

Tough Neighborhood?

Protect your Agency with E-discovery and Records Management Best Practices

Speakers: **Ronni Solomon**, King & Spaulding, LLP, Atlanta, and Co-Chair, American Bar Association E- Discovery Subcommittee

Jason R. Baron, Director of Litigation, NARA Office of General Counsel, Washington, DC, and Steering Committee Member, The Sedona Conference®

When: Wednesday, November 12, 9:00 a.m. - Noon (networking and refreshments at 8:30 a.m.)

Where: Federal Building, Suite 3470, 501 West Ocean Blvd., Long Beach, CA 90802

Cost: FREE (but seating is limited, register early!)

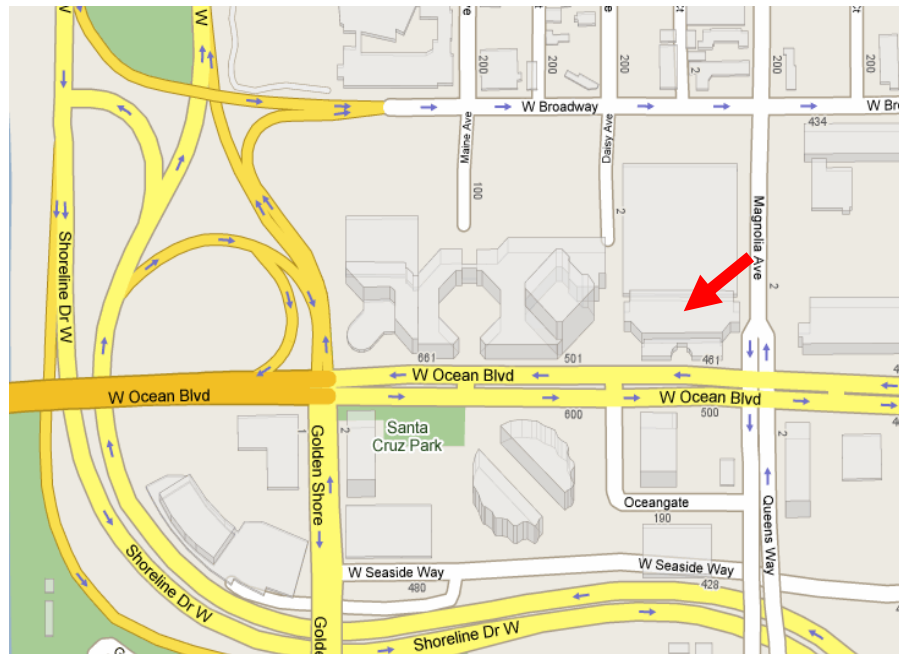
👉 **Pre-registration required! Please RSVP:** laguna.workshops@nara.gov or call Audrey Shapin (949) 360- 2620

Presented by: National Archives and Records Administration Pacific Region

(Additional information and directions on next page)

E-discovery and Records Management Best Practices

The new Federal Rules of Civil Procedure, emphasizing the importance of "e-discovery," are having an important impact on government agencies. Learn about case law developments for litigation holds, e-mail management and archiving, and document search and retrieval methods from two leading practitioners in this rapidly evolving environment. Our speakers will also discuss managing records retention, legacy data, preservation of "not reasonably accessible" electronically stored information, and proposed legislation from the Judicial Council of California affecting civil discovery practice in state courts.



DIRECTIONS TO THE GLENN M. ANDERSON FEDERAL BUILDING

The Glenn M. Anderson Federal Building is located at 501 W. Ocean Boulevard, Long Beach, CA 90802, at the corner of Ocean Boulevard and Magnolia Avenue.

Exit off the 710 South Freeway (Left-Hand Exit), follow sign towards Downtown, then exit on Broadway (one way street). Turn right on Magnolia and right again on Ocean Boulevard (the building is on the corner on the right hand side).

WTC PARKING LOT

Parking is available at the World Trade Center (WTC) lot (currently \$2.00/each 5 minutes or \$17.50 max). There are two entrances to the WTC Parking Lot. The first is for the surface lot which is on the right immediately after exiting onto Broadway. The second entrance is for their underground parking, which can be accessed off Ocean Boulevard. This second entrance is reached by exiting the 710 freeway on Broadway, turn right on Magnolia Avenue, turn right on Ocean Boulevard. Enter underground parking structure by turning right at the first light -World Trade Center.

SURFACE PARKING LOTS – (Lot fills up early)

Surface Parking is available at the corner of Broadway and Magnolia. Take the Broadway exit to Magnolia Avenue and turn right - the lot is immediately on the right side (\$6.00 All Day).

There is a second Surface Parking Lot on the corner of Maine and Broadway which is also available for \$6.00 All Day. This lot is on the left hand side as you exit from the 710 Freeway and before you get to Magnolia.

ADDITIONAL METERED PARKING

Additional metered parking is available on the street for .25 cents every fifteen minutes.

FREE RESIDENTIAL PARKING

Street parking is available once you exit on Broadway, turn left down side streets. Do not pass Magnolia Ave. This will be a short walk depending where you park. Please observe street sweeping and no parking signs.