

**PROCEDURES TO OBTAIN PERMITS
FOR EXCAVATION AND/OR CONSTRUCTION OF
SIDEWALK, DRIVEPAD, AND CURB & GUTTER**

As required by City Ordinance, anyone working in the City right-of-way is required to obtain a permit.

1. To perform concrete work, Contractor must have and provide a copy of a State License GA-01, GA-02, GA-03 or GA-98.
2. To perform excavation work, Contractor must have and provide a copy of a State License GF-09, GF-98, MM-98, EL-01 or EE-98.
3. Must post and provide the original of a \$10,000 **Contractor Excavation Bond** using City's approved form.
4. Must post and provide the original of a \$15,000 **Bond Securing Payment of Permit Fees for the Department of Municipal Development** using City's approved form.
5. If performing concrete work must post and provide the original of an additional \$5,000 **Contractor's Sidewalk, Drivepad, Curb & Gutter Bond** using City's approved form.
6. If performing a water tap, must post and provide the original of an additional \$10,000 **Water Tapping Bond**.
7. Must present evidence of at least \$2,000,000 in liability insurance coverage by providing the original of a Certificate of Insurance which shows the certificate holder as follows:

City of Albuquerque
Department of Municipal Development
Construction Coordination Section
P. O. Box 1293
Albuquerque, NM 87103

8. Must be approved by personnel of the Construction Coordination Section.

CONTRACTOR'S EXCAVATION BOND

BOND NO. _____

KNOW ALL MEN BY THESE PRESENTS:

THAT _____, as Principal, hereinafter called the Principal, and _____, a corporation duly organized and existing under and by virtue of the laws, of the State of _____ and authorized to do business in the State of New Mexico, as Surety, hereinafter called the Surety, are held and firmly bound unto the City of Albuquerque, New Mexico, as Obligee, hereinafter called the City, in the sum of **TEN THOUSAND DOLLARS (\$10,000)** for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal is excavating or is about to commence excavating of a public place within the City of Albuquerque; and

WHEREAS, the City's Street Excavation & Barricading Ordinance, 6-5-2-3 (A)(2), (R.O. 2005) requires the Principal to furnish such a bond.

NOW, THEREFORE, the condition of this obligation is such that, if the said Principal shall excavate and restore the public place in such a way as to comply with all requirements of the City's Street Excavation & Barricading Ordinance, and shall make payment to the City of all costs incurred by the City in performing work for the Principal and shall indemnify and save harmless the City against all incomplete or defective materials and workmanship for a period of one (1) year from the date the work is accepted by the City, then this obligation to be null and void; otherwise to remain in full force and effect.

SIGNED AND SEALED this _____ day of _____, 20____.

ATTEST:

Principal

By: _____

Title: _____

ATTEST:

Surety

By: _____

Title: _____

(Attach Power of Attorney)

ACKNOWLEDGEMENTS
For an Attorney-in-Fact of a Surety

STATE OF _____)
) SS
COUNTY OF _____)

This instrument was acknowledged before me this _____ day of _____, 20_____
by _____ (Name of Person) as attorney-in-fact on behalf of
_____ (Name of Surety).

Notary Public

My Commission Expires:

For a natural person acting in his own right

STATE OF _____)
) SS
COUNTY OF _____)

This instrument was acknowledged before me this _____ day of _____, 20____ by _____ (Name of Person).

Notary Public

My Commission Expires:

For a partnership acting by one or more partners

STATE OF _____)
) SS
COUNTY OF _____)

This instrument was acknowledged before me this _____ day of _____, 20____ by _____ (Name of Partner) on behalf of _____ (Name of Partnership).

Notary Public

My Commission Expires:

For a corporation or incorporated association

STATE OF _____)
) SS
COUNTY OF _____)

This instrument was acknowledged before me this _____ day of _____, 20____ by _____, (Name of Officer) _____ (Title of Officer) of _____ (Name of Corporation), a _____ (State or County of Incorporation) corporation, on behalf of the corporation.

Notary Public

My Commission Expires:

**BOND SECURING PAYMENT OF PERMIT FEES
FOR DEPARTMENT OF MUNICIPAL DEVELOPMENT**

BOND NO. _____

KNOW ALL MEN BY THESE PRESENTS:

THAT _____, as Principal, hereinafter called the Principal, and _____, a corporation duly organized and existing under and by virtue of the laws of the State of _____ and authorized to do business in the State of New Mexico, as Surety, hereinafter called the Surety, are held and firmly bound unto the City of Albuquerque, New Mexico, as Obligee, hereinafter called the City, in the sum Fifteen Thousand Dollars (\$15,000) for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal is a _____ Contractor and is desirous of obtaining permits from the City to install, add to, alter, relocate, replace or service _____ or parts thereof and shall pay a permit fee to the City for each permit issued.

NOW THEREFORE, the condition of this obligation is such that, if the Principal shall pay to the City all such amounts due for said permits upon the last day of each month of which such charges are accrued, then this obligation shall become void and of no effect; otherwise, it shall remain in full force and effect.

This bond may be terminated at any time by the Surety upon sending notice in writing, by Registered Mail, to the Mayor and Director of the Department of Municipal Development of the City of Albuquerque, with whom this bond is filed and to the Principal addressed to them at the municipality named herein and at the expiration of thirty (30) days from the receipt of said notice by the Mayor and Director of the Department of Municipal Development, this bond shall terminate and the Surety shall thereupon be relieved from any liability for acts or omissions of the Principal subsequent to said date. This obligation shall continue in full force and effect until thirty (30) days after such notice is received by the Mayor and the Director of the Department of Municipal Development, even if the sole reason for termination is the failure of said Principal to pay premiums.

SIGNED AND SEALED this _____ day of _____, 20____.

ATTEST:

Principal

By: _____

Title: _____

ATTEST:

Surety

By: _____

Title: _____

(Attach Power of Attorney)

CONTRACTOR'S SIDEWALK, DRIVE-PAD, CURB & GUTTER BOND

BOND NO. _____

KNOW ALL MEN BY THESE PRESENTS:

THAT _____, as Principal, hereinafter called the Principal, and _____, a corporation duly organized and existing under and by virtue of the laws of the State of _____ and authorized to do business in the State of New Mexico, as Surety, hereinafter called the Surety, are held and firmly bound unto the City of Albuquerque, New Mexico, as Obligee, hereinafter called the City, in the sum of **FIVE THOUSAND DOLLARS (\$5,000)** for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal is building, constructing or is about to commence the building and construction of a concrete sidewalk, drive-pad, and/or curb and gutter within the City of Albuquerque; and

WHEREAS, the City's Sidewalk Ordinance, 6-5-5-8 et seq, (R.O. 1994), requires the Principal to furnish such a bond.

NOW THEREFORE, the condition of this obligation is such that, if the said Principal shall build and construct all sidewalks, drive-pads, and/or curbs and gutters in such a way as to comply with all requirements of the City's Sidewalk Ordinance, and shall indemnify and save harmless the City against all defects in or improper construction of any sidewalks, drive-pads, and/or curbs and gutters so built or constructed for one (1) year from the date of completion thereof, then this obligation to be null and void; otherwise to remain in full force and effect.

SIGNED AND SEALED this _____ day of _____, 20____.

ATTEST:

Principal

By: _____

Title: _____

ATTEST:

Surety

By: _____

Title: _____

(Attach Power of Attorney)

CONTRACTOR'S WATER TAPPING BOND

BOND NO. _____

KNOW ALL MEN BY THESE PRESENTS:

THAT _____, as Principal, hereinafter called the Principal, and _____, a corporation duly organized and existing under and by virtue of the laws of the State of _____ and authorized to do business in the State of New Mexico, as Surety, hereinafter called the Surety, are held and firmly bound unto the City of Albuquerque, New Mexico, and the Albuquerque Bernalillo County Water Utility Authority as Obligees, hereinafter called the "City" and "Authority", in the sum of **TEN THOUSAND DOLLARS (\$10,000)** for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal is building, constructing or is about to commence the building and construction of a water service line or water main line connection into a municipal water line within the City of Albuquerque; and

WHEREAS, the City's Street Excavation and Barricading Ordinance, 6-5-2-3 (A)(2), (R.O. 2005) requires the Principal to furnish such a bond.

NOW THEREFORE, the condition of this obligation is such that, if the said Principal shall build and construct all water main line and service line connections, including all appurtenances, in such a way as to comply with all requirements of the City's Street Excavation and Barricading Ordinance, and shall indemnify and save harmless the City and the Authority against all defects in or improper construction of any water line facilities so built or constructed for one (1) year from the date of completion thereof, then this obligation to be null and void; otherwise to remain in full force and effect.

SIGNED AND SEALED this _____ day of _____, 20____.

ATTEST:

Principal

By: _____

Title: _____

ATTEST:

Surety

By: _____

Title: _____

(Attach Power of Attorney)