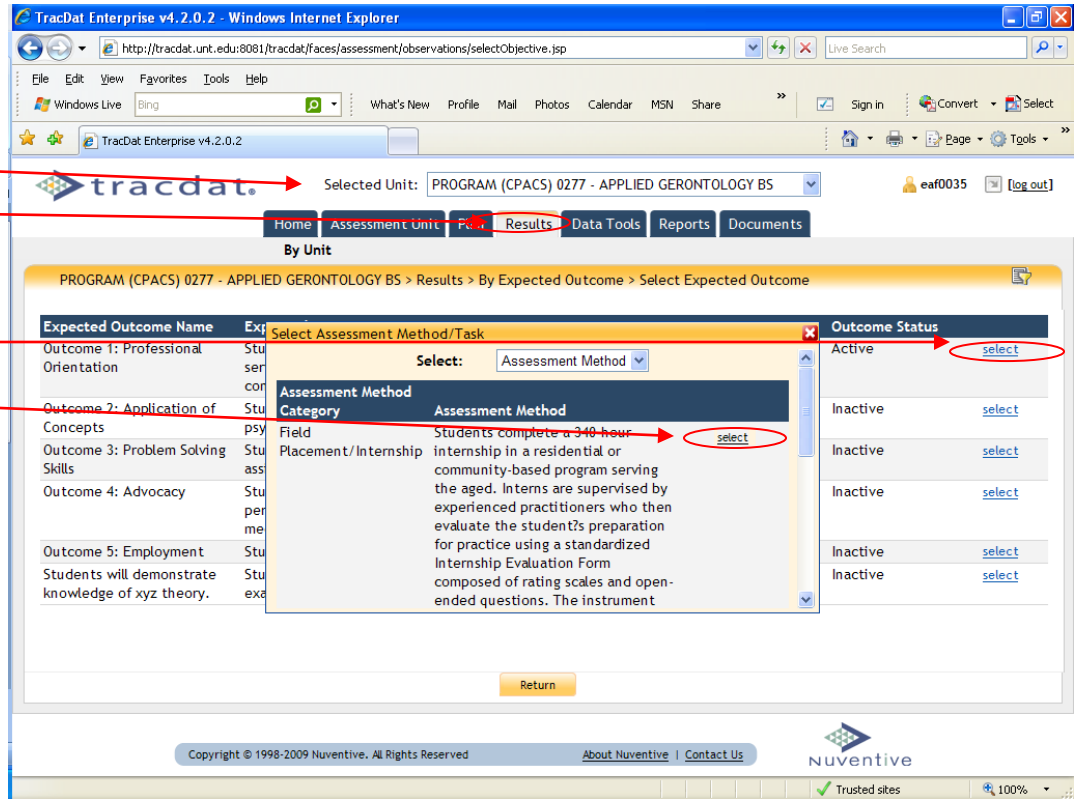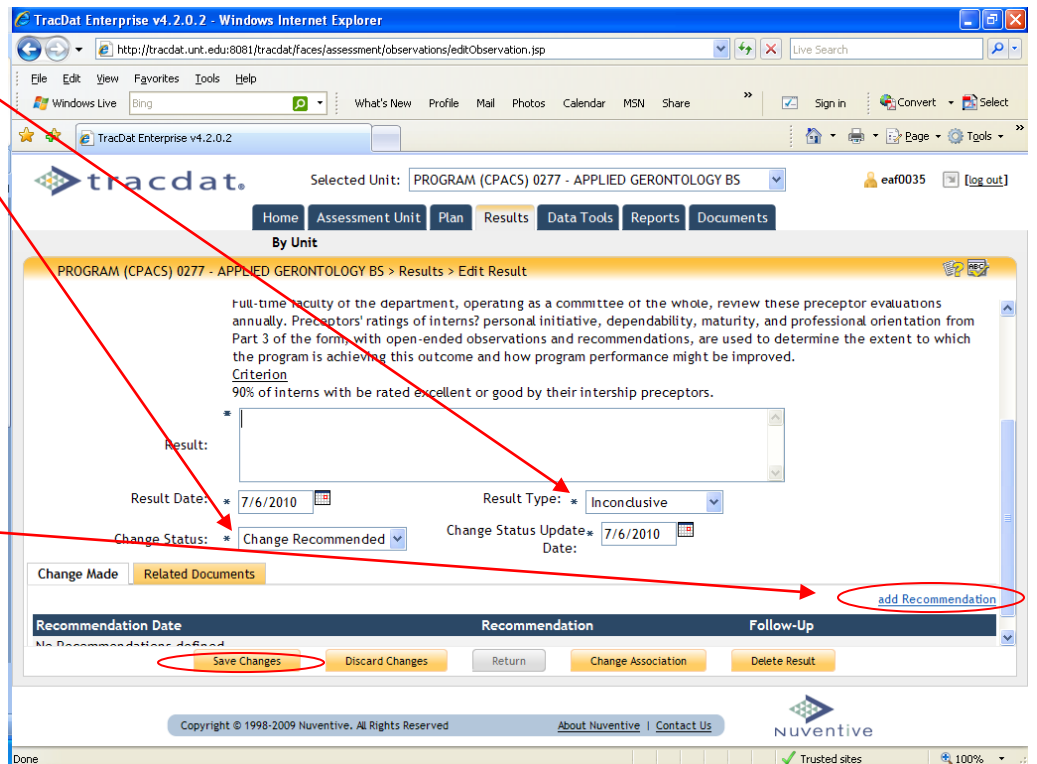To add results:

1. Select your program.
2. Select the Results Tab
3. Select the outcome for which results were collected.
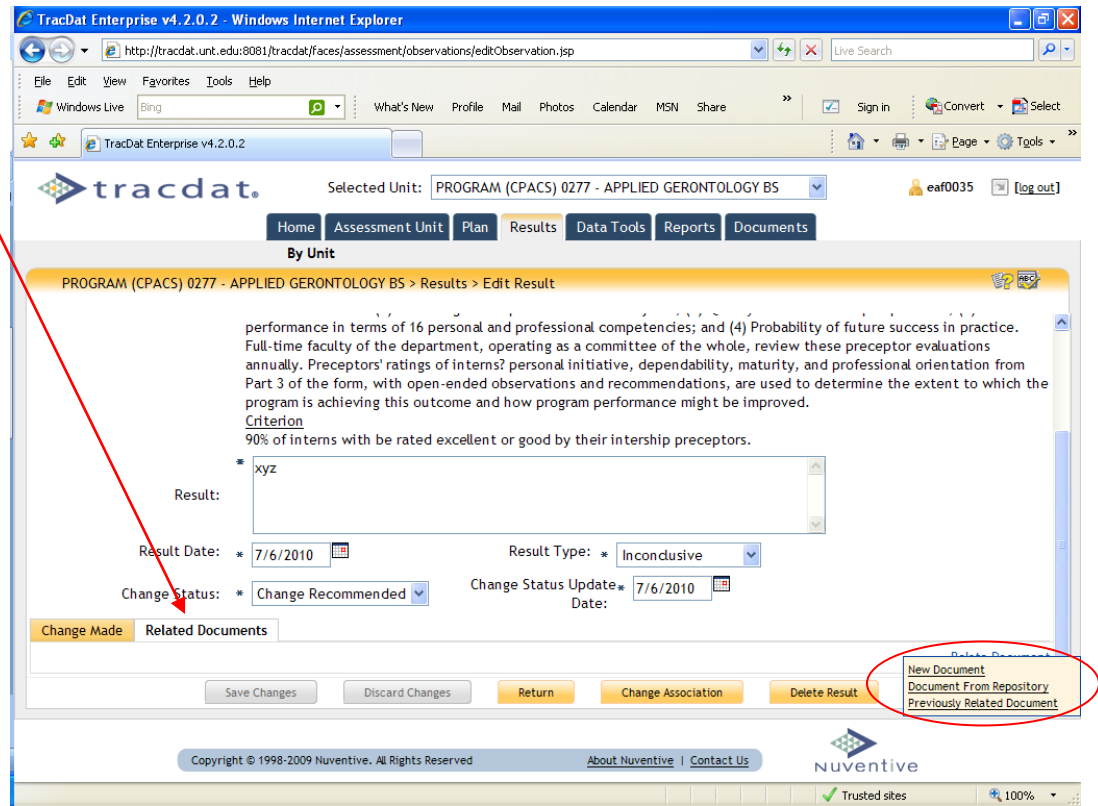4. Select the assessment method used.

5. Enter the result in the text box.

6. Select the Result type

7. Select the result status

8. The date is automatically entered.

9. Add Recommendations based on your results.

10. Select Save Changes and …

11. Add documentation under this tab

12. You may locate and attach documents by browsing your files here