

University of North Texas at Dallas
Spring 2019
Syllabus for AGER 4780D AGING PROGRAMS AND SERVICES

Table 1 Course Information

Department of	Human Services	School of	Division of Education and Human Services
Instructor Name:	<i>Iftekhar Amin, Ph.D.</i>		
Office Location:	<i>Dallas Building 2 #327</i>		
Office Phone:	972-338-1380		
Email Address:	iftekhar.amin@untdallas.edu		
Office Hours:			
Classroom Location:	<i>Online</i>		
Class Meeting Days & Times:	Online		
Course Catalog Description:	Introduction to the history of social policy in aging; derivations and directions of public policy; interrelationships of agencies; discussion of selected programs and services for the aged.		
Prerequisites:	None		
Required Text:	Community Resources for Older Adults Programs and Services In An Era of Change Robyn R. Wacker, Karen A Roberto and Linda E. Piper Sage Publications, Inc. Fourth Edition (Year, 2014)		
Access to Learning Resources:	<p>UNT Dallas Library: phone: (972) 780-1616 web: http://www.untdallas.edu/library email: library@untdallas.edu</p> <p>UNT Dallas Bookstore: phone: (972) 780-3652 web: http://www.untdallas.edu/bookstore e-mail: untdallas@bkstr.com</p>		
<p>Supported Browsers: Chrome 67 & 68 Firefox 60 & 61 Flash 29, 30 (for audio/video) Internet Explorer 11 Edge 41, 42 Respondus Lockdown Browser Safari 10, 11</p> <p>Supported Devices:</p>	<p>Getting Help with Canvas:</p> <p>Canvas 24/7 Phone Support for Students: 1-833-668-8634</p> <p>Canvas Help Resources: Web: Canvas Student Guide</p> <p>For additional assistance, contact Student Assistance (Distance Learning):</p>		

<p>iPhone Android Chromebook <i>(Tablet users can use the Canvas app)</i> Screen Readers: VoiceOver (Safari) JAWS (Internet Explorer) NVDA (Firefox) <i>Note: There is no screen reader support for Canvas in Chrome</i></p>	<p>Founders Hall, Rm 124 phone: (972)338-5580 email: distancelearning@untDallas.edu</p> <p><i>If you are working with Canvas 24/7 Support to resolve a technical issue, make sure to keep me updated on the troubleshooting progress.</i></p> <p><i>If you have a course-related issue (course content, assignment troubles, quiz difficulties) please contact me during office hours or by email.</i></p>
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Course Goals or Overview: The goals of this course are as follows -

This course examines concepts and controversies in older adults. Students will become acquainted with the common social beliefs and attitudes that may affect aging. The student will be able to identify the link between the three broad domains of human aging: health care, socioeconomic trends and the life course. The student will also be made aware of biological and physiological changes that take place during the aging process. Equally important, this course allows the student to recognize emotional, psychological and physical aspects of aging. Upon completion of the course, the student will have gained an understanding of the aging process throughout the course of life. Students will be able to link the process of aging with telecommunications, biotechnology and genetics. It is the goal of this course to understand the sociology of the aging process. The student is also expected to learn and gain a better understanding of the aging process as well as about existing community resources and services available to this identified target population.

Learning Objectives/Outcomes: At the end of this course, students will be able to:

1	Demonstrate a comprehension of the aging process
2	Identify the link between the three broad domains of human aging: health care, socioeconomic trends and the life course.
3	Demonstrate knowledge of how to link the processes of aging with identified community resources.
4	Identify the physical aspects of aging along with attitudes and belief systems about aging.
5	Demonstrate a strong ability to identify local, state and community resources for the elderly population.
6	Identify existing community resources and service providers.

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated in class or via class email or Canvas announcement. Additional readings and activities may be added, these will be noted in the Readings and Activities/Assignments sections.

Table 2 Course Schedule

Schedule	Topic	Activities	Due Date
Module 1 Weeks 1 & 2	Chapter 1: On the Threshold of a New Era Chapter 2: Legislative Foundations	Introduce Yourself Discussion 1	Jan 27
Module 2 Weeks 3 & 4	Chapter 3: Patterns of Service Use and Theories of Help-Seeking Behavior Chapter 4: Information and Assistance	Quiz 1 Discussion 2	Feb 10
Module 3 Weeks 5 & 6	Chapter 5: Volunteer and Intergenerational Program Chapter 6: Education Programs Chapter 7: Senior Centers and Recreation	Quiz 2 Discussion 3	Feb 24
Module 4 Weeks 7 & 8	Chapter 8: Employment Programs Chapter 9: Income Programs	Exam 1 Community Resource File	March 10
Module 5 Weeks 9 & 10	Chapter 10: Nutrition and Meal Programs Chapter 11: Health Care and Wellness	Quiz 3 Discussion 4	March 24
Module 6 Weeks 11 & 12	Chapter 12: Mental Health Services Chapter 13: Legal Services Chapter 14: Transportation Chapter 15: Housing	Quiz 4 Discussion 5	April 7
Module 7 Weeks 13 & 14	Chapter 17: Care Management Chapter 18: Home Care Services Chapter 19: Long-Term Care Services	Quiz 5 Service Learning Project	April 21
Module 8 Weeks 15 & 16		Exam 2	May 5

Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

Discussion Posts

For 5 times throughout the semester students will be asked a specific question or questions related to course materials. You will have a minimum of FIVE DAYS to post your

response, read statements from other students and submit comments to them. Discussion Area submissions are worth total 100 points. Here are some guidelines regarding your participation in these class discussions.

1. For each question or questions that I've designated for a particular chapter, submit your well-considered response. Then, take a look at what others have said on the topic. Respond to at least TWO of your fellow students with at least one comment/question regarding something they have said.
2. As far as evaluating your discussion responses, I will be interested in whether a response shows an understanding of the concepts/theories covered in course materials or discussed in the class. Applying these concepts accurately shows your familiarity with the reading as well as your ability to apply it. Avoid simply repeating what others have already said in their responses. Take some time to offer different examples or ways of analyzing the issue. Also, it's important to remember that this isn't a talk show where it's adequate to simply state your personal opinion. Earning an "A" on the discussions requires going beyond the minimal requirements of the assignment.

Quizzes

There will be 5 quizzes (10X 5= 50 points). These quizzes will include multiple choice and true/false questions and will be based on the assigned reading materials for the particular week(s).

Assignments: Community Resource File

You will develop a folder (portfolio) that will serve as your community resource file. As a part of this project you will investigate the community resources by visiting various service agencies in the Dallas-Fort Worth area. You are to inquire about services provided and collect brochures, information packets, flyers, etc. The 16 community resources you present in your portfolio should include updated supporting documents you physically or virtually collected from the agency. Write a one-page summary on each of these 16 agencies. The summary of the agency should also include: agency's mission, services-what they do, location and contact information (include business cards, whenever possible).

Project

Students will work minimum 10 hours in a program or service and submit a paper to the instructor via Canvas. Your topic must be submitted in advance to the instructor for approval. The purpose of this paper is to provide an up-to-date analysis of a program or service for elderly. It is intended to inform those affected by a particular issue; therefore it must be balanced and should be relatively comprehensive. The paper is a research paper, intended to bring the best, most current information to bear on an important topic. It should synthesize and summarize existing information in clear and insightful ways; it will not contribute new, original data. This paper will be worth of 100 points. A Liability Form must be completed and submitted to the instructor before you start the service learning. The form is located in Module 2. There is no grade for this form, however, if the form is missing you may end up with a 0 on the service

learning project.

Exam

There are two exams. Each worth of 100 points.

Exam policy: Quizzes and Exams should be taken as scheduled. No makeup examinations will be allowed except for documented emergencies (See Student Handbook).

GRADING MATRIX

Instrument Total Points

Instrument	Value (points or percentage)	Total
Service Learning Project	1 project at 100 points	100
Community Resource File	50 points	50
Quizzes	5 at 10 points	50
Discussions	5@ 20 points	100
Exam 1	100 points	100
Exam 2	100 points	100
Total:		500

GRADE DETERMINATION:

A = 450– 500 pts; i.e. 90% or better

B = 400 – 449 pts; i.e. 80 – 89 %

C = 350–399 pts; i.e. 70 – 79 %

D = 300 – 349 pts; i.e. 60 – 69 %

F = 299 pts or below; i.e. less than 60%

University Policies and Procedures

Students with Disabilities (ADA Compliance):

Chapter 7(7.004) Disability Accommodations for Students:

The University of North Texas at Dallas makes reasonable academic accommodation for students with disabilities. Students seeking accommodations must first register with the Disability Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see [Disability Services Office](#). You may also

contact them by phone at 972-338-1777; by email at UNTDisability@untdallas.edu or at Building 2, room 204.

Canvas Instructure Accessibility Statement:

University of North Texas at Dallas is committed to ensuring its online and hybrid courses are usable by all students and faculty including those with disabilities. If you encounter any difficulties with technologies, please contact our ITSS Department. To better assist them, you would want to have the operating system, web browser and information on any assistive technology being used. [Canvas Instructure Accessibility Statement is also provided.](#)

NOTE: Additional instructional technology tools, such as Turnitin, Respondus, Panopto, and publisher cartridge content (i.e. MyLab, Pearson, etc.) may NOT be fully ADA compliant. Please contact our Disability Office should you require additional assistance utilizing any of these tools.

Course Evaluation Policy:

Student's evaluations of teaching effectiveness is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider students' evaluations to be an important part of your participation in this class.

Assignment Policy: (According to the instructor's discretion while working in concert with the division/program's guidelines).

Exam Policy: (Online exams and the ability to retake is solely at the instructor's discretion).

NOTE: Online exams may be proctored on campus per instructor's discretion.

Academic Integrity:

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to [UNT Dallas' Student Code of Academic Integrity](#) for complete provisions of this code.

Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students.

Web-based Plagiarism Detection: Please be aware in some online or hybrid courses, students may be required to submit written assignments to Turnitin, a web-based plagiarism detection service, or another method. If submitting to Turnitin, please remove your title page and other

personal information.

Classroom Policies

Online Attendance and Participation:

The University attendance policy is in effect for this course. Class attendance in the Canvas classroom and participation is expected because the class is designed as a shared learning experience, and because essential information not in the textbook will be discussed in the discussion board. Online presence and participation in all class discussions is essential to the integration of course material and your ability to demonstrate proficiency.

Attendance for this online or hybrid course is considered when you are logged in and active in Canvas, i.e., posting assignments, taking quizzes, or completing Discussion Boards. To maintain financial aid award eligibility, activity must occur before the census date of the session or term of the course. Refer to [UNT Dallas' Registrar](#) for specific dates. If you are absent/not active in the course shell, it is YOUR responsibility to let the instructor know immediately, upon your return, the reason for your absence if it is to be excused. All instructors must follow university policy 7.005 covering excused absences; however, it is the instructor's discretion, as outlined in the course syllabus, of how unexcused absences may or may not count against successful completion of the course.

Inclement Weather and Online Classes: Online classes may or may not be effected by campus closures due to inclement weather. Unless otherwise notified by your instructor via e-mail, online messaging, or online announcement, students should assume that assignments are due as scheduled.

Online "Netiquette":

In any social interaction, certain rules of etiquette are expected and contribute to more enjoyable and productive communication. Emails, Discussion Board messages and/or any other forms of written communication in the online environment should use proper "netiquette" (i.e., no writing in all caps (usually denotes yelling), no curse words, and no "flaming" messages (angry, personal attacks).

Racial, ethnic, or gender slurs will not be tolerated, nor will pornography of any kind.

Any violation of online netiquette may result in a loss of points or removal from the course and referral to the Dean of Students, including warnings and other sanctions in accordance with the University's policies and procedures. Refer to [UNT Dallas Student Code of Conduct](#). Respect is a given principle in all online communication. Therefore, please be sure to proofread all of your written communication prior to submission.

Diversity/Tolerance Policy:

Students are encouraged to contribute their perspectives and insights to class discussions in the online environment. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Dean of Students as the instructor deems appropriate.

Technology Assistance: In order to successfully access the materials in an online or hybrid course, UNT Dallas advises that your computer be equipped with the minimum system requirements listed on the first page of the syllabus.

If you experience difficulty accessing or using components of the course, try using Google Chrome browser. If you still experience technical difficulties, first, notify your instructor.

If the problem is still not resolved, call Student Assistance (Distance Learning) at the phone number listed on the first page of the syllabus. Also, no matter what browser you use, always enable pop-ups. For more information see:

- [UNT Dallas Canvas Technical Requirements](#)
- [Canvas Instructure Supported & Unsupported Operating Systems](#)