

Graduate School
Graduate Faculty Membership*

New Membership

Renewal Membership

Faculty Name: _____ Rank: _____

School: _____ Area of Specialization: _____

Type of Membership Requested: Full Membership^ Associate Membership+

1. List all Graduate Degrees Completed (starting with the highest degree earned)

Degree	Discipline	Institution	Year Earned

2. Indicate your participation in the following during the last five years

Number of Graduate sections taught	
Number of published peer-reviewed articles/papers	
Number of conference presentations or equivalent	
Number of Graduate theses/dissertations directed	
Number of Graduate theses/dissertations in which you participated	
Number of Comprehensive examinations in which you participated	

3. Please indicate in an attached Word document any other activities or ways in which you have participated in a graduate program during the last five years which you feel may be pertinent to this application. See *Graduate Faculty Application Supporting Qualifications on reverse*.

Approved Denied _____
Faculty Member Name Signature Date

Approved Denied _____
School Dean Name Signature Date

Approved Denied _____
Graduate Dean Name Signature Date

Next Review Date: _____

* Graduate Faculty Membership is required for faculty members who are active in at least one of the areas of responsibility for graduate education at UNTD. A member of the graduate faculty is appointed by the Dean of Graduate School upon the recommendation of the Academic Dean, and the Graduate Council.

^ Full membership requires faculty to be full time with terminal Degree. + Associate membership is for those who are not full time faculty with terminal Degree and their service is needed in the Graduate School.

Please forward this completed form, the current CV, and any other supporting materials needed to the Graduate School Dean, Dr. Ali Shaqlaih. Ali.Shaqlaih@untdallas.edu Office: DAL1, Room 105G

Graduate Faculty Application Supporting Qualifications

Experience:

- Program Development Activities (including, but not limited to):
 - List activities related to curriculum development of the graduate program.
 - List activities related to recruitment and retention of graduate students in the program.
 - List activities related to development of resources and/or facilities for the graduate program.
- Academic Activities (including, but not limited to):
 - List courses presently taught for the graduate program and/or present service on graduate-level policy making bodies.
 - List names of graduate advisees — as major professor only — during the last five calendar years preceding the year of application.
 - List graduate student research/creative activities directed during the last five calendar years preceding the year of application. Give the title of description of the activity and completion date.
 - If program coordinator of a University graduate program, give the title of the program and description of duties.

Research/Scholarly and Creative/Professional Activities

- List authored books or book chapters, conference presentations, and/or articles/papers in peer-reviewed journals published within the last five calendar years preceding the year of application.
- List consulting and other professional activities related to the discipline within the last five calendar years preceding the year of application, giving name of employing agency, inclusive dates, title and type of employment, and other data relating the activity to the graduate program.
- List two presentations on programs of professional and scholarly organizations within the last five calendar years preceding the year of application, giving name of organization, title and type of presentation, type of meeting, location and dates. Attach complete documentation.
- List offices held in professional and scholarly organizations within the last five calendar years preceding the year of application, giving name of organization, title and functions of office, and encompassing dates.
- List authored grants and/or contracts funded externally within the last five calendar years preceding the year of application. Give title and purpose, funding agency, dates and funding amount.