Janine Butler, TRMC, city secretary, Littlefield
 Sherry Reeves, TRMC, city secretary, Grandview
 Robin Eldridge, TRMC, deputy city secretary, Deer Park
 Tiffni Herrera, TRMC, assistant city secretary, Abilene

Not shown: Stacey Chadwick, TRMC, deputy city secretary, Rowlett; and Charlene Tighe, TRMC, executive secretary, Deer Park.

TMCCP Recertifying Class of 2012

Congratulations to graduates who have recertified their Texas Registered Municipal Clerk Certification!



Photograph © Paul Traves, f16 Photography

Front row:

Codi Delcambre, TRMC, town secretary, Argyle
 Patrice Fogarty, TRMC, city secretary, La Porte
 Donna Barkley, TRMC, admin. asst. to city mgr., Woodway
 Nyla Flatau, TRMC, utility board secretary, McAllen
 Pamela Schmidt, TRMC, city secretary, Richardson
 Shelley George, TRMC, city secretary, Allen
 Danette Dunlap, TRMC, city secretary, Abilene
 Christi Shivers, TRMC, city secretary, Mexia

Second row:

Toni Milam, TRMC, city secretary, Llano
 Thelma Lenz, TRMC, city secretary, West University Place
 Annette Villarreal, TRMC, city secretary, McAllen
 Jhanna Bogan, TRMC, city secretary, Springtown
 Debbie Gressett, TRMC, city secretary, Seminole
 Jenny Redden, TRMC, city secretary, Morgan's Point

Stacy Corley, TRMC, deputy city secretary, Nacogdoches
 Dixie Roberts, TRMC, assistant city secretary, Lake Jackson
 Sheila Williams, TRMC, city secretary, Brazoria
 Delia Flores, TRMC, city secretary, Balcones Heights
 Patrica Phipps, TRMC, city secretary/city manager, Friona
 Pauline Small, TRMC, city secretary, Webster
 Norma Zenk, TRMC, city secretary, Azle
 Sonja Land, TRMC, city secretary, Mesquite
 Sherry Mashburn, TRMC, city secretary, College Station
 Stacy Brack, TRMC, city secretary, Lampasas

Third row:

Susie Quinn, TRMC, city secretary (ret.), Rowlett
 Tonya Todd, TRMC, city secretary, Wink
 Perla Zamora, TRMC, deputy city secretary, McAllen
 Brenda Shaw, TRMC, city secretary, Morton
 Dorothy Brooks, TRMC, city secretary, Forney

Dolle Downe, TRMC, city secretary, Lancaster
 Alicia Richardson, TRMC, city secretary, Southlake
 Shanae Jennings, TRMC, city secretary, Irving
 Cindy Gross, TRMC, city secretary, Balch Springs

Not pictured: Nina Browning, TRMC, city secretary, Winnsboro; Linda Cantu, TRMC, city secretary, Richland Hills; Debbie Chelf, TRMC, Leander ISD; Toni Chrestman, TRMC, city secretary, Slaton; Diane Cockrell, TRMC, city secretary, Decatur; Carole Ehrlich, TRMC, city secretary, Wylie; Judy Janecek, TRMC, director of public affairs, Sugar Land; Sandra Melton, TRMC, secretary, Sherman; Carrie Smith, TRMC, city secretary, Parker; Teresa Valdez, TRMC, city secretary, Bastrop.

2012 ELECTION LAW SEMINAR



Several vendors were in attendance at the seminar at the election law seminar. Our seminar sponsors, Municipal Code Corporation and Franklin Legal Publishing, were also in attendance. A session on voting systems was presented by Hart Intercivic, ES&S, and Dominion Voting.

At top, from left to right:

Gay Shelton of CSA Software Solutions speaks with **Norma Zenk, TRMC, city secretary, Azle.**

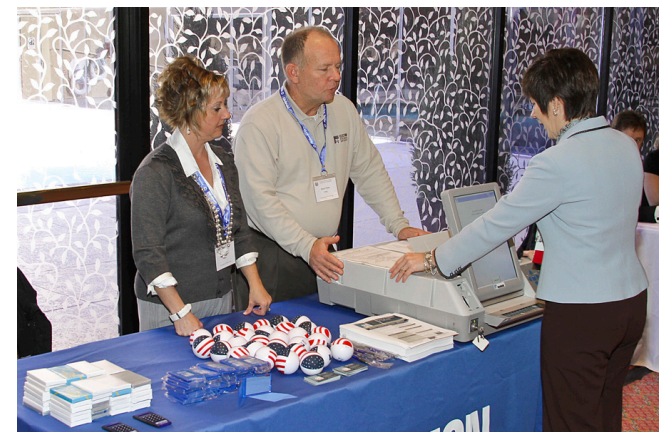
Ken Trethewey of Hart Intercivic talks to **Christel Pettinos, TRMC, city secretary, Coppell.**

TMCCP Administrative Assistant **Miram Sheehan, TRMC,** talks with **Kirk Franklin and Jennifer Rempe of Franklin Legal Publishing,** a gold-level TMCCP seminar sponsor.

Second row, from left to right:

Norma Grimaldo, TRMC, city secretary, Odessa, speaks with platinum-level TMCCP seminar sponsor **Dale Barstow, vice president sales, Municipal Code Corporation.**

Sheri Menges and Mark White of Election Systems & Software (ES&S) engage in an equipment presentation with **Pamela Schmidt, TRMC, city secretary, Richardson.**



Texas Municipal League Report

By TML Representative **Norma Grimaldo, TRMC**
City Secretary, Odessa



TML is planning its 100th Annual Conference to be held in Grapevine on November 14–16. There will be a TML Centennial Book to commemorate the occasion. TML staff would like to have every member city represented in the book. They are requesting a couple of photos from each city. I encourage you to submit some photos from your city for the TML Centennial Book. You can view a promotional conference video and submit through the www.tml.org link. The book will also feature the affiliate groups, one in which TMCA will certainly be a part.

TML has created a new Affiliates Service Department. The new department will have staff focusing on the affiliate groups. It will enhance TML's services to the groups. ★

TMCCP Certificates Earned

Congratulations to the following enrollees who earned course certificates in the Texas Municipal Clerks Certification Program after completing the homework, attending the required seminars, and passing the examination for the designated course.

Course 1

Patricia Cortes, Cedar Hill
Malinda Nowell, Weatherford

Course 2

Tammy Kirk, Liberty Hill
Joni Vaughn, Lake Dallas

Course 3

Tammy Varner, Midlothian

Course 4

Susan Brock, Taylor
Angela Burton, Briarcliff
Tammy Cook, San Marcos
Patricia Cortes, Cedar Hill
Gay Ferguson, Nederland
Blanca Garcia, McKinney
Alice Holloway, Pilot Point
Linda Jennings, Texas City
Karen Langley, Coleman
Keesha Lay, Keene
Cecilia Schmitt, Wake Village
Nicole Seidel, Fort Worth
Billie Swope, Point
Clasina Watson, Oak Ridge North
Michael Wells, Bedford
Katy Williams, Perryton
Wendy Withers, Frisco

CONGRATULATIONS TO TEXAS CLERKS

IIMC Bulletins

Cynthia Bowman, TRMC, assistant city secretary, Bryan; **Amanda McCrory, TRMC**, city secretary, Burleson; **Crystal Roan, TRMC**, deputy city secretary, Webster; and **Sheila Williams, TRMC**, city secretary, Brazoria, have been awarded the Certified Municipal Clerk designation from IIMC.

Clerks can earn the CMC designation through attendance at extensive education programs as well as pertinent experience in a municipality.

Leticia Vacek, TRMC, city clerk, San Antonio, and **Codi Delcambre, TRMC**, town secretary, Argyle, have earned the Master Municipal Clerk designation from IIMC.

Clerks can earn the MMC designation by first having earned the CMC designation. After entrance into the Master Municipal Clerk Academy, participants take part in educational, professional, and social contribution components of the academy, as well as embracing a commitment to lifelong learning. Members must pursue educational and professional activities and remain informed of current socio-political, cultural, and economic issues that affect local governments and municipalities.

Karen Mericle Receives Public Finance Certification

Karen Mericle, TRMC, city secretary, Clear Lake Shores, recently graduated from the Institute of Governmental Finance.

The Institute of Governmental Finance is sponsored through the Texas Tech University graduate program in Public Administration and is a professional education program in governmental budgeting, accounting, and finance for local and state government employees in Texas. Karen was one of 20 students accepted to the program in the state and was placed in the inaugural session. The program consists of a total of 36 contact hours of on-site instruction from known experts in each of the three areas: budgeting, accounting, and finance. In addition, the program includes a competency examination at the end of the coursework.

Karen has been the city secretary of Clear Lake Shores since August 2004, and also serves as the city's accountant. She has over 16 years of governmental experience. Karen earned her Texas Registered Municipal Clerk Certification in 2011 and is currently enrolled in her first recertification.

TMCA CHAPTER NEWS

Alamo Chapter

By Chapter President **Jennifer Reyna, TRMC**
City Secretary, Alamo Heights

On August 24, President Jennifer Reyna, TRMC, called the meeting to order at Adante Senior Living Center in San Antonio.

Guests that joined the chapter meeting were TMCA President Mary Kayser, TRMC, city secretary, Garland; and Carri Wiggins and Donna Guerra of San Antonio.

President Reyna thanked Cindy Kristek, General Manager of the Adante Senior Living Center, for hosting our meeting.

Vice President Carole Vanzant, TRMC, city secretary, Fair Oaks Ranch, introduced TMCA President Mary Kayser. President Kayser spoke to the group about TMCA and IIMC; Election Law Seminar changes; the upcoming Athenian Dialogue; the TMCA 25th Anniversary pin, which was handed to all attendees; the 2011 TMCA booth at the TML Conference; the TMCCP Graduate Institute held in Addison in



Left to right (first row): Donna Guerra; Janice Alamia, city secretary, Hollywood Park; Yolanda Benitez, TRMC, city secretary, Garden Ridge; Melinda Uriegas, elections manager, San Antonio; Mary Kayser, TRMC, city secretary, Fort Worth; and Debby Goza, TRMC, city secretary, Live Oak.

Left to right (second row): Sandra Passailaigue, TRMC, city clerk, Shavano Park; Leticia Saenz, deputy city clerk, San Antonio; Leticia Vacek, TRMC, city clerk, San Antonio; Delia Flores, TRMC, city secretary, Balcones Heights; Carri Wiggins; Linda Gill, city secretary, Castle Hills; Jennifer Reyna, TRMC, city secretary, Alamo Heights; Celia DeLeon, Olmos Park; Carole Vanzant, TRMC, city secretary, Fair Oaks Ranch; Patty Cox, TRMC, city secretary, Kirby; Debra Howe, TRMC, city secretary, Castroville; Trudy Whitfield; and Sheila Edmondson, assistant city secretary, Cibolo.

ALAMO CHAPTER

November, with a focus on leadership as the topic of discussion; TMCA board requirements and the need for applicants; and networking and reaching out to newcomers.

Committee Chairman Delia Flores reported that the Banquet Committee was still working on a location for the banquet but had a tentative date of Sunday, December 4, and was considering locations such as Adante, Aldaco's, and Paesano's. The committee should be able to give out further details at the October meeting.

Committee Chairman Carole Vanzant, along with Scholarship Committee members Yolanda Benitez, Janice Alamia, and Peggy Cimics reported that information on the scholarships is pending and encouraged all to apply.

President Reyna announced that Yolanda Benitez will retire from the City of Garden Ridge on September 30. Ms. Benitez' retirement will be honored at the October 26 chapter meeting.

President Reyna announced that the Alamo Chapter pins are available at a cost of \$5.00.



Alamo Chapter President Jennifer Reyna, TRMC, city secretary, Alamo Heights; and 2011 TMCA President Mary Kayser, TRMC, city secretary, Fort Worth.

ALAMO CHAPTER

President Reyna announced that the next meeting will be hosted by the City of Schertz at the Encanto Mexican Grill on October 26. The meeting adjourned at 12:34 p.m. ★

The following Alamo Chapter members were present at the August meeting:

Janice Alamia, city secretary, Hollywood Park

Yolanda Benitez, TRMC, city sec., Garden Ridge

Peggy Cimics, TRMC, city secretary/HR director, Cibolo

Patty Cox, TRMC, city secretary, Kirby

Celia Deleon, Olmos Park

Sheila Edmondson, asst. city secretary, Cibolo

Delia Flores, TRMC, city secretary, Balcones Heights

Linda Gill, city secretary, Castle Hills

Deborah Goza, TRMC, city secretary, Live Oak

Debra Howe, TRMC, city secretary, Castroville

Saundra Passailaigue, TRMC, city clerk, Shavano Park

Jennifer Reyna, TRMC, city secretary, Alamo Heights

Leticia Saenz, deputy city clerk, San Antonio

Grace Tamez, TRMC, city secretary, Helotes

Melinda Uriegas, elections manager, San Antonio

Leticia Vacek, TRMC, city clerk, San Antonio

Carole Vanzant, TRMC, city secretary, Fair Oaks Ranch

Trudy Whitfield, HR tech, Live Oak

Mary Ybarra, TRMC, executive assistant to the assistant city manager, Schertz



Left to right: Grace Tamez, TRMC, city secretary, Helotes; Patty Cox, TRMC, city secretary, Kirby; Trudy Whitfield, HR tech, Live Oak; Sheila Edmondson, assistant city secretary, Cibolo; Peggy Cimics, TRMC, city secretary/HR director, Cibolo; Debby Goza, TRMC, city secretary, Live Oak; Delia Flores, TRMC, city secretary, Balcones Heights.

TMCA CHAPTER NEWS

Central Texas Chapter

By Chapter Secretary **Donna Hawkins**
City Secretary, Beverly Hills

The Central Texas Chapter held their bi-monthly meeting hosted by the City of Wortham at the Longbotham Lodge on October 19.

2012-2014 Chapter Officers and Committee Members were approved. An amendment to bylaws adding the position of Assistant Secretary was approved. Discussion made concerning the 2012 Annual Salado Seminar, which will be hosted by the Central Texas Chapter.

Congratulations are in order for several newly appointed city secretaries in our chapter: Sandra Barton has been appointed as the City Secretary of Robinson; Judy Keally has been appointed as City Secretary of Teague; Lacy Borgeson has been appointed as City Secretary of Temple; and Jana Henderson has been appointed Deputy City Secretary of Temple. Way to go, ladies!



Central Texas Chapter members at their December 2011 meeting.

CENTRAL TEXAS CHAPTER

The Central Texas Chapter held their bi-monthly meeting during the chapter's Christmas Party at the The Mix in the City of Hewitt on December 2.

Discussion made concerning the 2012 Annual Salado Seminar which the Central Texas Chapter will host in July. Lunch was served and games were played. Each member donated an unwrapped toy which was donated to the Toys for Tots Program.

The Central Texas Chapter would like to give a "congratulations" to our newly certified City Secretary Beth Nemeth, TRMC, city secretary, Blooming Grove, and our two members who attained their recertification, Donna Barkley, TRMC, administrative assistant to city manager, Woodway, and Christi Shivers, TRMC, city secretary/finance director, Mexia. We are proud of their accomplishments! ★

Central Texas Chapter members present:

Donna Barkley, TRMC, admin. asst. to city mgr., Woodway

Jennifer Canady, TRMC, city secretary, Woodway

Esmeralda Cuate-Hudson, TRMC, assistant city secretary, Waco

Amber Fuller, city secretary, Hubbard

Donna Hawkins, city secretary, Beverly Hills

Linda Heine, Hubbard

Brenda Jackson, city secretary, Groesbeck

Dorothy Jackson, city manager, Hubbard

Judy Keally, city secretary, Teague

President Lydia Lopez, TRMC, city secretary, Hewitt

Sherrill McDaniel, customer service representative, Waco

Christi Shivers, TRMC, city secretary/finance director, Mexia

Roshuna Wiley, deputy city secretary, Mexia

TMCA CHAPTER NEWS

Coastal Bend Chapter

By Chapter President **Scarlet Swoboda, TRMC**
City Secretary, Victoria

The Coastal Bend Chapter met in Rockport at the China A Restaurant on January 31. Rockport City Secretary Irma Parker, TRMC; Assistant City Secretary Pat Brown; and Administrative Assistant Diana Leonard, hosted the meeting, and everyone stuffed themselves as one does at an all-you-can-eat buffet.

President Swoboda shared information received at the TMCCP Election Law Seminar regarding “Voter ID” and “Polling Place Procedures” and “Candidate Packets.” Irma Parker provided information on how she prepares for an election showing her candidate packet, calendars, and forms. She shared a number of helpful hints on how to shine as a city secretary when candidates come in seeking information and assistance to file for office. Irma gave an outstanding presentation--great job! There were lots of questions and answers shared among the participants. It was a great exchange of information!

A short business meeting was held with President Swoboda providing information on the upcoming TMCCP Seminars with dates and locations. She reminded the members that the applications for the Coastal Bend Chapter scholarships were due the end of February. She pointed out that at the last meeting the members had voted to give two \$250 scholarships each year, and she encouraging all to apply. Esther Arzola, chair of



Rockport City Secretary Irma Parker, TRMC, addresses the Coastal Bend Chapter at their January meeting.

COASTAL BEND CHAPTER

the audit committee reported that the committee had performed the audit and the books were in order. The members held a short discussion on the plans for hosting an Athenian Dialogue in September, with the date and details still needing to be confirmed. Both the minutes from the September 22, 2011, meeting and the treasurer's report were approved as presented.

The members welcomed Mel Bernardo, city secretary, Beeville; Diana Leonard, administrative assistant, Rockport; and Pam Long, administrative assistant, Goliad, to the chapter.

Edna Lopez, TRMC, city secretary, Kingsville, volunteered to host the next meeting in Kingsville at a date to be determined in April. ★

Members in attendance at the January meeting:

Amanda Alvarado, city secretary, Mathis
 Esther Arzola, city secretary, Port Aransas
 Mel Bernardo, city secretary, Beeville
 Sereniah Breland, city administrator, Goliad
 Pat Brown, assistant city secretary, Rockport
 Cynthia Contreras, city secretary, Bishop
 Pam Hatzenbuehler, deputy city secretary, Port Aransas
 Karen Ivey, San Patricio Municipal Water District
 Diana Leonard, administrative assistant, Rockport
 Pam Long, administrative assistant, Goliad
 Edna Lopez, TRMC, city secretary, Kingsville
 Becky Miska, city secretary, Edna
 Irma Parker, TRMC, city secretary, Rockport
 Scarlet Swoboda, TRMC, city secretary, Victoria
 Larry Thompson, TRMC, city secretary, Ganado
 Margarette Wright, administrative assistant, Edna



Above: Coastal Bend Chapter members at their January meeting in Rockport.

TMCA CHAPTER NEWS

Lone Star Chapter

By Chapter Secretary **Stephanie Storm**
Records Analyst, Wylie

November 2011

The Lone Star Chapter met at the Smith Public Library in the city of Wylie. President Kathy Wingo, TRMC, city secretary, Lucas, called the meeting to order.

Chapter business consisted of the review of the previous meeting minutes and treasurer's report; a group discussion regarding the scholarship fund balance and chapter bylaw changes; and discussion of what the chapter would like to see in the coming year in regard to speakers and topics.

Chairperson for the Holiday Committee provided information for the upcoming Holiday Luncheon and President Wingo reviewed upcoming chapter meetings and other related seminars and meetings.

The meeting ended with a raffle with donations from the City of Lucas and the City of Wylie.

At right: Lone Star Chapter members at the November meeting. *Above:* Diane Zucco, TRMC, city secretary, Plano; Carole Ehrlich, TRMC, city secretary, Wylie; Janis Cable, city secretary, Lowry Crossing; and Pamela Schmidt, TRMC, city secretary, Richardson. *Near right:* Kathy Wingo, TRMC, city secretary, Lucas, and Julie Lollar, TRMC, city clerk, Denison.



LONE STAR CHAPTER

December 2011

The Lone Star Chapter held their annual holiday meeting at Randy's Steakhouse located in Frisco. The meeting opened with a welcome from President-Elect Julie Lollar, TRMC, city clerk, Denison.

The only chapter business was to award two Athenian Dialogue scholarships and one Election Law Seminar scholarship. Scholarship committee chairman Janis Cable announced the Athenian Dialogue scholarship recipients were Carrie Smith, TRMC, city secretary, Parker, and Kathy Wingo, TRMC, city secretary, Lucas, and the Election Law Seminar scholarship recipient was Jenny Page, TRMC, city secretary, Frisco.

President-Elect Lollar reviewed upcoming chapter meetings and other related seminars and meetings.

A silent auction was held during the event with proceeds going to the Scholarship Fund.

Please join us as a member or a guest at our future chapter meetings:

- *April 4th – City of Murphy*
- *May – No meeting*
- *June 6th – City of Pilot Point*

Visit the Lone Star Chapter's website to learn about upcoming events or to obtain membership information at <http://tmcalonestarchapter.com>.

[com.](http://tmcalonestarchapter.com) ★

Members in attendance at the December meeting were:

Linda Ardis, TRMC, city secretary, Lavon
 Janis Cable, city secretary, Lowry Crossing
 Jacky Casey, administrative secretary, Wylie
 Carole Ehrlich, TRMC, city secretary, Wylie
 Vicki Faulkner, TRMC, city secretary, Celina
 Stephanie Galanides, city secretary, Heath
 Shelley George, TRMC, city secretary, Allen
 Joy Hart, executive assistant, Murphy
 Lisa Henderson, deputy city secretary, The Colony
 Alice Holloway, city secretary, Pilot Point
 Carole Kuykendall, deputy city secretary, Greenville
 Julie Lollar, TRMC, city clerk, Denison
 Aimee Nemer, TRMC, city secretary, Murphy
 Debbie Newell, city secretary, Greenville
 Jenny Page, TRMC, city secretary, Frisco
 Christel Pettinos, TRMC, city secretary, Coppell
 Amy Piukana, TRMC, town secretary, Prosper
 Susie Quinn, TRMC, city secretary (ret.), Rowlett
 Alice Snyder, TRMC, assistant city secretary, Plano
 Deborah Sorensen, city secretary, McClendon-Chisholm
 Stephanie Storm, records analyst, Wylie
 Christie Wilson, TRMC, city secretary, The Colony
 Diane Zucco, TRMC, city secretary, Plano

Guests Present:

Nina Jones, city clerk (ret.), Denison
 Sharon Kotwitz, senior administrative assistant, Plano
 Lori Philyaw, public relations manager, Greenville
 Wendy Withers, assistant city secretary, Frisco

TMCA CHAPTER NEWS

North Texas Chapter

By Chapter President **Kim Sutter, TRMC**
City Secretary, Euless

Wow! What a great kick-off to the “Empowerment Speaker Series.” Boy, you missed a great one if you did not attend the January 11 NTMCA meeting! Dr. Melba Benson engaged the group with a discussion on the art of negotiation. She reminded each of us that, well, basically life is a negotiation: getting out of bed in the morning, driving in to work, determining your daily priorities, dinner, children, spouse, negotiating your employment, etc. She

shared many helpful tips for developing our negotiating skills. Her interaction with the attendees was fantastic. Dr. Benson serves as an educator, coach, and mentor and her knowledge and experience allowed us to connect with her words. I am confident everyone walked away better prepared to tackle what life, both personally and professionally, sends our way! In recognition of our guest speaker, we gave away a few of her “recommended reads,” and Art



NORTH TEXAS CHAPTER

Camacho was the recipient of a personal coaching session with Dr. Benson (valued at \$200).

We also conducted our monthly business meeting and heard a final report from Holiday Committee Chair Laura Bell. The committee did a fantastic job planning and organizing the party! We raised \$614 for the Alyce Deering Scholarship program. Kudos to Laura Bell, TRMC, deputy city secretary, Carrollton; Cathy DiMaggio, TRMC, city secretary, Grand Prairie; Linda Cantu, TRMC, city secretary, Richland Hills; and Amy Arnold, TRMC, city secretary, White Settlement.

We also heard from Professional Seminar Committee Chair Mary Supino, city secretary, Arlington. Mary gave a brief overview of what is planned for this year's professional seminar planned for March 21.

Additionally, we welcomed new TRMC graduate Russell Haddock to serve as the guest speaker at our February 15 meeting. Russell shared tips with us on how to conquer our fears and create and give an effective presentation.

Special thanks to Flower Mound Town Secretary Theresa Scott and Haltom City City Secretary Art Camacho, TRMC, for serving as the January and February meeting host. Honk, honk!

As always, please reach out to any of the NTMCA officers if you have any questions or suggestions for future programs.

And in honor of Dr. Benson, I will close with a quote:



Dr. Melba Benson engages the group with a discussion on the art of negotiation.

NORTH TEXAS CHAPTER

“I’d like to add that negotiating is not something to be avoided or feared—it’s an everyday part of life” —Leigh Steinberg

Visit the NTMCA website (www.ntmca.org) for more information on the following:

- Have you renewed your annual NTMCA Chapter membership?
- Interested in serving on a committee?
- Alyce Deering Scholarship to be awarded in June
- Nominations for Municipal Clerk of the Year

Upcoming meetings:

- *March 21 - Professional Seminar - Trophy Club*
- *April 18 - Monthly Meeting - Roanoke*
- *May - No meeting—happy election!*
- *June 20 - Annual Awards Meeting*
- *July 18 - Monthly Meeting - Highland Village*
- *August 15 - Monthly Meeting - Burleson*
- *September 12 - Monthly Meeting - Bedford ★*



From left to right: NTMCA President Kim Sutter, TRMC, city secretary, Euless; speaker Dr. Melba Benson; NTMCA Vice President Alicia Richardson, TRMC, city secretary, Southlake.

TMCA CHAPTER NEWS

Northeast Texas Chapter

By Chapter President **Gail Weir, TRMC**
City Secretary, Ore City

The Northeast Texas Chapter third quarter meeting was hosted by Julie Seymore and Debra Johnson at City Hall in Canton on September 30, 2011. There were 15 members attending, along with our special guest Mary Kayser, 2011 TMCA President and City Secretary for City of Garland. The Canton venue has become a favorite of the group because of the First Monday Trades Days. At that meeting Chapter President Gail Weir announced that Kathy Davidson-Hoover was the recipient of the Chapter's scholarship of \$300.

Following the business meeting, Ms. Kayser gave an informative presentation, and encouraged the members to reach out to new city secretaries.

On December 15, the chapter met at Traditions Restaurant in Tyler. After a discussion of "Exciting or Frightening" issues in our cities and lunch, the group had a gift exchange. Our next meeting will be March 16 at 10:30 am at Traditions in Tyler, which seems to be a central location for the chapter. ★

The following members were present at the December meeting:

Cassandra Brager, city clerk, Tyler

Vickie Brenton, TRMC, city secretary, Winnsboro

Debra Johnson, assistant city secretary, Canton

Deana McCasland, city secretary, Overton

Jennifer Powell, city secretary, Nash

Sherry Roberts, TRMC, city secretary/office mgr., White Oak

Cecilia Schmitt, city secretary, Wake Village

Donna Sickel, city secretary, Carthage

Gail Weir, TRMC, city secretary, Ore City

Fran Wendeborn, TRMC, city secretary, Rusk

TMCA CHAPTER NEWS

Panhandle Chapter

By Chapter Secretary **Cheryl Gibson-Salgado, TRMC**
City Secretary/Assistant City Manager, Spearman

The Panhandle Chapter of Texas Municipal Clerks met December 15 at the Amarillo Club with nine members present for their bimonthly meeting. Chapter President Gretchen Mercer presided over the meeting. Approval of the minutes of October 20, 2011, was had and the treasury report was given and approved as presented.

The chapter had their annual Christmas Party and gift exchange.

The chapter is scheduled to meet again February 16 at 11:30 a.m. at the Amarillo Club, Amarillo. ★



Those present at the Panhandle Chapter's December meeting were:

Machiel Covey, city secretary, Clarendon

Kelly Daniel, TRMC, deputy city secretary, Friona

Suzanne Finch, TRMC, city secretary, Hereford

Secretary Cheryl Gibson Salgado, TRMC, city secretary, Spearman Historian

Patricia Phipps, TRMC, city manager, Friona

Karen Price, TRMC, city secretary, Pampa

Kim Rehkopf, city secretary, Dumas

Katy Williams, city secretary, Perryton

TMCA CHAPTER NEWS

Red River Chapter

By Secretary-Treasurer **Lydia Ozuna, TRMC**
City Clerk, Wichita Falls

The Red River Chapter held their quarterly chapter meeting December 7 at Pasquals Restaurant in Wichita Falls. President Balthrop called the meeting to order and welcomed everyone present.

The December meeting, which is the beginning of the Christmas holiday season, is usually a jovial and entertaining meeting along with our regular business.

Business of the chapter was conducted as follows: minutes of the September 15 meeting were approved; the financial report through September 2011 was approved; and an honorarium in the name of TMCA President Mary Kayser for the Dr. Joyce Snay Scholarship Fund in the amount of \$100 was approved. Information regarding the TMCCP 2012 seminars was provided and everyone was encouraged to attend, register early, and make hotel reservations.



Red River Chapter members at their December meeting at Pasquals Restaurant in Wichita Falls.

RED RIVER CHAPTER

The chapter adopted a charitable project to assist three needy elementary school children by providing everyday items such as clothing, nightwear, and hygiene items. As a special treat, some toys and Christmas stockings were also included as part of the gifts. These children would otherwise not have received anything for Christmas. The members present donated very generously to be able to purchase numerous items for each of these children. It was a great joy to be a part of giving to those who are indeed needy.

A Christmas card was received from the Rathgaber Hospitality House expressing their appreciation for our annual contribution.

For the meeting's program, Honorable Janice Sons was the guest speaker. She is the Justice of the Peace, Precinct 1, Place 1 for Wichita County, and in her spare time is a humorous speaker. Since this was the holiday season she spoke on dealing with stress during the holidays with laughter. Her presentation was both hilarious and beneficial. It was one of the most entertaining and delightful moments we have had in our meetings. All of us literally had tears streaming down our face as we related to the experiences she shared with us. We were definitely in a cheerful holiday spirit after her presentation.

Judge Sons' favorite charity is the Association of Retarded Citizens, and the chapter voted to donate \$50 to ARC in honor of Judge Sons.

Everyone was wished a very "Merry Christmas."

Next meeting will be held March 14 at 1:00 p.m. at Pasquals. Everyone has an open invitation to attend this or any future Red River Chapter meeting. ★

Members present at the December meeting:

Amy Anderson, city secretary, Lakeside City

President Marie Balthrop, TRMC, city secretary, Holliday

Tracy Bankston-Smith, assistant to city secretary, Lakeside City

Linda Byers, TRMC, city secretary, Vernon

Janelle Dolan, city clerk, Burkburnett

Trish Holley, TRMC, city secretary, Burkburnett

Secretary/Treasurer Lydia Ozuna, TRMC, city clerk, Wichita Falls

Cindy Mills, Henrietta

Guest: Hon. Janice Sons, Justice of Peace

TMCA CHAPTER NEWS

Salt Grass Chapter

By Chapter Secretary **Crystal Roan, TRMC**
Deputy City Secretary, Webster

November 2011 Meeting

The Salt Grass Chapter held their monthly meeting on November 9, at Texas Land and Cattle Steak House in Houston. Chapter President Thelma Lenz, TRMC, city secretary, West University Place, called the meeting to order. Seventeen members were in attendance.

Michele Glaser, TRMC, city secretary, Seabrook, informed the chapter the Scholarship Committee received five applications for the Deloris McKenzie Scholarship. Michele recommended the chapter award a full and a partial scholarship to two individuals.

The chapter accepted the 2012 slate of officers as follows: President Sharon Harris, TRMC, assistant city secretary, La Porte; Vice President Maria Gonzalez, TRMC, city secretary, Missouri City; Secretary Crystal Roan, TRMC, deputy city secretary, Webster; Treasurer Krisha Langton, TRMC, city secretary, Sealy; and Historian Dayl Cooksey, deputy city secretary, Sealy.

The chapter unanimously moved to approve a donation to Adam's Angels Ministry, a nonprofit organization, as the presi-



2012 TMCCP graduates Maria Gonzalez, TRMC (left), city secretary, Missouri City, and Robin Eldridge, TRMC (right), deputy city secretary, Deer Park.

SALT GRASS CHAPTER

dent's annual donation to charity. The organization was founded as a way to reach out to families who have children diagnosed with cancer, children undergoing treatment, and those who have lost a child because of childhood cancer.

December 2011 Meeting

The Salt Grass Chapter held their 2011 Annual Installation Banquet/Holiday Luncheon on December 7, at Maggiano's Little Italy in Houston. Outgoing 2011 Salt Grass Chapter President Thelma Lenz, TRMC, city secretary, West University Place, welcomed members and invited guests. Chapter Secretary Maria Gonzalez, TRMC, city secretary, Missouri City led the Pledge of Allegiance; Lee Woodward, TRMC, city secretary, Huntsville, gave the invocation.

Congratulations are in order for Patrice Fogarty, TRMC, city secretary, La Porte, and Michelle Perez, deputy city secretary, Friendswood, for winning the Deloris McKenzie Scholarship. Patrice was awarded a \$500 scholarship and Michelle was awarded a \$250 scholarship.

Missy Bunch, TRMC, city secretary, Katy, proudly accepted the 2011 Salt Grass Chapter award for "Outstanding Municipal Clerk" from last year's recipient, Lisa Olmeda, TRMC, personnel director, Rosenberg. Missy thanked her city councilmembers and those who helped her become chapter president.



Thelma Lenz, TRMC, city secretary, West University Place

Chapter Vice President Sharon Harris, TRMC, assistant city secretary, La Porte, introduced 2011 TMCA President Mary Kayser, TRMC, city secretary, Garland. Mary installed the new officers as follows: President Sharon Harris, TRMC, assistant city secretary, La Porte; Vice President Maria Gonzalez, TRMC, city secretary, Missouri City; Secretary Crystal Roan, TRMC, deputy city secretary, Webster; Treasurer Krisha Langton, TRMC, city secretary, Sealy; and Historian Dayl Cooksey, deputy city secretary, Sealy.

SALT GRASS CHAPTER

The chapter presented outgoing President Lenz with an appreciation gavel plaque, a signature chapter blanket, and lovely flowers on behalf of the chapter.

January 2012 Meeting

The Salt Grass Chapter kicked off the New Year with a meeting on January 11. President Sharon Harris, TRMC, assistant city secretary, La Porte, called the meeting to order at Texas Land and Cattle in Houston.

President Harris introduced motivational speaker, Shamarian Bradley. Ms. Bradley spoke to the chapter on dealing with stressful situations. The chapter learned to “Relax, Relate, and Release.”

The chapter got down to business beginning with accepting a clean report from the Audit Committee on the treasurer’s 2011 books. President Harris proceeded to accept appointments of various chapter members to our chapter committees.

President Harris rolled out the “Nominate Your City” program as an initiative to increase chapter participation. The program gives chapter members the opportunity to host a meeting in their city.

The next meeting is set for February 8. The City of Baytown will host.

The Salt Grass Chapter wishes a special congratulations to all our 2012 TMCCP graduates and recertifiers!

[Kristin Edwards, TRMC,](#)
[deputy city secretary, Huntsville](#)

[Robin Eldridge, TRMC,](#)
[deputy city secretary, Deer Park](#)

[Patrice Fogarty, TRMC,](#)
[city secretary, La Pore](#)

[Betsy Gates, TRMC,](#)
[assistant city secretary, Tomball](#)

[Thelma A. Lenz, TRMC,](#)
[city secretary, West University Place](#)

[Jenny Redden, TRMC,](#)
[city secretary, Morgan’s Point](#)

[Pauline Small, TRMC,](#)
[city secretary, Webster](#)

[Lee Woodward, TRMC,](#)
[city secretary, Huntsville ★](#)

Members in attendance at the January 2012 Salt Grass Chapter meeting were:

Meredith Brant, TRMC,
assistant city secretary, Seabrook

Chris Coff, city manager, Sealy

Dayl Cooksey, deputy city secretary, Sealy

Jason Cozza, deputy city clerk, Baytown

Tracy Dutton, TRMC, city clerk, Bellaire

Kristin Edwards, TRMC,
deputy city secretary, Huntsville

Paula Favors, city secretary, Wharton

Patrice Fogarty, TRMC,
city secretary, La Porte

Michele Glaser, TRMC,
city secretary, Seabrook

Sharon Harris, TRMC,
assistant city secretary, La Porte

Krishna Langton, TRMC, city secretary, Sealy

Thelma Lenz, TRMC,
city secretary, West University Place

Patte McGuire, administrative assistant to
the city manager, Bellaire

Jenny Redden, TRMC,
city secretary, Morgan’s Point

Crystal Roan, TRMC,
deputy city secretary, Webster

Pauline Small, TRMC,
city secretary, Webster

John Tollett, police chief, Sealy

Sandra Watkins, TRMC,
city secretary, Deer Park

TMCA CHAPTER NEWS

South Plains Chapter

By **Sharon Trumble**
City Secretary, New Deal

The South Plains Chapter met on December 21 at Prairie Ladies Multi-Cultural Center, Crosbyton. The meeting was hosted by Jodie House and the City of Crosbyton.

President Toni Chrestman called the meeting to order and welcomed members and read thank you notes from Karen Lawson, LeAnn Gallman, and Mary Kayser.

Xcell Energy made two donations to the South Plains Chapter Scholarship fund in the amounts of \$500.00 and \$1500.00.

Jodie House, chairman for the Annual Chapter Seminar, gave an update on the great seminar. She thanked everyone for the door prizes that were donated.

President Toni Chrestman appointed Murvat Musa as chair of the Municipal Clerk of the Year Committee for 2011, also appointed were Renee Wilbanks and Beth Walls. This committee will report at the March 2011 meeting.

The chapter meeting will remain on the third Wednesday of each quarter.

The next meeting was set for March 21 to be hosted by Sharon Trumble, city secretary, New Deal. ★

Members and guest attending the December meeting were:

Jo Ann Beard, TRMC, city secretary, Smyer

Sue Castles, Xcell Energy

Toni Chrestman, TRMC, city secretary, Slaton

LeAnn Gallman, TRMC, city secretary, Muleshoe

Linda Garcia, clerk, Ralls

Becky Garza, TRMC, city secretary, Lubbock

Thomas Harris III, TRMC, deputy city secretary, Lubbock

Maria Hatchett, TRMC, city secretary, Lamesa

Jodie House, city secretary, Crosbyton

Sharon Kerby, Slaton

Kim Perez, city secretary, Ralls

Elena Quintanilla, SPAG

Jeannie Rogers, city secretary, Tulia

Brenda Shaw, TRMC, city sec./mgr., Morton

Sharon Trumble, city secretary, New Deal

Beth Walls, TRMC, city secretary, Levelland

Toni Wilson, TRMC, city sec. (ret.), Sundown

TMCA CHAPTER NEWS

West Texas Chapter

By Reporter/Historian **Marla Arizola**
City Secretary, Sterling City

The West Texas Chapter met at Gerardos Casito in Midland for the fourth quarterly meeting on November 16.

The fourth quarter meeting of the West Texas Chapter was called to order by President Tonya Todd. Secretary/Treasurer Karen Bullard called roll with 10 members present, representing eight cities. President Tonya Todd determined a quorum was present and also welcomed all members and guests.

Chapter dues were discussed on being increased but then voted on keeping them as they are now.

A Scholarship Committee was set up for the West Texas Chapter.



West Texas Chapter members at their November meeting (*from left to right*): Renee Lee, assistant city secretary, Rankin; Alma Acosta, city secretary, McCamey; Elodia Gomez, McCamey; Anita Sparks, city secretary, Rankin; Tonya Todd, TRMC, city secretary, Wink; Lyn Miller, deputy city secretary, Midland; Gloria Saenz, city secretary, Kermit; SueAnn Reyes, Midland; and Karen Bullard, city secretary, Crane.

WEST TEXAS CHAPTER

Changes to the West Texas Chapter by-laws were discussed to be presented for approval at the second quarterly meeting.

Lyn Miller reported she would be retiring as deputy city secretary for the City of Midland.

The next quarterly meeting was scheduled for January 19 at Sheraton Grand Hotel DFW Ashley's Restaurant during the TMCCP Election Law Seminar in Irving.

The chapter members played a Christmas "gift grab and steal" with Christmas gifts.

There being no further business, the fourth quarter meeting adjourned at 1:10 p.m. ★

Those present at the November meeting were:

Alma Acosta, city secretary, McCamey

Evelyn Ammons, city secretary, Big Lake

Reporter/Historian Marla Arizola, city secretary, Sterling City

Secretary/Treasurer Karen Bullard, city secretary, Crane

Renee Lee, assistant city secretary, Rankin

Lyn Miller, deputy city secretary, Midland

Vice President Gloria Saenz, city secretary, Kermit

Anita Sparks, city secretary, Rankin

President Tonya Todd, TRMC, city secretary, Wink

Amy Turner, TRMC, city secretary, Midland

Guests: Elodia Gomez, McCamey, and SueAnn Reyes, Midland

TMCA Chapters



ALAMO CHAPTER

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BLUEBONNET CHAPTER

Kay Torres, President
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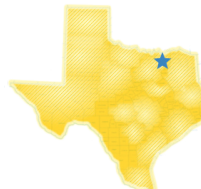
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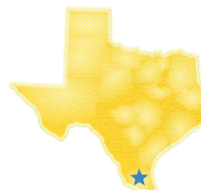
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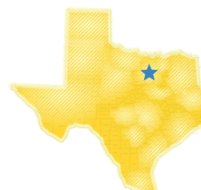
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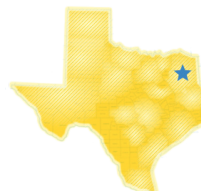
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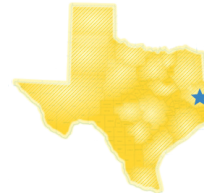
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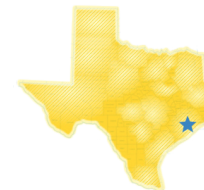
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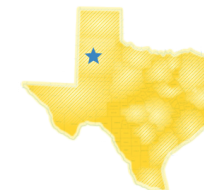
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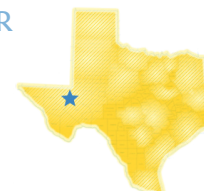
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Norma Grimaldo, Odessa, President Elect
LeAnn Gallman, Muleshoe, President
Mary Kayser, Garland, Immediate Past Pres.
Shelley George, Allen, Certification Comm. Chair
Peggy Burnside, TMCCP/TMCA Admin. Dir. *

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Melba Haralson, Gladewater, Chair
Brenda Craig, Kerrville
Laure Morgan, Hemphill
Art Camacho, Haltom City, Board Liaison

Historian

Suzanne Finch, Hereford

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(Comprised of **Chapter Presidents**)
Krishna Langton, Sealy, Chair
Lydia Lopez, Hewitt, Board Liaison

*non-voting member

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Michele Glaser, Seabrook
Jenny Page, Frisco
Jennifer Reyna, Alamo Heights
Brenda Shaw, Morton
Kathy Wingo, Lucas
Pauline Small, Webster, Board Liaison

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Toni Chrestman, Slaton, chair
Toni Milam, Buda
Saundra Passailaigue, Shavano Park
Christi Shivers, Mexia
Angela Winkle, Crowley
Norma Grimaldo, Odessa, Board Liaison
LeAnn Gallman, Muleshoe, Board Liaison

Open Records Steering Committee

Amanda McCrory, Burleson

Resolutions Committee

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Tina Broussard, Beaumont
Crystal Roan, Webster
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Zanea Carpenter, Muleshoe
Peggy Cimics, Cibolo
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Ron Gonzales, Fort Worth
Carole Vanzant, Fair Oaks Ranch
Christie Wilson, The Colony
Cara McPartland, Wimberley
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Cheryl Gibson-Salgado, Spearman, Board Liaison

Technology Committee

Patrice Fogarty, La Porte, Co-Chair
Shelley George, Allen, Co-Chair
Karen Mericle, Clear Lake Shores

TML Booth Committee

Kim Sutter, Euless, Chair
North Texas & Lone Star Chapter Members

TML Representative

Norma Grimaldo, Odessa, President Elect

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