

**Donor Information**

Individual/ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contact (if company): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship:  Alumni  Supporter  Faculty/ Staff  Board  Other: \_\_\_\_\_

Recognition in the auction program?  Yes  No (If left unchecked, it will be assumed yes)

**Item Information**

Item Description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Special Conditions/ Restrictions/ Expiration Dates:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Priceless:  Yes  No – Retail value: \$ \_\_\_\_\_

**For Office Use Only**

Item is:

- On Hand  
 Donor will send on \_\_\_/\_\_\_/\_\_\_  
 Auction committee will pick up on \_\_\_/\_\_\_/\_\_\_

Gift Certificate is:

- Attached  
 Donor will send on \_\_\_/\_\_\_/\_\_\_  
 Auction committee will generate

Thank you sent on: \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_  
Auction Representative Signature

\_\_\_\_\_  
Date

**Thank you for your generous support.**

Please return to: Cheryl McQueen • 1155 Union Circle #311160 • Denton, TX 76203  
(940) 565-3037 • Cheryl.Mcqueen@unt.edu